Minutes of the Board Meeting
March 10th - March 11th, 2017; Kiev, Ukraine

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<td>DC on IT in Disaster Risk Reduction (DCITDRR)</td>
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<td>DC on Internet of Things (IoT)</td>
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<td>IFIP Fellow Selection Committee</td>
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1 ATTENDANCE LIST

M Hinchey President
M Bramer Vice President
G Marin-Raventos Vice President
Y Murayama Vice President
K Rannenberg Vice President
D Brady Honorary Treasurer
A Min Tjoa Honorary Secretary
R Macedo Councillor
J Nawrocki Councillor
F Rammig Councillor
A Wong Councillor

Observers
E Dundler IFIP General Secretary

Apologies
L Strous Imm. Past President
Y Abeywickrama Councillor
M Goedicke Councillor
Jee-In Kim Councillor
M Raffai Councillor
## 2 ACTION LIST

<table>
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<tr>
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<th>Person / Body</th>
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<tr>
<td><strong>Finance</strong></td>
<td></td>
</tr>
<tr>
<td>o To communicate clear expectations concerning recovery of TC costs to all TCs.</td>
<td>Technical Assembly</td>
</tr>
<tr>
<td>o To develop a membership fee proposal for decision at General Assembly 2017</td>
<td>Finance Committee</td>
</tr>
<tr>
<td>o To request clear justifications from budget holders – if there is no justification the budget for this body has to be set to zero</td>
<td>Treasurer</td>
</tr>
<tr>
<td><strong>WITFOR Future</strong></td>
<td></td>
</tr>
<tr>
<td>o To come up to draft and present a proposal for organising a WITFOR at General Assembly</td>
<td>Mr Hinchey, Mr Strous</td>
</tr>
<tr>
<td><strong>WCF Future</strong></td>
<td></td>
</tr>
<tr>
<td>o To consider coming up with a proposal for organising next WCIO Forum in Canada.</td>
<td>Mr Strous</td>
</tr>
<tr>
<td><strong>Women in IFIP</strong></td>
<td></td>
</tr>
<tr>
<td>o To take over the lead and to look for coordination with Working Group within TC9</td>
<td>Ms Marin-Raventos, Ms Aynsley</td>
</tr>
<tr>
<td><strong>Marketing Plan</strong></td>
<td></td>
</tr>
<tr>
<td>o To review the IFIP marketing plan in direction of marketing versus PR</td>
<td>Executive Committee</td>
</tr>
<tr>
<td>o To send a letter to the Presidents of the Member Societies asking for linking their websites to IFIP’s web site</td>
<td>Mr Hinchey</td>
</tr>
<tr>
<td><strong>Publications Committee:</strong></td>
<td></td>
</tr>
<tr>
<td>o To change priorities of loading proceedings with INRIA in Digital Library to non-Springer proceedings</td>
<td>Publ. Comm.</td>
</tr>
<tr>
<td>o To ensure that INRIA speed up the time for loading proceedings</td>
<td>Publ. Comm.</td>
</tr>
<tr>
<td>o To provide Mr Pries-Heje with an ISSN and web space for the “Best of IFIP” journal; exact name to be determined</td>
<td>IFIP Secretariat</td>
</tr>
<tr>
<td><strong>IFIP Awards / Web Service</strong></td>
<td></td>
</tr>
<tr>
<td>o Proposal for the implementation of an IFIP Web Service for the process from nominations to awards</td>
<td>Mr Bramer</td>
</tr>
<tr>
<td><strong>IFIP Strategy</strong></td>
<td></td>
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<tr>
<td>o To work on document for General Assembly 2017</td>
<td>Mr Hinchey</td>
</tr>
<tr>
<td><strong>IFIP Web Site</strong></td>
<td></td>
</tr>
<tr>
<td>o To work on a “Look &amp; Feel” version to present at IFIP’s General Assembly 2017</td>
<td>Web Site TF</td>
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</table>
3 BUSINESS MEETING

3.1 Call Meeting to Order

Mr Hinchey opened the Board meeting and welcomed all participants, especially Ms Marin-Raventos in her new position as IFIP Vice President. He expressed IFIP’s grateful thanks to the Ukrainian Federation of Informatics (UFI) in the persons of Mr Igor Grebennik, UFI’s GA representative and to the Kyiv National University of Culture and Arts in the person of Ms Olena Chaikovska, Head of the Department of Computer Science, for the invitation to Kiev and the generous hospitality arrangements.

3.2 Attendance and Apologies

The Secretary Mr Tjoa announced the Board attendance and apologies received (please refer to the attendance list). With the present attendance the IFIP Board meeting has a quorum to take decisions.

3.3 Business Matters

3.3.1 Approval of Agenda

Mr Hinchey asked the Board for approval of the agenda for the Board meeting. The Board unanimously APPROVED the agenda.

3.3.2 President’s Report

The President Mike Hinchey reported that he was actively following up with UNESCO and ITU contacts, building on the relationships that Leon Strous started. He reported on a visit to UNESCO headquarters in Paris in December and on an ITU event in Tunisia in November.

Potential new members for IFIP have had initial meetings with the President and he is hopeful of new applications in the next year.

The President also reported appointing a new InterYIT Chair (reported elsewhere).

3.3.3 Secretary’s Report

Mr Tjoa presented his Secretary’s report and said that since the General Assembly 2016 in San Jose, Costa Rica, the Honorary Secretary has held several face to face business meetings with the General secretary Mr. Eduard Dundler, the head of IFIP Secretariat. Current important managerial issues and collaborative aspects were discussed in-depth.

Mr Tjoa reported that the efforts with the continuous contacts of Eduard Dundler with the Austrian Federal Ministry resulted in a subsidy for 2017 of 25,000 €.

Mr Tjoa informed the Board that Mr Dundler reported the outcome of the TC 5 (Information Technology Applications) in Strasbourg, France, meeting led by the new Chair of TC5; Tadeusz Czachorski.
Mr Tjoa reported that the staff of the IFIP Secretariat worked hard to get all proceedings of 2015 and 2016 ready to be loaded by INRIA into IFIP’s Digital Library. Although the process for loading the Springer proceedings is clear and straightforward the workload on the Secretariat should not be underestimated.

Mr Tjoa reported that by the end of 2016, IFIP had 41 Full Members, 4 Associate Members, 9 Honorary Members, and 6 Ex-Officio Members. The member societies of Nigeria and Syria have open dues for 2015 – 2016; according to IFIP’s Statutes & Bylaws their membership has been terminated as of January 1st, 2017.

Mr Tjoa reported that the IFIP Secretariat continues to run smoothly and on behalf of the IFIP officers he would like to take the opportunity to express IFIP’s thanks to the colleagues at Secretariat, especially the General Secretary Mr Dundler for their work for IFIP.

Mr Hinchey thanked Mr Tjoa and Mr Dundler for their contacts and efforts with the Austrian ministry.

3.3.4 EC Meeting Report

Mr Tjoa reported that the IFIP Executive Committee had discussions and made decisions since the General Assembly 2016 in San Jose, Costa Rica:

- electronically by emails,
- held two face to face meetings on 17th of September 2016 in San Jose, Costa Rica

The members of EC discussed all the issues raised at the GA by National Representatives and TC Chairs, and made efforts to solve them together with the problems and tasks that had come up in the meantime. All these issues are covered in this Board meeting in several items of the agenda.

3.3.5 Treasurer’s Report

Mr Brady presented his Treasurer’s report to the Board. He explained that the accounts have been maintained during 2016 by the IFIP Secretariat, monitored by the Treasurer, with draft statements (subject to Audit) prepared by CONSULTATIO Wirtschaftsprüfung GmbH & Co KG. He indicated the Board that his report is based on draft accounts, which may be subject to qualification and change by the auditors.

Mr Brady reported that the 2016 financial year has ended much as he observed in his report in San José, with the exception of the portfolio which has performed better than his pessimistic assessment. Income has been a little weaker than budget though in line with expectations. Expenses are quite a lot below budget, for all the traditional reasons, though still above income.

The Treasurer explained that for the calendar year 2016 IFIP budgeted to return an operating loss (i.e., excluding portfolio) of €228K. The outcome has been better (€136K) due to savings in administration, technical committees spending below budget, and events expenses being lower. He said that that some of the expenditure anticipated for 2015 was carried through to the 2016 budget.
The Treasurer reported that there have been additional savings in administration, largely in savings on salaries of about €10K. Other costs, like premises, communications, etc., have been in line with previous years.

Mr Brady reported that the value of IFIP’s portfolio on January 1 2016 was €2.380K. Income from the portfolio, net of management fees, amounted to some €101K. This gain has been offset by withdrawals throughout the year for project investments (€67K) and cash flow purposes. The value on December 31 2016 was €2.376K. Thus the investment showed a net decrease in value of €4K. Management fees were €27.5K. The portfolio of investments is managed on IFIP’s behalf by UBS in London. It is a “balanced” investment, with costs compatible with expectations. There is no reason to change this position at this time.

As a conclusion the Treasurer said that operating performance have continued the tightening trend seen in previous years (net of project investments), due to the excellent work by the General Secretary and the IFIP Secretariat. Improvement in markets has meant a less gloomy outcome for the year, due to additional gains from the portfolio effectively funding project investments “for free”. It is not clear if this happy state will continue, as markets react to Brexit and the new US administration.

February 17th, 2017  IFIP Finance General Statement (TREAS 4)

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<td>INCOME</td>
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<td>Dues from Members</td>
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<td>331.379</td>
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<td>299.851</td>
<td>302.700</td>
<td>310.183</td>
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<td>Return On Assets</td>
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<td>142.020</td>
<td>143.940</td>
<td>162.960</td>
<td>160.000</td>
<td>155.000</td>
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<td>Royalties from</td>
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<td>54</td>
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<td>54.679</td>
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<td>Proceeds from Activities</td>
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<td>87.312</td>
<td>86.331</td>
<td>49.624</td>
<td>56.000</td>
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<td>Other Income</td>
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<td>24.000</td>
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<td>EXPENSES</td>
<td>328.361</td>
<td>358.147</td>
<td>402.066</td>
<td>436.421</td>
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<td>553.670</td>
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<td>Admin.Support</td>
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<td>49.800</td>
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<td>Technical Committees</td>
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<td>57.176</td>
<td>114.795</td>
<td>124.250</td>
<td>-57.618,54</td>
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<td>DCSC Supp to TC Events</td>
<td>8.600</td>
<td>9.138</td>
<td>5.847</td>
<td>11.020</td>
<td>10.000</td>
<td>15.000</td>
<td>1.019,70</td>
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<td>Projects</td>
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<td>62.000</td>
<td>115.000</td>
<td>6.735,00</td>
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<td>Events (WCC, WITFOR, CIO)</td>
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<td>1.421</td>
<td>5.599</td>
<td>14.970</td>
<td>29.000</td>
<td>6.000</td>
<td>-14.030,49</td>
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<td>Financing Projects from Portfolio</td>
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<td>115.000</td>
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<td>TC Fund Provision</td>
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<td>-20.300</td>
<td>3.952</td>
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<td>Return On Portfolio</td>
<td>204.062</td>
<td>126.288</td>
<td>-3.760</td>
<td>101.400</td>
<td>73.000</td>
<td>20.598</td>
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<td>GRAND TOTAL</td>
<td>171.065</td>
<td>79.219</td>
<td>-83.043</td>
<td>-30.194</td>
<td>-155.345</td>
<td>-222.889</td>
<td>125.151,19</td>
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3.3.6 Finance Committee Report

Mr Rammig, Chair of the Finance Committee, reported that Finance Committee accepted the Treasurer’s report, as it shows that the fiscal year 2016 has finished more or less as expected. Interesting enough, the portfolio result was slightly better than expected.

It was positively noted that in the fiscal year 2016 all TCs besides TC 3 and TC 9 have generated royalty income. However, there can be observed an indication of deteriorating activities of the TCs. FC supports the Treasurer’s point of view that clear expectations concerning recovery of costs should be communicated to the TCs. TA is asked to follow up this issues.

The Board unanimously ENDORSED the 2016 accounts for approval by General Assembly 2017.

Mr Rammig reported that the Finance Committee continues to support the proposal made in Poznan: Henceforth the Treasurer is to propose an annual budget in accordance with a financial policy as approved by the Finance Committee from time-to-time and endorsed by the Board.

As an interim policy:
(1) The Treasurer is instructed to scrutinise all bids for funding in the coming year submitted via the General Secretary.
(2) The Treasurer is instructed to propose a core budget which is within 110% of the estimated income for IFIP.
(3) The Treasurer shall annotate the budget with explanations of significant changes from the previous year’s actual income and expenditure.

In future meetings FC will comment on the Treasurer’s success with this policy.

Mr Rammig said that FC fully agrees with the Treasurer that the process that IFIP has for producing a budget needs to be improved. From an administrative side, the General Secretary is very good, and provides clear numbers on expected expenditures. However, from the TC side (and even the EC side), the Treasurer often get no numbers or not justified ones. This makes it difficult to figure out what expectations are real when looking at the figures. FC supports the Treasurer’s statement that if we do not get justified proposals from all budget holders for budget, then he should budget for 0.

Membership Fee:

Mr Rammig reported that the Finance Committee discussed the proposal concerning a new membership fee structure. Obviously there are pros and cons of all alternatives having been discussed up to now. FC concluded that a reformed fee structure is urgently needed because the present fee structure refers to an outdated UN scale and the present fee structure does not reflect the reformed membership structure of IFIP.

Mr Rammig reported that the Finance Committee went through the discussed proposals made at the General Assembly and proposes to keep the concept of an UN scale-based fee structure. This concept is based on the assumption that the IT-related sector of a country is more or less proportional to the overall economy of the respective country and the income of an IT-related society being located in a country is more or less proportional to the IT-related sector of the respective country. There might be examples where these assumptions are not completely true, but in the main, this seems to be a reasonable approximation. Therefore, the Finance Committee proposes
to select a continuous model (linear model or a similar one based on a logarithmic function).

The Board ACCEPTED the report from the Finance Committee and ASKED the Finance Committee to come up with a Membership Fee proposal for decision at General Assembly 2017.

4 Flagship Events

4.1 World Computer Congress (WCC) 2018

Mr Nawrocki presented a list of Technical Committees and Working Groups which confirmed their willingness to hold their main events at WCC in Poznan. The WCC will take place from September 17th till September 21st, 2018.

Mr Nawrocki confirmed again that the focus of this WCC is on quality.

Mr Nawrocki presented the Organization Committee, which is led by:
Chairman: Assoc. Prof. Robert Wrembel from the Poznan University of Technology
Co Chair: Prof. Roman Slowinski from the Poznan University of Technology
Co Chair: Mr Leon Strous

Mr Tjoa proposed that Mr Nawrocki should officially play an active role on the WCC Committee, whether as Panel Chair or as Steering Committee Chair. The Board strongly SUPPORTED this request.

The Board APPROVED the World Computer Congress (WCC) 2018.

4.2 World IT Forum (WITFOR) Future

Mr Hinchey informed the Board that there was no progress since last General Assembly. He will work together with Mr Strous on this topic and come up with a report at General Assembly 2017 in Colombo.

4.3 World CIO Forum (WCF) Future

Mr Hinchey informed the Board that Mr Strous was in contact with Mr Ibaraki and Mr Chen. There is a possibility that they will come up with the proposal to hold the next World CIO Forum in Canada. Although there is no commitment at the moment, they are working on a commitment with the government.

The Board DECIDED to postpone the organisation of a WCF for the future, if there is no good option soon.

5 InterYIT

Mr Hinchey informed the Board that he has appointed Mr Tom Crick as new chair for InterYIT.

A report from the activities will be presented at a later stage.
6 International Professional Practice Partnership (IP3)

6.1 IP3 Report

Mr Wong presented the IP3 report and said that for the moment there are 12 members in IP3. He reported that IFIP / IP3 gathered in Australia to join ACS Celebrate 50th Anniversary. At an IP3 panel discussion with the topic: “Does the Internet of Things, Algorithms and Artificial Intelligence of Everything promise Utopia?” the IFIP President and Presidents of IFIP Member Societies were active as panelists. The Australian 3.0 Ministerial Forum on Innovation, with the topic “Government as an influencer of innovation, technology adoption & economic growth” gathered the NSW Minister for Innovation and Better Regulation, Victor Dominello and IFIP Member Societies Presidents from UK, South Africa and IFIP’s Vice President from Japan.

Mr Wong informed the Board about IP3 activities that had taken place since last General Assembly:

- IFIP President Mike Hinchey and IP3 Vice Chair Stephen Ibaraki attended the Financial Service Roundtable’s inaugural FinTech Ideas Festival (FSR FIF) in San Francisco from 9-10 January 2017
- The IP3 Chair visited South IITPSA, South Africa
- IP3 Vice Chair Stephen Ibaraki promoted IFIP IP3 at TEDxLA, the largest TED ever held in Los Angeles in December 2016.

Mr Wong presented the plans of IP3 for the year:

- Administer a prize for a relevant project
- Improve gender equality
- Simplify Accreditation Guide
- Opportunities to earn revenue and seek funding
- Activate iDOCEd campaign (IFIP Duty of Care in Internet of Everything Digital)
- Update to highly successful 2020 Skills Report developed for IP3 by the Global Industry Council

As part of plans to grow awareness of the IP3 partnership, the IP3 Chair will meet with IFIP’s member societies on IP3’s various initiatives and identify opportunities for collaboration.

There are plans in formulation to participate at International Joint Conference on Artificial Intelligence (IJCAI), the main international gathering of researchers in AI in Melbourne in August 2017.

IFIP IP3 VP Stephen Ibaraki was appointed Outreach Chairman of a New ITU Journal “ICT Discoveries”, a new peer-reviewed, scholarly and professional journal on technical developments in the ICT and telecommunications sphere as well as discussing their policy, regulatory, economic, social and legal dimension. A first special issue on “The Impact of Artificial Intelligence (AI) on Communication Networks and Services” is planned for September 2017 to coincide with ITU Telecom World in Busan, Republic of Korea.

Mr Wong informed the Board that IP3 will attend the World Summit for the Information Society (WSIS) in June 2017 at Geneva, Switzerland. IP3 has chosen WSIS as the launch event to demonstrate how IFIP can support the achievement of the Sustainable Development Goals by pursuing professional practice amongst those who create, manage and operate ICT systems.
Mr Wong reported that the Swiss Informatics Society, the Information Processing Society of Japan and the NGI/VRI (Netherlands) will start their accreditation activities in 2017.

6.2 Women of IFIP proposal

Mr Wong informed the Board that the Australian Computer Society (ACS) stated in a report that at a time when Australia is facing a serious shortage of skilled ICT professionals, women represent only 28 per cent of the ICT workforce compared to 43 per cent in the wider professional workforce. The report examined the entire life cycle of female participation in ICT. It focussed on three key areas that must be addressed to achieve greater gender equality in ICT. These areas are:

- Female participation in the workforce
- Females and the school education sector
- Females and the vocational and higher education sectors.

The report noted that addressing the barriers will require a mix of short and long-term initiatives, as well as genuine commitment by employers, educators and governments to tackling the issues.

Mr Wong said that IP3 at its annual planning meeting in Sydney in 2016 determined to address the gender diversity issue as it impacts on the ICT workforce globally. The project revolves around undertaking an analysis of the women of IFIP, office bearers, elected members and the women members of the Member Societies, to document the extent to which IFIP follows the pattern of female engagement with ICT professionals shown in Australia and other places around the world and its impact on the effectiveness of IFIP in the 21st Century. The benefits to IFIP of amassing such information would be enormous just within its own uses, to understand better what is thought to be a 20% constituency of the members would allow IFIP to focus and target the ways in which it can expect support from member societies which has eluded it for some time. It is also an example of a cross cutting initiative that all organs of IFIP can get on board with as they go about their work in both their IFIP and Member Society roles.

Mr Wong proposed to conduct this study during the 2017 calendar year with reports to IP3 Board at its periodic meetings and utilising the enthusiasm of the Member Societies to engage in this initiative to better understand the profile of their own female members. Reports to GA in September and to the IFIP Board as required throughout the duration.

The outcomes of the project include:
1. To report on the number of women of IFIP and document the nature of their engagement with IFIP, for example as committee and board chairs, members, taskforces and working groups as well as within the member societies themselves.
2. To explore and document the inhibitors to greater engagement by women in ICT globally as reflected in the female members of IFIP.
3. To recommend ways in which IFIP can better engage with women to beneficially contribute to the achievement of the IFIP business plan each year.
4. To provide for IFIP members a blueprint of those recommendations that might be useful in their own contexts and economies to improve engagement in both member societies and in the ICT profession globally. Recommendations may include for example: How to attract more girls into the Profession; How to keep women in the Profession; Ideas on projects which will develop Women in ICT; to name only a few.

It is anticipated that some analytical resources will be needed at a cost. There is an expectation that given the nature of IFIP members it may be possible to seek this
support from those members well placed to provide it, such as academies and universities. However, there may be some direct costs IFIP will be asked to fund and at the outset a funding commitment in the order of € 20,000 is sought. A project coordinator is needed to help keep this on track. This part time resource would need to be funded either through direct salary cost or via scholarship to a postgrad for the duration of the project.

Publication and distribution of the report also need to be budgeted for: need to consider design costs, such as they may be, as well as the means of distribution. It is envisaged that digital output would be predominant, however there is value in having limited print copies for marketing, influencing and reputational purposes.

Assuming the Board is in support of this proposal, IFIP IP3 will afford priority to this project in its workload for 2017/18 ahead of other priorities but not replacing its principal function to build the global partnership of ICT professionalism.

This proposal has been discussed between the Board members. As this topic is also covered in a Working Group of TC9 the Board **DECIDED** to get into close contact with this Working Group and to involve their members.

In general the Board **SUPPORTS** this initiative after coordination with the respective Working Group of TC9. Ms Marin-Raventos and Ms Aynsley take over the lead of this initiative.

**7  Technical Assembly**

**Mr Hinchey** informed the Board that no report from Technical Assembly was received. The report will be provided to the Board later.

**8  Membership Fee Structure**

This item has been discussed within Finance Committee and presented to the Board under item 3.3.6.

**9  Domain Committees**

**9.1  DC on Cloud Computing (DCCC)**

**Mr Hinchey** informed the Board that the Chair of the Domain Committee on Cloud Computing has sent a report, which can be found on IFIP’s website ([http://www.ifip.org/images/stories/ifip/public/publications/minutes/Board2017/Reports/it09-1%20ifip-dccc.pdf](http://www.ifip.org/images/stories/ifip/public/publications/minutes/Board2017/Reports/it09-1%20ifip-dccc.pdf)).

**9.2  DC on Health Care**

**Mr Hinchey** informed the Board that the report of the DC on Health Care will be submitted at a later stage.
9.3 DC on IT in Disaster Risk Reduction (DCITDRR)

Ms Murayama presented the report from the DC on IT in Disaster Risk Reduction and informed the Board that the domain committee on IT in DRR has started officially in January 2016, although the original founders got together to have its first workshop, “Workshop on ITDEM (IT in Disaster and Emergency Management)”, Sofia, Bulgaria on 5-6 November 2015: more than 45 attendees (3 from Japan, 1 from Norway, the rest local) with one keynote and eleven presentations.

Ms Murayama reported that the Domain Committee held its first DC meeting in June 2016 in Amsterdam and its second Domain Committee meeting in November 2016 in Sofia, Bulgaria. Immediately after this second meeting ITDRR organized its first “International Conference on IT in Disaster Risk Reduction (ITDRR 2016)” in November 2016 in Sofia, Bulgaria: 30 submissions, post-conference proceedings; total of 25 registered users. Post-conference proceedings to be published by Springer.

Ms Murayama reported that in 2016 members of the Domain Committee participated in the following events:
- May 2016 in ISCRAM2016 in Rio de Janeiro, Brazil
- October 2016 in ISCRAM-med 2016, the Third International Conference on Information Systems for Crisis Response and Management in Mediterranean Countries.

Ms Murayama informed the Board on the plans of the Domain Committee in 2017:
- Second “International Conference on IT in Disaster Risk Reduction (ITDRR 2017)” in Sofia, Bulgaria. It was planned to have a conference together with GA and SEARCC2017 to be held in Sri Lanka, however, due to the resources limitations we decided to have the conference back in Bulgaria again.
- A Domain Committee meeting will be held (back to back with the IFIP Security conference (SEC2017) in May 2017
- A Committee meeting would be held with ITDRR2017 in Sofia, Bulgaria
- The Domain Committee applied for a workshop at WSIS2017.

Ms Murayama concluded that this first year has been spent on having people together in particular from the ISCRAM community as well as IFIP. In future, the Domain Committee needs to increase contacts with UN organizations such as ICSU, UNISDR and ITU as well as experts from IFIP Technical Committees and from outside the IFIP to seek for how it could promote this domain.

9.4 DC on Internet of Things (IoT)

Mr Hinchey informed the Board of the recent establishment of a Domain Committee on Internet of Things and drew the attention of the Board to the report of Mr Leon Strous on the Domain Committee on Internet of Things on IFIP’s web site (http://www.ifip.org/images/stories/ifip/public/publications/minutes/Board2017/Reports/it09-4%20dc%20iot%20-%20report%20to%20board%202017.pdf).
10 Marketing Plan

Mr Hinchey pointed the Board to the report on the IFIP Marketing and Communications Program from Quantum Values (please see http://www.ifip.org/images/stories/ifip/public/publications/minutes/Board2017/Reports/it10%20quantum%20values%20report%20to%20ifip%20board%20050317.pdf).

The Board questioned the results of IFIP’s marketing activities and came to the unanimous opinion that the current activities are much more PR activities and not marketing of IFIP. The Board did not see any effect of the current “marketing activities” on the world outside of IFIP. It was proposed that IFIP should carefully consider to change direction as to where IFIP’s money should be spent.

Mr Tjoa proposed as an immediate action to request IFIP Member Societies to identify themselves as members of IFIP by showing a link to IFIP on their web sites. Mr Hinchey was requested to send a letter to the Presidents of the Member Societies asking for this link.

The Board DECIDED to review the marketing plan and to come up at General Assembly with revised marketing plan.

11 Publications

11.1 Publications Committee

Mr Rannenberg reminded the Board that the current contract with Springer is valid since January 01, 2015 and until December 31, 2019. It is then automatically renewed for a period of five years unless it is terminated by either party by supplying to the other party written notice of intent to terminate the agreement nine months in advance of the termination date.

Mr Rannenberg explained how the access to IFIP publications with Springer is organized:

- All IFIP publications in SpringerLink are becoming cost-free accessible four years after publication. This holds for as long as IFIP has a contract with Springer. It covers the publications since the contract between IFIP and Chapman and Hall (and later Kluwer) back in 1996. So many more of the earlier IFIP publications are now available for free as long as this contract holds. This is not to be confused with the embargo period for the IFIP Digital Library. After 3 years IFIP can put the author’s versions of IFIP publications published with Springer into the IFIP Digital Library.

- “Retrodigitized” proceedings are opened after 3 years instead of 4 years. As Springer had retrodigitized many of the older proceedings in 2013, almost all became available during 2016.

- Publications published under the current contract (i.e. from 2015 till end of 2019) will be accessible cost-free also after the end of any contract with Springer.

Mr Rannenberg informed the Board that the interaction between a proceedings editor and Springer is subject to all procedures established by IFIP for all IFIP publications. In particular, this includes any quality assurance mechanisms established by IFIP. There seems to be a high degree of agreement on quality issues between Springer.
and IFIP, although some elements in IFIP’s policy needed explanation. To operationally ease the process of quality assurance the members of the AICT Editorial Board are now being informed every time, when Springer has accepted to start the process of publishing proceedings from an event of “their” TC.

The IFIP AICT website meanwhile links to detailed information about the 13 series editors organized by the IFIP TC. Springer is more interested in topically targeted publications than in publications that cover the whole world of informatics or computer science.

An IFIP conference whose proceedings are published by Springer can receive 49 print or electronic copies of the proceedings free of charge except for shipping costs. However, it should be noted, that Springer is moving to the option of temporary, normally four weeks, free access to the publication on SpringerLink instead of this option, so at some point in the future there may be only the option to receive temporary free access to the proceedings in SpringerLink.

Mr Rannenberg reported that Springer is at the moment offering the free use of the iThenticate tool for plagiarism check as a part of the Springer proceedings publication package. The tool is offered on demand to all conferences publishing with Springer, but as it has costs, Springer does not publicize this widely (also, 90% of the conferences seem to not really need this). The software checks everything registered at CrossRef (whatever has a DOI – so all serious publications) plus a lot of cites on the web. The tool is not perfect, but to Springer’s knowledge the best available.

Mr Rannenberg informed the Board that there are also general trends in Springer’s strategies that are worthwhile to note:

- No change in open access publication. The fees remain the same.
- Publications on SpringerLink are moving from pdf to an html/e-book compatible format.
- Proceedings can be made available to a conference for four weeks around the conference dates, normally two weeks prior and two weeks following the conference.
- All printing is by “print on demand”.
- For institutions who purchased one or more eBook collections from Springer and their people there is a lower quality, black-white only option, called “MyCopy” for 24.95 USD/EUR (depending on shipping address) per copy including shipping & handling excluding local VAT/Sales tax where applicable. Details can be found on [www.springer.com/gp/eproducts/springer-ebooks/mycopy](http://www.springer.com/gp/eproducts/springer-ebooks/mycopy), especially in the “MyCopy Flyer”.

Mr Rannenberg informed the Board on the plans of Publications Committee:

**Quality assurance for IFIP publications**

Work is underway to implement quality assurance for all IFIP publications by an IFIP editorial board. Feedback from the Technical Assembly on the proposal for regular quality assurance process (that had originally been developed within the Technical Assembly) was mixed. Some TCs like the process. A few TCs don’t see any need for any formalized process, as one should trust the well-chosen Program Committee chairs. Some TCs are insecure about the effort for the process. One TC is now trialing the proposed process.

**Development of IFIP AICT**

The intention remains to involve the AICT Editorial Board, along with the PC, in considering how to make AICT a stronger series, using sub-lines to distinguish
between different types of events and publications. A new sub-line “Festschriften” (honoring individual researchers and their scientific work or their institutions or fields) will be established.

The relation between the IFIP AICT Editorial Board members and the respective TCs will become more visible both on the IFIP AICT book front matter. The functionality of the ACM Author-Izer Service (www.acm.org/publications/authors/acm-author-izer-service) will be discussed with Springer as an option for IFIP publications with Springer.

A “journal” comprising “best” papers from IFIP conferences

After a positive feedback by the IFIP GA the investigations continue to establish a “journal” comprising “best” papers from IFIP conferences. This is meant as a more or less regular compendium of papers from IFIP conferences that could be of interest to an audience e.g. member societies, who could distribute that compendium and see value in it justifying the IFIP membership fee. “Best” is “Best for member societies”, i.e. more overview papers than very special ones. Jan Pries-Heje volunteered as editor, if he does not need to involve himself into publication right or copyright discussions with the IFIP publisher. He is developing a concept that especially includes asking the authors of the selected papers to produce a “cover paper” of 2 or 3 pages that describes the related scientific paper and its relevance for a more mainstream audience, especially practitioners and other “typical” members of member societies.

Once the “journal” is technically established as a collection of links to the IFIP DL or Springer Link this should be possible. For cost-free access to journal articles published by Springer Springer’s approval is needed. Mike Hinchev has discussed this with Springer, who agreed in principle.

Jan Pries-Heje introduced a concrete proposal for an e-journal to be named “BEST of IFIP” or “Communications of IFIP”. PC recommends “BEST of IFIP”. If the IPR legal issues with Springer are sorted out in time preparation can start in May to aim for a first issue at GA 2017. The IFIP secretariat will provide an ISSN and web space.

After a discussion about the name of the proposed journal the name “IFIP Review” (proposed by Jan Pries-Heje) has been accepted.

11.2 IFIP Digital Library

Mr Rannenberg reported that the implementation of the new IFIP Digital Library provided as a professional service by INRIA is progressing. The current status can be viewed at life https://hal.inria.fr/IFIP. So far 133 proceedings have been included: all 50 Springer volumes from 2014, plus 32 from 2015, 14 from 2016, 30 from 2013, and 7 from 2012. PC is working with INRIA to speed up the process of integrating proceedings.

The workflow for the DL covering Springer proceedings is established. The IFIP Secretariat is now preparing and uploading the volumes since the middle of 2014 and is essentially current with this work. At the same time Joe Turner is working backwards from 2014 on the older files. The 2010 volumes are also in the DL from the prototype implementation, but they are not counted yet, because the interface and capabilities for the prototype volumes have not been updated yet to reflect the presentation, information, and other improvements that were implemented after the prototype was done.
The metadata format that was needed to cover the specifics of IFIP events and proceedings (e.g. (multiple) IFIP affiliations, sublines to AICT, parts according to event sessions) has been created. It is considering e.g. the formats used in the TC-6 supported DL and the DBLP metadata but going further, especially to cover the relation to the IFIP entities (TCs, WGs) organizing the events.

At the same time thanks to the volunteer efforts of TC 6 and especially Aiko Pras IFIP continues to have many IFIP publications (mainly proceedings from 2005 to 2012) available for free access already now at http://dl.ifip.org/. This is not limited to TC 6 publications and holds for publications 3 years old and older. For more recent publications (for which Springer has the exclusive publication rights until they are 3 years old) the tables of contents are given. As this is a volunteer effort with no funding going onto it, it would be unreasonable to demand, what one would ask from a professionally operated library in terms of e.g. sustainability guarantees. Mr Rannenberg asked to enjoy the impressive wealth of publications that is already available now, make use of it, and spread the news about it – and thank Aiko and his team.

Mr Rannenberg informed the Board of the plans regarding the IFIP Digital Library and said that once the 2013 Springer proceedings are included in the DL, a more organized (test) opening is planned. Then proceedings up to 2012 are in the TC-6 supported DL and proceedings from 2013 on in the INRIA DL.

A process to integrate articles not published by Springer (including proceedings with an IFIP ISBN) is being developed with several TC-6 publication used as test runs. INRIA is working to support the editors of non-Springer proceedings in the task that Springer does for Springer proceedings. This holds especially for the transfer of files out of conference reviewing systems and the production of the metadata needed for the DL. One option is the Sciencesconf conference management system that INRIA provides. However, at least four different systems are being used by the several organizers of TC-6 conferences.

In case of restricted resources in INRIA the opening of the IFIP DL towards non-Springer proceedings may need priority over the bibliographic processing of older IFIP proceedings. This to enhance the IFIP offer to conference organizers includes setting up a form for enabling IFIP to acquire the publication rights from authors similar to the “Consent to Publish and Copyright Transfer” form used for IFIP Springer publications. The legal framework for publishing articles not published by Springer is being analyzed and will, if necessary, be amended. There are fundamental issues between IFIP having the copyright and IFIP having a license to publish in the DL, but their clarification does not seem to be of fundamental importance for the continuous establishment of the DL. There are also some open questions being clarified with regard to IFIP’s possibilities and impossibilities for (usually old) papers where the copyright is not clear.

12 Standing Committees

12.1 International Liaison Committee (ILC)

Mr Hinchey drew the attention of the Board to the “fact sheets and activity overview of formal relationships” on IFIP’s web site, submitted by Mr Strous (http://www.ifip.org/images/stories/ifip/public/publications/minutes/Board2017/Reports /it12-1%20ilc%20factsheets.pdf). As the report is self-explaining there was no reason for discussing it.
12.2 Internal Awards Committee (IAC)

Mr Nawrocki reported that the IAC received one nomination for the Auerbach Award. He informed the Board of the next steps of the IAC:

- The IFIP web site will be updated with the newest information about the awards
- IAC will include an article on the IFIP News about new award rules
- The opportunity to create an IFIP Distinguished Expert will be followed up after some experience gained from naming IFIP Fellows

Mr Nawrocki proposed to install a flexible Award Web Service in order to maintain the whole distinction process.

This proposal has been discussed within the Board and it has been DECIDED that this web service should be included in the IFIP web site. The Board asked Mr Bramer to come up with a proposal for implementation.

12.3 IFIP Fellow Selection Committee

Mr Nawrocki reminded the Board on the rules for nomination persons for “IFIP Fellow” approved by the General Assembly 2016 in San Jose, Costa Rica.

He reported from the Fellow Selection Committee that for the time being the Committee received 7 nominations.

12.4 Digital Equity Committee

Ms Marin-Raventos presented the report from the Digital Equity Committee. She said that she has taken over chairmanship after Mr Puigjaner’ retirement.

Grant Allocation Rules:

Ms Marin-Raventos informed the Board that there were no changes in the rules for assigning grants to activities related with developing countries except some minor modifications with respect to dates for the allocation period:

There will be two allocation periods: February (considering all the requests arriving between July 1 and January 31) and August (considering all the requests arriving between February 1 and July 31). The grants requested between August 1 and January 31 should be applied for events to be held in the next year (the one starting in January) and those requested between February 1 and July 31 should be applied for events to be held during the current year or for events to be held next year but with some deadline or execution before July 31 next year.

Financial requests received for 2017:

INTERACT 2017 Mumbai, India:
- international travel of 4 international speakers and 2 Indian speakers to address plenary sessions during the conference requested € 5.000 approved € 1.500
- international travel of 7 instructors from developing countries with an accepted course in INTERACT requested € 5.000 approved € 1.500

SEARCC Conference 2017, Colombo, Sri Lanka:
Travels of invited speakers/tutorialists and of practitioners of developing countries.
requested: not specified  approved € 2.000

**OSS 2017**, Buenos Aires, Argentina
Travels of PhD students from developing countries to present their results or / and speakers from developed countries attending the event in Argentina.

requested: € 2.000  approved € 2.000

**WCCE 2017**, Dublin, Ireland
To be able to fund at least 6 Ph.D. students

requested: € 3.000  approved € 3.000

*Event participation of DEC in 2017:*

**WTDC 2017:**
**Ms Marin-Raventos** reported that she had a conference call with Randall TREVINO, Deputy Regional Director, ITU Regional Office for the Americas coordinated by the Secretary of ITU Regional Office for the Americas. He explained that for the preparation for WTDC-17 at regional level, they are organizing one Regional Preparatory Meeting (RPM) per region, two in the last quarter of 2016 and four in the first quarter of 2017. In particular, the Regional Preparatory Meeting for WTDC-17 for the Americas took place from 22 to 24 February 2017 in the Republic of Paraguay, preceded by the Regional Development Forum for the Americas on 21 February 2017. The Regional Preparatory Meeting for WTDC-17 for Europe will take place from 27 to 28 April 2017 in the Republic of Lithuania, preceded by the Regional Development Forum for Europe on 26 April 2017. Thus, IFIP could have presented proposals for WDTC-2017, but it is probably too late. He told me that IFIP can contact ITU headquarters to see if they can recommend IFIP a way to actively participate. Passive participation is always possible.

**WITFOR:** Mr Randall Trevino considers coordinating efforts to do a joint WITFOR-ITU back to back event in Latin America as feasible and desirable. He does not think that 2018 would be a good year since ITU is organizing its Plenipotentiary Conference. He thinks it is possible to plan for 2019.

**WSIS Forum 2017**
**Ms Marin-Raventos** informed the Board that she and Ms Murayama were contacted by Mr Raymond Morel to send abstracts of a possible participations on a Workshop he is proposing titled "From Sustainable Development Goals SDGs, to unleashing 21st century Global Goals potentials".

**SEARCC 2017**
**Ms Marin-Raventos** informed the Board that Mr Yasas Abeywickrama has invited IFIP GA members to participate in SEARCC 2017 as keynote speakers. She offered a conference on Gender Digital Equity at SEARCC 2017. Mr Lalit Sawhney, DEC member, has suggested to organize a workshop at Colombo. **Ms Marin-Raventos** is coordinating with Mr Yasas Abeywickrama its feasibility.

### 13 Future Strategy

**Mr Hinchey** informed the Board that this issue is on the open list. He will come back to it in the near future.
14 IFIP Web Site

Mr Hinchey drew the attention of the Board to the report of Mr Strous on the initial work of the Web Site Task Force:


He informed the Board that the proposal of Mr Bramer to split the IFIP web site into an “more internal” web site and a “marketing” web site was very well accepted. The Web Site Task Force will continue in this direction and will come up with a “look and feel” version before General Assembly 2017.

The Board ACCEPTED the report.

15 Next Meetings

Mr Brady kindly offered to host the Board meeting 2018 in Dublin, Ireland under the condition that the Board of the Irish Computer Society will approve it.

Mr Macedo kindly offered to host the Board meeting 2019 in São Salvador da Bahia, Brazil. He will go back to the Brazilian Computer Society and come up with a written invitation in the near future.

The next meetings are:

2017

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<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>EC meeting (preGA)</td>
<td>September 11th</td>
<td>Colombo (Sri Lanka)</td>
</tr>
<tr>
<td>General Assembly</td>
<td>September 12th-13th</td>
<td>Colombo (Sri Lanka)</td>
</tr>
<tr>
<td>EC meeting (postGA)</td>
<td>September 13th</td>
<td>Colombo (Sri Lanka)</td>
</tr>
</tbody>
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2018

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>EC meeting (preBoard)</td>
<td>Beginning of March</td>
<td>Probably Dublin, Ireland</td>
</tr>
<tr>
<td>Board meeting</td>
<td>Beginning of March</td>
<td>Probably Dublin, Ireland</td>
</tr>
<tr>
<td>EC meeting (postBoard)</td>
<td>Beginning of March</td>
<td>Probably Dublin, Ireland</td>
</tr>
<tr>
<td>EC meeting (preGA)</td>
<td>September after WCC</td>
<td>Poznan, Poland</td>
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<tr>
<td>GA meeting</td>
<td>September after WCC</td>
<td>Poznan, Poland</td>
</tr>
<tr>
<td>EC meeting (postGA)</td>
<td>September after WCC</td>
<td>Poznan, Poland</td>
</tr>
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The Executive Committee has teleconferences at least twice a year between GA-Board and Board-GA meetings, and special EC teleconferences will be organized if certain issues require immediate action(s).

16 Closing of Meeting

Mr Hinchey thanked everybody for attending the meeting and conveyed to Mr Grebennik, the representative of the Ukrainian Federation of Informatics (UFI), IFIP’s appreciation of the hospitality arrangements. He declared the Board meeting closed and wished the participants a safe journey home.