### INTERNATIONAL FEDERATION ON INFORMATION PROCESSING SOCIETIES

**REPORT ON THE FIRST COUNCIL MEETING**

Rome, June 16 – 17, 1960

1. **PARTICIPANTS**

1.1 Representatives of Member Societies (alphabetical order of countries)

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization represented</th>
<th>Mailing address</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Linsman</td>
<td>Association belge pour L'Application des Methodes scientifiques de Gestion</td>
<td>Centre de Calcul de l'Universite de Liege 6. Quai Banning Liege (Belgium)</td>
</tr>
<tr>
<td>N.I. Beck</td>
<td>Akademiet for de Tekniske Videnskaber</td>
<td>c/o Regencentralen Gl. Carlsbergvej 2 Copenhagen, Valby (Denmark)</td>
</tr>
<tr>
<td>R. de Possel</td>
<td>Association Francaise de Calcul et de Traitement de l'Information (AFCALTI)</td>
<td>Institut d’Astrophysique Boulevard Argo Paris 5e (France)</td>
</tr>
<tr>
<td>A.Walther</td>
<td>Deutsche Arbeitsgemeinschaft für Rechenanlagen (DARA)</td>
<td>Technische Hochschule (16) Darmstadt (Germany)</td>
</tr>
<tr>
<td>H. Yamashita</td>
<td>Information Processing Society of Japan (IPSJ)</td>
<td>Nishikubo Tomecho Minatoku Tokyo (Japan)</td>
</tr>
<tr>
<td>J.G. Santesmases</td>
<td>Consejo Superior di Investigaciones Cientificas</td>
<td>Instituto de Electricidad y Automatica Facultad de Ciencias Ciudad Universitaria Madrid (3), (Spain)</td>
</tr>
<tr>
<td>S. Comet</td>
<td>Swedish Society for Information Processing (SSI)</td>
<td>Matematikmaskinnämnden BOX 6131 Stockholm 6, (Sweden)</td>
</tr>
<tr>
<td>A.P. Speiser</td>
<td>Swiss Federation of Automatic Control</td>
<td>IBM Research Laboratory Zürichstrasse 108 Adliswil-Zürich (Switzerland)</td>
</tr>
<tr>
<td>M.V.Wilkes</td>
<td>British Computer Society</td>
<td>University Mathematical Laboratory Corn Exchange Street Cambridge (U.K.)</td>
</tr>
<tr>
<td>I.L. Auerbach</td>
<td>National Joint Computer Committee</td>
<td>Auerbach Electronics Corp. 1634 Arch. Street Philadelphia 3, Pa. (USA)</td>
</tr>
</tbody>
</table>
1.2 Prof. C.C. Gotlieb (Canada), Ing. Jiri Kryze (Czechoslovakia) and Prof. A. van Wijngaarden (Netherlands) were unable to attend the meeting. No news had been received from Prof. A. Dorodnicyn (U.S.S.R). The Finnish National Committee for Information Processing was represented by proxy by Mr. Stig Comet (Sweden).

1.3 The meeting was also attended by Mr. Jean A. Mussard (Secretary of the ex-Provisional Bureau) as a technical adviser of IFIPS, and by the following observers:

Mr. A. Ghizzetti, Comitato Promotore dell'Associazione Italiana per il Calcolo Automatico
Mr. C. K. Dilwali, Statistics Division, FAO, Rome
Mr. F. Bauhofer, Division of Administration and Finance, FAO, Rome
Mr. R. Rind, IBM World Trade Corporation, Paris
Mr. L. Wurmser, Compagnie des Machines Bull, Paris
Miss L. Arcipiani, Olivetti-Bull, Milan

2. OPENING OF THE MEETING

2.1 The meeting was opened by Mr. I.L. Auerbach, Chairman of the Provisional Bureau of IFIPS, who gave the floor to Dr. G. Ciraolo, who, as a representative of the Italian Foreign Ministry, welcomed the participants in Rome. He then thanked Prof. R. de Possel, Chairman of the Preparatory Committee of the International Computation Centre, for offering hospitality to the Council.

2.2 The Chairman observed that (as Mr. Comet was also representing the Finnish Society) ten members of the Council with eleven votes were present and that a quorum was thus achieved. He added that he had received encouraging news regarding the possible adhesion of Argentine, Italy and Mexico, where national societies were being created.

2.3 He read out a telegram received from the secretariat of IFAC inviting IFIPS to send delegates to the IFAC Congress in Moscow. He asked whether members of the Council wished to go to Moscow or were in a position to do so on behalf of IFIPS. This being not the case, he proposed to cable good wishes to IFAC. It was so agreed.

2.4 The Chairman was happy to show to the Council an advanced copy of the Proceedings of the First International Conference on Information Processing, held in June 1959, which he had received a few days earlier in Paris from UNESCO.

2.5 Mr. Mussard informed the participants that DARA covered the two parts of Germany and wished that all references to the German Federal Republic be replaced in future by „Germany“ in IFIPS documents. This was confirmed by Prof. Walther and it was so agreed.

3. ELECTION OF A CHAIRMAN AND A VICE-CHAIRMAN

3.1 Considering that, according to the Statutes, the Chairman shall be elected in odd years, it was decided to elect the first Chairman for three years.
Mr. I. L. Auerbach (U.S.A) was unanimously elected Chairman of the Council.

3.2 Prof. Dr. A. Walther (Germany) was unanimously elected Vice-Chairman.

4. ADOPTION OF THE AGENDA

4.1 The Chairman proposed to discuss, under 12, two proposals made by Prof. Kovda, Director of the Natural Sciences Department of UNESCO.

4.2 Mr. Mussard added that he also wished to report on the question of the registration of the Federation in Belgium.

4.3 Mr. de Possel proposed to discuss also the relations between the Federation and the International Computation Centre. This being agreed, the Agenda was adopted.
5. REGISTRATION OF THE FEDERATION IN BELGIUM

5.1 The Chairman proposed to discuss first the registration question. Mr. Mussard reported that the Statutes of the Federation were not entirely satisfactory from the point of view of the Belgian Law of October 25, 1959. He presumed that only minor changes or additions would be required concerning, for instance, the liquidation of the property of the Federation in case of dissolution. The Belgian Representative was requested to deal with this matter with the Belgian authorities assisted by Mr. Mussard, and to report to the next meeting of the Council, which would then be in a position to adopt a revised text. Prof. Linsman accepted this task.

5.2 It was agreed that for registration purposes the address of the Belgian Representative would be the official registration address.

5.3 Mr. Auerbach proposed to include in the Statutes an article stating that the Federation was a non-profit organization.

The following motion was then unanimously adopted:

It is hereby resolved that the Federation is a non-profit organization.

6. PLACE AND DATE OF THE SECOND IFIPS CONGRESS

6.1 A lively and thorough discussion took place regarding the place and date of the second IFIPS Congress and Exhibition. Prof. Ghizzetti stated that, as the Italian member society was not yet established, he felt that it would be premature to convene the second Congress in Rome, but that the Italian authorities and circles concerned would gladly invite the third Congress.

6.2 Regarding the coordination with other international conferences, it was generally agreed that it would be impossible to take into account the projects of the various organizations referred to in document IFIPS/3, Annex I. It was felt that IFAC was the only organization with which IFIPS should try to coordinate its meetings. In this respect the possibility to hold the IFAC and IFIPS Congresses almost consecutively and in two cities close to each other was regarded as a good solution. It would permit a number of participants to attend the two Congresses and it might also open the way for a convenient solution concerning the exhibition.

6.3 Dr. Bech pointed out that progress in the information processing field was sufficiently rapid to warrant the success of a second Information Processing congress in 1962.

6.4 Prof. Walther stated that he would personally be in favour of convening the second IFIPS Congress in the United States, in Italy or in the United Kingdom. He then repeated the written invitation from DARA to convene the next Congress in Germany where excellent facilities were available in a number of cities, especially in Frankfurt and Munich.

6.5 From the point of view of exhibitors it was observed that an exhibition involving the manufacturers of computers was held every year in October in Paris.

6.6 It was finally decided to hold the second IFIPS Congress in 1962 in Germany (opening possibly in September 3) and to ask Prof. Walther to report to the next Council meeting on the best place.

7. MAIN FEATURES OF THE PROGRAMM OF THE CONGRESS

7.1 In the course of a lengthy discussion, Dr. Bech remarked that the program of the first ICIP Conference had been limited to a rather narrow scope. In particular, educational aspects as regards both the computer specialists and the users, had been excluded. He felt that the program of the next Congress should be established in a manner which would permit to fill such gaps.

7.2 Prof. de Possel felt that a few persons should be invited to review the progress made, under the different program headings, since the first ICIP Conference. Such reviews should be based on a thorough study of the subject matter and not only on the accepted papers. The persons chosen should be designated at least eight months before the Congress.
Mr. Auerbach reported that a number of criticisms had been expressed in the U.S.A. concerning the program of the first ICIP Conference. In particular, the fact that many accepted papers were not submitted in advance, swung to the necessity to obtain them many months in advance, On the other hand symposia had had a considerable success fact that their preparation had been entrusted to eminent specialists, who were in a position to invite the most suitable contributors and the papers were not bound to submit papers in advance.

Dr. Wilkes pointed out that the special session on future techniques for which less rigid rules had been applied, had been one of the most successful. He felt that this experience should be taken into account.

A preliminary discussion took place concerning the working languages. It was agreed that in principle interpretation should be provided in English, French and Russian, and that German could be added if the necessary arrangements and the cost involved did not impose an additional burden on the Federation. It was recognized that the Council needed information concerning the availability of technical facilities and interpreters before taking a final decision on the question of working languages. Prof. Walther agreed to report on this before the next Council meeting.

The result of the discussion was finally embodied in table 1 attached to the Guiding rules (Annex I).

ORGANIZATION AND SCHEDULE OF THE PREPARATORY WORK

Regarding the preparation of papers, abstracts and their translation, the Council adopted the attached Guiding Rules 1 to 5 (Annex I).

For the preparatory work, the Council took the following decisions:

8.2.1 Prof. Dr. A. Walther was appointed General Chairman of the Conference, with special responsibility for technical arrangements, exhibition, and public relations. The General Chairman may establish special committees. In particular, for the preparation of the exhibition, it was agreed that Prof. Walther should convene a Committee composed of representatives of the main exhibiting countries. A tentative list was established as follows:

Eugene Grabbe (U.S.A.); B.B. Swann or B Cushing (U.K.); H. Yamashita (Japan); A.P. Speiser (Switzerland); R. Rind or P. Dreyfuss (France); a representative from Olivetti-Bull for Italy; B.J. Loopstra (Netherlands); J. Basilievsky, A. Lebedev or A. M. Letov for the U.S.S.R; J. Kryze (Czechoslovakia):

In addition, a local committee will have to be established by Prof. Walther for the technical preparation of the exhibition, as was done in Paris for the first ICIP Exhibition.

8.2.2 Dr. Bech was appointed Chairman of the Program Committee. In this connection, is was agreed that the Council would play a role similar to that of the Group of Unesco consultants in establishing the program of the first conference. It was agreed that Dr. Bech would have the power to appoint a sub-committee composed of persons particularly qualified to discuss the substance of the different program items.

For the forthcoming nine months, the Council adopted the following schedule of preparatory work:

July 1960 Press release announcing that the 2nd Conference will be held in September 1962 in Germany.

September 1960 Decision concerning the place of the Conference and Exhibition, communicated by Prof. Walther to the Chairman and Secretary-Treasurer. General outline of the program communicated by Dr. Bech to the Chairman.

October 1960 Announcement of the Exhibition in a Press Release by the Secretary-Treasurer.

December 1960 Plan of the Exhibition and Conference arrangements, including interpretation. Budget submitted by Prof. Walther to the Chairman and Secretary-Treasurer.
January 1961  Elaborated Conference program submitted by Dr. Bech to the Chairman.

Febr. 22-23, 1961  Meeting of the Council of IFIPS in Darmstadt.

March 1961  Major news release.

9. OTHER PROJECTS OF THE FEDERATION

9.1. In the course of a preliminary exchange of views, it was agreed that an urgent task of the Federation was to take steps in order to avoid the adoption of various kinds of standards without proper consultation with computer specialists. It was therefore decided to create a Standards Committee under the chairmanship of a person appointed by the Chairman. Prof. K. Steinbuch (Germany) would be consulted since he is in charge of the computer standards of the Verein Deutscher Ingenieure.

The Chairman spoke with Prof. Steinbuch after the meeting and he indicated he was unable to accept the chairmanship but would be willing to serve on the Committee.

9.2. It was also agreed to contact Mr. Tootill (U.K.) concerning the possible establishment of a sub-Committee on Terminology.

Members of the Council agreed to send to Mr. Auerbach suggestions concerning persons who could assist in this work.

10. SECRETARIAT OF THE FEDERATION

10.1 It was agreed that the Federation should have a Secretary-Treasurer whose main functions were defined as follows:

a) to prepare the agenda and working papers for the meetings of the Council;
b) to issue and circulate the minutes of the Council’s meetings;
c) to execute or supervise the execution of the decisions of the Council;
d) to maintain liaison between the national societies affiliated to the Federation and to keep them informed of IFIPS activities;
e) to supervise the public relations of the Federation, in particular the issue of press releases;
f) to administer the funds of the Federation.

10.2 Dr. A.P. Speiser was appointed Secretary-Treasurer of the Federation.

10.3 It was further decided to appoint Mr. J. A. Mussard as a Technical Adviser.

11. BUDGETARY MATTERS

11.1 It was agreed to make a clear distinction between the budget of the Secretariat and of the Council on the one hand, and the budget of international Congresses and other possible activities on the other hand.

11.2 As regards the Budget of the Secretariat and Council, Dr. Speiser stated that there would be no charge for rent, light, heat, etc. and that the Federation would be required to reimburse part of the salary of his secretary if she had to spend more than a third of her time for the Federation.
11.3 On this basis, the Council approved the following annual budget for the IFIPS Secretariat and Council:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>One part-time bi- or multilingual secretary</td>
<td>$800</td>
</tr>
<tr>
<td>Rent, light, heat, etc. (no charge)</td>
<td>$---</td>
</tr>
<tr>
<td>Mail and telephone expenses</td>
<td>$300</td>
</tr>
<tr>
<td>Stationary supplies</td>
<td>$200</td>
</tr>
<tr>
<td>Printing and reproduction of documents</td>
<td>$300</td>
</tr>
<tr>
<td>Travel expenses</td>
<td>$300</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$200</td>
</tr>
<tr>
<td>Expenses of the President</td>
<td>$700</td>
</tr>
<tr>
<td>Expenses of the Vice-President</td>
<td>$200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,000</strong></td>
</tr>
</tbody>
</table>

11.4 The Council noted the contents of two documents showing respectively the contributions already received and the amounts which the various Member Societies had agreed to pay (see Annexes II and III). In this connection, it was pointed out that, while it had been agreed that the Member Societies would decide themselves for 1960 the amount of their contributions, it would be appropriate to achieve a reasonable balance between the amounts received from the different countries. The Chairman agreed to appoint a Finance Committee to advise on all fiscal matters.

11.5 Mr. Mussard stated that the Director-General of UNESCO had included an annual subvention of 5,000 dollars in the draft program and budget of UNESCO for 1961-62. This was subject to the approval of the General Conference of UNESCO which would meet in November 1960. It was agreed that the Council Members should approach the competent authorities in their respective countries in order to ensure that the national delegations to the General Conference of UNESCO are briefed to maintain this allocation.

11.6 It was agreed that the Secretary-Treasurer would submit, twice a year, a statement of expenses to the Council.

11.7 The Council also noted that UNESCO and the Provisional International Computation Centre would not request reimbursement of expenses incurred until June 17, 1960. The Council expressed its appreciation over this.

11.8 An evaluation of the cost of a large international scientific conference, based on the experience of UNESCO, was communicated to the Council. It was agreed, however, that no budget could be established for the second IFIPS Congress until Prof. Walther submits his proposals.

11.9 In this connection, it was also agreed that the Exhibition should be expected to provide a substantial financial surplus (the surplus of the 1959 Exhibition amounted to only $200).

11.10 It was further decided that participants in the second IFIPS Congress would be required to pay a fee and that a special rate would be granted to students ..........................................................

12. OPPORTUNITY FOR IFIPS TO SECURE AFFILIATION WITH EITHER THE INTERNATIONAL COUNCIL OF SCIENTIFIC UNIONS OR THE UNION OF INTERNATIONAL ENGINEERING ORGANIZATIONS

Mr. Mussard explained that it would be appropriate for IFIPS to adhere to one of these two large nongovernmental organizations, as this would facilitate formal relations with UNESCO and ensure a link with other international scientific organizations.

It was decided that the Secretary-Treasurer would explore this possibility with the help of Prof. Santesmases and Mr. Mussard, who would provide the necessary information.
1961-62 for such purposes, subject to the approval of the General Conference. After an exchange of views, the Council formulated its opinion as follows:

The Council is of the opinion that there is value to be gained by bringing together people who are actively engaged in different disciplines, specifically, as regards automatic language translation, linguists and information processing specialists. The Council recommends that a working party be convened in this respect, provided that the enquiries conducted by the Provisional International Computation Centre indicate that the specialists involved would welcome such an action. As regards seismology, the Council recommended to consult with a competent scientific union.

16.2 Regarding the relations between the Federation and the International Computation Centre, Mr. Mussard stated that he was authorized to offer the fullest possible cooperation of the Computation Centre, provided that the expenses involved were approved by its governing body. He thought that experience would show how practical collaboration could be achieved and that there was no need, for the time being, to conclude any formal agreement, unless this was wished by IFIPS itself.

16.3 After an exchange of views concerning the different meanings of the words “President” and “Chairman” in various countries, it was decided that the Chairman and Vice-Chairman of the Council should be considered respectively as President and Vice-President of the Federation.

16.4 The Chairman finally informed Mme Philippot and Mr. Mussard that the Council had decided to offer them gratuities of $50 and $500 respectively, in order to express appreciation of the services they had rendered to the Federation.

Dr. A.P. Speiser
Secretary-Treasurer
IBM Research Laboratory
Zürichstrasse 108
ADLISWIL-Zürich
Switzerland
GUIDING RULES FOR THE ORGANIZATION OF THE SECOND IFIPS CONGRESS

1. Each National Society will establish committees in charge of:
   a) Program (securing and selecting high quality papers)
   b) Public Relations
   c) Exhibition

2. Authors of accepted papers will be requested to provide:
   a) an abstract in one of the languages English, French, German, Russian and Spanish;
   b) a full text in either English or French.

3. National Committees in the participating countries shall provide rough translations of abstracts of accepted papers from their respective countries into as many as possible of the five languages referred to under 2.

4. National Committees of the countries speaking one of the five languages referred to under 2. shall translate all abstracts into their own national language. For this purpose they will have at their disposal the rough translations referred to under 3.

5. Abstracts of accepted papers will be available in the five languages referred to under 2. to the Congress participants.

6. Form of presentation of papers (see attached table, No. 1).

7. Main program subjects.

8. Participation fee

   Normal    $   (between $ 15 and $ 20)
   Students  $ 5.00

   This fee will entitle participants to receive all pre-printed Congress papers but not the Proceedings.

9. Registration

   Persons who wish to attend the Congress will have to fill an application form. In the case of students, the application forms shall be countersigned by the Head of the Faculty or another person competent to certify that the applicant is actually a student.
### Contributions which Member Societies have agreed to pay for the year 1960

<table>
<thead>
<tr>
<th>Country</th>
<th>Contribution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belgium</td>
<td>Association Belge pour l’Application des Methodes Scientifiques de Gestion</td>
<td>$250</td>
</tr>
<tr>
<td>Canada</td>
<td>Computing and Data Processing Society of Canada</td>
<td>$250</td>
</tr>
<tr>
<td>Czechoslovakia</td>
<td>Commission for Technical Cybernetics of the Academy of Sciences</td>
<td>$250</td>
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<tr>
<td>Denmark</td>
<td>Danish Academy of Technical Sciences</td>
<td>$250</td>
</tr>
<tr>
<td>Finland</td>
<td>Finnish National Committee for Information Processing</td>
<td>$250</td>
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<tr>
<td>France</td>
<td>Association Francaise de Calcul</td>
<td>$250</td>
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<tr>
<td>Germany</td>
<td>DARA</td>
<td>$500</td>
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<tr>
<td>Japan</td>
<td>Information Processing Society of Japan</td>
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<tr>
<td>Netherlands</td>
<td>Netherlands Rekenmachine Genootschap</td>
<td>$250</td>
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<tr>
<td>Spain</td>
<td>Consejo Superior de Investigaciones Scientificas</td>
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<tr>
<td>Sweden</td>
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<tr>
<td>Switzerland</td>
<td>Swiss Federation of Automatic Control</td>
<td>$250</td>
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<tr>
<td>United Kingdom</td>
<td>British Computer Society</td>
<td>$250</td>
</tr>
<tr>
<td>U.S.A.</td>
<td>National Joint Computer Committee</td>
<td>$1,000</td>
</tr>
<tr>
<td>U.S.S.R.</td>
<td>Computing Centre of the Academy of Sciences</td>
<td>$1,000</td>
</tr>
<tr>
<td>Form of presentation of papers</td>
<td>Available prior to Congress</td>
<td>Oral discussion</td>
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<tr>
<td>--------------------------------</td>
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</tr>
<tr>
<td>1. Invited Papers</td>
<td>nothing</td>
<td>full lectures</td>
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<tr>
<td></td>
<td></td>
<td>And questions</td>
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<td>2. Accepted Papers</td>
<td>full texts and abstracts</td>
<td>10 min. pre-</td>
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<td>sentation and</td>
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<td></td>
<td>discussion</td>
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<td>3. Panels</td>
<td>nothing</td>
<td>20 min. talks</td>
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<td></td>
<td></td>
<td>and discussion</td>
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<tr>
<td></td>
<td></td>
<td>open to panel</td>
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<td></td>
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<td>members only</td>
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<tr>
<td>4. Symposia Papers</td>
<td>abstracts only</td>
<td>20 min. lectures</td>
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<td></td>
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<td>and discussion</td>
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**NOTES:**

1. Attendance of Symposia only on request.
2. Participation in panels restricted to about 5 people; auditors will be admitted freely.
REPORT FROM THE ADMISSION COMMITTEE ON THE QUESTION OF CHANGING NATIONAL REPRESENTATION

The problem

How will the situation be handled when a country that is already affiliated with IFIPS wants to change the representation in the IFIPS? The basic considerations regard:

a) Only one representative can be accepted from each country.
b) Any new representative organization, whether in a country that is already represented or otherwise, has to be subject to approval of the council.
c) Several members of the council expressed during the meeting the desire that exchanging an already existing representation by a new one should be easier than obtaining new membership.

The committee proposes the partitioning of the problem into two sub-problems.

Sub-problem 1: A representative in IFIPS calls for a change in his national representation in IFIPS, whereby it may be assumed that there is no controversies within the country on this subject.

Sub-problem 2: From a country that is already represented in IFIPS by some organization another organization may claim to be the proper representative of the country and demand to be so accepted.

Proposal 1

For sub-problem 1 the following proposal is made:

a) A country representative organization retains this position until the end of a council meeting during which his successor has been accepted and retains voting power when the question of his successor is being handled.

b) The possible types of changing representation seem to be

1) Change of name of organization only.
2) Changes of such statutes of a member organization as regard local questions not directly concerning the relation with IFIPS.
3) Changes of such statutes as regard the relation with IFIPS.
4) Replacement of representative organization.

c) Changes of the types 1 and 2 should only have to be reported to the council without having to be made subject to formal approval. Changes of the types 3 and 4 should have to be treated in the same formal way as when new membership is being considered. (The committee has not been able to see how a simpler form could be used in this case, but it is, of course, natural to expect that the procedure of gathering information relevant to the handling of this question will be much simplified in the case of a country that is already represented.)

Proposal 2

The committee has no worked out proposal for the handling of sub-problem 2, but suggests that the council discuss at first the question as to whether the council will at all discuss a claim from a rival organization in a country that is already affiliated with IFIPS or whether the council should reject all such claims and expect all such controversies to be solved within the country.

(sgd.) B. Langefors, Committee Chairman

Admission Committee:

B. Renard, representing J. Carteron, France
L. Lukaszewicz, Poland
B. Langefors, Sweden
Miss C.J. Popplewell,
Computing Machine Laboratory,
Electrical Engineering Laboratory,
The University,
MANCHESTER, 13.

Dear Miss Popplewell,

I write to say how delighted I am that you have agreed to act as Editor of the Proceedings of IFIP 62. I hope that you will find the task a rewarding one. I shall be glad to give you as much support and help as I can.

As Editor, you will be asked to take general responsibility for the publication of the multi-lingual abstracts, the preprints, and the Proceedings. You will be responsible for giving instructions to the publisher and all communications to the publisher will pass through you. You will be responsible for the technical and the linguistic editing of the papers, but the marking up of copy for the compositors will be done by the publisher. It will be the responsibility of the Programme Committee to supply the multi-lingual abstracts and it is to be hoped that these will reach you in a form requiring little editing.

The precise manner in which reports of discussions on papers, symposia, and panel discussions will be produced has yet to be clarified. My own view is that this should be a responsibility of the Local Arrangements Committee who should appoint the necessary scientific secretaries, shorthand-writers, etc. You will need to maintain close liaison with the Local Arrangements Committee on this matter although your actual responsibility is for the editing of the material not for its collection.

Once again let me give you my best wishes for the project.

Yours sincerely,

(Sgd.) M.V. Wilkes
REPORT ON INCORPORATION OF IFIPS IN BELGIUM

M. Linsman laid down the results of his steps undertaken with the Belgian authorities regarding the incorporation of the Federation in Belgium, in accordance with the law of October 25, 1919.

In accordance with this law this incorporation, which, in fact, is a foundation, which is subject to a royal resolution, the Ministry of Justice considers.

1) that the member societies of the Federation must be duly incorporated;
2) that the constitution of the Federation must provide for the existence of a general assembly;
3) that voting proxy by correspondence will not be authorized.

The Council is of the opinion that it will be difficult to fulfil the first condition for the reason that important associations or groups of associations, especially in the United States, are not duly incorporated.

With regard to the second condition, the distinction between council and general assembly is, in fact, only a question of terminology which would have to be solved.

Regarding the third condition, it is well understood that voting proxy by writing is admitted.

M. Linsman advises that the assistance of the Belgian authorities is in any case being secured in trying to find a solution that may satisfy both the Federation and the Belgian legislation. In order to take a decision during the next meeting, the Council requests M. Linsman to follow up his steps with the Belgian authorities and to make proposals for a possible amendment to the constitution.

Mr. Mussard will study the foreign legislations with the legal services of Unesco in case the Belgian legislation could not accept the constitution of the Federation.

REPORT OF THE FINANCE COMMITTEE

The Finance Committee has examined the books of the Secretary-Treasurer of IFIPS over 1960. It has checked the vouchers and found them in accordance with the Financial Report of the Secretary-Treasurer.

(sgd.) A. van Wijngaarden                   H. Yamashita