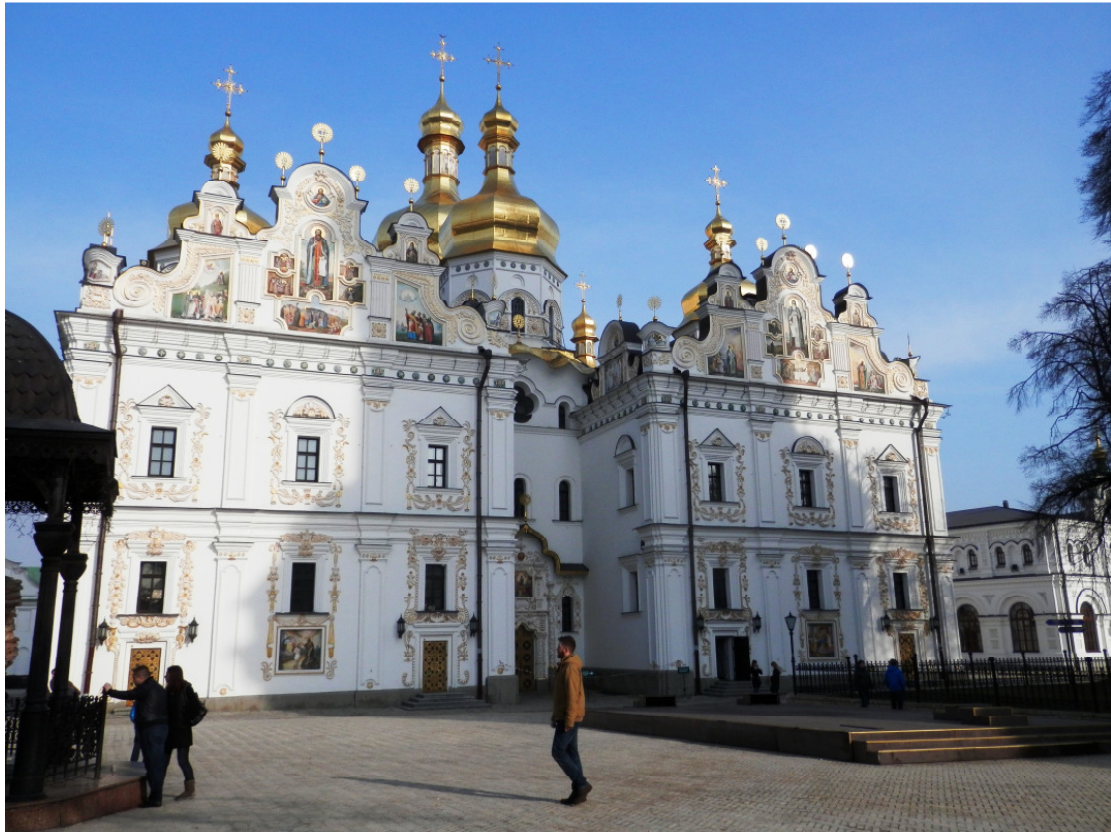


General Assembly in Kiev, Ukraine, October 2019



Cathedral of the Dormition, Kiev



**MINUTES of the
GENERAL ASSEMBLY MEETING
October 12rd – October 13th, 2019
Kiev, Ukraine**

IFIP BOARD

October 2019 – September 2020

IFIP President

Mike Hinchey (ex officio) 2016 - 2022

Vice Presidents

Gabriela Marin-Raventos (ex officio) 2016 - 2022

Yuko Murayama (JP) 2014 - 2020

Kai Rannenberg (DE) 2015 - 2021

Anthony Wong (AU) 2019 - 2022

Honorary Secretary

Max Bramer (ex officio) 2019 - 2022

Honorary Treasurer

Declan Brady (IE) 2014 - 2020

Honorary Treasurer Elect

Milan Ftacnik (SK) 2019 - 2020

Councillors

Yasas Abeywickrama (LK) (GA) 2015 - 2021

Jee-In Kim (KO) (GA) 2016 - 2022

Jerzy Nawrocki (PL) (GA) 2013 - 2020

Raimundo Macêdo (BR) (Pr.) 2015 - 2021

Philippe Palanque (TC13) (TA) 2019 - 2022

Liz Eastwood (NZ) (MS) 2019 - 2022

Moira de Roche (ex officio) (IP3) 2019 - 2022

Gerrit van der Veer (ACM) (MAL) 2019 - 2022

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1 ATTENDANCE LIST

Member Society Representatives (22 representatives)

Australia	A Wong	Austria	E Neuhold
Brazil	R Macedo	Canada	M Havey
Croatia	M Frkovic	Czech Rep	J Pokorny
France	F Sedes	Germany	Kai Rannenberg
Ireland	D Brady	Italy	P Schgör
Japan	Y Murayama	Korea	J-In Kim
Netherlands	W Bronsgeest	New Zealand	Liz Eastwood
Norway	S Røsvik	Poland	J Nawrocki
Slovakia	M Ftacnik	Slovenia	N Schlamberger
South Africa	R von Solms	Sweden	J Gulliksen
Switzerland	R Morel	Ukraine	I Grebennik

International Members at Large

ACM G van der Veer

National Members at Large

IT Ukraine T Kytsmey

Ex officio Members (7 were present)

M Hinchey	IFIP President	A Min Tjoa	Honorary Secretary
M Bramer	Vice President	G Marin-Raventos	Vice President
M Goedicke	Councillor	F Rammig	Councillor
A Joshi	Chair InterYIT		

TC Chairs (8 TCs were represented)

TC 1	L Barbosa	TC 3	S Røsvik
TC 5	T Czachorski	TC 9	D Kreps
TC10	A Rettberg	TC12	E Mercier-Laurent
TC13	P Pallanque	TC14	R Malaka

Affiliate Members

CEPIS D Brady IMIA H Takeda

Honorary Members

L Strous

Observers

H Aida	IP3 (Japan)	S Ibaraki	IP3
O Czaikovskaa	Ukraine	I Urniaieva	Ukraine
D Gatterborn	Ethics	L Ruoff	IP3 (Netherlands)
A Birukou	SPRINGER	D Velez	ITDRR
P Zlateva	ITDRR		

IFIP Secretariat

E Dundler IFIP General Secretary

Apologies

Bulgaria	J Revalski	Proxy to L Strous
Belgium	B de Decker	
China	F Lin	
India	S Mohapatra	Proxy to M Hinchey
UK	A McGettrick	Proxy to M Bramer
Zimbabwe	L Gudza	Proxy to A Wong
CLEI	H Cancela	Proxy to G Marin-Raventos
IP3	M de Roche	Proxy to A Wong
TC 2	I Schäffer	Represented by M Gödicke
TC 6	B Stiller	Proxy to R Morel
TC 7	L Stettner	
TC 8	I Ramos	
TC 10	P Prinetto	
TC 11	S Furnell	Proxy to Y Murayama
TC 12	U Furbach	Proxy to M Bramer
TC 14	G.W.M Rauterberg	Proxy to L Strous

2 BUSINESS MEETING

2.1 Call Meeting to Order

Mr Hinchey opened the General Assembly and welcomed all participants in Kiev, Ukraine, especially all new GA members and all observers. He welcomed also Mr Leon Strous as Honorary member of IFIP. He expressed IFIP's grateful thanks to the host, IT Ukraine as represented by Mr Yurii Antoniuk for the invitation to Kiev and the generous hospitality arrangements.

Mr Antoniuk welcomed all participants of the General Assembly on behalf of IT Ukraine and wished all of them a fruitful and successful meeting.

2.2 Attendance and Apologies

The Secretary, **Mr Tjoa** announced the GA attendance, proxies and apologies (please refer to the attendance list). 22 Full Members, 1 International Member at Large, 1 National Member at Large, 8 TC representatives and 7 ex officio members with voting rights were present and 11 valid proxies were given.

Mr Tjoa stated that the attendance of members with voting rights exceeded the quorum and General Assembly could proceed with its work.

2.3 Business Matters

2.3.1 Approval of the agenda

General Assembly unanimously **ADOPTED** the Agenda.

2.3.2 Approval of Minutes General Assembly 2018 / Board 2019

Mr Hinchey informed General Assembly that the minutes of the General Assembly meeting 2018 and the Board meeting 2019 have been **APPROVED**.

2.3.3 President's Report

The President **Mr Hinchey** informed General Assembly about the new concept of the meeting. He said that the General Assembly meeting has been split up into a Board meeting immediately before General Assembly and the General Assembly itself. The rationale behind this concept is to streamline the General Assembly to the most important issues and to concentrate on decisions. A summary of the reports and issues from the Board meeting will be presented by the President in his report at General Assembly.

General Assembly **ACCEPTED** the new concept under the condition that all reports from the committees are available on IFIP's website in advance.

Mr Hinchey started his President's report with the introduction of IFIP's new 60th Anniversary logo, which will be used from now on.

Mr Hinchey reported about the activities of the International Liaison Committee:

- in May 2019 an Artificial Intelligence Forum was held in Vienna in cooperation with the Austrian Ministry for Traffic, Innovation and Information Technology (bmvit)
- UNESCO has invited IFIP to hold the celebration of the 60th anniversary of IFIP at the UNESCO premises in Paris, France in September 2020. A detailed plan will follow.
- A side event on Ethics has been organized at the UNCTAD meeting. IFIP was present in discussions of a project on professionalism.
- IFIP was involved in the conferences of WSIS (ITU) and organized 3 events in 2019. Events for 2020 are under preparation.

Mr Hinchey informed General Assembly that he had promising contacts with potential IFIP members, like IEEE, Tanzania, Botswana, Thailand, Bangladesh and Egypt. These contacts will be followed up in the next time.

Mr Hinchey reported from the Digital Equity Committee that the Committee is working on a new regulation for supporting Developing Countries. A Foundation for financing WITFOR is under investigation. WITFOR 2021 will potentially be organized in Peru. **Ms Marin-Raventos** is investigating the possibility together with her contacts in Peru.

Mr Hinchey presented the highlights of the report of the Publications Committee (full report at

<https://www.ifip.org/images/stories/ifip/members/GA2019/Reports/it%2006%20pc%20report%20to%20ga2019.pdf>

- Springer contract under renegotiation
- Open Choice and Open Access
- IFIP requesting reduced embargo time and more open access
- IFIP Select
- Reduced number of free copies
- 9 month deadline for post-proceedings
- Quality assurance
- Digital Library – IFIP eCollections

Mr Hinchey informed General Assembly that IP3 proposed a project with Rotary International on Artificial Intelligence and Emerging Technologies: Ethics, Transparency and Accessibility.

IP3 announced that the David O’Leary Prize 2019 will be awarded this General Assembly (please see later in these minutes).

Mr Hinchey informed General Assembly that InterYIT had presented on overview of their events in 2018 – 2019 and beyond. Details can be found in the minutes of the Board meeting.

On the question of General Assembly regarding the status of the IFIP Strategy project, **Mr Hinchey** responded that the project is in work and he would be very interested to get input and comments to the draft from the GA members.

2.3.4 Secretary's Report

The Honorary Secretary **Mr Tjoa** reported that since the General Assembly 2018 in Poznan, Poland, the Honorary Secretary has held several face to face business meetings with the General Secretary Mr. Eduard Dundler, the head of IFIP Secretariat. Current important managerial issues and collaborative aspects were explained and discussed in-depth.

Mr Tjoa reported that the efforts and the continuous contacts of the IFIP General Secretary Mr Dundler with the Austrian Federal Ministry resulted in a subsidy for 2018 / 2019 of 50.000 €.

Mr Dundler reported that he used the participation in the General Assembly in Poznan, Poland to attend the TC business meetings of TC9, led by the new TC Chair David Kreps, and of TC11, led by Stephen Furnell. In 2019 he participated in the TC meetings of TC8, led by the new Chair Isabel Ramos and TC9 and TC11 as well. In these TC meetings Mr Dundler had the opportunity to transfer knowledge from the IFIP governing bodies to the Technical Committees, to explain and help on financial issues and to solve administrative issues.

Mr Tjoa informed General Assembly that maintenance and uploading new papers and the metadata of the proceedings received by SPRINGER is routine work for the IFIP Secretariat into the IFIP Digital Library. But this should not hide the fact that it is a substantial workload for the Secretariat and it takes time.

Mr Tjoa reported that by end of December 2018 IFIP had

- 37 Full Members (Hungary, Spain and Denmark left IFIP per end of December 2018)
- 2 International Members at Large: ACM, CLEI
- 1 National Member at Large: IT Ukraine
- 4 Associate Members: CEPIS, IMIA, SEARCC, VLDP
- 9 Honorary Members
- 8 Ex-Officio Members

Membership issues will be discussed in detail under the relevant topic of the agenda of this General Assembly.

Mr Tjoa informed General Assembly that the IFIP Secretariat continues to run smoothly and on behalf of the IFIP officers he took the opportunity to express IFIP's thanks to the Secretariat for their excellent support.

General Assembly **ACCEPTED** the report of the Honorary Secretary.

2.3.5 Executive Committee Report

Mr Tjoa reported that the IFIP Executive Board had discussions and made decision in order to arrange and solve several current issues since General Assembly 2018 in Poznan, Poland:

- electronically by email,

- held teleconferences:
 - o February 14th, 2019
 - o July 16th, 2019
- a face-to-face meetings:
 - o March 28th, 2019
 - o October 11th, 2019

All issues are covered in this General Assembly meeting in several items of the agenda. **Mr Tjoa** informed General Assembly that all minutes of the EC meetings can be found on IFIP's website.

General Assembly **ACCEPTED** the Executive Committee report.

2.3.6 Statutes and Bylaws

Mr Bramer presented some proposals for changes / clarifications in IFIP's Statutes and Bylaws.

1. Bylaw 2.9 Liability for Dues: to make a more substantial sanction for non-payment of dues.

Voting: Changes in the Statutes and Bylaws needs a "two-thirds majority".
Result: 27 in favour; 16 against; no abstentions.
The proposal was **REJECTED**

2. Bylaw 4.1.2 Composition of Technical Assembly: Change 'The Chair is appointed by the President and will normally be a Vice-President' to 'The Chair is appointed by the President'.
Reason for Change: To give the President more flexibility and to bring into line with recent practice.

The proposal was unanimously **ACCEPTED**

3. New Bylaw 3.9 Project Reviews: Each of the Federation's projects shall be reviewed by the Executive Committee at least once every 3 years to ensure that it continues to meet the Federation's aims and provides good value for money. In addition, each new project shall be reviewed at the end of its first year of operation. For the purposes of this Bylaw, 'project' shall be interpreted to mean an activity that incurs significant capital and/or recurrent expenditure.
Reason for Change: In the interests of good management practice.

The proposal was unanimously **ACCEPTED**

4. Bylaw 4.2.2 Technical Committee Membership: "Should a Country Representative member or a Member at Large cease to be a member of the Federation, its representation on all Technical Committees (category (a) above) will automatically cease. The former representatives and the relevant Technical Committee chairs will be informed of this by the General Secretary. Any of the representatives who are Technical Committee chairs will be allowed to complete their elected terms of office."
Reason for Change: To make it explicit that TC representation by a CRM or a MAL depends on the society remaining a member of IFIP.

The proposal was unanimously **ACCEPTED**

2.3.7 Treasurer's Report

Mr Brady presented his Treasurer's report to General Assembly. He explained that the accounts have been maintained during 2019 by the IFIP Secretariat, monitored by the Treasurer, with statements prepared by CONSULTATIO Wirtschaftsprüfung GmbH & Co KG. He indicated General Assembly that his report is based on the audited accounts of CONSULTATIO.

Mr Brady reported that the 2018 financial year ended much as outlined in his report to GA in Kiev, 2018. Income of €313.404,63 for 2018 was overall in line with previous years, though the mix shifted slightly; a little stronger than budget due to better proceeds from activities though essentially in line with expectations. Fee income, as expected, was a little weaker, due to members availing of discount, and the need to write off uncollectable income of €11,283 (Hungary, Spain and Iran). Expenses – at €429.044,95 – are somewhat higher than budget, accounted for almost entirely by an increase in Administrative Support (see below).

IFIP budgeted to return an operating loss, excluding portfolio performance in 2018 of €99K; that the outcome has been worse (€115.640,32) is predominantly due to the exceptional expenditure under Administration Support (see below).

Turmoil in the financial markets (related to BREXIT, as well as continued uncertainty over “tariff wars” with the US, military activities in the middle-east, and a general slowing down in the world economy) has meant that the portfolio recorded a reduction in market value of €218.973,64. Overall, including the portfolio performance, the turnout for the year was a balance sheet loss of €356K. This serves only to illustrate the dramatic impact that the portfolio performance, which we cannot influence, has on our finances, variously either flattering them, or damning them. This merits some further thought.

The Treasurer explained to the General Assembly his observations:

Concerning membership dues: 2018 was the first year where a discount was offered to member societies for early payment, and there has been deductions in the accounts amounting to ~€5k where this has been taken advantage of; also, some ~€11,2k was written off in respect of non-recoverable fees from Hungary and Spain, and the deferral of the fees from Iran.

Concerning Administration Support: the increase in expenses for the executive committee arises from the strategy meeting held during 2018 in Amsterdam.

Concerning Projects: per the decision of the Board, the establishment costs of the Digital Library, and the costs of the Marketing contract, have been financed from the portfolio (as an investment, totaling €65.517).

Concerning the Portfolio: as indicated earlier, 2018 was not a good year for financial investments overall, with an overall reduction in portfolio value (exacerbated, in some part, by withdrawals from the portfolio to fund projects) swamping a modest return. The overall size of the “book loss” in the portfolio value (excluding withdrawals for projects) is equivalent to over half of IFIP's income (see below); this starkly illustrates the ungoverned power of the financial markets to sway our apparent financial performance. With this in mind reporting of the financial statements will report separately on the operating accounts and the portfolio performance.

Concerning durability of IFIP finances: In reviewing our accounts and audit this year, the Treasurer observed that IFIP TC funds are technically a liability to IFIP as they represent a promise to TCs. At the close of 2018, these funds amounted to a provision of €589.080,49, or about 25% of the value of our portfolio. This raises two interesting points that need to be kept in mind for the future:

- 1) that IFIP's financial "elbow room" really only amounts to ~€1.5m, not the ~€2m in the portfolio, because
- 2) should the market value of the portfolio ever fall below the accumulated value of TC funds, IFIP might be viewed as technically insolvent.

Mr Brady informed General Assembly on IFIP's Portfolio Investments and said that the portfolio of investments is managed on IFIP's behalf by UBS in London. The portfolio is managed as a "balanced" investment, with costs compatible with expectations. There is no reason to change this position at this time.

A poor year in the financial markets, coupled with withdrawals from the fund, meant that overall the portfolio did not generate an income, but instead lost market value to the tune of €219k. Accounting for management fees (28,6k), withdrawals, and project investments (€65k), means the headline loss is a less bleak, but still substantial, €154k.

Mr Brady reported that each year he consults with UBS on the management of IFIP's portfolio. Since last GA, he has met with UBS in London on October 17, in Vienna on January 10 (see below), and again by telephone on July 10, and with various emails at other times.

He reported in autumn 2017 that UBS had advised that they would be streamlining their business, resulting in the consolidation of several regions into one. At the time, the likely outcome for this was that the management of our portfolio would be transferred to UBS headquarters in Zurich. Further consultation discovered that Zurich would not be a suitable location, and IFIP was advised that the best option was to move the portfolio to Vienna.

IFIP's General Secretary and the Treasurer met with UBS on January 10 to commence the relocation of the portfolio management to Vienna. It transpires since that visit that UBS in Vienna cannot accept as a signatory or "beneficial owner" of the funds any person that is a US resident or passport holder, and therefore we have had to pause the transfer while we seek further advice and options. We have requested UBS to investigate the options and arrangements undertaken by organizations similar to ours, and await their response.

It should be noted that UBS in London (currently) operates under the same pan-European accounting rules as UBS in Vienna; so it is likely that IFIP will incur some challenge when UBS in London undertakes its next AML (Anti-money laundering) documentation review cycle. We must wait and see.

In the course of our discussions, he also discovered that UBS in London now maintains a minimum threshold of £5m for opening new accounts, which opens the spectre that we are now too small to do business with.

Informal discussions with other organizations and financial institutions indicate similar formalities are applied elsewhere, and so, for the time being, we are "stuck" with UBS in London, which brings up the question of BREXIT.

UBS in London continues to maintain the position that BREXIT will not be disruptive as there will need to be a transition period for any changes. As the likelihood of a "deal"

recedes, so does the likelihood of a transition period. While UBS, being Swiss, does not need a “financial passport” to provide services to organizations based in the EU, the Treasurer remains concerned that changes (forced or agreed) to European financial structures will mean higher costs in the management of the portfolio. He is monitoring the situation closely, together with the Executive Board, and will report again on this matter in the spring.

Mr Brady reported that IFIP’s auditors (Consultatio) work on getting extensions to IFIP’s tax-exempt status in Austria on the basis of *Gemeiützigkeitserklärung* (“statement of the common benefit”). This normally proceeds smoothly; however, this year the Austrian ministry again requested clarification concerning plans for the usage of the reserves. 2018’s usage of reserve funds for our Marketing project, and for the establishment of the Digital Library, has satisfied the ministry of our purposes for the time being. While underlining the importance of using our funds in line with our declared aims and objectives in order to preserve our tax exemption, this also brings to light a gap in our governance as we lack any official policy statement concerning our reserves.

Mr Brady summarized the financial performance represents a mixed view of IFIP. While overall results are close to budget (within the variation we have learned to anticipate), the overall trend is to continue to make a loss. Some of this “loss” is correctly attributable to decisions by IFIP to invest in, or fund, important projects, such as the Digital Library, and efforts to better position IFIP in the awareness of its members and the IT community at large, such as the marketing engagement and the Digital Library. Nevertheless IFIP need to pause for a moment, and consider the ongoing sustainability. Over the past four years, the accumulated shortfall in the accounts amounts to over €300.000 (or some 15% of IFIP’s net worth over the period).

Mr Brady recommended,

- IFIP must continue to use its reserves to finance initiatives in line with its strategy and goals in order to preserve the special tax exempt status granted by the Austrian government.
- Nevertheless, IFIP must be cautious about the rate of depletion of funds, and continue to seek ways to render the ordinary operations of IFIP (administration, secretariat, GA, executive board, TC support etc.) effectively revenue neutral (i.e. largely supported by Membership Fees and TC-generated income, rather than dipping into the reserves).
- IFIP’s circumstances in respect of UBS suggests that during the early part of 2020 IFIP should review its policy/strategy regarding safekeeping of its reserves
- In particular, some thought should be given as to whether IFIP should use some of its reserves to purchase a bond to protect funds “owed” to TCs through the TC funds.

Mr Brady reported that he is required by the Statutes and Bylaws to prepare a budget for IFIP for 2020, according to procedures and principles laid down in the standing orders, for approval at General Assembly. A considerable part of this process requires taking input from budget holders, as their combined budgets comprise the large part of the overall expenses of IFIP.

As an aide memoire, he has appended the budget for 2019, as well as the outcomes for 2018 and 2017.

August 14th, 2019

IFIP Finance General Statement (TREAS 4)

	PY 2016	PY 2017	PY. 2018	Budget 2018	Budget 2019	Budget 2020
INCOME	299.251	300.085	313.405	294.650	280.756	278.210
Dues from Members	162.960	147.840	135.856	160.000	156.000	160.000
Return On Assets	9	5	10	50	50	50
Royalties from Publications	62.258	76.788	63.381	36.000	42.503	39.801
Proceeds from Activities	49.024	53.452	86.158	73.600	57.203	53.359
Other Income	25.000	22.000	28.000	25.000	25.000	25.000
EXPENSES	435.175	389.064	429.045	403.820	508.080	581.182
Admin.Secretariat	243.132	233.746	240.714	242.320	247.300	326.000
Admin.Support	40.742	34.131	57.409	38.500	80.003	96.702
Technical Committees	57.176	46.000	50.471	80.500	102.777	63.480
Domain Committees	-600	-525	0	0	0	0
DCSC Supp to TC Events	11.020	5.555	7.438	12.000	12.000	12.000
Projects	68.735	70.157	70.505	26.500	54.000	66.000
Events (WCC, WITFOR, CIO)	14.970	0	2.508	4.000	12.000	17.000
PROFIT / LOSS	-135.924	-88.980	-115.640	-109.170	-227.324	-302.972
Financing Projects from Portfolio	66.935	64.663	65.517	22.500	50.000	131.500
TC Fund Provision	4.976	-17.191	-21.798	0	0	0
Return On Portfolio	101.400	192.136	-218.974	-28.000	122.000	72.000
GRAND TOTAL	37.388	150.628	-290.895	-137.170	-55.324	-99.472

Mr Brady commented that this budget maintains last year's approach of TCs with zero budgets. This reflects the absence of any engagement by some TCs in the task of preparing a budget, leaving an open question that may need to be addressed during the year, as has been the case this year with TC10. While this has the beneficial effect of reducing projected expenses, this is counterbalanced by having a (smaller) reducing effect on projected income; this year, in order to offset this, and to illustrate the need for TCs to more directly support the work of the Secretariat in providing TC and event support, he has inserted budgetary income targets for TCs.

As in previous years, he has also "squeezed" areas of expenditure controlled by the Executive Committee and Board – the effect of this is limited in the forthcoming year by the need to support celebrating and commemorating the 60th anniversary of IFIP's founding.

Income for 2020 is projected at €278.201. This is based on a conservative opinion of likely income from Membership Dues, the impact of discounts, and on a continued trend in income from Publications and Events (Royalties).

The extraordinary departure from our goal of bringing this expenditure into line with projected income is created by

- the strategic plan requirement to hire additional secretariat support (circa €80k)
- expenditure in support of 60th anniversary (circa €60k)

Total budgeted expenditure, taking all elements into account, is €581.182, creating an operational loss of €302.972, noting that some €132k of this relates to projects to be funded from our portfolio.

With real interest rates in many economies remaining at or close to zero (or negative), coupled with the expected market adjustments due to uncertainties surrounding such things as BREXIT and the burgeoning US “Tariff war”, we do not place much hope on the money markets. Therefore, the Treasurer allowed for only modest return from IFIP’s portfolio.

Thus, the budget for 2020 forecasts a net overall loss for the year of €99.472.

2.3.8 Finance Committee Report

Mr Rammig, Chair of the Finance Committee, reminded General Assembly on the duties of the Committee:

- To formulate policies for the sound management of IFIP finances and to propose such policies to the appropriate IFIP body for approval.
The present policies are considered by FC to be adequate and useful. No alternations are proposed by FC.
- To issue guidelines and/or to establish procedures as necessary to carry out approved policies.
FC considers the present guidelines and procedures to be adequate and useful. At the moment, no alternations are proposed by FC. FC emphatically asks all budget holders to provide the necessary data in strict timely manner.
- To analyze and evaluate IFIP’s financial condition as necessary to ensure that policies are being followed, and to propose changes in policy when appropriate.
 - **Mr Rammig** presented the comments of the Finance Committee on the “IFIP General Finance Statement” (see above) and said that it gives a very good overview of the financial situation in IFIP. FC is concerned about the structural financial problem of IFIP to be currently unable to cover its expenses from regular income. It can be observed that income from membership dues is less than budgeted by an amount of €24K while income from royalties and events is expected to be €40K higher, which results in an increase by €19K of total income. At the same time, the expenses tend to become €31K higher than budgeted. This results mainly from an increase of administrative support costs and projects. On the other hand, the expenses for TCs (which on the other hand increased their contribution to the income) is lower than budgeted. Unfortunately, the resulting operational loss of about €116K (€17K higher than budgeted) cannot be compensated by return on portfolio.
 - **Mr Rammig** presented the comments of the Finance Committee on the Treasurer’s report and said that the report became available rather late, but did allow for reactions of FC. In principle FC supports the Treasurer’s report. FC is concerned about a couple of facts that can be identified in TREAS3/TREAS4:

- It can be observed that for a couple of years IFIP is spending more money than earning. This means, that IFIP is “eating off” its portfolio. The present situation on the money markets even increases this long term financial risks of IFIP. FC proposes to carefully check any spending position in the budget (including digital library, marketing, and others).
 - In the Treasurer’s report it is mentioned for keeping IFIP’s “non profit” status it is necessary to provide a plan how spend an appropriate amount of money from the portfolio. To keep a good balance, FC proposes to re-install the rule of an upper limit for TC funds, including the rule that amounts above this upper limit has to be spent within one fiscal year or it is transferred to IFIP general funds.
 - There still exists the pending problem of finding a bank willing to manage our portfolio (rules like minimal amount of 5M€, AML rules).
 - The budget proposed by the Treasurer for the fiscal year 2020 sounds reasonable. It follows a conservative approach. FC supports this proposal.
-
- To encourage and facilitate the use of external financing support for IFIP activities. No concrete plans concerning this aspect have been discussed by FC.
 - To review IFIP's dues structure at no less than 3-year intervals, and to propose changes in a timely manner for General Assembly approval. FC makes the proposal to GA to keep the fee structure as installed by GA 2017.
 - To propose the amount to be set aside each year for the IFIP Development Fund.

As already mentioned above, IFIP has a structural financial problem; the income is not enough to cover the costs without help from the portfolio. Ideally IFIP would be growing its portfolio above inflation, IFIP is not quite up to that at present. FC recognizes that under the present condition on the financial market satisfactory interests cannot be achieved when following a conservative investment policy. FC supports the Treasurer’s strategy to continue with such a conservative strategy.

Finance Committee makes the recommendation to General Assembly that:

- GA discharges the Treasurer and the EC for fiscal year 2018
- GA accepts the Auditor’s report for 2018 and approves the figures for 2018
- GA adopts the Treasurer’s recommendations regarding the proposed Budget for 2018.

General Assembly unanimously

- **DISCHARGED** the Treasurer and EC for fiscal year 2018.
- **ACCEPTED** the Auditor’s Report for 2018
- **APPROVED** the figures for 2018.
- **ADOPTED** the budget for 2020 with 39 votes in favour, 0 against, 6 sustained.

General Assembly requested Technical Assembly to come up with a proposal for cutting / capping the IFIP TC Funds.

Mr Rammig informed General Assembly that after this GA he will retire from Chairmanship of the IFIP Finance Committee.

3 NOMINATION & ELECTION OF IFIP OFFICERS

Mr Bramer reported that

- Mr Mike Hinchey will start after this General Assembly his second term as IFIP President
- Mr Bramer will step in as IFIP Honorary Secretary after this General Assembly.

Vice Presidents:

There were two vacancies and two nominations for Vice President.

Ms Gabriela Marin-Raventos and **Mr Anthony Wong** were declared **elected** unopposed.

IFIP Honorary Treasurer Elect:

There was one nomination. IFIP Statutes & Bylaws required a ballot voting for the office of Honorary Treasurer Elect.

Voting result: 39 votes against; 7 votes in favor; 2 abstentions. This result required according Statutes & Bylaws new nominations from the floor.

Mr Bramer explained the regulation defined in Statutes and Bylaws for nominations and asked to send nominations until evening of the first day to the IFIP General Secretary.

Mr Bramer announced that two nominations have arrived:

- Mr Milan Ftacnik (Slovakia)
- Mr Sanjay Mohapatra (India)

Both of the nominees presented themselves, Mr Ftacnik in person and Mr Mohapatra over Skype.

Result of the ballot voting:

Mr Milan Ftacnik	41 votes	elected (2019 - 2020)
Mr Sanjay Mohapatra	5 votes	

Councillor:

- a) There was one vacancy for Councillor position to be nominated by the **GA**. Nominations Committee received two nominations.

Result of the ballot voting:

Mr Jee-In Kim	27 votes	Elected
Mr A Min Tjoa	20 votes	

- b) There was one vacancy for Councillor position (to be nominated by the **Member Societies** of IFIP): According IFIP's S&B 6.3.1, as the number of nominees is equal the number of vacancies the candidate(s) will be declared elected unopposed.

Ms Elizabeth Eastwood declared elected unopposed for **Councillor**

- c) There was one vacancy for Councillor position to be nominated by the **Technical Assembly** of IFIP: According IFIP's S&B 6.3.1, as the number of nominees is equal the number of vacancies the candidate(s) will be declared elected unopposed.

Mr Philippe Palanque declared elected unopposed for **Councillor**

- d) There was one vacancy for Councillor position to be nominated by **IP3**: According IFIP's S&B 6.3.1, as the number of nominees is equal the number of vacancies the candidate(s) will be declared elected unopposed.

Ms Moira de Roche declared elected unopposed for **Councillor**

- e) There was one vacancy for Councillor position to be nominated by **Members at Large**: According IFIP's S&B 6.3.1, as the number of nominees is equal the number of vacancies the candidate(s) will be declared elected unopposed.

Mr Gerrit van der Veer declared elected unopposed for **Councillor**

4 IFIP AWARDS

Mr Hinchey presented the report from the Service Awards Committee.

Silver Core

The Committee received four nominees for the IFIP Silver Core Award. All four received a majority of support to recommend them to the GA as supported by the Awards Committee for the Silver Core Award.

General Assembly **AGREED** unanimously to award with the Silver Core:

- Arthur Tatnall
- Matt Bishop
- David Kreps
- Ulrike Schultze

Service Awards

The Committee received eight nominees for the IFIP Service Award. All eight received a majority of support to recommend them to the GA as supported by the Awards Committee for the Service Award.

General Assembly **AGREED** unanimously to award with the Service Award:

- Marianthi Theocharidou
- Erik Moore
- Aiko Pras
- Robert Wrembel
- Alexei Sourin
- Andrew Fluck
- Cathy Lewin
- Lynette Drevin

IFIP Fellows

The Committee received twenty one nominees for the IFIP Fellowship. Nineteen received a majority of support to recommend them to the GA as supported by the Awards Committee

- Roman Slowinski
- Tony Hoare
- Leslie Valiant
- Wil van der Aalst
- Erol Gelenbe
- Gene Tsudik
- Grzegorz Rozenberg
- John Mylopoulos
- Fabio Paterno
- Joelle Coutaz
- Jan Gullksen
- Lothar Thiele
- Bertrand Meyer
- Julio Abascal
- Gerhard Goss
- Andreas Zeller
- Frank Tip
- Michael Franz

5 David O’Leary Award

Mr Hinchey presented the David O’Leary Award to Deputy CEO of the Irish Computer Society (ICS), Mary Cleary in recognition of her ethical and professional leadership over many years.

The IFIP IP3 David O’Leary award from REDDS Capital was named in honour of a man who made an enormous contribution to the IFIP Global Industry Council and who embodied, and was a role model for, all the qualities of a true Professional. To be presented each year, the award will acknowledge an individual or organisation that has promoted and demonstrated Professionalism (Professional Practice), has worked as an Ethics Evangelist, and/or has made strides in fostering diversity among ICT practitioners.

Ms Mary Cleary expressed her thanks to IP3 Chair, Moira de Roche and the organisation, and to Stephen Ibaraki and REDDS Capital for the great honour. “I hope that I can use the award to promote our common goals,” she said.

6 MEMBERSHIP

6.1 Member Societies Assembly

Mr Neuhold reported from Member Societies Assembly and presented the main issues the MSA has worked on:

University Affiliates: the proposal to introduce a new category of membership has been discussed. In summary, the majority of the attendees did not support the current draft proposal.

Amendments to MSA Bylaws: The proposed amendments to IFIP's Bylaws 6.4.3 were presented and unanimously **ACCEPTED** by General Assembly.

Member Reports: 17 Member Reports were received. MSA discussed the option to publish them on IFIP public Website.

Member Societies: MSA discussed the reasons why IFIP is losing Member Societies and is shrinking instead of growing. Results will be presented at next General Assembly.

Plan for the next 12 months:

- to add an item in IFIP News about 'what is new on the Web site' – IFIP office
- to ensure that MSA webpage is updated and contains a list of member societies
 - MSA Chair and IFIP office
- to amend the template of the annual Member Society report – MSA Chair

Prof Aida, the incoming GA representative of IPSJ presented the Information Processing Society of Japan (IPSJ) and its work.

6.2 University Affiliates

Vice-President **Max Bramer**, the Chair of the Membership and Marketing Committee, presented a proposal to introduce a new category of membership entitled 'University Affiliates'.

After substantial discussion Mr. Bramer withdrew his motion.

The President proposed that he would set up a small task force to devise a range of possible options for a revised scheme to put to General Assembly members in 2020. One of the options available would be 'no change'.

This proposal was **approved** by 22 votes to 17.

7 DOMAIN COMMITTEES

7.1 DC on Health Informatics

Mr Hinchey informed that nobody from the DC is present and no report has been received.

Mr Takeda reported from the IFIP - IMIA liaison and confirmed that the liaison will continue to bridge between two professional organizations. He reported that IMIA General Assembly Meeting 2018 was held on October 9th, 2018 in Colombo, Sri Lanka in conjunction with APAMI 2018.

Mr Takeda said that he as Liaison Officer to IFIP reported at the IMIA General Assembly meeting August 26, 2019 at Lyon Congress Centre, Lyon, France. At the following MedInfo 2019 in Lyon it was confirmed again that MedInfo provides a premier opportunity to meet up with International colleagues to network,

exchange ideas, and start collaborations. More than 3.000 participants were in Lyon! The next MedInfo will take place August 21st-25th, 2021 in Sydney, Australia.

Mr Takeda offered again to IFIP that he is ready for bridging IFIP and IMIA.

7.2 DC on IT in Disaster Risk Reduction

Ms Murayama reported that the Domain Committee has presently 23 members. As of its multidisciplinary nature, members are diverse and are experts from various backgrounds, like industry, diverse geographical and global settings, not-for-profit organization, agriculture, marine life, health, welfare, risk management, safety engineering and social networking services. And of course people outside from IFIP.

Ms Murayama said that since the first workshop in November 2015, a series of conferences (first in 2016 in Sofia till the the fourth International Conference on IT in Disaster Risk Reduction (ITDRR 2019)) were held. The recently conference held in Kyiv, Ukraine received 63 submissions, 24 accepted, post-conference proceedings will be published. There were 22 participants from 12 countries and nearly 80 students from Kiev National University of Culture and Arts.

Ms Murayama announced the future events:

- November 9th – 12th 2019: World Bosai Forum with a session of ITDRR
- March 30th – April 3rd, 2020: WSIS2020, Workshop from ITDRR
- September/October 2020: ITDRR2020 at the Black Sea, Bulgaria (including a Domain Committee meeting)
- September/October 2021: ITDRR2021 in Morioka, Iwate, Japan (including a Domain Committee meeting)

Ms Murayama informed General Assembly that the life time for this Domain Committee is on its end. The Domain Committee will be transferred over to a Working Group 5.15 under control of TC5 with this General Assembly.

Mr Hinchey thanked Ms Murayama for her engagement and enthusiasm for the Domain Committee and wished her success with the new working group.

7.3 DC on Internet of Things

Mr Strous reported that since the last report three new members were welcomed to the Domain Committee:

- Torsten Brinda (TC-3), University of Duisburg-Essen, Campus Essen, Germany.
- Ulrika Westergren (TC-9), Umeå University, Umeå, Sweden. Ulrika is replacing Christina Mörtberg, many thanks to Christina for her contributions. - Srinivas Katkoori (TC-10), University of South Florida, Tampa, FL, USA.

Mr Strous informed General Assembly that a revised version of the IoT position paper was accepted by the Board 2019 and has been published and distributed.

The first conference was organized as part of the IFIP WCC 2018 in Poznan, Poland. For a first edition of a new, cross-domain event it was reasonably successful. Because of the concept of WCC, allowing people to move around events, participation in the IoT sessions

varied between 25 and 35. Important to note that there was active participation in the discussions and that the concept of a cross-domain approach was appreciated. In addition to an invited speaker and a panel session on the position paper, 12 of the 13 accepted papers were presented. The post-conference edited book includes the 12 refereed papers, a paper by the invited speaker and the draft IFIP position paper. In addition four contributions of other WCC sessions are included. The book, number 548 in the IFIP AICT series, is available full open access in Springer Link.

The first edition was promising enough to start organizing a second edition. This will take place on 31 October and 1 November in Tampa, Florida, USA. The review process has been concluded, papers selected and two very interesting keynote presentations plus some special sessions are scheduled.

For more information about program and registration visit the congress website <http://ifip-iotconference.org/index.html>

Mr Strous informed General Assembly about the plans for the near future:

- Post-conference proceedings of 2nd working conference
- Involvement in event for UNCTAD/CSTD, March 2020
- Follow up on position paper
- Book with contributions by TCs and WGs
- 3rd Working Conference, probably end of 2020

Mr Morel raised the idea to organize an IoT workshop in 2020 at WSIS. IoT will follow up on this idea.

8 CODE OF ETHICS

Mr Gotterbarn presented the TC9 proposal to take over the code of ethics first published by ACM (with some changes?) to General Assembly.

Mr Kreps presented a general view on Code of Ethics and proposed the General Assembly should convene a Task & Finish Group comprising:

- TA representative (David Kreps, TC9 Chair)
- ACM Code update from chair (Don Gotterbarn, SIG9.2.2 Chair)
- IP3 Representative (Moiria de Roche, IP3 Chair)
- MSA Representative (Margaret Havey, Canada)

to shape, in a consultative manner, the ACM Code of Ethics, into an IFIP Code of Ethics, to be ratified by IFIP Board April 2020, and to be launched at UNESCO as part of IFIP 60th celebrations in Paris, Sept 2020.

After discussion of a Code of Ethics and voting on the proposal (everybody pro – one abstention), General Assembly **REQUESTED** Mr Kreps (TC9) to create the proposed task force and to come up with a final version of a Code of Ethics to be implemented in IFIP.

9 VIANNA MANIFESTO ON DIGITAL HUMANISM

Mr Tjoa reported from the recent International Workshop on Digital Humanism in Vienna with the main topic “Put Humanity at the Center of Our Work”. The workshop launched the drafting of the “Vienna Manifesto on Digital Humanism”.

Mr Tjoa presented a draft for possible Involvement of IFIP:

- Further develop principles of Digital Humanism leading to a more detailed and widely accepted concept of Digital Humanism.
- Possible initiative would be a DAGSTUHL meeting on this topic.
 - First step would be a first formulation of the DAGSTUHL proposal with key-players of IFIP
 - Broaden the participating players by important non-members (e.g. IEEE, Informatics Europe)
 - Dagstuhl meeting
 - This could be etc. followed by a Shonan meeting for Asia
- Presentation of the results at UNESCO, UN-CSTD
- Organizing a Conference Track at the next IFIP WCC on Digital Humanism

Mr Tjoa requested General Assembly to sign the Vienna Manifesto.

10 TECHNICAL ASSEMBLY

Mr Goedicke presented the report of Technical Assembly and informed General Assembly about the outcome of the recently held TA meeting:

Technical Committees / Working Groups: The reports of the TCs showed that the level of activity and engagement is quite high and satisfactory. In many cases it was possible to revitalize dormant WGs. A concern of the TC chairs were the national representatives in TCs. As agreed, their role should be to represent the national perspective and support of the technical work in the related TC. Thus, related documented expertise should be available with these TC members. Active support is normally also reflected by attending the meetings and involvement in the TC activities. Technical Assembly is therefore considering a new process for installing new national representatives in TCs. A virtual TA meeting will be held in February 2020 to work this out and is then proposed to the GA via the normal way through the committees. The Technical Assembly thanked the TC Chairs for their continuing hard work to achieve this goal.

During the discussions a number of changes were proposed and unanimously accepted by TA:

- TC 5: a new WG (5.15) is being proposed as proposed by Yuko Murayama as the Chair of the IFIP Domain Committee on IT in Disaster Risk Reduction, to transform this Committee into a TC5 Working Group on Information Technology in Disaster Risk Reduction was discussed inside TC5. The idea was well received, and TA is looking forward to seeing the formal proposal.

- TC 9 proposes to rename WG 9.5 Virtuality and Society to a more appropriate contemporary name without changing the main thrust of its profile. The new name is Our Digital Lives. TA agreed.

- TC 9 proposes another name change: in order to revitalize WG 9.3 and due to the broad technological development, the original name Home Oriented Informatics and Telematics is to be renamed into Intelligent Communities. TA agreed.

- TC 11 proposes to form a new WG on in the area of AI and Security. This was considered and positively received at the TA meeting, with a formal proposal expected to follow as a result.

S&B Academic Affiliates

The TA discussed the various pros and cons of this change. It became clear in the discussion that the change should be redesigned with the aim to clarify the relationship to TA and TCs respectively.

Digital Equity Committee (with Gabriela Marin)

The issues and problems to spend the budget of the DEC in a useful and effective way were presented by the DEC Chair Gabriela Marin. The TA discussed various ways to support this aim.

The information of the DEC as presented in the meeting is distributed to the TCs and the TA supports that the DEC finds better ways to spend the money by e.g. allowing to swap the rest of the budget to the following year or slightly overbooking itself in order to allow for no shows, less than expected expenditures. Also, event organizers will be allowed and encouraged to announce the support by the DEC on their website. A related wording has been proposed to the DEC. Further proposals are welcome, and TA is looking forward to new regulations from the DEC.

Publications (together with Kai Rannenber, Leon Strous, Erich Neuhold, Jan Pries-Heje[via skype] and Aliaksandr Birukou[from the Springer Verlag])

Kai Rannenber and Jan Pries-Heje presented the current state of the IFIP select feature to Technical Assembly. Certain elements are made explicit again like an eligible paper must be published on an IFIP event, peer review must have been in place originally etc. The next issue is in preparation for publication in March 2020. The deadline for this is 15.12.2019 while the next round of proposals is expected to end at 15.4.2020. TC chairs present at the meeting wanted more information about the process while Jan Pries-Heje gets the related meta data to process the proposals. He will turn to the related TC chair when there are more papers up for potential publication than possible in an upcoming issue in order to make a selection then.

The next topic was the AICT 600 jubilee volume(s). Erich Neuhold (TC oriented scientific view on achievements and challenges) and Leon Strous (oriented to general IT-related societal challenges) presented two versions of it, which either get merged into one or are worked on in parallel resulting into two different books. After a thorough discussion it was felt, that there are two different audiences of the two goals which cannot be merged in a natural way without make damaging compromises in concepts and contents. Thus, it was decided to go for two books. Still mutual exchange regarding the developments was felt to be beneficial. The aim to publish in Sept. 2020 is quite a demanding one, so detailed work in the books need to start immediately. This means for the actual AICT volume 600, which presents the scientific view, Erich Neuhold, Michael Goedicke and Kai Rannenber will tend to the TC Chairs to write one or two chapters on the work in the respective TCs in terms of achievements and challenges in the current work.

As a last item in this topic Aliaksandr Birukou (aliaksandr.birukou@springer.com) from Springer Verlag presented the current state of their work wrt. to IFIP. A number of persons on the Springer side have changed due to restructuring the work and

processes at Springer and retirements as well. There are, however, new persons and functions available to support the publication processes for IFIP and no interruptions should occur. The observation was shared that not all AICT papers / volumes are indexed in dlbp while this database is very important in certain TC related communities. Dr. Birukou explained the reason behind this observation and that this is not a problem of the Springer side. All related meta data are sent to dlbp on a regular basis by Springer. Due to the high demand on dlbp in general, it might be the case that some of the volumes are considered of less priority than others and work on them is postponed by dlbp. Further inquiries should be addressed to the PC and/ or Dr. Birukou directly.

General Assembly **CONFIRMED** the decisions of Technical Assembly.

11 IFIP EVENTS

11.1 WCC Future

Mr Hinchey informed General Assembly that there are no actual proposals received.

11.2 Event2020 (UNESCO)

Mr Hinchey reported that IFIP received an invitation of UNESCO to celebrate IFIP's 60th anniversary at the premises of UNESCO in Paris France on September 28th / 29th, 2020.

Mr Hinchey informed General Assembly that it is planned to organize the event without a registration fee and there will be only invited speakers.

11.3 Future World CIO Forum (WCF)

Mr Hinchey informed General Assembly that there are no actual proposals received.

11.4 Future World IT Forum (WITFOR)

Ms Marin-Raventos reported that the Digital Equity Committee together with WG 9.4. is working on a plan to organize the next WITFOR in Lima, Peru in May 2021.

12 ZANZIBAR DECLARATION PROCESS

Mr Morel presented General Assembly a draft towards a Zanzibar Declaration on Sustainable ICT, Education and Learning. TC 3 (Education and ICT) started the process at the International Conference SUZA 2019 in Zanzibar, Tanzania. The participants of the conference had the opportunity to discuss numerous contributions and to get acquainted with the concrete working conditions and objectives of the use of ICT for learning.

Mr Morel asked all participants in this General Assembly to contribute to complete the panorama and to take in account the diversities around the globe (institutions, languages, traditions, pedagogies, etc.) by using their networks, institutions, colleagues to fulfil the grid as much as they can bring new ways to cover sustainable education.

13 IFIP HISTORIAN

Mr Strous draw the attention of General Assembly to the report of the IFIP Historian and said that in the view of the IFIP Historian for a small financial outlay, IFIP can achieve significant visibility from the celebration of its 60th anniversary. The main purposes of the celebration should be to:

- Raise IFIP's visibility and credibility by creating a record of the specific achievements made by IFIP volunteers over the past decade
- Recognise the contribution of the many IFIP volunteers in advancing information processing and hence helping fulfil IFIP's objectives
- Celebrate how the transforming power of information processing has been applied to improving humanity worldwide.

The IFIP Historian reported that it is planned

- to publish a 60th anniversary book, which should record both the broad trends of the last decade but also reflect on the influences that have helped form IFIP over the past 60 years and in so doing enable IFIP to reflect on its possible future role thus assisting GA in formulating plans for the 2020s. The book is planned to be available on open access to maximise its readership and impact.
- TA will produce a book which would record the achievements of the TCs over the past decade. We have however remained in contact with TA Chair and Publications Committee Chair. In consequence as currently planned the jubilee commemorative book does not record explicitly the achievements of individual TCs and their WGs.
- the IFIP President is in contact with UNESCO in Paris concerning the possibility of an event to mark the 60th anniversary of IFIP's founding which might be held in September 2020 in Paris and at which the diamond jubilee book would be launched.
- IFIP marked its 50th anniversary with a special logo. A 60th anniversary logo will appear on all IFIP outputs and communications during the year so that everyone coming in contact with IFIP during 2020 would know of the anniversary.

The IFIP Historian suggested some other possible actions, like

- WCC session: Previous celebrations have each coincided with a World Computer Congress. The celebration has been reflected in the Opening Ceremony and also by a history session within the Congress programme.
- Displaying IFIP's TC heritage: He would like to see all World Computer Congress proceedings available from the IFIP Digital Library. Those that are not yet electronically available could be scanned and uploaded. We could start with the proceedings of the 1959 Congress (which is held by a number of libraries) as part of the 2020 celebrations. The proceedings that are electronically available from publishers other than our current could be negotiated with these publishers.

14 NEXT MEETINGS

Mr Tjoa presented the schedule for the next meetings:

2020

EC meeting (preBoard)	April 16th	Nanjing, China
Board meeting	April 17th / 18th	Nanjing, China
EC meeting (postBoard)	April 18h	Nanjing, China

General Assembly **ACCEPTED** unanimously the invitation from Ms Sedes to hold IFIP's General Assembly in Toulouse, France.

EC meeting (preGA)	September 24 th	Toulouse, France
General Assembly	September 25 th / 26 th	Toulouse, France
EC meeting (postGA)	September 26 th	Toulouse, France

2021

Board Meeting	open for invitation
General Assembly	open for invitation

15 AOB

Mr Hinchey announced that Mr A Min Tjoa, Mr Franz Rammig, Mr Michael Goedicke and (in absence) Ms Maria Raffai were at the end of their terms as IFIP officers and thanked them on behalf of the IFIP Board and General Assembly for their commitment and contributions to IFIP in various roles over the years. He presented to them the IFIP trophy.

16 CLOSING OF MEETING

Mr Hinchey thanked everybody for attending the meeting. He declared the General Assembly meeting closed and wished the participants a safe journey home.