Minutes of the Board Meeting
March 8th - March 9th, 2016; Tokyo, Japan

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1 ATTENDANCE LIST

L Strous  President
M Hinchey  President Elect
M Bramer  Vice President
Y Murayama  Vice President
R Puigjaner  Vice President
K Rannenberg  Vice President
D Brady  Honorary Treasurer
A Min Tjoa  Honorary Secretary
Y Abeywickrama  Councillor
M Goedicke  Councillor
F Lin  Councillor
R Macedo  Councillor
G Marin-Raventos  Councillor
J Nawrocki  Councillor
F Rammig  Councillor
A Wong  Councillor

Observers
V de Pous  IFIP Legal Counsel
E Dundler  IFIP General Secretary
D Y Kim  Korea (WCC2015)
Mr Ning Juicing  China

Apologies
No apologies
### 2 ACTION LIST

<table>
<thead>
<tr>
<th>Task</th>
<th>Person / Body</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Finance</strong></td>
<td></td>
</tr>
<tr>
<td>o Budgeting: to draft a budgeting policy and to strive for approval</td>
<td>Treasurer</td>
</tr>
<tr>
<td>(in electronic voting) before end of May including the interim</td>
<td>Finance Comm.</td>
</tr>
<tr>
<td>policy, as</td>
<td></td>
</tr>
<tr>
<td>✴ scrutinising all bits for funding in the coming year</td>
<td></td>
</tr>
<tr>
<td>✴ proposing a budget within 10% of the estimated income</td>
<td></td>
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<tr>
<td>✴ annotating the budget with explanations of significant</td>
<td></td>
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<tr>
<td>changes from previous year’s actual</td>
<td></td>
</tr>
<tr>
<td>o Portfolio Strategy Document: to get approval for the change of</td>
<td>Treasurer</td>
</tr>
<tr>
<td>the period by GA2016 in cooperation with S&amp;B Committee</td>
<td></td>
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<tr>
<td><strong>World Computer Congress (WCC) 2018</strong></td>
<td></td>
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<tr>
<td>o to ask interested Working Groups for formal commitment to</td>
<td>Mr Nawrocki</td>
</tr>
<tr>
<td>participate</td>
<td></td>
</tr>
<tr>
<td>o to decide on pursuing a WCC 2018 depending on sufficient</td>
<td>Mr Nawrocki</td>
</tr>
<tr>
<td>commitments of Working Groups</td>
<td></td>
</tr>
<tr>
<td><strong>IFIP World CIO Forum (WCF)</strong></td>
<td></td>
</tr>
<tr>
<td>o To come up with a proposal for continuation</td>
<td>Mr Strous</td>
</tr>
<tr>
<td><strong>InterYIT</strong></td>
<td></td>
</tr>
<tr>
<td>o To introduce IFIP Young IT Awards</td>
<td>Mr Abeywickrama</td>
</tr>
<tr>
<td>o to distribute the request for nominations for the IFIP Young IT</td>
<td>Mr Dundler</td>
</tr>
<tr>
<td>Awards to IFIP Member Societies</td>
<td></td>
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<tr>
<td><strong>Membership Structure</strong></td>
<td></td>
</tr>
<tr>
<td>o to implement the changes in the administrative software</td>
<td>Web Site TF,</td>
</tr>
<tr>
<td>reflecting the new structure for the website and the electronic</td>
<td>General Secretary</td>
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<tr>
<td>voting system</td>
<td></td>
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<tr>
<td><strong>Membership Fee Structure</strong></td>
<td></td>
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<tr>
<td>o to elaborate the analysis and to come up with a proposal for</td>
<td>Mr Strous,</td>
</tr>
<tr>
<td>GA2016 for final decision</td>
<td>Mr Bramer,</td>
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<tr>
<td>Mr Rammig</td>
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<tr>
<td><strong>IFIP's Digital Library</strong></td>
<td></td>
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<tr>
<td>o To finalize the upload of the files back to 2010</td>
<td>Mr Rannenberg,</td>
</tr>
<tr>
<td>INRIA</td>
<td>Mr Turner</td>
</tr>
<tr>
<td>o To develop and implement procedures for the IFIP secretariat</td>
<td></td>
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<tr>
<td>for uploading papers in the IFIP Digital Library</td>
<td></td>
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<tr>
<td><strong>Publications</strong></td>
<td></td>
</tr>
<tr>
<td>o To establish quality assurance procedures for IFIP publications</td>
<td>PC, TCs</td>
</tr>
<tr>
<td>o To establish a new AICT subline “Festschriften”</td>
<td>PC, Springer</td>
</tr>
<tr>
<td>o To establish a journal comprising best papers from IFIP</td>
<td>PC, Mr Pries-Heje</td>
</tr>
</tbody>
</table>
IFIP 60th Anniversary
- To come up with proposals for celebrating IFIP’s 60th Anniversary

Marketing Plan
- To sign a contract for the continuation of the work of Quantum Values till September 2016
- To provide Quantum Values with more concrete directions for their marketing work

International Liaison
- To provide comments on and input for the fact sheets
- To produce a follow up on the fact sheets and the suggestions in the presentation of Mr Goedicke

Internal Awards
- To collect nominations for Silver Core and Service Award
- To prepare changes to S&B for IFIP Fellow to be approved at GA 2016
- To identify first candidates for IFIP Fellows
- To work on IFIP Distinguished Expert

IFIP Strategy
- To elaborate a new document for the period of the next 3 years
3 BOARD MEETING

3.1 Call Meeting to Order

Mr Strous opened the Board meeting and welcomed all participants, especially participants who attend their first Board meeting, as Ms Marin (Councillor), Mr Abeywickrama (Councillor), Mr Macedo (Councillor) and Mr Ning (observer). He expressed IFIP’s thanks to the Information Processing Society of Japan (IPSJ) represented by Ms Murayama for the generous hospitality arrangements and the excellent organization.

At the end of the first day, IFIP was honored with a visit from a delegation of IPSJ: Dr Tatsuo TOMITA, President, Prof Hideyuki TOKUDA, Vice-President, Prof Atsuhiro GOTO, Vice-president, Dr Yoshiki SHIMOTSUMA, Secretary General, Dr Akira SHIBATA, IP3 representative of IPSJ. The activities of IPSJ were presented to IFIP and vice versa. It was a very useful exchange of ideas and opportunities and highly appreciated by both. The discussions were continued at a welcome dinner for the IFIP Board, hosted by IPSJ and attended by a number of IPSJ colleagues. Both meetings underlined the warm and strong relationship between IPSJ and IFIP.

3.2 Attendance and Apologies

The Secretary Mr Tjoa announced the Board attendance; he mentioned that all Board members are present (please refer to the attendance list). With the present attendance the IFIP Board meeting has a quorum to take decisions.

3.3 Business Issues

3.3.1 Approval of the agenda

The Board unanimously APPROVED the agenda. Mr Strous will address the question he received about the Zika virus in connection to WITFOR 2016 and GA 2016 at a later point.

3.3.2 President’s Report

Mr Strous reported that IFIP has an action list of a few dozen items for all the bodies involved in IFIP’s activities. While a lot has been achieved in the meantime, some action items have not progressed as much as he had hoped for. Mr Strous asked the Board for suggestions and support.

Mr Strous said that it is his intention to complete as many action items as possible concerning the organization and governance of IFIP before he hands over IFIP’s presidency in September this year. This should give his successor and his team time to focus on increasing IFIP’s external profiling. Therefore the time between Board and GA 2016 will see high pressure and high ambitions, so to speak his final sprint. He will try to win that sprint but counts on the help of the Board to achieve this.

Mr Strous said that there are again a few proposals on the agenda, mainly as preparatory discussions for GA. As usual some of them are controversial and not easy because of different interests. Mr Strous said that he is confident that solutions will be
found that are acceptable to all. He thanked all who have worked hard in preparing and contributing to the proposals.

**Mr Strous** informed the Board that he had the pleasure of attending a Board meeting of one of IFIP’s member societies and that was highly appreciated from both sides. He emphasized also the opportunity for the IFIP Board to engage with the hosting member society at the occasion of this IFIP Board meeting. The interaction with IFIP’s members is a key element in the commitment towards each other. This is also the case for the interaction, both internally and externally oriented, between the various IFIP groups.

**Mr Strous** said that the Board will see in the discussion note on the membership fee structure that growing IFIP’s membership is a priority for strengthening IFIP’s financial position. But a growth in membership is not only helping IFIP financially, it is broadening the community which is the basis for IFIP’s position as a representative federation for the ICT profession. **Mr Strous** repeated his request made at GA 2015 to the Board and GA members to look for candidate member societies and to encourage them to apply for IFIP membership.

### 3.3.3 Secretary’s Report

**Mr Tjoa** presented his Secretary’s report and said that since the General Assembly 2015 in Daejeon, Korea he had several face to face business meetings with the General Secretary Mr. Dundler, the head of IFIP Secretariat. Current important managerial issues and collaborative aspects were discussed in-depth.

**Mr Tjoa** thanked Mr Dundler for his consistent work with the Austrian Federal Ministry which resulted in a continuation of a subsidy for IFIP for 2016 / 2017 with an amount of 50,000 €.

**Mr Tjoa** informed the Board about the activities of the General Secretary, as participating in the CIO Congress 2015 organized on in November 2015 in Loipersdorf, Austria. At and after this event the General Secretary had several contacts with the Austrian Computer Society on the possible bidding of Austria to hold the first possible WCF after China.

**Mr Tjoa** informed the Board that Ms Brauneis has started her renewed contract as discussed at the last meeting and therefore the secretariat costs are significantly reduced.

**Mr Tjoa** reported that by the end of 2015 IFIP had 43 Regular Members with voting rights, 4 Associate Members, 9 Honorary Member and 5 Ex-Officio Members. Membership issues will be discussed in detail under the relevant topic of the agenda of this Board meeting.

**Mr Tjoa** reported that the Secretariat continues to run smoothly and on behalf of the IFIP officers he would like to take the opportunity to express IFIP’s thanks to the colleagues of the Secretariat for their excellent support.

**Mr Strous** thanked Mr Tjoa and Mr Dundler for their contacts and effort to the Austrian ministry.
3.3.4 EC Meetings Report

Mr Tjoa reported that the IFIP Executive Committee had discussions and made decisions since the General Assembly 2015 in Daejeon

- electronically by emails,
- held one face to face meeting on 8th October 2015 (preGA EC meeting) in Daejeon

The members of EC discussed all the issues raised at the GA by National Representatives and TC Chairs, and made efforts to solve them together with the problems and tasks that had come up in the meantime. All these issues are covered in this Board meeting in several items of the agenda.

Mr Tjoa informed the Board that since 2011 all Executive Board minutes of teleconferences and meetings are available on IFIP’s website for GA members.

3.3.5 Treasurer’s Report

Mr Brady presented his Treasurer’s report to the Board. He explained that the accounts have been maintained during 2015 by the IFIP Secretariat, monitored by the Treasurer, with draft statements (subject to Audit) prepared by CONSULTATIO Wirtschaftsprüfung GmbH & Co KG. (with expectation of availability at the end of March 2016). The final audit report will be delivered soon, but the figures shown in the draft below are not expected to change significantly.

<table>
<thead>
<tr>
<th>January 28th, 2016</th>
<th>IFIP Finance General Statement (TREAS 4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>INCOME</td>
<td></td>
</tr>
<tr>
<td>Dues from Members</td>
<td>136,800</td>
</tr>
<tr>
<td>Return On Assets</td>
<td>224</td>
</tr>
<tr>
<td>Royalties from Publications</td>
<td>64,017</td>
</tr>
<tr>
<td>Proceeds from Activities</td>
<td>85,030</td>
</tr>
<tr>
<td>Other Income</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPENSES</td>
<td>497,415</td>
</tr>
<tr>
<td>Admin.Secretariat</td>
<td>217,288</td>
</tr>
<tr>
<td>Admin.Support</td>
<td>16,285</td>
</tr>
<tr>
<td>Technical Committees</td>
<td>63,722</td>
</tr>
<tr>
<td>DCSC Supp to TC Events</td>
<td>8,135</td>
</tr>
<tr>
<td>Projects</td>
<td>8,716</td>
</tr>
<tr>
<td>Financing Projects from Portfolio</td>
<td>0</td>
</tr>
<tr>
<td>Events (WCC, WITFOR, CIO)</td>
<td>183,270</td>
</tr>
<tr>
<td>PROFIT / LOSS</td>
<td>-211,344</td>
</tr>
<tr>
<td>TC Fund Provision</td>
<td>-19,051</td>
</tr>
<tr>
<td>Return On Portfolio</td>
<td>206,234</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>-24,161</td>
</tr>
</tbody>
</table>

Mr Brady said that the 2015 financial year has ended much as he observed in his report in Daejeon. Income has been strong, finishing within a whisker of budget. Expenses, again as indicated, have generally been lower than budget. The weakness and turmoil of the financial markets have meant little return on the portfolio (indeed, portfolio withdrawals to fund projects have left the value of the portfolio much as it was at the start of the year).
Mr Brady reported that for the calendar year 2015 IFIP budgeted to return an operating loss (excluding portfolio) of €154,447, reflecting expenditures associated with projects and activities. Many of these expenditures did not occur, or were at a lower level than budgeted, resulting in an overall operating loss of just €28,345. Recall from the meeting in Daejeon that some of this anticipated expenditure has instead been carried through to the 2016 budget.

Regarding income side, membership dues were some ~€16,000 lower than budget. This is due to non-payment of fees by France (discussions are ongoing), Nigeria, and Syria (perhaps to be expected). Outstanding fees from Greece have been fully written off.

The gap in membership dues is offset by better than expected performance from royalties and events.

Mr Brady informed the Board that the value of IFIP’s portfolio has stayed largely static, in line with prevailing market conditions. The value of the portfolio on January 1 2015 was €2,430,671. Withdrawals throughout the year amounted to €47,000. The value on December 31 2015 was €2,379,912. Thus the investment showed a net loss in value of €3,759 (or 0.16%) before management fees (management fees were €29,000).

The portfolio of investments is managed on IFIP’s behalf by UBS in London. It is a “balanced” investment, with costs compatible with expectations. There is no reason to change this position at this time.

Mr Brady reported that at General Assembly 2015 he was requested to review IFIP’s investment and portfolio management policies with a view to the next five years. He reviewed its content and concluded that it remains valid for the next period of five years. He sought, and received, approval from GA to roll the current strategy statement forward for the period 2016 - 2020. Therefore in conjunction with the S&B committee, he will be asking GA 2016 in San Jose to approve the following amendment to bylaw 6.2.2: <Page 33. Change heading ‘Portfolio Strategy 2011 – 2015 to ‘Portfolio Strategy 2016 – 2020’>.

Mr Brady, the Honorary Treasurer, concluded that operating performance was reasonably good, with income largely on target, and expenses (especially secretariat) being contained. The secretariat is to be applauded for its continued attention to controlling costs.

The Board unanimously ENDORSED the 2015 accounts for approval by General Assembly 2016.

3.3.6 Finance Committee Report

Mr Rammig, Chair of the Finance Committee, reported that Finance Committee accepted the Treasurer’s report and highlighting the Treasurer’s comment: "From the perspective of financial performance, the 2015 result is good for IFIP, though it does indicate that the “business” of IFIP continues to spend beyond its means”.

Mr Rammig informed the Board that the Finance Committee agrees to the ‘Portfolio of Investments’ part of the Treasurer’s report.
**Mr Rammig** said that since the expenditure of 2015 was much lower than the corresponding 2015 budget, and that was mainly due to expenses not made in 2015 but implying in some cases requests transferring them from 2015 budget to 2016, it would be interesting (informative) if that amount would appear in the report.

**Mr Rammig** informed the Board that it was positively noted by the FC that in contrary to 2014 in the fiscal year 2015 all TCs have generated royalty income. All TCs with the exception of TC14 generated Event Proceeds. TC 9 and TC12 have no funded expenses in 2015. The TA is asked to follow up this issue.

**Mr Rammig** informed the Board that by separate mail, it has been clarified by the Treasurer that the item "61601 Event Fees Written Off (9475€)" partly corrects a situation where some event fees become “double booked” partly event fees that haven not been paid for at last one year.

**Mr Rammig** reported that the FC continues to support the proposal made at the meeting on March 2nd, 2015 in Poznan: Henceforth the Treasurer is to propose an annual budget in accordance with a financial policy as approved by the Finance Committee from time-to-time and endorsed by the Board.

As a interim policy:
(1) The Treasurer is instructed to scrutinise all bids for funding in the coming year submitted via the General Secretary.
(2) The Treasurer is instructed to propose a core budget which is within 110% of the estimated income for the Federation.
(3) The Treasurer shall annotate the budget with explanations of significant changes from the previous year’s actual income and expenditure.

In future meetings FC will comment on the Treasurer’s success on this policy.

**Mr Strous** requested that Finance Committee and the Treasurer should draft a budgeting policy and get approval of the board in electronic voting before end of May this year.

The Board ENDORSED unanimously the request.

**Mr Rammig** reported that the Finance Committee discussed the proposal concerning a new membership fee structure as distributed by Mr Strous. Obviously there are pros and cons of all mentioned alternatives. FC came to the conclusion that in principle following the proposed Alternative 1 or Alternative 2 may be the most suitable compromise.

The concern was raised, whether the proposed fee for International Members at Large might be impracticable as asking such a high fee will scare most of them. At least for those members a model based on their income might be worth to be discussed. The FC comments on the membership fee structure were included in the discussions under agenda item 3.6.2.

The Board ACCEPTED the report.
3.4 IFIP Flagship Events

3.4.1 World Computer Congress (WCC) 2015

Mr Kim presented a report on the 23rd IFIP World Computer Congress (WCC 2015) held in Daejeon, Korea October 4 – 7, 2015 under the theme “WCC 2015, Opening our Future Together!”.

The congress was organized by The Korean Inst. of Information Scientists and Engineers (KIISE) and supported by Ministry of Science, ICT and Future Planning (MSIP), Daejeon International Marketing Enterprise (DIME), The Korean Federation of Science and Tech. Societies (KOFST), Accreditation Board for Engineering Education of Korea (ABEEK), Daejeon Metropolitan City, Korea Federation of Information Tech. Societies (FITS) and the Korean Tourism Organization (KTO).

Mr Kim reported that the following main forums and co-located conferences were present:

- ICT Job Forum
- IT Education Forum (K-12, IP3, Seoul Accord, TOPCIT, College Curriculum)
- 2016 ICT Industry Prospectus Conference
- IFIP WG 10.5 VLSI-SOC
- IFIP TC8 Big Data
- IFIP TC 12 AI
- ICT Eurasia Conference 2015
- CONFENIS 2015
- SEARCC
- Information Security Education & Solidarity (ISES)
- SEMAT Essence Conference
- Digital Equity Workshop
- IFIP Young IT Professional

Mr Kim reported that 8 plenary speakers and 1,270 attendees from 58 countries were present. Out of this amount 1,041 participants were from Korea, the other 229 from outside Korea, spread over the world. An exhibition of 5 institutions/companies for 10 booths was organized.

Mr Kim showed in his financial report that having a total revenue of 375,818 € and total expenses of 346,507 € the congress closed with a surplus of 29,311 €.

Mr Kim concluded that the congress had an excellent and well organized program with a relative small number of attendance. The financial result was acceptable, although there was a reduced government support. The congress has a high impact to Korean IT education.

Mr Kim thanked IEEE as co-sponsor of the congress. He expressed his special thanks to Mr A Min Tjoa for the organisation of ICT Eurasia and CONFENIS co-located to WCC2015.

Mr Kim advised potential organisers of future World Computer Congresses to get to a close relation to China, Australia and IEEE.

Mr Strous thanked Mr Kim for the excellent organisation of this important IFIP flagship event.
3.4.2 World IT Forum (WITFOR) 2016

Ms Marin-Raventos presented her report regarding the status of the organization of WITFOR 2016.

- The contract for the venue (Hotel Holiday Inn – Aurola) has been signed. A special fare for WITFOR participants and also for GA participants has been agreed.
- The WITFOR web site www.witfor2016.org is complete, except for the registration payment module, and running.
- The registration fees are fixed and on the web site available.
- Worldwide information has initially been done through IFIP’s distribution lists, and IFIP Insights. Invitations to participate have been distributed various times to all TC chairs. Distribution lists Authors and Mycolleagues were also used.
- The CFP has been distributed to Latin America using two distribution lists: clei-charla and clei.instituciones-affiliadas.
- All digital distribution means of the University of Costa Rica and other national public Universities have been used to inform locally.
- Facebook and Twitter accounts were opened and used for information distribution.

Ms Marin-Raventos reported that the Technical Program Committee Chairs have contacted the TPC members actively to visit WITFOR2016 at EasyChair: 61 TPC members have visited the site, 7 are pending.

So far four keynotes have accepted the invitation. Their curricula have been included on WITFOR 2016 webpage.

Ms Marin-Raventos informed the Board that the Deadline for submission of papers has been extended for short and full papers to March 10th, 2016; and for demos to March 30th, 2016.

Ms Marin-Raventos expressed her disappointment about the very low number of submitted papers. She had expected many more papers from IFIP members.

Mr Strous thanked Ms Marin-Raventos for the big effort done so far. He asked the Board and especially the Technical Assembly to request more IFIP members to submit papers.

3.4.3 World Computer Congress (WCC) 2018

Mr Nawrocki reminded the Board on his initial vision on a World Computer Congress 2018 in Poznan, Poland, which he presented at GA 2015 (see minutes of the GA 2015 http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2015/ga%202015%20minutes.pdf ). With this initial vision in mind he made a polling to IFIP’s Working Group Chairs, asking them about their opinion of participation in the next WCC and of the right timing for a WCC. A majority of the WG Chairs (78%) sent their feedback. Out of this 57% were in favor of participating in a WCC and about 59% would prefer to have the WCC between 15. and 30. of September.

Mr Nawrocki presented the proposal of having the World Computer Congress 2018 in Poznan, Poland with main topics as scientific challenges, engineering challenges and social challenges. The WCC should take place from September 17th till September 21st, 2018.
Mr Nawrocki presented a tentative schedule for the work to be done for preparing the WCC. The time table has been discussed at the Board and slightly adjusted in order not coming into conflict with other events.

The Board discussed the option to take a new name for the event in order to avoid the burden of a WCC. It has been decided that IFIP will not change the name for this event and stay with “World Computer Congress (WCC) 2018”.

Mr Nawrocki will ask the Working Groups that expressed an interest in the WCC 2018 for a formal commitment to participate. If the response is not sufficient to organize a financially viable event, he can decide not to pursue the WCC 2018. This decision is to be taken by him in June 2016.

The Board APPROVED the World Computer Congress (WCC) 2018 under the condition that IFIP will not go for a next WCC without checking carefully the result of WCC 2018.

3.4.4 Next World CIO Forum

Mr Strous reported that following the decision of the GA 2015 a Task Force for working in the area of CIOs has been formed. The task force should discuss conditions and constraints for organising a WCF and come up with a proposal for continuation. Unfortunately due to time constraints progress has not been such that a proposal could already be presented to the Board.

3.5 InterYIT

Mr Abeywickrama introduced InterYIT as the IFIP arm that connects young professionals/groups in the field of ICT through member societies. He showed the progress InterYIT made over the last year:

- InterYIT has a representative international board
- A website (IFIPInterYIT.org) has been set up
- Partnered with SEARCC and was involved with International Schools Software Competition
- Worked with World Conference on Youth
- Partnered with National IT Conference in Sri Lanka
- Presenting in Malaysia, India, Singapore to communicate the IFIP message on youth
- InterYIT Conference at WCC 2015
- Developed YIT Body of Knowledge
- Support Scheme available for formation of YIT Groups by National societies

Mr Abeywickrama informed the Board about the plans for future development of InterYIT:

- Support local Young IT activities and formation of groups
- Engage with more Young Professionals
- Implement an International Young IT Recognition Scheme
- Present/Discuss at International Conferences by Member Societies
- Partner/Participate in International Youth/IT Activities
- Prizes for thesis as an engagement method for university students
• In discussion with Singapore and Australia on Young IT
• Awards partnerships
• Link with more student based associations
• Get involved in policy matters
• Help with international speakers for local events through the network
• Possible participation in programming competitions

Mr Abeywickrama presented the immediate upcoming activities, as
• International Young IT Awards Project
• Youth stream at SEARCC Conference in Australia
• Youth speech at WITFOR
• Youth speech at Japan Conference
• Nigeria has requested support

Mr Abeywickrama presented the plan of InterYIT to create a “Young IT Award” with
the objective to recognize Young IT Professionals around the world at Global level for
their achievements; to connect up and coming IT Professionals with IFIP and to take
IFIP message to younger audiences through young industry leaders.

There are awards planned for:
• IFIP International Young IT Professional of the Year
• IFIP International Young IT Entrepreneur of the Year
• Best International Student IT Project of the Year
• Best International IT related Thesis of the Year

Mr Abeywickrama presented the mechanism how to award will be given, the
composition of the review panel and the time plan.

The Board APPROVED the plan for an InterYIT award under the following conditions:
• The costs for the mementos have to be included in the budget
• There will be no separate event for the awarding
• The award has to be branded as “IFIP YOUNG IT AWARD”
• For the first edition, the request for nominations will be sent to IFIP Member
  societies

3.6 Membership

3.6.1 Admissions

Mr Bramer presented the procedure for “Handling of Conversion of IFIP Membership
Structure” which was discussed by the Executive Committee on January 11th and
approved.

(1) All Full Members who do not respond to the President by March 1st 2016 will be
assumed to want to become Country Representative Members. Any requests from Full
Members for conversion to Members at Large (National or International) will be
scrutinized briefly by the President and the Chair of the Admissions Committee. They
will provisionally approve all cases they consider straightforward.
(2) Based on this, the President and the Chair of the Admissions Committee will jointly bring a package of proposals for conversion of Full Members to the Board meeting in Tokyo in March 2016 for ratification on behalf of GA.

(3) Any requests for MAL status that are considered not to be straightforward will be sent to the Admissions Committee for discussion leading to a decision at the GA in Costa Rica. In the meantime the society concerned will be treated as a CRM.

(4) Any requests from Associate Members for conversion to CRM or MAL status will be referred to the Admissions Committee for discussion leading to a decision at the GA in Costa Rica.

In accordance with the above the President and the Chair of the Admissions Committee wish to propose that all current Full Members are deemed to be converted to Country Representative Member status, with the exceptions of ACM and CLEI which are both converted to International Members at Large.

The Board unanimously APPROVED the conversion.

3.6.2 Membership Fee Structure

Mr Strous presented a document regarding membership fee structure which has already been sent to all Board members in advance for discussion and decision. He reminded the Board that IFIP needs to evaluate the fee model because of the change in membership structure that was agreed by the General Assembly in 2015.

Mr Strous presented the pros and cons of different models, like the current model, a fixed fee model, an income based model, a sponsorship model and a hybrid model in detail. The Board came to the conclusion that an adjustment of the current model would be the most suitable model. This model is based on the UN Scale of Assessments with the advantage that it is familiar to IFIP and used for many years. The disadvantages are that it is moderately complex, fee based on the UN rating of the “wealth” of a country.

Mr Rammig informed the Board that the Finance Committee discussed the model proposals in its meeting and that FC also came to the conclusion that the current model would fit best, however the calculation may be re-adjusted based on a linear factoring scale in the interval between a minimal and maximal fee.

Mr Strous showed in his discussion document a diversification of the fee between the membership categories. For Country Representative Member a maximum fee should be fixed and the scale should be recalculated. For National Member at large the fee levels are those of the CRM minus 10% or 20%. For International Member at Large, regional group the fee level is set on a fixed amount, e.g. 2.000 or 3.000 Euro. For International Member at Large the fee should be the maximum fee of the CRM for this country.

Mr Bramer presented the effect of the proposed calculation between a minimum and a maximum on the membership fee per country.

After an intensive discussion of the pros and cons the Board REQUESTED Mr Strous, Mr Rammig and Mr Bramer to come up with a final analysis in order to find a proposal
for a fair proposal end of March for submission to the General Assembly for final decision.

3.7 International Professional Practice Partnership (IP3)

Mr Wong presented the report of IP3 and said that over the past several months since the General Assembly in South Korea in October, IP3 has continued to actively promote ICT professionalism on the global stage. 2015 was perhaps the highlight year for IP3 since its foundation as it achieved significant milestones at the United Nations General Assembly, and at WSIS in Geneva. IP3 continued its marketing and push of the ICT Professionalism message to the world.

The members of the IP3 Board as elected and confirmed in Daejeon, South Korea are:

IP3 Board 2015-2016:
- IP3 Chair – Brenda Aynsley
- IP3 Deputy Chair – Moira de Roche
- IP3 Vice Chair (GIC) – Stephen Ibaraki
- IP3 Vice Chair (SAC) – Adrian Schofield

Members:
- Anthony Wong – IFIP Representative
- Raymond Morel – The Swiss Informatics Society SI
- Akira Shibata – Information Processing Society of Japan Representative
- Kerry Augustine – Canadian Information Processing Society Representative
- Jos Timmermans – NGI-NGN/VRI (Netherlands) Representative
- Joe Turner – Chair Seoul Accord (Observer)
- Roger Johnson – IP3 Immediate Past Chairman

Mr Wong reminded the Board that at the General Assembly in Daejeon, South Korea, IP3 was formally adopted as a substructure under IFIP.

Mr Wong informed the Board that IP3 on behalf of WCC 2015 invited and supplied a number of keynote speakers to WCC2015, including:
- the Australian Minister for Innovation and Better Regulation from the state of New South Wales (Sydney), Victor Dominello MP, who delivered key-note on Day Two of WCC2015 on Big Data and Innovation;
- John Morton who presented an excellent keynote on the Jobs Forum which was very well received;
- Eve Andersson of Google, who spoke on Software Engineering skills for the 21st century; and
- Andy Chen of Catronic Enterprise and the newly appointed VP for the IEEE-CS (whose portfolio including Professionalism), who spoke on the secret code to a successful career in ICT.

Also at WCC2015, IP3 released the 2020 Skills Assessment Report written by John Morton and the IP3 Global Industry Council. The report may be downloaded from the IP3 website http://ipthree.org/skills-2020-assessment-report. Other new commentaries in relation to the report included:
The IP3 Global Industry Council chaired by Stephen Ibaraki has 29 directors.

**Mr Wong** reported that IP3, its members and Board members have been a major force driving the professionalism message in a number of global venues including New York and Geneva. The many global and national initiatives present IFIP with an enormous opportunity to influence policies and initiatives by government and the industry.

IP3 reaffirmed its commitment to taking strong action in support of the Sustainable Development Goals (SDGs) and called for ICT professionalism to be explicitly recognized during the United Nations General Assembly High Level Meeting to review the implementation of the WSIS Outcomes.

IP3 Vice Chair, Stephen Ibaraki made several presentations in New York at the UN Headquarters in New York towards the later part of 2015, which were reportedly well received.

IP3 has made an application to speak at the UN General Assembly's High-level Thematic Debate on Achieving the SDGs including ICT in New York on 21 April 2016.

**Mr Wong** informed the Board that Mr Raymond Morel has confirmed that the IP3 submission for a WSIS presentation has been accepted. The topic is “The Contribution IFIP IP3 makes to the WSIS Sustainable Development Goals” with a focus on what is needed to provide trustworthy ICT infrastructure and services. IFIP is providing sponsorship for WSIS Forum and will be positioned as a partner organization.

IP3 has submitted a proposal with the organiser’s agreement for a dedicated symposium on IP3 at the workshop on *Symposium on Education for Digital Equity* held as part of IFIP TC3 Joint Open Conference, *Stakeholders and Information Technology in Education*, SaITE 2016, in Guimarães, Portugal, from 6-8 July.

**Mr Wong** reported that the IP3 Board is currently considering whether it will play an active role in WITFOR after the low attendances at the WCC2015 sessions in Daejeon.

Ms Moira de Roche and Mr Adrian Schofield met in Cape Town with Mr Jürg Gutknecht of the Swiss Informatics Society. The Swiss Informatics Society is aiming to achieve IP3 accreditation of its professionalism scheme in 2017.

TC9 Chair Ms Diane Whitehouse met with the IP3 Board over dinner during the visit to Korea for General Assembly and expressed interest in working more closely with IP3. This followed a TC9 meeting in Leicester, England in September 2015 by IFIP SIG 9.2.2 (framework of ethics of computing) chair, vice-chair and some members.

### 3.8 Technical Assembly

**Mr Hinchey** reported that the Technical Assembly had an electronic meeting one month ago. Most of the topics were in relation to IFIP’s Digital Library. Mr Kai
Rannenberg attended the meeting and updated the members of Technical Assembly by the status of IFIP’s Digital Library (please see Publications Report in these minutes).

3.9 Publications

Publications Committee

Mr Rannenberg reported that the current contract with Springer is valid since January 01, 2015 and until December 31, 2019. It is then automatically renewed for a period of five years unless it is terminated by either party by supplying to the other party written notice of intent to terminate the agreement nine months in advance of the termination date.

Mr Rannenberg reported that on 2016-02-19 a meeting between Springer representatives and several IFIP representatives took place. This was to get an update on Springer’s strategies and future plans and to synchronize on the joint activities. Springer has recently been merged with several other publishing houses to Springer Nature. It is now owned by a publishing house and not a private-equity investor.

Mr Rannenberg informed the Board about the status of publications (AICT, LNBIP, and LNCS) and of the access to them is as follows:

- All IFIP publications in SpringerLink are becoming cost-free accessible four years after publication. This holds for as long as IFIP has a contract with Springer. It covers the publications since the contract between IFIP and Chapman and Hall (and later Kluwer) back in 1996. So many more of the earlier IFIP publications are now available for free as long as this contract holds. This is not to be confused with the embargo period for the IFIP Digital Library: After 3 years IFIP can put the author’s versions of IFIP publications published with Springer into the IFIP Digital Library. It is also important to know that for proceedings, that had been “retrodigitized” and then be put into SpringerLink the four years were to count from the inclusion of the retrodigitized version into Springer Link and not from the original publication date of the paper-based version. Negotiations with Springer could achieve, that “retrodigitized” proceedings are now opened after 3 years instead of 4 years. As Springer has retrodigitized many of the older proceedings in 2013, many will become available during 2016.

- Publications published under the current contract will be accessible cost-free also after the end of any contract with Springer.

- The interaction between a proceedings editor and Springer is subject to all procedures established by IFIP for all IFIP publications. In particular, this includes any quality assurance mechanisms established by IFIP. In principle there seems to be a high degree of agreement on quality issues between Springer and IFIP, although some elements in IFIP’s policy needed explanation. To operationally ease the process of quality assurance in future the members of the AICT Editorial Board will be informed every time, when Springer will have accepted to start the process of publishing proceedings from an event of “their” TC.

- Springer is more interested in topically targeted publications than in publications that cover the whole of informatics or computer science.
• An IFIP conference whose proceedings are published by Springer can receive 49 print or electronic copies of the proceedings free of charge except for shipping costs. However, it should be noted, that Springer is moving to the option of temporary, normally four weeks, free access to the publication on SpringerLink instead of this option, so at some point in the future there may be only the option to receive temporary free access to the proceedings in SpringerLink.

• Springer has established a new version of the publications agreement with authors publishing in IFIP AICT based on the contract with IFIP.

• Springer is at the moment offering the free use of the iThenticate tool for plagiarism check as a part of the Springer proceedings publication package. The tool is offered on demand to all conferences publishing with Springer, but as it has costs, Springer does not publicize this widely (also, 90% of the conferences seem to not really need this). The software checks everything registered at CrossRef (whatever has a DOI – so all serious publications) plus a lot of cites on the web. The tool is not perfect, but to Springer’s knowledge the best available.

• There are also general trends in Springer’s strategies that are worthwhile to note:
  • No change in open access publication. The fees remain the same.
  • Publications on SpringerLink are moving from pdf to an html/e-book compatible format.
  • Proceedings can be made available to a conference for four weeks around the conference dates, normally two weeks prior and two weeks following the conference.
  • All printing is by “print on demand”.
  • For institutions who purchased one or more eBook collections from Springer and their people there is a lower quality, black-white only option, called “MyCopy” for 24.95 USD/EUR (depending on shipping address) per copy including shipping & handling excluding local VAT/Sales tax where applicable. Details can be found on www.springer.com/gp/eproducts/springer-ebooks/mycopy, especially in the “MyCopy Flyer”.

Mr Rannenberg asked the Board to let the Publications Committee know any issues they see, so that these issues can be discussed and considered in the work with Springer and for future negotiations.

**IFIP Digital Library**

Mr Rannenberg gave an update of the IFIP Digital Library and said that the implementation of the new IFIP DL provided as a professional service by INRIA is progressing well. The current status can be viewed at life https://hal.inria.fr/IFIP.

The metadata format that was needed to cover the specifics of IFIP events and proceedings (e.g. (multiple) IFIP affiliations, sublines to AICT, parts according to event sessions) has been created. It is considering the formats used in the TC 6 supported
DL and the DBLP metadata but going further, especially to cover the relation to the IFIP entities (TCs, WGs) organizing the events.

INRIA has employed a dedicated person for the IFIP DL since November 2015. IFIP is providing INRIA with files and metadata to trial the metadata format and the upload process. The trial started with the 2014 Springer IFIP proceedings, as from 2014 on these have a new metadata format. The trial is now covering proceedings from 2013 backwards.

The trial showed that the sets of author’s files as delivered by Springer are not always complete. Springer is delivering the missing files on request, but this requires a dedicated process. Springer accurately provides to IFIP the author files as delivered by the proceeding’s editor(s), so what this is really saying is that there are often missing or incorrect author files delivered to Springer by the editors.

At the same time thanks to the volunteer efforts of TC 6 and especially Mr Aiko Pras IFIP continues to have many IFIP publications (mainly proceedings back till ca. 2005) available for free access already now at http://dl.ifip.org/. This is not limited to TC 6 publications and holds for publications 3 years old and older. For more recent publications (for which Springer has the exclusive publication rights until they are 3 years old) the tables of contents are given. As this is a volunteer effort with no funding going onto it, it would be unreasonable to demand, what one would ask from a professionally operated library in terms of e.g. sustainability guarantees.

Mr Rannenberg asked the Board to enjoy the impressive wealth of publications that is already available now, make use of it, and spread the news about it – and to thank Mr Aiko Pras and his team. The TC 6 supported DL is a great volunteer effort to function as an intermediate version of the IFIP DL, so that there is already now a much richer DL available than before. The PC has also made use of this intermediate version to learn for the design and implementation of the professionally operated DL. However it is clear, that this voluntary effort cannot be guaranteed in a way that could replace the IFIP DL provided as a professional service.

Mr Rannenberg reported that it is expected, that the IFIP Springer files back to 2010 are uploaded before summer 2016; so that the DL could then be opened for this period. The next publications, for which a process to move them into the DL will be designed, are the proceedings with an IFIP ISBN and/or no Springer relation or metadata in general. A volunteer (event) was sought to try out this integration via the Sciencesconf conference management system that INRIA provides. Mr Aiko Pras volunteered, as the DL supported by TC 6 has proceedings of IFIP events not publishing with Springer. It is hoped that the DL will be fully complete by the beginning of 2017, if not sooner.

Negotiations with INRIA about an amended fee structure based on a swung-in process are underway.

**Quality assurance for IFIP publications**

Mr Rannenberg reported that work is underway to implement quality assurance for all IFIP publications by an IFIP editorial board. Feedback from the Technical Assembly on the proposal for regular quality assurance process (that had originally been developed within the Technical Assembly) was mixed. Some TCs like the process. A few TCs don’t see any need for any formalized process, as one should trust well-chosen PC chairs. Some TCs are insecure about the effort for the process. One TC will now trial the proposed process.
Development of AICT

Mr Rannenberg confirmed that the intention remains to involve the AICT Editorial Board, along with the PC, in considering how to make AICT a stronger series, using sub-lines to distinguish between different types of events and publications.

It seems worthwhile to again inform the IFIP constituency about the existing AICT sub-lines (Tutorials, Surveys, State of the art surveys). Moreover a new sub-line “Festschrifts”, honoring individual researchers and their scientific work or their institutions or fields, will be established.

Springer agreed to make the sub-lines more visible on SpringerLink. The IFIP DL provided by INRIA is already showing them as a structural element.

A “journal” comprising “best” papers from IFIP conferences

Mr Rannenberg informed the Board that after a positive feedback by the IFIP GA the investigations continue to establish a “journal” comprising “best” papers from IFIP conferences. This is meant as a more or less regular compendium of papers from IFIP conferences that could be of interest to an audience e.g. member societies, who could distribute that compendium and see value in it justifying the IFIP membership fee. “Best” is “Best for member societies”, i.e. more overview papers than very special ones. Mr Jan Pries-Heje volunteered as editor, if he does not need to involve himself into publication right or copyright discussions with the IFIP publisher. If the “journal” is technically established as a collection of links from the IFIP DL this should be possible. For cost-free access to journal articles published by Springer Springer’s approval would be needed. Mr Mike Hinchey will discuss this with Springer.

The report was well received by the Board.

3.10 IFIP 60th Anniversary

Mr Strous presented a proposal from IFIP’s Historian Mr Roger Johnson for celebrating the 60th anniversary of IFIP in 2020. The motivations for the celebrations included:

• Raising IFIP’s visibility and credibility on the global stage
• Acknowledging the contribution of the several thousand volunteers in IFIP
• Celebrating the sustained record of IT more widely in improving the lives of citizens worldwide.

The purpose of this proposal is to encourage Board members to start to consider how they wish to celebrate the 60th anniversary. Suggestions made by Mr Johnson include:

• Commemorative book: Three commemorative books have been produced marking the 25th, 36th and 50th anniversaries of the founding of IFIP.
• WCC session: Previous celebrations have each coincided with a World Computer Congress. The celebration has been reflected in the Opening Ceremony and also by a history session within the Congress programme.
• Displaying IFIP’s heritage on IFIP’s web site.
• Celebratory logo: IFIP marked its 50th anniversary with a special logo. A 60th anniversary logo could appear on all IFIP outputs and communications during the year.
• Local actions: Opening ceremonies and receptions have included national dignitaries with coverage in national media.
In the view of the IFIP Historian for a small financial outlay, IFIP can achieve significant visibility from the celebration of its 60th anniversary.

Mr Strous asked the Board to think about opportunities at this occasion and to come up with proposals how to celebrate IFIP’s 60th anniversary.

3.11 Statutes & Bylaws

Mr Bramer presented a proposal for few formal changes in IFIP’s Statutes and Bylaws. The reason for the changes are for avoiding possible ambiguity, for clarifying the intended meaning and for improving the grammar.

The Board unanimously ENDORSED the changes in the Statutes and Bylaws for approval by General Assembly 2016.

Mr Strous informed the Board that IFIP’s Standing Orders are renewed by removing repetitions and duplications with the Statutes and Bylaws.

The Board unanimously WELCOMED the renewed Standing Orders.

3.12 Marketing Plan

Mr Strous presented the report on IFIP’s Marketing Plan. The report provided a brief overview of the “history” of the marketing plan, budget and expenses.

Mr Strous reminded the Board that at GA 2013 in Poznan, Poland it has been decided
- to put € 75K into the budget for 2014 for work on marketing activities
- not more than 5% will be available for preparation of the marketing plan
- as soon the plan is ready and checked by General Assembly, GA will decide on an approval of the rest of the budget.

Mr Strous informed the Board that at GA 2014 in Vienna, the following has been reported:
- after a search for candidates Quantum Values has been chosen as to develop a marketing and communications plan for IFIP. IFIP paid for the plan about 2,400 € out of the dedicated budget.
- the marketing plan for IFIP from Quantum Values has been reported
- General Assembly accepted in general the marketing plan, but had basic concerns about developing the plan too early; IFIP should make its “homework” first and define better its products to be marketed. The general opinion of General Assembly was that IFIP has a lot of good products, but they are not known in the outside world.
- General Assembly empowered IFIP’s Executive Committee to use the budgeted money for the next steps in the Marketing Plan.
• Spent in 2014: 6,569 € for developing the plan and for a meeting of the Executive Committee with Quantum Values on 20 November 2014 in Amsterdam.

Mr Strous reminded the Board that at GA 2015 in Daejeon, Korea the following has been reported and decided:

• IFIP approached Quantum Values in May 2014 to develop a Marketing and Communications proposal outlining strategies that might be implemented to enhance IFIP’s profile and perceived relevance. This led to the development of a detailed Marketing and Communications plan, and then in November 2014, Ms New from Quantum Values was invited to attend a meeting of the IFIP Executive Committee in the Netherlands to plan a way forward.

• At this meeting, the group developed a Strategy Matrix which aligned key marketing outcomes and activities to IFIP’s five pillars of activities.

• After the meeting, Quantum Values developed a timeline detailing when different activities would be introduced and what has been thought to be achievable within the available budget.

• In April, IFIP and Quantum Values signed the contract and kicked off the project.

• Spent in 2015: 30,043 € for activities by Quantum Values according the marketing plan and for participation in the WCC 2015.

Mr Strous reported that in 2016 41,250 € are planned to be spent for activities of Quantum Values and for supporting UN WSIS Forum 2016 in May in Geneva. This event has been supported in 2014 and 2015 for a modest amount (3K). For 2016 the amounts for official partnerships have been substantially increased by the ITU. The Executive Committee has decided to support 2016 for an amount of 5K. After the Forum, the effect of the sponsoring will be discussed to evaluate whether this could be continued or not. It has to be borne in mind that IFIP is acknowledged as an official partner due to this sponsorship despite the fact that the amount of 5K is less than half of the minimum amount official partners are supposed to donate. One important exposure for IFIP already has been achieved, with IFIP being officially recognized in a special session during the UN General Assembly meetings in New York at the end of 2015. This generated quite some publicity, reported in some channels.

Mr Strous informed the board that Quantum Values has provided a report on its activities. Furthermore the status of the activities has been added to the timetable that was produced early 2015 to schedule the activities that are necessary to achieve the marketing goals as listed in the mapping document of these goals with the IFIP Strategy. Both the timetable and the original mapping document are on IFIP’s website.

Mr Strous informed the Board that the current 12 months contract with Quantum Values ends March 31, 2016. IFIP and Quantum Values have included in that contract the intention to renew the contract for a subsequent period of twelve months.

On 29 February, during the bi-weekly conference call between Quantum Values and the IFIP President and General Secretary, it was mutually decided to change the renewal. The reason for this change is that the timing of the renewal for 12 months (from April 2016 to March 2017) is not matching with the timing of the GA meeting where a decision needs to be taken for a second budget of 75K for another year of marketing activities. It was agreed between Quantum Values and IFIP to renew the
contract now for six (6) months with the intention to renew it in September 2016 for a period of twelve (12) months depending on the budget decision in GA 2016.

Mr Strous asked the Board to approve an estimated 10K higher spending on marketing until GA 2016 than the original budget of 75K, taking into account that originally the 75K was budgeted for 2014 and that this amount now is used during a 18 months period, namely April 2015 to September 2016 and even a bit longer because a small amount was used before April 2014.

The Board APPROVED the spending of additional 10K € for 2016.

In the Board the following topics were discussed:
- The report of Quantum Values shows what has been done, but results could not been seen
- A direct link from the activities to the marketing plan matrix was missing
- There is a problem of measuring the effect of marketing

Mr Strous said that some suggestions were made, but not been picked up by IFIP or IFIP’s Member Societies. Mr Strous requested the Board to find topics to market IFIP.

The Board DECIDED to go forward with Quantum Values with more concrete directions to them.

**3.13 Committee Reports**

**3.13.1 Activity Management Board (AMB)**

Mr Dundler reported that the IFIP Secretariat worked together with TC Chairs and event organizers in order to get all relevant data for planned and performed events in time into IFIP’s web-based approval system, and consequently in IFIP’s event database.

The AMB worked also in good co-operation with the DCSC in order to distribute financial sponsorship to persons from developing countries.

**Development Events**

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<td>55</td>
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<td>Nbr events (co-sponsored / supported)</td>
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<td>47</td>
<td>42</td>
<td>24</td>
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<td>59.344</td>
<td>81.332</td>
<td>77.312</td>
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<td>Outstanding fee for 2015 events</td>
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Mr Dundler reported that IFIP’s income from events is with its range between € 70K and € 82K quite stable over the last 5 year, taking into account that € 36K will come in
2016 from events held in the last 4 months of 2015. The same is also valid for the number of events.

**Mr Dundler** informed the Board that the event approval system has been updated in order to allow controlled maintenance of event, which are stored, but need some corrections. The financial details can also be re-entered and recalculated at this stage. As a small - but helpful - additional improvement, after the break-even number of delegates is calculated a coloured box is displayed explaining the significance of the combination of values calculated and entered. This enhanced system is working as designed without any problems.

### 3.13.2 International Liaison Committee (ILC)

**Mr Strous** said that IFIP has a number of formal relationships with international organizations. He presented fact sheets as a quick reference to the type of relationship, the important topics and projects of these organizations that IFIP should focus on, the “account management” and the meetings and events that are relevant to attend (please see the fact sheets at IFIP’s website). He especially explained the relationship to the following entities:

- UNESCO – UN Educational, Scientific and Cultural Organization
- ITU – International Telecommunication Union
- ICSU – International Council for Science
- UNCSTD – UN Commission on Science and Technology for Development
- UNISDR – UN Office for Disaster Risk Reduction
- ISO – International Organization for Standardization
- EC – European Commission
- IGF – Internet Governance Forum
- IOI – International Olympiad in Informatics

IFIP has formal relations to UNESCO, ITU and ICSU; but not to the others on the list. **Mr Strous** said that when formalizing relations, IFIP needs to be sure it can dedicate enough resources, specifically volunteers, to be active in the relationship.

The ILC requested the Board members to come up with proposals for priorities for the listed bodies in the fact sheet.

**Mr Goedicke** presented his view and ideas on the international relationships of IFIP, which are in line with the fact sheets. Taking into account the nature of IFIP as an international organization, which pursues the interests of the technical work and national societies, the question was raised which other international organisations are potentially relevant, like standardization bodies, organisations concerned with professionalism, NGOs in the political area.

**Mr Goedicke** said that a strategy is needed to decide which body to pursue. The goals of the strategy have to strengthen IFIP and have to create better ways to let IFIP influence the position of computer science in technology and society. The criteria for the strategy have to be for a sustainable relation and additional value for IFIP. This means that for a sustainable strategy persons from TCs / WGs have to be included and a long term benefit for both sides has to be created. Control over these relations should lay by the IFIP Board by liaison officers. It should be a Board decision to pick up particular links.
Mr Strous thanked Mr Goedicke for his suggestions. In general he agreed with them, some elements like the control over the relationships should be discussed a bit further.

The Board REQUESTED Mr Strous and Mr Goedicke to produce a follow up on the fact sheets and the suggestions in the presentation of Mr Goedicke.

3.13.3 Internal Awards Committee (IAC)

Mr Nawrocki reported that the Internal Awards Committee has worked on the establishment of an “IFIP Fellow Award”. The IAC proposed a two-stage model, composed of a Fellow Selection Committee (15 persons) and a Conferring Body (IFIP General Assembly).

The Board SUPPORTED the proposal.

Mr Nawrocki summarized the work to be done by the IAC:

- Collecting nominations to Silver Core and Service Award
- Prepare the changes to S&B for IFIP Fellow, to be approved by GA
- Identifying first candidates for IFIP Fellows (after IFIP GA)
- Work on IFIP Distinguished Expert (after some experience gained from naming IFIP Fellows)

3.13.4 Digital Equity Committee (DEC)

Mr Puigjaner presented the report from the Digital Equity Committee. He reminded the Board that project 5 from the IFIP Strategy Plan is dedicated to Digital Equity. IFIP’s goal with this project is to become invited by UN bodies and governments to participate in and contribute to activities / events aimed at achieving digital equity. In addition, where feasible, IFIP will organize it’s own events (WITFOR or WITFOR-type). IFIP will actively approach the above stakeholders that are organizing events in this area and offer its help / partnership. At least IFIP should participate in two annual events, where IFIP is an important partner. The project will be managed and monitored by one of the vice-presidents or councillors. Execution will be done by the working groups of IFIP focused on developing countries, the relevant domain committees and the WITFOR teams.

Mr Puigjaner reported about recent activities:

- IFIP TC3 Working Conference on A New Culture of Learning: Computing and Next Generations, July 1-3, 2015, Vilnius, Lithuania: A panel with contribution of Raymond MOREL and other specialists proposed by him, to discuss on the influence of topics like security, privacy, governance, etc. on the education needed for attaining digital equity.
- Workshop on Digital Equity held in the framework of WCC 2015, Daejeon (Korea), October 7, 2015: Presentations were given by:
  - Ramon Puigjaner (Digital Equity in Developing and Developed Countries),
Seang-Tae (Digital Equity, Digital Divide and Policy),
Diane Whitehouse (Social Implications of Digital Equity),
Gabriela Marin Raventos (Digital Equity and Gender Issues in Latin America)
Yuko Murayama (Security for Digital Equity)
Raymond Morel (How Education systems vs TC3 can contribute to Digital Equity for Developed and Developing Countries (DEDDC)).

- Article in the “Novatica Journal”, the Journal of Asociación de Técnicos de Informática, ATI, the Spanish representative in IFIP.

Mr Puigjaner informed the Board about the planned activities of DEC:

- Workshop on Where is digital technology taking us? Who is in charge? To be held in Barcelona, March 3 & 4, 2016: The event will be organized by IFIP WG 9.2 on social accountability and computing in conjunction with Esbrina of University of Barcelona and REUNI+D.

- ITU World Summit on Information Society Forum, WSIS2016 Forum: All WSIS Stakeholders are invited to submit inputs on the Thematic Aspects and Innovations on the Format of the WSIS Forum 2016 with the goal of ensuring our community is in step with shifting development needs and rapid changes in the digital and social environments, is well-positioned to tackle the future needs of the Information and Knowledge Societies, and stands ready for the outcome of the UN General Assembly’s Overall Review, please propose innovations that might be introduced in the structure and programme of the WSIS Forum 2016 to further strengthen its effectiveness and outcomes.

- IFIP TC3 working conference Stakeholders and Information Technology in Education, SaIITE 2016, Guimaraes, Portugal, on July 6-8, 2016. For this event a SYMPOSIUM ON EDUCATION FOR DIGITAL EQUITY chaired by Ramon Puigjaner has been proposed.

- World Information Technology Forum, WITFOR 2016 to be held in San José (Costa Rica) on September 12-14, 2016.

Mr Strous congratulated the Committee to the amount of work that has been done and asked them to proceed in their ambition.

3.14 IFIP Strategy

Mr Strous drew the attention of the Board to the strategy document for 2013 – 2016 on IFIP’s website and reminded the Board that it is time to elaborate a new document for the period of the next 3 years is required. He said that the status of the 6 IFIP strategic projects has already been reported to this Board meeting at the relevant places.

The Board discussed the strategy document in general and found it useful for IFIP’s work. Measurement of success should be included in the new document.
Mr Hinchey initiated a brainstorming session of the Board about IFIP’s strategy, vision and mission. He will establish and chair a small group to work on a document to be presented to GA 2016.

3.15 IFIP’s Website

Mr Strous reported that two task forces regarding IFIP’s website have been installed. Task Force 1 will deal with the technical aspects like backup / recovery, reliability. Task Force 2 will work on the content aspects. Members of this task force include members of the current website team, IFIP Marketing team, the IFIP Historian and InterYIT. The result will be reported to GA 2016.

3.16 Next Meetings

The Board ACCEPTED the offer of Ukraine to host the next Board meeting in Kiev, Ukraine.

Mr Abeywickrama is considering to invite the General Assembly to hold the General Assembly 2017 in Sri Lanka. Mr Strous mentioned that he has received an expression of interest from the United Arab Emirates to host an IFIP flagship event and General Assembly. Concrete proposals will have to be presented to the GA in September.

The next meetings are:

2016

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<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>EC meeting (preGA)</td>
<td>September 15th</td>
<td>San Jose (Costa Rica)</td>
</tr>
<tr>
<td>GA meeting</td>
<td>September 16th – 17th</td>
<td>San Jose (Costa Rica)</td>
</tr>
<tr>
<td>EC meeting (postGA)</td>
<td>September 17th</td>
<td>San Jose (Costa Rica)</td>
</tr>
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</table>

2017

<table>
<thead>
<tr>
<th>Event</th>
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<tbody>
<tr>
<td>EC meeting (preBoard)</td>
<td>March 9th</td>
<td>Kiev (Ukraine)</td>
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<tr>
<td>Board meeting</td>
<td>March 10th – 11th</td>
<td>Kiev (Ukraine)</td>
</tr>
<tr>
<td>EC meeting (postBoard)</td>
<td>March 11th</td>
<td>Kiev (Ukraine)</td>
</tr>
<tr>
<td>EC meeting (preGA)</td>
<td>September</td>
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</tbody>
</table>

The Executive Committee has teleconferences at least twice a year between GA-Board and Board-GA meetings, and special EC teleconferences will be organized if certain issues require immediate action(s).

3.17 AoB

Zika Virus:

Mr Strous informed the Board that the Executive Committee discussed general concerns about the Zika virus situation in Costa Rica in relation to WITFOR 2016 and
IFIP General Assembly in September this year. As the IFIP Executive Committee is no expert in the public health domain it can only refer to positions taken by and statements of national Ministries of Foreign affairs and national and international health care authorities. The IFIP Executive Committee DECIDED to keep track of the situation in Costa Rica and keep in close contact with the organizers of the related events. At the moment the IFIP Executive Committee and the organizer are not considering changing the date or venue of neither the WITFOR 2016 nor the General Assembly 2016.

3.18 Closing of the Meeting

Mr Strous thanked everybody for attending the meeting and conveyed to Ms Murayama IFIP’s appreciation of the hospitality arrangements.

He declared the Board meeting closed and wished the participants a safe journey home.