

**Minutes of the General Assembly**  
**28-29 August 2004, Toulouse, France**

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## 1 EXECUTIVE SUMMARY

IFIP General Assembly August 28-29 2004, Toulouse, France

**Membership:** Of the 47 Full IFIP members, there are 41 national member societies with voting rights and 3 valid proxies had been given. The IT societies of Nigeria and Sri Lanka were approved as Full Members. Membership of Malaysia has reverted from Corresponding to Full Member. ATI from Spain has been approved as successor of FESI as Full Member.

**Secretariat:** Mr Eduard Dundler has taken over the responsibilities as Head of Secretariat since April 2004. Mrs Christine McKenzie joined the Secretariat in July as Administrative Assistant and Event Facilitator.

**Finance:** The treasurer reported a surplus of €143K for the 2003 financial year (budget €65K). This reflected a tight control on expenditure, a satisfactory income and an improving stock market. For 2004 a surplus of approximately €40K is expected. For the fiscal year 2005, a surplus of €15K has been budgeted.

**Elections:** GA elected Messrs von Solms and Kim as Vice Presidents and Messrs Granado, Reis, and Morel as Trustees, all to serve from 2004 to 2007. For Secretary-Elect and Treasurer-Elect Messrs Johnson and Khakhar were re-elected. Ms Anneliese Mark-Pejtersen from Denmark was appointed as the new Chair for TC 13.

**Publications:** A new Publications Contract has been signed with Springer Science and Business Media (SSBM). The low royalties for the first half of 2004 (6 books) should be compensated for by an expected significant increase in the second half of 2004 (including WCC).

**Marketing:** The new logo has been well received. To further enhance IFIP's appearance in public the website will be streamlined in appearance and content.

**WITFOR 2003:** This event attracted 700 delegates from 65 countries. The conference was a great success due mainly to its program, which was based on the development of the "Vilnius Declaration". The negative aspect was the financial area, where no surplus was realised for the WITFOR Fund.

**WCC 2004:** The congress was both, a scientific and an organizational success with over 1000 participants. Financially, a loss of €200K was likely by the event underwriters as the registrations were approximately 200 participants less than anticipated.

**WITFOR 2005:** This will be held in Gaborone, Botswana in August 2005.

**WCC 2006:** After the withdrawal of the bid by the IPA of Israel and the limitation of time, GA confirmed the decision of the EB to accept Chile's bid to relocate WCC 2006 to Santiago.

## 2 ACTION LIST

<b>Task</b>	<b>Person / Body</b>
<ul style="list-style-type: none"> <li>▪ <b>Membership</b> <ul style="list-style-type: none"> <li>▪ Membership of Russia is to be discussed with Russian Academy of Sciences</li> </ul> </li> </ul>	President
<ul style="list-style-type: none"> <li>▪ <b>Statutes &amp; Bylaws</b> <ul style="list-style-type: none"> <li>▪ SBC was asked to consider amendments to <ul style="list-style-type: none"> <li>▪ Limit proxies to 3 per person</li> <li>▪ Include in relevant articles that it is mandatory for TCs and WGs to appoint vice chairs</li> <li>▪ Change Article 8 from "Swiss law" to "Austrian law"</li> </ul> </li> </ul> </li> </ul>	SBC SBC SBC
<ul style="list-style-type: none"> <li>▪ <b>TC membership</b> <ul style="list-style-type: none"> <li>▪ Revision proposal for different kinds of membership</li> </ul> </li> </ul>	TA
<ul style="list-style-type: none"> <li>▪ <b>Bulletin / Website</b> <ul style="list-style-type: none"> <li>▪ Inclusion of current SIGs and their members in Bulletin / Website</li> <li>▪ Updated version of S&amp;B and Standing Orders on Web</li> <li>▪ New Layout for website</li> </ul> </li> </ul>	IFIP Secretariat IFIP Secretariat Mark.Comm.
<ul style="list-style-type: none"> <li>▪ <b>Encyclopaedias</b> <ul style="list-style-type: none"> <li>▪ Proposals for Encyclopaedias</li> </ul> </li> </ul>	TCs, WGs
<ul style="list-style-type: none"> <li>▪ <b>Publications Contract</b> <ul style="list-style-type: none"> <li>▪ Identification of open issues, persons in charge of dealing with such and setting deadlines for finalisation</li> <li>▪ Clarification of status of proposal for development of an IFIP-branded conference proceeding series (intention and effect on Digital Library)</li> <li>▪ Digital Library: report on next Council</li> </ul> </li> </ul>	EB & Publ.C. EB & Publ.C. Publ.C.
<ul style="list-style-type: none"> <li>▪ <b>Member Society Collaboration</b> <ul style="list-style-type: none"> <li>▪ Inclusion of TA's suggestions in Congress Guidelines</li> <li>▪ Report on WCC 2004 to be sent to MS Newsletter Editors</li> </ul> </li> </ul>	EB & CSC IFIP Secretariat
<ul style="list-style-type: none"> <li>▪ <b>WCC 2002</b> <ul style="list-style-type: none"> <li>▪ Reminders to CIPS regarding the repayment of loans</li> </ul> </li> </ul>	IFIP Secretariat
<ul style="list-style-type: none"> <li>▪ <b>WCC 2008</b> <ul style="list-style-type: none"> <li>▪ Creation of an open discussion forum for elaboration on the "Strategy of the Future" of Events.</li> </ul> </li> </ul>	J-C Laprie, IFIP Secretariat

### 3 ATTENDANCE LIST

IFIP General Assembly, August 28-29 2004, Toulouse, France

#### GA Members Present

##### Member Society Representatives

Argentina	C de Berdichevsky	Japan	N Shiratori
Australia	P Ralston	Korea	D Y Kim
Austria	W Grafendorfer	Netherlands	L Strous
Botswana	A Ramaribana	Norway	G Gregersen
Brazil	R Reis	Oman	A Al-Naamany
Canada	G Boynton	Portugal	J Granado
Chile	M Solar	Slovakia	I Privara
Croatia	M Frkovic	Slovenia	N Schlamberger
Czech Republic	J Pokorny	South Africa	B von Solms
Denmark	P Bollerslev	Sweden	D Khakhar
Finland	M Sääksjärvi	Switzerland	R Morel
France	J-C Laprie	UK	R Johnson
Germany	K Brunnstein	US-ACM	J Turner
Hungary	B Domolki	US-IEEE-CS	G Engel
Ireland	D Brady	Zimbabwe	L Gudza
Israel	M Gottlieb		

##### TC Chairs

TC 1	T Ito	TC 8	D Roode
TC 2	R Meersman	TC 9	J Berleur
TC 3	J Wibe	TC 10	F Ramming
TC 5	G Olling	TC 11	L Strous
TC 6	R Puigjaner	TC 12	M Bramer
TC 7	I Lasiecka	SG 16	R Nakatsu

##### Affiliate

CEPIS	W Stucky	SEARCC	Y R Karunaratne
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##### Observers

P L Perera	Sri Lanka	M Glasenhardt	Croatia
C.Avram	ACS	T Wanatabe	Japan
J Evans	Springer SBM	E Dundler	IFIP Secretariat
M Dervilliers	LAAS/WCC2004	C McKenzie	IFIP Secretariat
A Costes	LAAS/WCC2004	D Hayden	IFIP Secretariat
R Kurkio-Suonio	WCC2004		

##### Apologies

Belgium	D Deschoolmeester	Syria	N Idlebi
Bulgaria	K Boyanov (proxy Slovenia)	TC 6	O Spaniol
China	N Lin	TC 13	J Karat
Greece	S Katsikas (proxy Sweden)	Hon Member	A Melbye
Italy	A Frisiani (proxy Portugal)		A Rolstadas

## **4 GENERAL ASSEMBLY MEETING**

IFIP General Assembly, August 28-29 2004, Toulouse, France

### **4.1 Call Meeting to Order**

**The President** opened the General Assembly meeting and welcomed all participants, especially Mr Karunaratne from SEARCC and Mr Stucky from CEPIS. He expressed IFIP's grateful thanks to SEE (France) and to Mr Laprie, its GA representative, for the local organization and hospitality.

**The President** introduced those attending their first IFIP meeting:

Mr. J.Pokorny (Czech Republic)  
Mr. M.Sääksjärvi (Finland)  
Mr. N.Shiratori (Japan)  
Mr. Y.R.Karunaratne (SEAARC)  
Mr. P.LPerera (Sri Lanka)  
Ms. J.Evans (SSBM)  
Mr. M.Glasenhardt (Croatia)  
Mr. E.Dundler (Head of Secretariat)  
Ms. C.McKenzie (Secretariat)

### **4.2 Attendance and Apologies**

**The Secretary** announced the GA attendance and apologies received (please refer to the attendance list). 30 Full Members with voting rights were represented and three valid proxies were given.

### **4.3 Business Matters**

#### **4.3.1 Approval of Agenda**

**GA UNANIMOUSLY ADOPTED** the Agenda.

#### **4.3.2 President's Report**

**The President** addressed matters to the following issues:

- World Computer Congresses (WCC-2004, WCC-2006, WCC-2002)
- IFIP Secretariat
- IFIP Publications

*IFIP World Computer Congress 2004 in Toulouse:*

**The President** attested, that the WCC 2004, with more than 1000 participants engaged in a rich program of 9 conferences, 14 topical days, 11 workshops, 12 tutorials and a rich student forum with 9 sessions, was truly a major success. With excellent support from the French government, authorities and a wide range of sponsors, embedded into the well-known French hospitality, enriched with cultural events and culminating in an impressive evening in the

beautiful courtyard and park of the chateau de Pibrac, the World Computer Congress 2004 instantiated “the spirit of Toulouse” in WCC’s participants and accompanying persons. He offered IFIP’s thanks to the organisers and supporters, esp. Mr Laprie, Mme. Marie Dervilliers and Messrs Costes and Kurkio-Suonio, the members of the International Program Committee, as well as Mr Strous and Ms Lambert of Kluwer Academic Publishers, for having prepared an event which (apart from the material products of 21 books and their electronic images) will be long remembered by IFIP and the participants as one of the best organised IFIP World Computer Congresses ever.

*IFIP World Computer Congress 2006:*

**The President** reminded GA of its 2003 decision and on the post-GA electronic confirmation, that WCC 2006 should be held in Jerusalem and that intensive discussions in Council 2004 addressed the program structure and the much desired TC support. The Technical Assembly and Council in Cape Town agreed with the IPA Delegate that a decision should be made regarding the structure of WCC-2006 and be communicated to IFIP by May 2004. He reported however that due to personal circumstances, the IPA Board had had to delay making its decision until mid-July 2004 which was that they felt unable to hold WCC-2006 in Jerusalem as their attempts to win invited speakers had failed due to the political situation in that region. IPA representative Mr Gottlieb duly informed the IFIP President in mid-July that WCC-2006 in Jerusalem had been cancelled (the official letter from KENES was received in mid-August).

Despite the extremely short time left to prepare for WCC-2006 and the fact that many supporters of IFIP in the northern hemisphere would probably be unavailable (due to the summer holidays), EB agreed that an attempt should still be made in the shortest possible time (until August 15, 2004 midnight Laxenburg time) to invite offers to relocate the event. The information regarding the cancellation of the Jerusalem event, the invitation for offers for another location and the decision process if one or more bids were received, were communicated to GA Members. Several member societies like Brazil, UK and Germany made intensive efforts to offer a venue but to no avail as they were constrained by the non-availability of congress space, late notification, etc. **The President** thanked those member societies for their support and work.

By the deadline, two offers had been received:

Chilean Computer Society in Santiago de Chile, and  
Swedish Data Association in Lund.

The latter bid was withdrawn and will be tabled for WCC-2008 (if bids are called for). **The President** thanked the Swedish Data Association for the work invested and for their willingness to hold WCC 2006. As there was only one offer, the EB followed the decision procedure sent to GA members and accepted the invitation of Chile to hold WCC 2006 for the first time ever on the South American continent in Santiago de Chile, August 20-25, 2006. This decision was communicated to the GA members and the event was announced to participants of WCC 2004 in the Closing Session.

*IFIP World Computer Congress 2002 (Montreal):*

With deep regret **the President** had to report that the outstanding issue of reimbursement to event chairs and speakers of WCC 2002 in Montreal has not been finalized. Evidently due to the delayed submission of legal evidence to the court, the case has been delayed but according to the available information, it is expected that the court will decide within the next few months. As confirmed in GA 2003, the Treasurer and the Secretariat will, immediately after notification of the end of the legal process, reimburse those chairs and IPC members for outstanding amounts based upon IPC allowances and documented evidence of expenses.

*IFIP Secretariat:*

**The President** was happy to report that after an interim period, Head of IFIP Secretariat Eduard Dundler took over the responsibility for IFIP Secretariat since April 1<sup>st</sup>, 2004. At this time, he wished to thank Dorothy Hayden for having accepted the responsibility for IFIP Secretariat during the interim period, and he also thanked Dorothy for her long and very valuable work in IFIP Secretariat from which she will retire on October 1<sup>st</sup>, 2004. IFIP's appreciation of Dorothy's work will be expressed in a special reception during GA-2004. He also welcomed Christine McKenzie who started in mid-July and who has taken over Dorothy's duties.

*IFIP Publications:*

**The President** reported that the publication contract with Kluwer Academic Publishers would expire on December 31<sup>st</sup>, 2004. Invitations for bids concerning a new publication contract starting January 1<sup>st</sup>, 2005 were sent to various publishers with established scientific expertise. A list of requirements highlighting electronic distribution was prepared by an ad-hoc committee including Messrs Strous, von Solms and Roode. The submitted bids were analysed. Three were selected, those from Kluwer Academic Publishers, and Springer Verlag – which were meanwhile in the process of merging their enterprises – were eventually combined into the final successful bid. This contract was signed in a ceremony during WCC 2004 and will be effective as of January 1<sup>st</sup>, 2005. **The President** thanked those actively prepared the requirements esp. the TC chairs, as well as Messrs Strous and Johnson who were engaged in the final contract discussions. Moreover he wished to thank the (new) Springer Science and Business Media (SSBM) for their support and hoped that the good experiences with KAP will continue as basis for future cooperation and especially the development of new products such as an IFIP Digital Library.

### 4.3.3 Secretary's Report

**The Secretary** presented his report.

*Secretariat*

**Mr. Johnson** reported that the past six months have seen major changes at the IFIP Secretariat in Laxenburg. It was a pleasure for him to be able to welcome Mr. Eduard Dundler, who started work in April as the new Head of

the IFIP Secretariat, to his first GA. Secondly, he welcomed Mrs Christine McKenzie as the new Events Facilitator who joined the secretariat in July. He said he was sure that the whole IFIP family wished to join him in extending to them both a very warm welcome. Short biographical notes on both were available in the Newsletter distributed at the WCC.

**Mr. Johnson** went on to say that his pleasure in welcoming new members of staff was severely dented by the retirement of Mrs Dorothy Hayden, who was retiring after nearly 10 years service with IFIP. All were very sorry when Dorothy decided in September 2002 to take early retirement. She had given support of the highest standard to the IFIP volunteers and this was reflected in the great affection in which she is held by the IFIP community. All GA members were invited to a reception during GA at which a presentation was made to Dorothy where the President formally thanked her for all her hard work and commitment to IFIP's mission.

#### *Publication Contract*

**The Secretary** reported on the other dominant activity of the past few months, apart from WCC 2004. This was the negotiation of the new publications contract with Springer Science & Business Media (SSBM). This activity took a little longer than planned due to legal restraints on the staff of the former KAP and Springer Verlag preventing them from talking to each other until the relevant legal steps had been completed. Negotiations were concluded successfully and in July the terms of the new contract were agreed upon.

On behalf of all GA members, he would like to thank all IFIP volunteers involved for their hard work and also Ms Lambert and her colleagues at Springer SBM for their assistance.

**The Secretary** thanked SSBM for organising the "Contract Signing Ceremony" before the GA.

#### *Membership*

**Mr. Johnson** reported that up to July 21<sup>st</sup> 2004, IFIP had 41 members with voting rights. Applications had been received from new potential members and from Spain in succession to FESI. Interest in joining had been expressed by several other countries. EB remained committed to increasing IFIP's membership and always welcomed details of possible contacts to new members.

**The Secretary** also reported that several countries were seriously in arrears at the time of writing. Egypt has not paid for 2002. Brazil has not paid for 2003.

#### *Correction*

**The Secretary** apologized for the mistake in the numbering of the printed Minutes of the Cape Town Council meeting. All the heading from page 5 onwards should be numbered "4.x" rather than "2.x". "He was let down by a well known software supplier!"

#### 4.3.4 EB Report

**The Secretary** reported that most of the EB meeting has been routine business.

EB was pleased to hear that the new logo had been well received in general, with only few negative comments.

Applications had been received from ATI (Spain), Nigeria, Sri Lanka and Mauritius. Malaysia had applied to have its status reverted once again to Full membership. EB had agreed that, due to the failure of the Admissions Committee to circulate the applications in advance, it would propose to GA that on this occasion membership applications would be accepted subject to a period of 40 days for a request for an electronic ballot. Kazakhstan had participated in WITFOR preparations but D. Khakhar had told them that only IFIP members were eligible to host WITFOR. The President will discuss Russia again with Vice President of Academy of Sciences.

EB agreed to hold meetings with SEARCC at the Council meeting in Korea. The EB wished to meet (a) SEARCC members, (b) IFIP members in Far East and (c) non-members in the region. This matter will to be discussed with the Secretary General of SEARCC. Similar patterns will be discussed for Botswana.

EB had asked S&B to look at amending the Bylaws to limit proxies to 3 per person at GA 2005.

EB confirmed that planning meetings for WITFOR2005 had taken place during WCC with good progress. The registration fee should be approximately €350. WITFOR2005 will be a continuation of Vilnius themes. EB had decided to invite presidents of the African Computer Societies to meet with the IFIP President.

EB had agreed that WITFOR2007 should be in Asia if possible. Discussions with three governments are presently taking place.

EB discussed the need to demonstrate the value of membership to the Member Societies. Links from the Member Societies to SIGs and WGs were an important part of the consideration as well as sending IFIP news to the MS Presidents, MS WGs, MS Newsletter Editors and MS Reps. As a first step, the EB agreed to send a report of WCC2004 to MS Newsletter Editors and MS Presidents.

The EB sees also a need to maintain external visibility internationally. One possibility might be the foundation of a computing "Nobel Prize". Multi-year partnerships with industries like SUN, MS etc. are essential. There is also a need to maintain links with Government, Inter-government organisations and NGOs eg UNESCO, ITU, UN ICT Task Force. WITFOR could be the key to these.

### 4.3.5 Treasurer's Report

**Mr Khakhar** introduced his report. He said the 2003 accounts were reviewed in January 2004 in cooperation with the IFIP Secretariat and the IFIP Auditor. The 2003 result, after amortisation and depreciation according to approved policies, and after Special Fund provisions, showed a surplus of €143,096. The result were much better than the budget surplus of €65K.

Compared with 2002, the 2003 result showed a significant increase in both income and expenses. The final result, after Special Funds Provision of €51K, increased IFIP's General Fund by €143K. Key figures for the last five years are:

(Amount in €K)	2003	2002	2001	2000	1999
Income	568	76	316	393	582
Expenses	374	264	255	260	237
Result	194	-188	61	133	345
Assets	2074	1832	2087	2059	1970
Liabilities	185	114	164	195	111
Funds	1889	1717	1923	1864	1826

**Total income** was €568K, which is significantly more than the budgeted €435K. This was mainly due to an increase in Return on Assets, particularly due to securities valuation and Royalties from Publications. Income from Return on Assets, managed by UBS London since 1990 is actually a surplus of €141K. Dues from Members were according to the budget. Royalties from Publications increased by €55K or 4,4% to €178K. Proceeds from Activities include proceeds from TC Events of €72K, exactly the same as of 2002.

**Total expenses** were €374K, or 8% below budget. This was due to savings in expenses, at all levels, although there was at the same time a loss of receivables of €75K. All TCs had positive TC Fund balance available for 2003. All TCs had positive balances available at end of 2003, totalling to €429K. The Technical Support expenses were €4K relating to DSCS support.

The **Final Result**, after Special Funds Provision of €51K, was an increase in IFIP's General Fund by €143K to €1,424K.

**GA UNANIMOUSLY APPROVED** 2003 Accounts.

**The Treasurer** presented the 2004 Year to date and Forecast Outturn. The result shows a surplus of €146,125. Total income was €253,325, which includes membership dues (€168,400), publication royalties from last quarter 2003 (€50,304), proceeds from activities (€11,901) and return on assets (€22,719).

Total expenses for the period were €101,269. This is mainly due to the administrative secretariat. No other major expenses have been incurred.

For the remainder of the year, the following major income and expenses can be anticipated:

<b>Income (in €K)</b>		<b>Expenses (in €K)</b>	
Royalties	65	Travel	15
Proceeds from Activities	70	Salaries incl. Social Security	120
Return on Assets	25	Supplies and Documents	20
		Office Expenses	20
		Auditor's Fee	5
		DCSC related activities	20
		TC related activities	50
		Miscellaneous	30
<b>Total</b>	<b>160</b>		<b>280</b>

**The Treasurer** reported that he expected an outturn for the full year of a surplus of approximately €40K.

**The Treasurer** introduced the 2005 Budget. In this budget the 2003 Actual Results and the 2004 Budget approved have been considered. He had also considered the budget requested by the different budget holders.

The 2005 budget implied a total income of €436K and total expenses of €421K, thus giving a budgeted surplus of €15K. On the income side Royalties of €107K were estimated as a tentative figure, which hopefully could be confirmed by the Publication Committee after consultation with publishers. Other components of the income consist of member dues of €169K, event proceeds of €56K and return on assets of €103K. The Finance Committee should review the figures for Dues. AMB was asked to review the proposed modest figure for Proceeds from Activities.

On the expense side, expenses for the Administrative Secretariat were estimated to €261K. Other major expenses were due to funded expenses budgeted by technical committees and DCSC support. The DCSC support included compensation to developing countries under the voucher scheme.

**GA UNANIMOUSLY APPROVED** the Budget for 2005.

#### **4.3.6 Finance Committee Report**

**Mr Granado** introduced the Finance Committee report. As already stated at the Council 2004 in Cape Town, the IFIP 2003 operation had three different financial perspectives:

1. IFIP business – level back to 2001 (increase: 25% over 2002, 5% over 2001);
2. Return on Assets – in the positive territory again;
3. Dues from Members – stable

If the “Return on Assets” for the last three years and the extraordinary losses due to WCC 2002 from the 2003 “Expenses” was removed, IFIP’s affairs were steadily advancing:

Year	Income	Expenses	Balance	% Dev.
2001	402,191.93	255,528.86	146,663.07	
2002	366,170.17	264,982.91	101,187.26	-31.0 %
2003	427,083.08	299,105.36	129,977.72	+26.5 %

This was mainly due to “Royalties from Publications” (+45% or +€55K). The sources were €139K from Kluwer and €39K from other publishers.

Conversely the “Expenses” (detaching the extraordinary losses) grew by +€34K (+13%) mainly due to “Administrative Secretariat” (+€27K or +14%) and “Administrative Support” (+€6K or +31%).

Considering the “Return on Assets” alone, the 2003 performance was very significant. Compared to “Return on assets” from 2001 and 2002, it clearly showed a reverse trend:

Year	Assets	Return	% Return	% Dev.
2001	2,087,603.87	-85,821.49	- 4.1 %	
2002	1,832,286.07	-289,761.44	- 15.8 %	-276.2 %
2003	2,074,289.83	141,469.67	+ 6.8 %	+148.8 %

The “Securities on Market Value” started recovering, while not yet reaching the 2001 value. It reflected a minor potential loss that would only be realized if the securities were liquidated:

Year	SMV	SBV	Appr/Depr.	% App/Depr.
2001	1,667,584.38	1,746,439.56	- 78,855.18	- 4.5 %
2002	1,509,782.24	1,736,461.24	- 226,679.00	- 13.1 %
2003	1,646,804.00	1,697,071.88	- 50,267.88	- 2.9 %

**GA APPROVED** the 2003 audited accounts.

**Mr Granado** reported on the financial impact of WCC 2002. It could be seen clearly in the 2003 accounts that several negative effects of WCC 2002 were already booked. These amounted to €147K:

“Loss of Receivables” – €75K:

- Print of Proceedings – €55K;
- Travel Expenses of invited speakers – €20K.

“Dubious Income” (1/2 of “Guaranteed Fee”, interest on loan) – €34K;  
 - Other 50 % (€34K) were written off in 2002

“Dubious Loan” (50 % of WCC 2002 Loan) – €38K  
 Written off due to uncertainty in the re-payment agreement with CIPS.

*2004 Forecast:*

**The Finance Committee** considered that the 2004 financial execution had been in line with budget approved. The final result was not expected to contain any major deviations:

	2004 Budget (B)	2004 Forecast (F)	F – B	%
Income	441	413	- 28	- 6.3
Expense	406	371	- 35	- 8.6
Final Result	35	42	+ 7	+ 20.0

The Income decrease is expected to be 6.3%, the Expenses will decrease 8.6% and, thus, the final result should be an increase 20% (€7K).

*2005 Budget:*

**Mr Granado** reported that the Finance Committee had examined the 2005 Budget and considered that it respects IFIP’s policies. It noted that IFIP’s activities were very stable (figures in €K without reflecting inflation rate or asset valuation / devaluation):

	‘00	‘01	‘02	‘03	‘04 (B)	‘05 (B)
<b>Operational Income</b>						
Membership Fees	172	159	153	161	160	169
Proceeds from Events	130	110	90	88	86	57
Royalties from Publications	125	133	123	178	112	107
Return on Assets	-33	-86	-290	141	84	103
<b>Operational Expenses</b>						
Secretariat	173	192	194	251	236	261
Administrative Support	28	37	20	53	42	35
Technical Committees	34	22	40	73	51	35
Technical Support	25	4	11	32	77	90

**Mr Granado** repeated what had been said at the last GA: “... if IFIP wants to improve its dynamics and align its business with the changing IT environment, it is time to start thinking about new strategic activities and identify new business opportunities ... with some credibility and financial return for IFIP.”

**Messrs Berleur, Säaksjärvi, Ralston and Brunstein** agreed that new strategic activities should come from a better communication with the Member Societies rather than from strategic committees.

**GA AGREED** to have “strategic discussion” as an item on the agenda at the next GA.

#### 4.4 Elections

##### For Vice Presidents

**The Secretary** reminded the GA that the Nominations Committee for Officers had put forward the nominations of Messrs von Solms and R Reis. Mr Kim was nominated from the floor.

**General Assembly** ELECTED the following new Vice Presidents:

<b>B von Solms (South Africa)</b>	32 votes	(2004 – 2007)
<b>D Y Kim (Korea)</b>	30 votes	(2004 – 2007)
R Reis	not elected	

##### For Trustees

**The Secretary** reminded the GA that the Nominations Committee for Trustees had put forward the nominations of Messrs. Bollerslev, Granado and Morel. In addition Mr Reis was nominated from the floor.

**General Assembly** ELECTED the following Trustees:

<b>J Granado (Portugal)</b>	34 votes	(2004 – 2007)
<b>R Reis (Brazil)</b>	32 votes	(2004 – 2007)
<b>R Morel (Switzerland)</b>	31 votes	(2004 – 2007)
P Bollerslev (Denmark)	not elected	

##### For Secretary-Elect and Treasurer-Elect

**The Secretary** informed the GA that both current post holders received more than four nominations and were automatically included in the ballot. No other nominations had been received.

**General Assembly** ELECTED the following officers:

For Secretary-Elect: **R Johnson (UK)** For – 40, Against - 3, Abstentions - 0

For Treasurer-Elect: **D Khakhar (Sweden)** For – 30, Against - 12, Abstentions - 1

**The President** congratulated the newly elected Officers and Trustees.

**General Assembly** APPLAUDED.

#### **4.5 Technical Assembly**

**Mr von Solms** presented the report of the Technical Assembly meeting.

##### *Responsibilities of National representatives*

A new version of the document "Guidelines for Responsibilities of National Representatives to IFIP Technical Committee" had been distributed to the TA members prior to the current meeting. Some future adjustments were suggested during the meeting. TA felt that this document should not be too prescriptive and too strictly applied; therefore it was decided to accept the distributed version as a model / guideline for the TCs, who had the freedom to adapt and modify it to their specific needs and wishes.

##### *Job descriptions for TC Chairs and WG Chairs*

The job descriptions of TC and WG Chairs were intended as guidance documents and had been accepted by TA at Council 2004. TA recommended that these documents be included in the letter of appointment of TC Chairs by the IFIP President and in the letter from the TC Chair on the occasion of the appointment of a WG Chair. The IFIP Secretariat will make these documents available electronically on the website. A job description for WG Members is to be drafted.

TA agreed unanimously that each TC should have a vice-chair in order to provide continuity in the operations of the TC in situations where a TC Chair cannot or does not provide this continuity.

**GA AGREED** to TA's proposal that S&B Committee be requested to consider changing the relevant articles so that TC and WG chairs must appoint vice-chairs.

##### *IFIP Schools*

At the Council 2004 meeting, the IFIP School was accepted as a new type of IFIP event. An informative document of this type of event would be provided as soon as possible. This document would also include some governing rules for the event. With respect to these rules the AMB has written a first draft. TA and the AMB will co-operate closely in finalising this document.

##### *TC funds*

In an attempt to clarify the different rules that govern the TC funds, a discussion document was drafted that included a proposal for a revised procedure with respect to these TC funds (mainly Standing Order Supplement 8). As no unanimous agreement between TC Chairs, the Finance Committee and Treasurer could be reached within the time limit, it was agreed to revise the discussion document, which is to be submitted for approval by TA at Council 2005.

### *Different kinds of membership of a TC*

Since many suggestions were made with respect to the submitted proposal, it was agreed to revise it and submit it for final approval in TA and Council 2005.

### *Working Groups, Specialist Interest Groups and Specialist Groups*

TA discussed a proposal on the relationship between the numbers of different groups. Following the discussion in TA minor changes will have to be implemented to the proposed structure and changes in Statutes & Bylaws. The revised proposal will be submitted for approval in TA and Council 2005.

**IFIP secretariat is requested to include the current SIGs and their memberships in the IFIP Bulletin and on the website.**

**General Assembly AGREED.**

### *Encyclopaedias*

TA was informed by the IFIP Publisher about the possibilities, to publish encyclopaedias. TCs and WGs are invited to submit proposals for such publications.

### *TC Reports to TA*

**TC 1** A proposal for creating a new WG 1.8 on Concurrency Theory was brought forward. There might be an overlap with other working groups, therefore the proposal will be discussed and tabled for the next TA for approval.

**TC 2** A proposal for the creation of a new WG 2.12 with TC 12 on web semantics was made. This joint WG will be under the administrative responsibility of TC 2. **TA approved the establishment of this working group.**

**TC 5 TA approved the new aims and scopes.** With respect to the proposed new title it will be investigated whether another title could reflect the scope better. Proposal to merge of WG 5.2 and WG 5.3 will be made at a later stage. For a liaison extension between IFIP and UNEP, TA advised TC 5 to contact also the IFIP UNESCO officer, Peter Bollerslev.

**TC 7** Proposed minor additions to the scopes of WG 7.2. **Approved by TA.**

**TC 9** Mr Berleur ends his second term as TC Chair at the end of 2004 and this was therefore his last TA meeting as TC 9 Chair. TA thanked him warmly for his valuable and well appreciated contributions for the numerous years and hoped that he will continue to contribute to IFIP's work.

**TC 11** Proposal for a new WG 11.9 Digital Forensics. **Approved by TA.**

**TC 12** Proposed new joint WG with TC 2. See TC 2

**TC 13** Mrs. Anneliese Mark-Pejtersen (Denmark) had been appointed as the new Chair, her first term starts in September 2004.

### *New Publications Contract*

Some of the important issues were explained to the TA by Mr Strous, who had participated in the negotiations between IFIP and the publisher. TA welcomed the contract as a major improvement to the old one, especially with respect to solutions for smaller events and to bulk prices. Nevertheless, TA identified a few issues that needed to be handled without delay:

- With respect to the copyright clauses, concern was expressed that this might seriously affect the submission of papers by PhD students due to the implication for their final theses. It was **AGREED** to investigate how serious this issue was and if necessary find a solution.
- The list price of the books is considered to be prohibitively high for individuals to buy. TA is of the opinion that this could be re-investigated also taking into consideration the increasing budget restrictions of institutional subscribers to the IFIP books.
- In order to better accommodate event organizers, editors and authors the procedures currently used and the tools currently available to compile the chapters and the manuscript need to be improved. The procedures should also clarify a few issues, for instance with respect to the difference between the IFIP Book Series and LNCS series.
- TA is of the opinion that the digital library must be pursued with the highest priority. TA recommended appointing someone immediately to realize the DL before the next GA. The priority goal must be the electronic availability of the IFIP publications without complex structures.
- In order to achieve the goal of disseminating the work of IFIP as widely as possible, it needs to be investigated how our books can be included in the important citation indices.

Although TA has understood from the feedback from the Publications Committee, that a number of these concerns are already being addressed, it is not clear to TA which issues are already addressed and which are not, and more importantly, who is taking the lead and responsibility with respect to these open issues.

TA requested EB and the Publications Committee to clearly identify the open issues, the persons in charge of dealing with them and the deadlines for finalisation.

#### **General Assembly AGREED.**

TA emphasized the fact that all IFIP events must be published via the official IFIP publisher.

TA reported that IFIP had received a proposal for the development of an IFIP-branded conference proceeding series. It is unclear to TA why this proposal was initiated, especially since particular attention was paid to smaller conferences in the publications contract. TA expressed its sincere concerns about the relationship between this proposal, the new just signed publications contract and the plans with respect to the Digital Library.

TA requested EB and the Publications Committee to clarify the status of this proposal, its intentions and the effect it has on the new publications contract and the plans for a Digital Library.

GA was informed by **Mr Johnson** that the proposal was obtained by Publications Committee at the request of TA at Council 2004 (see Council 2004 Minute 4.7.4 (i) for full details).

**TA requested** the IFIP secretariat to list TC Chairs as ex-officio members of the Publications Committee in the next version of the Bulletin. **Mr Brunstein** confirmed that TC Chairs are already ex-officio members of all Standing Committees.

*WITFOR Report*

TA expressed its concern over the fact that the submitted report is factual and not an evaluation that sufficiently identifies the achievements and the issues that require improvement.

*IFIP congresses cycle / TC involvement with WCC*

TA has not extensively discussed the proposal made concerning the pattern of congresses, but fully supports a less frequent cycle of WCCs, the event that particularly demands a major involvement of TCs.

**Mr von Solms** reported that with respect to TC involvement with WCCs, TC 3 suggested the following actions regarding their participation in IFIP WCCs:

- TC 3 is positive about its contribution and will encourage its members and members of its WGs to participate, while making it clear that there is no particular obligation to participate.
- TC will offer events to WCCs, e.g. plenary keynote sessions, streams or sub conferences, workshops, tutorials, panels etc. These events may be TC3 based or in cooperation with other TCs.

*Added value of IFIP*

**Mr Berleur** drafted a “thought provoking” document that is fully supported by TA. This document is on the IFIP website as annex to the TA Report (<http://www.ifip.or.at/minutes/ga2004.htm>).

**TA requested** EB and GA to consider this document for further elaboration and to act on the issues addressed.

**General Assembly AGREED.**

*WCC 2004*

TA was informed by the WCC 2004 general conference chair about the outcome of WCC 2004. TCs have been actively involved and have contributed to the success of the congress.

*WCC 2006*

**Mr von Solms** reported that TA was informed by the President about the withdrawal of the IPA offer to host WCC 2006 in Jerusalem and about the fact that EB has decided to relocate the event to Chile. The IFIP President made a strong appeal to the TCs to consider an involvement in and contribution to the WCC 2006.

*IFIP member society collaboration at WCCs*

TA presented suggestions how to increase the involvement of member societies in WCCs (<http://www.ifip.or.at/minutes/ga2004.htm>).

**TA requested** EB and the Congress Steering Committee to consider including the proposal in the Congress Guidelines.

*DCSC grants*

**TA requested** GA to adopt the policy that DCSC grants should be available to nationals of any developing country, not only to those that are Full Members of IFIP.

**Mr Khakhar** expressed the view that in normal cases fund should only be available for Full Members. Exceptions can be made from time to time on individual verification.

**General Assembly CONFIRMED** its support for the view of Mr Khakhar.

*TC Chair dinner*

TA is unanimously of the opinion that this informal dinner is of great value, because it is the main reason that TA has succeeded in reducing its formal meeting to a half day. The cost of the dinner is negligible compared to the efficiency gained.

#### 4.6 Technical Committee Chairs' Reports

[**Please note:** Full TC GA 2004 reports including participation statistics are available at <http://www.ifip.or.at/minutes/ga2004.htm>. In order to avoid duplication only key information and issues addressed during General Assembly are included below. Regularly updated directory information for all IFIP Technical Committees and Working Groups is available at [http://www.ifip.or.at/bulletin/bulltcs/b\\_tcs.htm](http://www.ifip.or.at/bulletin/bulltcs/b_tcs.htm) ]

##### 4.6.1 TC 1 Foundations of Computer Science

URL: <http://www.kb.cs.titech.ac.jp/ifip-tc1/>

Forthcoming business meetings:

WG1.3	3-6 Sep 2005	Swansea, UK
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##### 4.6.2 TC 2 Software: Theory and Practice

URL: <http://www.ifip-tc2.org>

Forthcoming business meetings:

WG2.1	April 2005	Edinburgh, UK
WG2.3	Autumn 2005	Zurich, Switzerland
WG2.5	2006	Prescott, USA
WG2.6	22-24 Nov 2004	Campos do Jordao, Brazil
WG2.7	Oct 2005	Tampere, Finland
WG2.11	2005	TBA

##### 4.6.3 TC 3 Education

**Mr Morel** reported about the EKS FORUM ("Engineering the Knowledge Society") held in Geneva in December 2003. The theme of the forum was "Information technology supporting human development". The full presentation is available at <http://www.ifip.or.at/minutes/ga2004.htm> .

URL: <http://www.edu.ge.ch/cptic/prospective/projets/ifip/>

Forthcoming business meetings:

TC3	4-7 Jul 2005	Cape Town, South Africa
WG3.1	2005	Cape Town, South Africa
	2007	Boston, USA
WG3.2	2005	Cape Town, South Africa
WG3.3	2005	Cape Town, South Africa
WG3.4	2005	Cape Town, South Africa
WG3.5	2005	Cape Town, South Africa
WG3.6	2005	Cape Town, South Africa
WG3.7	2005	Cape Town, South Africa

#### 4.6.4 TC 5 Computer Applications in Technology

Directory information: <http://www.ifip.or.at/bulletin/bulltcs/memtc05.htm>

Forthcoming business meetings:

TC5	2005	UK
WG5.2	2006	Shanghai, China
WG5.3	2006	Shanghai, China

#### 4.6.5 TC 6 Communication Systems

Directory information: <http://www.ifip.tu-graz.ac.at/TC6/>

Forthcoming business meetings:

TC6	21-22 Nov 2004	Bangkok, Thailand
	7-8 May 2005	Waterloo, Canada
WG6.2	3-5 Nov 2004	Palma di Mall., Spain
WG6.6	3-5 Nov 2004	Palma di Mall., Spain
WG6.7	3-5 Nov 2004	Palma di Mall., Spain
WG6.8	3-5 Nov 2004	Palma di Mall., Spain

#### 4.6.6 TC 7 System Modelling and Optimization

R.Puigjaner presented the report per procurationem O Spaniol.

URL: <http://www.math.Virginia.EDU/~ifip>

Forthcoming business meetings:

TC7	18-22 Jul 2005	Torino, Italy
WG7.2	2-4 Dec 2004	Houston, USA
WG7.7	13-16 Dec 2004	Laxenburg, Austria

#### 4.6.7 TC 8 Information Systems

URL: <http://ifiptc8.cis.gsu.edu/ifip>

Forthcoming business meetings:

WG8.2	11 Dec 2004	USA
WG8.5	2-4 Mar 2005	Bolzano, Italy
WG8.6	8-11 May 2005	Atlanta, USA

#### 4.6.8 TC 9 Relationship Between Computers and Society

At his last attendance to GA the President thanked J Berleur for his valuable contribution to GA and confirmed that the success of TC 9 was only possible due to his strong personal commitment.

URL: [http://www.info.fundp.ac.be/~jbl/IFIP\\_tc9/index.html](http://www.info.fundp.ac.be/~jbl/IFIP_tc9/index.html)

Forthcoming business meetings:

WG9.2	Jan 2005	Namur, Belgium
WG9.3	13-15 Apr 2005	York, UK
WG9.4	25-28 May 2005	Abuja, Nigeria

#### 4.6.9 TC 10 Computer Systems Technology

Directory information: <http://www.ifip.or.at/bulletin/bulltcs/memtc10.htm>

Forthcoming business meetings:

TC10	2005	Munich, Germany
WG10.3	18-20 Oct 2004	Wuhan, China
	27-29 Oct 2004	Antalya, Turkey
	27-29 Oct 2004	Foz d'Iguacu, Brazil
WG10.4	18-20 Oct 2004	Florianopolis, Brazil
	28 Jun – 1 Jul 2005	Yokohama, Japan

#### 4.6.10 TC 11 Security and Protection of IP Systems

URL: <http://www.ifip.tu-graz.ac.at/TC11/>

Forthcoming business meetings:

TC11	30 May – 1 Jun 2005	Chiba, Japan
	Sep / Oct 2005	Salzburg, Austria
WG11.3	June 2005	Connecticut, USA
WG11.8	18-20 May 2005	Moscow, Russia

#### 4.6.11 TC 12 Artificial Intelligence

URL: <http://www.ifitc12.org/>

Forthcoming business meetings:

WG12.3	21-22 Oct 2004	Beijing, China
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#### 4.6.12 TC 13 Human-Computer Interaction

**The President** thanked in his absence J Karat for his successful work as TC 13 Chair. He appointed Mrs Annelise Mark-Pejtersen from Denmark, elected by electronic ballot, as the new Chair for TC 13.

URL: <http://www.ifip-hci.org>

Forthcoming business meetings:

TC13	23-27 Oct 2004	Tampere, Finland
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#### 4.6.13 SG 16 Specialist Group on Entertainment Computing

URL:

Forthcoming business meetings:

SG16	1-3 Sep.2004	Eindhoven, Netherlands
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## 4.7 Standing Committee Reports

### 4.7.1 Statutes & Bylaws Committee

**Mr Bobillier** informed GA that the IFIP Statutes and Bylaws Committee had unanimously proposed the following changes be made to the Statutes and Bylaws. The proposals were endorsed by Council 2004 and the views of Council and TC Chairs have been incorporated.

1. Role of Affiliates – this was discussed by TA and Council in Cape Town. The amendments listed here would bring those changes into effect.

Add an extra paragraph under Article 3.1(d) on Affiliate Members (this limits their membership term):

*"Affiliate membership shall be for three years which may be renewed without limitation."*

Bylaw 2.3.2 At the end of Section 2.3.2 Criteria for admitting Affiliates add:

*"Prior to recommending to GA the admission of a new Affiliate, Admissions Committee shall obtain support for the proposed Affiliate from either Technical Assembly or Member Societies Relations Committee depending on the aims and membership of the proposed Affiliate. Such support shall determine of which body the Affiliate will be a member."*

(this ensures that all Affiliates have support from, and will subsequently be members of, either TA or MSRC)

Bylaw 3.2 Add new paragraph at the end of Bylaw 3.2

*"A representative of each Affiliate may attend General Assembly and Council meetings as an Observer"*.

(this allows each Affiliate to send an Observer to GA and Council meetings)

Bylaw 4.1.2 First sentence

Replace the words *"and representatives of Affiliate Members"* by *"and representatives of those Affiliate Members whose IFIP membership application was supported by TA"*

(this changes the TA membership to be only the Affiliates of a technical nature)

2. Creation of Congress Steering Committee

Bylaw 4.2(b) Add to list of committees *"Congress Steering Committee"*.

3. Require all Standing Committee chairs to be Members of GA, reflecting current practice.

Bylaw 4.2(b) Add *"Chairmen must be Members of General Assembly."* prior to existing sentence starting *"Membership of these committees ..."*

4. Creation of Member Societies Relations Committee assuming responsibilities of Admissions Committee but retaining principle that only Members of GA vote on admissions.

Bylaw 4.2(b) Add to list *"Member Societies Relations Committee"*

Bylaw 4.2 Add new section (c).

*“c. Admissions Committee is composed of all members of Member Societies Relations Committee who are also Full Members of General Assembly”*

Bylaw 4.2 Number existing text as section (d).

*“d. The members of a Standing Committee ...”*

5. Drafting improvement to remove redundant statements on Chairs of Standing Committees being Observers at GA. Amendment 3 above requires that a Chair be a member of GA.

Bylaw 3.2 Delete first sentence. Remove word *“also”* from second sentence.

6. Clarification of current text – definitions of majorities apply to both GA and Council and for completeness it is intended to add definition of two-thirds majority for first time.

Statute 4. Insert immediately before section 4.1 the text currently in section 4.1.3 starting *“The term “absolute majority”...”* to end of section. Delete the text from section 4.1.3.

Add sentence *“The term “two-thirds majority” is defined as “a majority comprising at least two-thirds of those present or represented by proxy who have the right to vote”.*

7. Resolve ambiguity over absent Trustees being deemed to resign. Existing rule was drafted when a Council meeting was held during GA. Text amended to restore effect of original rule that Trustees attend at least one meeting per year.

Statute 4.2.1 Replace *“two consecutive Council meetings”* by *“at least one meeting of either Council or General Assembly during a calendar year”.*

8. Improve clarity of text regarding election of Trustee.

Statute 4.2.1 Move text below from Standing Order Supplement 5 Paragraph 9 to follow last sentence of statute 4.2.1 and delete from Standing Order Supplement.

*“When a Council Member is deemed to have resigned because of absence, that Member may not stand for re-election to that position at the election to fill the vacancy”.*

**GA UNANIMOUSLY ADOPTED** the proposed changes.

**Mr Bobillier** thanked Mr Johnson for details and wording in the proposed changes.

**Messrs. Bobillier and Morel** proposed that S&BC should consider proposing an amendment to Article 8 to change *“Swiss Law”* to *“Austrian Law”*.

#### **4.7.2 Admissions Committee**

**Mr Reis** informed GA that IFIP has received 3 applications for IFIP Full membership, namely from Nigeria, Sri Lanka and Spain.

NCS, the **Nigeria** Computer Society applied for a Full membership with IFIP. NCS was found in 1978.

**GA ADOPTED NCS** (Nigeria) as IFIP Full member.

Computer Society of **Sri Lanka** applied for Full membership with IFIP. CSSL was found in 1976. **Mr Perera** (Sri Lanka) introduced briefly his society. Due to the fact that the Admissions Committee had received the application too late, it had no time enough to forward their recommendation to General Assembly Members as stipulated in the Statutes & Bylaws. **The President** proposed therefore that the GA Members approve the application, but leave 40 days for the GA members to raise any objections.

**GA APPROVED** the President's approach.

**GA ADOPTED CSSL** (Sri Lanka) as IFIP Full member.

Asociación de Técnicos de Informática – ATI, from **Spain**, applied for Full membership with IFIP. ATI was founded in 1967. ATI will replace FESI, Spain's former member.

As the Admissions Committee had also received the application also too late, the President proposed the same approach as for Sri Lanka.

**GA APPROVED** the President's approach.

**GA ADOPTED** ATI (Spain) as IFIP Full member.

**Malaysian** National Computer Confederation (MNCC), former IFIP Full Member and now Corresponding applied to become again Full Member of IFIP.

**GA APPROVED** the upgrading of the membership of MNCC (Malaysia) to an IFIP Full member.

**Portugal: Mr Granado** informed GA that the negotiations with a replacement member are progressing quite well and API hopes to be able to propose it as the new Portuguese member by the next Council.

**Mr Reis** informed GA that there is interest in membership from Kazakhstan, Mauritius, Cameroon, Serbia and Montenegro and Tunisia.

**Mr Reis** reported that **Brazil** had not paid membership dues for 2003 and he was informed about the consequence to lose voting rights. **The President** regretted the Brazilian situation, and expressed the view that Brazil is a very important factor for IFIP in South America and by joint efforts it should be possible to bring Brazil back.

**The President** reported that the **Egyptian** member has not paid dues since three years and will therefore be expelled at the end of 2004.

**Mr Berleur** commented that because of the common French language in large parts of Africa a Regional organisation should be considered. - **Mr Brunnstein** suggested that the initiative should come out of the region and not from IFIP.

**Mr Bobillier** pointed out that the special situation in **Russia** has existed for a long time and should not be accepted endlessly. – **Mr Brunnstein** said EB has agreed to conclude this issue next year.

#### 4.7.3 Activity Management Board

The **Event Facilitator** report that in September 2003 (GA Vilnius) IFIP had 65 registered events for 2003 and the end of the year a total of 72, compared to 85 at the end of 2002.

As per end of July this year we have 52 registered events for 2004 and 7 for 2005. The statistics are below.

Total event proceeds for 2003 were €65,256. In 2002 we generated €75,445. The position for 2004 shows €19,225 for the time being.

#### IFIP Events Sponsorship Statistics (22.7.2004)

	SPONSORSHIP				
	TOTAL	FULL	MAIN	CO-	JOINT
2001	64	14 21,88%	29 45,31%	19 29,69%	2 3,13%
2002	85	20 23,53%	31 36,47%	32 37,65%	2 2,35%
2003	72	17 23,61%	23 31,94%	30 41,67%	2 2,78%
2004	52	12 23,08%	13 25,00%	24 46,15%	3 5,77%
2005	7	2 28,57%	4 57,14%	1 14,29%	

Reported to GA 2003 as per 22.7.2003:

	SPONSORSHIP				
	TOTAL	FULL	MAIN	CO-	JOINT
2001	64	14 21,88%	29 45,31%	19 29,69%	2 3,13%

2002	85	20 23,53%	31 36,47%	32 37,65%	2 2,35%
2003	65	16 24,62%	19 29,23%	28 43,08%	2 3,08%
2004	8	2 25,00%	2 25,00%	3 37,50%	1 12,50%

**Mr Schlamberger** stated in the AMB report that AMB had not yet produced the proposal on event organizing software, in particular to contain on-line registration of events, monitoring, and reporting.

**Mr Boynton** commented that he would like to have quicker progress on this subject. **Mr Brunnstein** invited Mr Boynton to attend AMB in order to help speed up progress.

With an exception of TC3, AMB received no inputs from TCs. Relevant inputs came from EB regarding the pattern of events, WCC 2006, and WCC 2008.

**Pattern of events:** The decision was postponed after the result coming out of the discussion of the forum relating to “Future Strategy”.

**WCC 2006:** AMB regretted that IPA (Israel) had resigned from organising WCC 2006. AMB fully supported the move of WCC 2004 to Santiago de Chile.

**WCC 2008:** According to the proposed pattern of events AMB realizes the need to hold WCC in 2008. AMB recommends to GA to send out the bid for WCC 2008 by December 2004.

**GA POSTPONED** the decision pending a discussion on “Future Strategy” at Council 2005.

AMB took note of a draft by Mr Schlamberger on IFIP Summer School and had offered it to TA for discussion.

Although this is not an immediate concern of AMB, it has been noted that the S&B as published on the web do not reflect the most current changes of the documents. **AMB requested** S&B Committee and IFIP Secretariat that they publish on the web the updated version of S&B and Standing Orders.

**General Assembly** ACCEPTED the report.

#### 4.7.4 Publications Committee

**Mr Ralston** reported on the action items arising from the last Council Meeting as follows:

1. The PC requested that Roger Johnson approach the BCS with a view of attaining a proposal regarding the online archival of unpublished workshop proceedings. The proposal was forthcoming. The proposal

has been forwarded to TA to ensure that there is a continuous requirement for this service; and to Springer for comment as to whether they could offer a similar cost effective service.

2. There was requirement for Springer to provide a copy of their organizational structure for Science publishing and they did this.
3. There was a requirement for Springer to indicate how they would approach the marketing of the IFIP series and they have provided their marketing plan for this.
4. Encyclopaedias – there was a requirement to further identify what this particular work would comprise and this has been provided to TA.
5. Contract negotiations – complete.

### **Springer Contract and procedural issues**

The contract had been enthusiastically received as delivering on the major issues of price, distribution, marketing, credibility and electronic publishing. It was noted that while bulk pricing was to be similar to previous Springer pricing, but with a hardcover – the retail pricing of the books were yet to be set. It was noted that the change in retail pricing strategy from Springer would be used to set the prices in order to move volume.

It was noted that there were several aspect of the current procedures and contract documentation (event and contract) that related to publications that needed reviewing and streamlining. This would remove duplication in documentation and make the paperwork surrounding the process less burdensome on the authors, editors, TCs, contracts officer and Springer. To this end the Contract officer and Springer are reviewing all documentation and procedures and will submit these to the PC for review within the next quarter. As part of the PC review process TA will be consulted and requested to review the new procedures and documentation.

### **Digital Library**

Springer has been requested to make available Springer Link (e-publishing and archival facility) on a trial basis to PC in order for PC to undertake an evaluation of how this platform meets IFIP's articulated Digital Library requirements. PC will report to the next Council if any further actions are required.

### **WCC2004**

The IFIP team and Springer have worked very hard and delivered an excellent result – re the publication of the 16 volumes. All involved should be congratulated. It is hoped that the 7 post congress volumes will be as successful.

**Ms Evans** from SSBM introduced her Publisher's Report. She explained the the merger of Kluwer Academic Publishers with SPRINGER Verlag to form Springer Science and Business Media (SSBM).

**Ms Evans** reported that a new agreement for a publishing partnership between IFIP and Springer Science was signed in July of this year. The agreement was the result of long negotiations on IFIP's behalf by the IFIP contract committee, and includes many new options and benefits for IFIP conference organizers.

Major highlights include:

- A reduction in bulk sale pricing of almost 20%. Springer and IFIP wish to encourage publication in the main IFIP series, and have accordingly priced the bulk sales to be close in line with their former competitor, Lecture Notes in Computer Science.
- A provision for bulk sales for small events. Conferences and workshops with fewer than 50 participants will now be able to publish in the main IFIP series.
- Continuation of the look and feel of the IFIP series, with hard-cover, archive-quality production.
- Increased author discounts. All authors publishing in the IFIP series will be entitled to a 33 % discount on all Springer titles - this includes all former KAP and all former Springer-Verlag books.
- Continuity in the promotion of the IFIP brand.
- Increased manuscript compilation services.

**Ms Evans** reported in an overview of the first half of 2004 that sales fell well below those of the same period for 2003. This is partly a timing issue, as there is clearly a correlation between revenues and new titles published. KAP published 16 books in the first half of 2003, which combined with the 23 books published in the second half of 2002 to generate sales of \$449,935.03 [€408,271.11] for the first 6 months of 2003.

Conversely, in 2004, KAP published 6 titles in the first half of the year, which combined with the 8 titles published in the second half of 2003 to generate sales of \$122,224 [€99,099.00] for the first six months of 2004.

Second-half sales should help to catch up for end-of-year, as they are publishing all of the WCC volumes as well as several other conferences, to make a total of at least 31 IFIP books to be published in 2004. Additionally, there would be IFIP promotion via the new Springer Science sales and marketing groups, which will boost sales not just this year but for all years to come.

It was important to stress that all of the conference organizers should go to the IFIP series. The more books that are published, the more IFIP's work will be disseminated.

**Ms Evans** reported on sales for the period January through June 2004, including new titles published, sales revenues and royalties earned. (Royalties earned by IFIP for the first 6 months of 2004 will be paid by September 30, 2004, in accordance with the contract; thus, the Treasurer's Report does not yet show this as royalty income received).

*First Half of 2004:*

- 6 new IFIP proceedings volumes were published during the first half of 2004. By comparison, 16 new IFIP proceedings volumes were published during the first half of 2003, 8 new volumes were published in the first half of both 2002 and 2001, 12 in the first half of 2000, and 8 in the first half of 1999.
- 14 volumes were published in July for this year's World Computer Congress. At the time of this writing, 10 more manuscripts have been published or are in production in the second half of 2004. We expect a total of 31 IFIP books to be published in 2004.
- Sales revenues for IFIP titles totalled \$122,224 [€99,099] for the first half of 2004. This is a significant, but recoverable, drop from previous years, and is linked to the low volume of books published. The following table shows revenues for each 6-month period going back to 1999:

	<u>USD</u>	<u>Euros</u>
January—June 1999	\$256,290.99	€266,542.63
<u>July—December 1999</u>	<u>\$332,633.65</u>	<u>€345,939.04</u>
January—June 2000	\$297,686.69	€309,594.19
<u>July—December 2000</u>	<u>\$355,897.89</u>	<u>€391,487.68</u>
January—June 2001	\$261,495.37	€291,567.34
<u>July—December 2001</u>	<u>\$289,309.21</u>	<u>€324,315.57</u>
January—June 2002	\$218,871.18	€244,763.70
<u>July—December 2002</u>	<u>\$414,840.22</u>	<u>€418,615.27</u>
January—June 2003	\$449,935.03	€408,271.11
<u>July—December 2003</u>	<u>\$287,117.00</u>	<u>€248,557.00</u>
January—June 2004	\$122,224.00	€99,099.00
<u>July—December 2004 (projected)</u>	<u>\$480,000.00</u>	<u>€400,000.00</u>

- Sales of 6 front list titles (published since January 1st, 2004) accounted for \$62,879 [€50,983] of total revenues for the first half of 2004, and sales of over 250 backlist titles (published prior to January 1st, 2004) accounted for \$59,345 [€48,116] of total revenues — about a 50/50 split.
- Bulk sale revenues totalled only \$30,047 [€24,362] for the first half of 2004. This shortfall in bulk sale revenue needs to be examined and corrected. In 2004, they published one-third of the amount of content as in 2003, but our bulk sales were only one-fifth of those in 2003. They seek IFIP's participation in addressing this problem.

Royalties due to IFIP total \$18,553 [€15,043] for the first half of 2004.

*Second Half of 2004*

With at least 25 books published and/or scheduled for publication in the second half of 2004, sales revenues are expected to increase significantly over first-half sales. Bulk sale revenues from the WCC alone are over €100,000.

As important as the publishing activity in the second half of this year, will be the preparation for IFIP and Springer's co-operation for 2005 and beyond. IFIP is expected to see the benefits of the personal attention always given by KAP, along with increased sales and marketing activities inherent in the new company. They plan to streamline processes between the two organizations such that the conference organizers benefit from an even easier publishing experience.

### *Marketing*

**Ms Evans** informed GA that the new Springer Science marketing organization is in place and functioning ahead of schedule. A complete 2004 marketing plan had been developed for the IFIP series. This plan was available as a separate document; highlights are listed here.

Three distribution channels: individuals, libraries, and bookstores are to be used.

IFIP promotional activities: advertising, exhibits, mailings, online marketing, alert service

IFIP bookshelf mails Fall 2004

Public relations

IFIP series online (SpringerLink)

Springer's Marketing Manager for Computer Science will work directly with IFIP in designing and implementing marketing strategies.

### *Production*

SSBM continues to deliver pre-conference volumes to their venues on time, often accommodating very tight schedules. The publication process is smooth when volume editors are actively involved in communicating with authors and preparing the camera-ready manuscript. The converse also holds true, so it is to everyone's advantage if conference organizers appoint volume editors who have some experience editing and preparing a camera-ready manuscript and/or who will bring an abundance of positive energy to the task.

Early planning is essential. Conference organizers and volume editors are encouraged to consult their web site for IFIP editors early in the conference planning process. SSBM's "Guidelines for Editors of IFIP Conference Proceedings" as well as the "Timeline for the Publication Process" are posted on this web site, along with their bulk sale price guidelines and copyright transfer form. Editors will find a link on this site to the style files and templates; authors should go directly to <http://www.wkap.com/ifip/styles/>. Communicating the camera-ready requirements and deadlines to contributing authors early in the process, and taking care of the proposal and contract aspects well in advance of the manuscript delivery date, will contribute to a smooth collaboration.

### *Electronic Publishing*

Since 2003, each hard-copy book in the IFIP series is automatically published as an e-book as well.

Considerable attention is being focused on selling our e-books along with the electronic journals. Third party distributors such as NetLibrary are also selling these e-books. While sales from e-books have not lived up to expectations throughout the publishing industry, they are picking up speed in technical areas such as computer science.

SSBM will have more to report about electronic publishing in the next meeting, as KAP and Springer-Verlag activities merge.

#### *Education and Information Technologies*

The Journal is running on schedule in 2004. This is a major step for the journal, which has been chronically late, and is important for abstracting and indexing organizations such as ISI.

Further good news about the journal is its high usage. In the future, library renewal decisions will be based on the degree to which each journal is used. *Education and Information Technologies* has very high usage relative to its print subscription base. The journal is available electronically, via KluwerOnline and soon SpringerOnline, on millions of desktops globally.

SSBM continue to promote the Journal in the *IFIP Information Bulletin* and the *IFIP Bookshelf*, and in various niche-specific brochures and catalogues. The Journal is also displayed at relevant conferences, and is marketed with several Kluwer journals in the areas of science education and computers in education. Now in its eighth year of publication, *Education and Information Technologies* is attracting a growing readership, as evidenced by the electronic usage statistics noted above.

If IFIP members have not already done so, everyone is invited to check out the journal via KluwerOnline. Go to [www.kluweronline.com](http://www.kluweronline.com), select *Education and Information Technologies* from the alphabetical listing or go directly to [www.kluweronline.com/issn/1360-2357](http://www.kluweronline.com/issn/1360-2357) and select Journal Contents. Articles are available online going back to December 1998, Volume 3, Issue 3-4. They encourage you to recommend the journal to your institutional librarian. *Education and Information Technologies* deserves your support as the official journal of IFIP's Technical Committee on Education and as the premier journal in its field.

#### **4.7.5 Developing Countries Support Committee**

**Mr Khakhar** reported on behalf of the committee. As IFIP wishes to encourage a greater involvement in its work of persons from developing countries who are full members of IFIP, he reminded members to the "Voucher Scheme", which has been introduced and explained in 1999 ([http://www.ifip.or.at/minutes/C99/C99\\_part6.htm#a1](http://www.ifip.or.at/minutes/C99/C99_part6.htm#a1)).

**Mr Khakhar** informed GA about the initiative of Korea. IFIP can be a channel for disseminating initiatives taken by a number of member countries for developing countries. One such program is in operation in Korea, where

KADO (Korean Agency for Digital Opportunity) invites participants from developing countries to Korea for short and long term training and learning courses. IFIP can be a channel for informing about this activity.

Mr Kim will investigate this possibility and will forward more information at the council meeting 2005 in Korea.

**Mr Khakhar** informed GA about the UNESCO grant. IFIP had a matching grant scheme in 2002 where IFIP matched equally the grant that was received from UNESCO. This procedure was supposed to be repeated every second year. However, this has not been possible for year 2004. UNESCO will be approached to find out the procedure for continuing this activity.

#### **4.7.6 Marketing Committee**

**Mr Laprie** reported that since the GA 2003 the following activities had taken place:

- adoption of a new logo
- new poster and motto
- new book cover
- reactivation of the newsletter (editor: tba)

Next activities:

- New Website: It should be considered to bring the graphical presentation and the content structure as well to the latest standard. The technical installation should be non-dependent from operating systems and browsers.
- The appearance of leaflets should be harmonized.
- The IFIP slides should be redesigned regarding appearance and content.
- Harmonization in appearance and inclusion of WG's aims and scopes in the Information Bulletin should be considered.

**General Assembly** ACCEPTED the report.

#### **4.7.7 UN Liaison**

**Mr Bollerslev** presented the UNESCO Liaison Report. Two major steps have been taken in the formal co-operation between IFIP and UNESCO. Firstly, a "Memorandum of Understanding" between IFIP TC3 and IITE, the UNESCO Institute in Moscow has been signed by the IFIP President and the TC3 Chair. It is now awaiting the signature of the IITE Director.

Secondly WITFOR 2005 has succeeded in getting a number of prominent UN-personalities, and most of them from UNESCO, to accept a co-chair position for the Commissions in the conference.

As an NGO of UNESCO, IFIP has been invited to engage in a number of activities within the co-operative work between NGOs. Three of them are:

- to nominate a candidate for the UNESCO Prize for Human Rights Education, 2004. Unfortunately we did not find an appropriate candidate.
- Under the project "Messengers of the Culture of Peace" IFIP has been invited to send descriptions of projects in the organization which involve local or national heritage (tangible or intangible) whilst simultaneously promoting a culture of peace. This shall happen before 15 September 2004.
- IFIP has been invited to participate in the First Session of the Inter-governmental Meeting which has to prepare the preliminary draft of a Convention on the "Protection of the Diversity of Cultural Contents and Artistic Expressions", In order to be able to report to the General Conference of UNESCO in 2005.

The IFIP UNESCO Liaison Officer is striving hard to get IFIP formally involved as much as possible in the preparations of the second phase of WSIS in 2005.

It is not satisfactory that IFIP is involved only indirectly through persons who happen to be IFIP'ers.

#### **4.7.8 Congress Steering Committee**

**The President** informed GA that a "Congress Steering Committee" as a Standing Committee will be established. The mission of this steering committee will be to advise on WCC management and program development so as to guarantee best possible results and to work in close cooperation with the TC chairs. The organizers of the last two successful events should be also members of the Committee.

**GA AGREED.**

#### **4.7.9 Internal Awards Committee**

**The Committee Chairman** presented his report. **GA APPROVED** the IFIP Silver Core Award to:

- Ms. Chrisanthi Avgerou (TC9)
- Ms. Judy Bishop (TC2)
- Ms. Julie E. Kendall (TC8)
- Mr. George L. Kovacs (TC5)
- Mr. Kai Rannenberg (TC11)
- Ms. Pierangela Samarati (TC11)
- Ms. Maria Wimmer (TC8)

**GA APPROVED** the presenting of the IFIP Outstanding Service Award to:

- Mr. Kevin Crowston
- Ms. Toni Downes
- Mr. Rudy Hirschheim
- Mr. Pieter Hogenbirk
- Ms. Elizabeth Stacey

## 4.8 Congresses and Major Events

### 4.8.1 Future pattern of major events

**The Secretary** introduced a proposal for a pattern of major events in the future. IFIP runs three major events with the word “World” in the title - WCC, WCCE and WITFOR. These events are currently held at different frequencies and will clash from time to time. Also TC chairs have regularly asked for WCC to be less frequent. There is also the need for a decision for 2008. If a WCC is to be held in 2008 in line with the existing two year pattern then an invitation to bid must be issued in Spring 2005 and the Congress awarded at GA 2005. A decision is needed at GA 2004.

The current situation is as follows: WITFOR – the first WITFOR (2003) generated a very positive response from delegates. Planning of WITFOR 2005 is going ahead actively. Approaches have been made to IFIP from potential hosts for WITFOR 2007. This paper therefore assumes a two year pattern for WITFOR.

WCCE was last held in 2001 and will be held next in 2005 and then in 2010. It has normally been held on a five year cycle. WCC has been held since 1992 on a two yearly cycle and GA members, especially some TC chairs, have asserted that it should be less frequent with a minority arguing for the termination of the series. Nonetheless, despite the near disaster of 2002 both 1998 and 2000 were successful and 2004 is shaped up well.

The proposal was that IFIP accepts a two year frequency (in odd numbered years) for WITFOR and that WCC and WCCE share the even numbered years. This implies reducing the frequency of WCC to every four years and increasing that of WCCE to four years from the present 5 year cycle.

The pattern for the next few years would be:

2004	WCC
2005	WCCE and WITFOR
2006	WCC
2007	WITFOR
<b>2008</b>	<b>WCC</b>
<b>2009</b>	<b>WITFOR</b>
<b>2010</b>	<b>WCCE</b>
<b>2011</b>	<b>WITFOR</b>

For the future this paper suggests we move to the pattern shown in bold as a four year pattern. Any pattern must be flexible and respond to new opportunities and challenges. Consequently it is recommended that this pattern should be monitored by the Congress Steering Committee.

There were different opinions among the GA members, for example, a combination of WCC with WITFOR, WCC on yearly basis, WCC on a 3 years basis, leave it as it is, ... .

**Mr Laprie** proposed that the problem should be discussed in an open forum, should be prepared at Council 2005 and brought for decision to General Assembly 2005.

**General Assembly ADOPTED** the proposal of Mr Laprie.

#### 4.8.2 WITFOR 2003

**Mr Bollerslev** presented his Final Conference report on WITFOR 2003 held in Vilnius, Lithuania.

There were app. 700 participants from 65 different nations.

Many high ranking officials presented in the opening session. The most prominent speakers were

- PM Algirdas Brazauskas, Republic of Lithuania
- HE Valdas Adamkus, former President of the Republic of Lithuania
- Dr. Yoshio Utsumi, Secretary General of ITU
- Prof. Dr. Klaus Brunnstein, President of IFIP

During the conference days a small subcommittee worked with developing the Vilnius Declaration.

This 7 page document was altered few times until the final version appeared after the closing discussion in the conference.

The declaration has afterwards been sent to IFIP Member Societies and UN-related institutions and organizations worldwide.

The declaration is the backbone in the future WITFOR conferences where it will be followed up by amendments in the form of WITFOR Protocols.

An extra add on to the positive results was the publishing of the so called WITFOR White Book.

This 340 pages hardcover book contains the Vilnius Declaration, the keynotes from WITFOR 2003 and the reports from the eight commissions including the papers presented in the commission sessions.

On the negative side was the final financial result of the conference. The conference didn't make a surplus to go into a WITFOR fund which could support the implementation of projects proposed by the commissions.

SC has received an "Estimated Financial Evaluation" but yet no final account.

	Budget €	Sponsors €	UNESCO €	Total €
WITFOR publications, booklets, brochures, etc.	56 399,19	5 308,45		61 707,64
Travel expenses	10 696,84	40 204,34	25 784,51	76 685,69
Accommodation	16 524,24			16 524,24
Communications	8 332,94	3 307,42	23,75	11 664,11
Stationery	509,47			509,47
Organization of the	129 875,94	16 313,27		146 189,21

WITFOR				
WITFOR IT system	144 214,98		2 682,14	146 897,12
Meal	19 075,46	15 384,76		34 460,22
Bank payments		602,58	364,92	967,50
Activities of the 8 Commissions		49 851,99		49 851,99

The SC can with no hesitation recommend to IFIP GA that WITFOR can be taken on board as a biannual event. The lessons learnt from WITFOR 2003 can easily be utilized to smooth away obstacles for WITFOR 20XY.

The Commission Co-chairs have been invited to contribute to this report. The comments are on the website at <http://www.ifip.or.at/minutes/ga2004.htm>.

#### 4.8.3 WCC2004

**Mr Laprie** reported that WCC 2004 was a scientific and an organisational success, which restored WCC's image and was a promotion of IFIP. The program contained:

- ❖ 5 keynotes
- ❖ 9 co-located conferences, 367 papers from 48 countries (out of 900+ submissions from 60 countries), 15 invited talks, 7 panels
- ❖ 14 topical days, 91 invited talks, 7 panels
- ❖ Student forum, 43 papers
- ❖ 10 workshops, 109 papers, 6 invited talks, 6 panels
- ❖ 20 proceedings volumes, 14 at congress, 6 post-congress

Delegates 1057 (114 on site)  
Exhibitors 218

But there were also budget problems.

Expenses: €1136K  
Income: €916K

Result: -€220K

A short analysis showed that approximately 200 delegates more would have lead to a balanced budget. One of the lessons for the future is to provide a greater continuity of WCCs to enable a stable constituency and multi-year industrial partnerships.

#### 4.8.4 WITFOR 2005

**Mr Khakhar** reported on the excellent progress of WITFOR 2005 which is being hosted by the government of Botswana. He confirmed that the intensive preparation work has already started parallel to WCC2004 conferences. **Ms Ramaribana** expressed the strong desire of promoting WITFOR 2005 on IFIP events and all web sites.

#### 4.8.5 WCC 2006

**The President** thanked Mr Solar from Chile for the excellent bid within the very compressed time. **Mr Solar** presented Chile as a first class conference location. He introduced Chile's peoples, economy and infrastructure.

**The President** expressed the most important key factors which would make WCC 2006 in Chile a success:

- a strong and experienced organization committee has to be setup
- a strong backbone has to come from the TCs (major TC 11 contribution, 30<sup>th</sup> anniversary of TC10)
- **Mr von Solms** acceptance to act as PC Chair
- support of the national societies as strongly requested by PC Chair

Because of the risks involved **Mr Bobillier** requested a written warranty of the total amount that should be given by the government of Chile. **Mr Brunstein** answered that €50,000 income for IFIP will be always included in the contract. **Mr Reis** mentioned that Chile will have an excellent congress depending on an excellent technical program.

**Mr Granado** predicted that the congress will be successful if all the members were to assist in bringing together enough participants with an excellent program. The finance risk is a question of management, which means that the costs have to be tightly controlled in order to not experience surprises afterwards. **The President** requested a detailed cost report at Council and GA.

### 4.9 Member Societies and Affiliates

#### 4.9.1 Report from Members Forum

**The President** welcomed Mr Karunaratne, Secretary General of the South East Asia Regional Computer Confederation (SEARCC) and Mr Perera (Sri Lanka).

**The President** requested the establishment of a "Member Society Relations Committee". This committee should handle the issues regarding information flow in all directions. As a main issue the "added value of IFIP" should be handled.

**General Assembly AGREED.**

**The President** was disappointed by the low number of representatives at the Member Societies Forum.

Following a proposal from Mr Domolki that the MS information should change from a pull-mode to a push-mode, it was agreed to send relevant information from IFIP to the newsletter editors of the MS. **The Secretariat** will gather the relevant addresses from the Member Societies.

**General Assembly AGREED.**

#### **4.9.2 Member Society Reports**

#### **4.9.3 Affiliate Members**

**The President** informed GA that EB was reviewing links with IFIP Affiliates. He noted that there were two broad groupings – technical and regional.

**Mr Stucky**, CEPIS President, gave a short report of their work. He noted that there were 21 societies in common. He also noted the strong personal links through Messrs Grafendorfer, Johnson, Brady and many others. CEPIS supported the IFIP GLITS conference and the CEPIS CEO who attended the last IT-Star meeting. CEPIS offered its support to the WCC organisers whenever it is held in Europe. ECDL had signed up its three millionth participant in June 2003. CEPIS is currently launching EUCIP which is a certificate for new entrants to the profession. CEPIS will also be publishing a bimonthly technical electronic journal called Update. CEPIS continued to seek visibility with European institutions.

#### **4.10 Appointments**

**The President** announced the following appointments:

##### **Technical Assembly (TA):**

B. von Solms, Chairman	(as before)
TC chairs	(as before)
Technical Affiliate member representatives	(NEW)
Ex-officio: EB members	(as before)

##### **Activity Management Board (AMB):**

N. Schlamberger, chairman	(as before)
F. Rammig, W. Stucky, J. Wibe	(as before)
I. Privara	(NEW)
Ex-officio: DCSC chairman, EB members	(as before)

##### **Admissions Committee (AC):**

D.Y. Kim, chairman	(NEW)
N. Idlebi, A. Ramaribana	(as before)

N. Schlamberger, B. von Solms, J. Turner (as before)

**Marketing Committee (MC):**

J-C. Laprie, chairman (as before)  
 G. Boynton, D. Bradley, W. Grafendorfer, (as before)  
 G. Gregersen, N. Idlebi, C.R. Muthukrishnan, (as before)  
 G. Olling, R. Reis, N. Schlamberger, (as before)  
 R. Morel (NEW)  
 Ex-officio: PC chairman, NL Editor (tba) (as before)

**Publications Committee (PC):**

J. Turner, chairman (NEW)  
 J. Engel, A. Frisiani, R. Johnson, (as before)  
 G. Olling, J. Wibe (as before)  
 Ex-officio: Contracts Officer: E Dundler (NEW)

**Developing Countries Support Committee (DCSC):**

D. Khakhar, chairman (as before)  
 P. Bollerslev, N. Idlebi, D.Y. Kim, (as before)  
 C. Muthukrishnan, A. Ramaribana, D. Roode (as before)  
 C. Avgerou (NEW)  
 Ex-officio: Contracts Officer: E Dundler (NEW)

**Statutes and Bylaws Committee (S&BC):**

R. Johnson, chairman (NEW)  
 A. Melbye, G. Morris (as before)  
 P. Ralston (NEW)

**Finance Committee (FC):**

J. Granado, chairman (as before)  
 D. Brady, A. Frisiani, M. Gottlieb, L. Strous (as before)  
 Ex-officio: Treasurer (as before)

**Congress Steering Committee (CSC) (NEW)**

K. Brunnstein, chairman  
 J. Engel, W. Grafendorfer, J. Granado, J-C. Laprie,  
 F. Rammig, B. von Solms, M. Solar,  
 Ex-officio: EB members, E. Dundler (Observer)

**Member Society Relations Committee (MSRC) (NEW)**

K Brunnstein, chairman  
 B. Domolki, D.Y. Kim, J. Engel, D. Khakhar,  
 P. Ralston, R. Reis, J. Turner

**Internal Awards Committee:**

R. Johnson, chairman (as before)  
 P. Bobillier, G. Morris (as before)

**Nomination Committee for Officers:**

R. Johnson, chairman (as before)

J .Granado, G. Morris (as before)

**Nomination Committee for Trustees:**

N. Schlamberger, chairman (as before)

W. Grafendorfer R. Reis, Q. Wang (as before)

**IFIP UNESCO Liaison Officer:**

P. Bollerslev (as before)

**IFIP Newsletter Editor:**

E. Dundler (Technical) (NEW)

**Head of IFIP Secretariat:**

E. Dundler (NEW)

**IFIP Contracts Officer:**

E. Dundler (NEW)

**4.11 Future Meetings**

2005	Council GA	February 26 <sup>th</sup> – March 1 <sup>st</sup> , Rep. of Korea September 2 <sup>nd</sup> – 5 <sup>th</sup> following WITFOR 2005, Gaborone, Botswana (Aug 31 <sup>st</sup> – Sep 2 <sup>nd</sup> )
2006	Council GA	March, Palma de Mallorca, Spain August 25 <sup>th</sup> – 28th following WCC 2006, Santiago, Chile (Aug 20 <sup>th</sup> – 25 <sup>th</sup> )
2007	Council GA	March, Open for Invitations September (potentially following WITFOR 2007)
2008	Council GA	March, Open for Invitations September Open for Invitations

**4.12 Closing of Meeting**

**The President** once more thanked the hosts for their hospitality and GA participants for their contributions. **GA applauded.**

He wished everyone a safe journey home and declared the meeting closed.