

Minutes of the General Assembly
September 4th – 5th 2005, Gaborone, Botswana

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1 EXECUTIVE SUMMARY

IFIP General Assembly Sep 4th - 5th, Gaborone, Botswana

WITFOR 2005 has been an important success for IFIP with about 900 participants. The outputs of WITFOR 2005 were mainly research ideas, case studies and implementable projects. The Gaborone Protocol will be presented at the WSIS in Tunis and the UNESCO General Assembly. Related to IFIP's visibility to the participants it was agreed that marketing IFIP will be an important part in future WITFORs.

Membership: 43 national member societies with voting rights were represented and 8 valid proxies had been given. The IT societies of Mauritius, Ethiopia and Zambia were approved as Full Members. APDSI from **Portugal** has been approved as successor of API as Full member.

Secretariat: Ms Brigitte Brauneis has taken over the responsibilities of an Event Facilitator and Administrative Assistant from Ms Christine on a full time basis. Ms Marion Smith will join the Secretariat in September as half-time Administrative Assistant.

"News from IFIP": The electronic newsletter "News from IFIP" is well received from the IFIP community. The next issue is planned for end of September. Any matters of interest are very welcome and should be sent to Mr E Dundler.

Finance: The treasurer reported a surplus of €195K for the 2004 financial year (budget €98K). The income was significantly less than budgeted, but the tight control on expenditure led to a surplus for 2004. For 2005 a surplus of approximately €50K is expected. For the fiscal year 2006, a surplus of €3K has been budgeted.

Elections: GA re-elected Mr J-C Laprie (France) as Vice President and Mr J Turner (USA) and C Avram (Australia) as Trustees, all to serve from 2005 to 2008. Mr Mike Hinchey from USA was appointed as the new Chair for TC 1, starting with January 2006.

WCC 2008: The bid of the Italian Member Society (AICA) to hold the WCC 2008 in Milan has been accepted.

WITFOR 2007: The contract with the Ethiopian Government for WITFOR 2007 is already signed.

Publications: The Publisher promised to provide IFIP with a cost comparison for books published in the IFIP main series, books published in the IFIP LNCS series and books published in LNCS. The President formed a task force for "Digital Library".

Marketing: A new IFIP leaflet and an IFIP poster have been designed and printed; also the new designed IFIP stand has been used at WITFOR 2005. The graphical design of the welcome page for the IFIP web site is finished. The update of the web site is now in the hands of the Secretariat with help of the new task force for the web site.

Member Societies: It has been agreed that in order to improve the mutual information, reports from the Member Societies will mandatory include "expectations from IFIP", which will be analyzed and discussed by IFIP.

Technical Issues: The IFIP Technical Assembly approved the establishment of the new working groups 1.8 Concurrency Theory, 9.9 ICT and sustainable development and 13.6 Human-work interaction design. TC3 has established a new Special Interest group on Life-long Learning.

Thanks: IFIP is grateful to the Information Technology Society of Botswana (BITS) and to MS A Ramaribana, the GA representative of Botswana, for their assistance with the local organization and for being a host for GA 2005.

2 ACTION LIST

IFIP General Assembly Sep 4th - 5th, Gaborone, Botswana

Task	Person / Body
Future Strategy <ul style="list-style-type: none"> ▪ Planned meeting to develop proposals for IFIP's future strategy development ▪ Report on Conference Strategy post 2010 ▪ Future Strategy proposal for implementation 	President J-C Laprie R Morel
Finances <ul style="list-style-type: none"> ▪ Analysis of the financial break in income 2004 	Finance Comm.
Statutes & Bylaws SBC to make amendments to <ul style="list-style-type: none"> ▪ Limit proxies to 3 per person ▪ Regulation about absence of Trustees 	SBC SBC
Publications <ul style="list-style-type: none"> ▪ Cost comparison between IFIP-LNCS and LNCS ▪ Digital Library ▪ Communication to organizers about IFIP main series and LNCS 	Publisher Dig.Lib TF Publisher
News from IFIP <ul style="list-style-type: none"> ▪ Submission of material to Head of Secretariat 	All
Marketing <ul style="list-style-type: none"> ▪ Creation of organizer's set (poster, leaflet,..) ▪ Update of IFIP presentation ▪ Revision marketing guidelines ▪ Creation of new IFIP Event Form 	J-C Laprie / R Johnson Mark. Comm. AMB / Mark.Comm. AMB
Member Societies <ul style="list-style-type: none"> ▪ "Expectations from IFIP" ▪ Analysis expectations from IFIP ▪ More involvement of technical affiliates 	Member Soc. J Engel B von Solms / L Strous
IFIP Academy <ul style="list-style-type: none"> ▪ Concept and discussion document 	J Wibe

3 ATTENDANCE LISTIFIP General Assembly Sep 4th - 5th, Gaborone, Botswana**GA Members Present****Member Society Representatives**

Australia	C Avram	Austria	W Grafendorfer
Botswana	A Ramaribana	Chile	M Solar
Croatia	M Frkovic	Czech Rep	J Pokorny
France	J-C Laprie	Germany	K Brunnstein
Hungary	B Domolki	Ireland	D Brady
Korea	D Y Kim	Netherlands	L Strous
Portugal	J Granado	Slovenia	N Schlamberger
South Africa	B von Solms	Spain	R Puigjaner
Sri Lanka	L Perera	Sweden	D Khakhar
Switzerland	R Morel	UK	R Johnson
US-ACM	J Turner	US-IEEE-CS	G Engel
Zimbabwe	L Gudza		

TC Chairs

TC 1	M Hinchey	TC 8	D Roode
TC 2	J Bishop	TC 9	C Avgerou
TC 3	J Wibe	TC 10	F Ramming
TC 5	G Olling	TC 11	L Strous
TC 6	O Spaniol	SG 16	R Nakatsu

Affiliate

CEPIS	W Stucky	SEARCC	Y R Karunaratne
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Observers

P Ralston	Australia	T Naicker	Botswana
M Glasenhardt	Croatia	D Bogale	Ethiopia
M Korpela	Finland	G Occhini	Italy
A Covini	Italy	A Senteni	Mauritius
M Makuni	Zambia	J Evans	Springer SBM
E Dundler	IFIP Secretariat	C McKenzie	IFIP Secretariat

Apologies

Belgium	D Deschoolmeester	Brazil	R Reis (proxy France)
Bulgaria	K Boyanov (proxy Slovenia)	Canada	G Boynton (proxy GE)
China	Z Chen	Denmark	P Bollerslev (proxy UK)
Finland	M Sääksjärvi (proxy Sweden)	Greece	S Katsikas (proxy Sweden)
Italy	A Frisiani (proxy Portugal)	Norway	G Gregersen (proxy J Wibe)
CLEI	(proxy M Solar)	TC1	T Ito (repr. by M Hinchey)
TC2	R Meersman (repr. by J Bishop)	TC7	I Lasiacka
TC12	M Bramer	Hon Mem	R Tanaka
Hon Mem	A Melbye		

4 GENERAL ASSEMBLY MEETING

IFIP General Assembly Sep 4th - 5th, Gaborone, Botswana

4.1 Call Meeting to Order

The President opened the General Assembly meeting and welcomed all participants, especially Mr Karunaratne from SEARCC and Mr Stucky from CEPIS. He expressed IFIP's grateful thanks to BITS (Botswana Information Technology Society) and to Ms Ramaribana, its GA representative, and Ms Naiker (BITS) for the local organization and hospitality.

The President welcomed especially the Presidents of several societies: Mr Glasenhardt (Croatia), Mr Perera (Sri Lanka), Mr Gudza (Zimbabwe) and Mr Solar (Chile),

The President introduced those attending their first IFIP meeting:

- Ms Pejtersen (Chair TC13)
- Ms Bishop (Vice Chair TC2)
- Mr Hinchey (Chair elected TC1)
- Ms Naiker (Observer from Botswana)
- Mr Korpela (Observer from Finland)

4.2 Attendance and Apologies

The Secretary announced the GA attendance and apologies received (please refer to the attendance list). TC1, TC2, TC7 and TC13 chairs had sent their apologies. TC1 was represented by the vice chair Mr Hinchey and TC2 was represented by the secretary Ms Bishop. 23 Full Members with voting rights were represented and eight valid proxies were given.

4.3 Business Matters

4.3.1 Approval of Agenda

GA UNANIMOUSLY ADOPTED the Agenda.

The Secretary explained the procedure for elections (Vice President, Trustees) and for the bidding for WCC2008.

4.3.2 Approval of Minutes

The Secretary apologized for omitting the name of Pierre Bobillier, IFIP Honorary Member and Chair of the SBC, from the attendance list of the Toulouse GA. The minutes should also have noted that after presenting his final report as SBC Chair he tendered his resignation which GA accepted with regret and offered its sincere thanks to Pierre for his very extensive service to IFIP over many years.

GA APPROVED the Minutes of the GA 2004 in Toulouse

GA APPROVED the Minutes of the Council 2005 in Korea.

4.3.3 President's Report

The President reported with sadness the death of Messrs Verriijn Stuart, George Dantzig and Giorgio Sacerdoti since last GA.

WITFOR 2005

The President attested that WITFOR-2005 has been an important success for IFIP and IT in Africa. He reported that with about 900 participants, among them 19 ministers lead by the Prime Minister of Namibia and Honorable Minister Venson from Botswana, many government officials, members of the diplomatic corps in Gaborone and participants from 70 countries from all continents but predominantly from all regions in Africa, and with an impressive opening address by H.E. Festus Mogae, President of the Republic of Botswana, WITFOR-2005 was an important demonstration that ICT is regarded as an essential contributor to "accelerated development" of economies and nations especially in Africa. After 18 months of very intense preparation, engaging many members of the government of Botswana as well as many experts from all over the world including IFIP and non-IFIP people, a rich program of keynotes, panels as well as in 8 commissions discussed applications and impact of ICT in development, addressing issues of infrastructure, economy, agriculture, education, health and environment, further more participation and ethical, legal and social dimensions has been developed. He informed GA that in the ongoing WITFOR process the Gaborone Declaration summarized general principles, supported by a list – not exhaustive and open for future enhancement – of projects which shall be started and whose success shall be analysed in the next step of the WITFOR process, to be taken in WITFOR-2007 in Addis Ababa.

The President said that following the words of honourable minister Venson, WITFOR-2005 established a network for cooperative work on solutions. The stimulus which developed from WITFOR-2005 has immediately yielded significant interest by IFIP member societies and experts from more than 10 African countries, esp. lead by Botswana, Mauritius, South Africa and Zimbabwe, and supported by Egypt, Ethiopia and Zambia to establish an African ICT initiative. He expressed the hope that as a side-effect, IFIP can hope to win more members from African countries to join the IFIP family.

This success was mainly due to the extraordinary efforts of a large team, led by Ms Marianne Nganunu for the Botswana government and Mr Dipak Khakhar with major support from Mr Dewald Roode on the IFIP site. **The President** sincerely wished to thank those actors and their teams for their outstanding work. He asserted that in the annals of world events addressing demands and solutions of ICT for development, this event will surely be remembered as one of the most important milestones for local, regional and world-wide cooperation.

The President informed with personal regret that we have learned that Mr Dewald Roode, Program Chair of this event, could not be present, due to personal reasons, after having invested so much time and efforts. He reminded GA that IFIP needs to support its experts by adding more personnel resources to reduce the heavy load on single individual experts. He also expressed his wish that IFIP would be more visible to participants in future WITFOR events.

Relations with Member Societies

The President reported that in order to improve the relations between IFIP and its member societies and regional affiliates, the President and EB have taken the opportunity to meet member societies and to participate in related events such as national ICT conferences. The following visits and meetings were worthwhile to report:

In **October 2004**, the President visited the John von Neumann Society, **Hungarian member society** of IFIP, upon invitation to address the Hungarian IT Security conference (HISEC-2004) in Budapest. On this occasion, Hungarian representative B. Domolki organised a meeting with Hungarian TC and WG members to discuss potential problems and possibilities to improve further the current high level of Hungarian activities in IFIP TCs and WGs. This visit was the second after the President had participated in the special conference (October 2003) to commemorate the 100th anniversary of John von Neumann's (Neumann Janos) birthday. This event was headed by the President of Hungary who thereby showed how highly ICT and the John von Neumann Society are regarded in his country.

In **November 2004**, the President, Secretary and Head of Secretariat met with **CEPIS** President, secretary general and CEPIS representative in IFIP, W. Stucky for discussions on how relations between IFIP and CEPIS can be strengthened. One conclusion was that CEPIS will help IFIP to contact CEPIS members from countries which are not yet represented in IFIP. Following interest of some TCs and WGs, questions of potential contacts with European Commission institutions related to the 6th research framework were also discussed.

In **January 2005**, the President visited the **Chilean Computer Society** in Santiago de Chile, to assist its President Mauricio Solar in preparing for the World Computer Congress 2005. Together with IPC Chair, Ramon Puigjaner, a seminar for Chilean IT-related enterprises, institutions and organisations attracted much interest to support IFIP WCC-2006 with potential kinds of sponsorship.

In **March 2005**, during IFIP Council-2005 in Korea, EB members met with President Perera of **Computer Society of Sri Lanka**, Secretary General Yasa Karunaratne and Richard Hogg, both **SEARCC**, to discuss how to improve relations between IFIP and SEARCC. It was agreed that SEARCC should nominate members for TCs and suggest members for IFIP WGs of special interest for SEARCC members. Moreover, SEARCC asked for nomination of experts willing to offer seminars in SEARCC member countries; first expert seminars will be held later 2005. Following these discussions, the President was invited to contribute a keynote in the national conference of CSSL as well as in SEARCC conference 2005 (Sydney, September 2005).

In **August 2005**, the President visited **Computer Society of Sri Lanka**, following an invitation of President Perera to contribute a keynote. CSSL has a strong interest to nominate members for TCs and to suggest members for WGs; this was discussed with several members of CSSL from the 2 largest universities in Sri Lanka (Colombo and Moratuwa). Moreover, a 1-day seminar about security was attended by almost 90 participants.

IFIP publications

The President reported that following some initial problems in the initialisation of the publication contract, Head of Secretariat and President met in May 2005 with SSBM director Heinze, IFIP series editor Jennifer Evans and LNCS editor Hofmann to discuss how to improve operations. As one result, J. Evans acts now as "single point of contact", to avoid races between both SSBM series. Since this meeting, operations have been significantly improved.

4.3.4 Secretary's Report

The Secretary presented his report.

Secretariat

Mr Johnson reported with regret that Mrs Christine McKenzie has decided after being with IFIP for one year to pursue a full-time university course and so she will be leaving after this GA.

The Secretary was very pleased to announce that Mrs Brigitte Brauneis, who has worked half-time in the IFIP secretariat for a number of years, has agreed to move to the post of Event Facilitator on a full-time basis. Interviews to fill the half-time post have been taken place and the Secretary was very pleased to welcome Ms Marion Smith, who will start on September 15th, 2005.

Mr. Johnson went on to say that he was pleased to report that the Secretariat remains busy and the staff continued to deliver an excellent service to the IFIP community worldwide.

Membership

The Secretary reported that on August 11th 2005 IFIP had 49 Full Members of whom 44 have voting rights. Applications have been received from new potential members from Ethiopia, Mauritius and Zambia. IFIP welcomed a new society in Portugal in succession to API. Interest in joining has been expressed from several other countries. Admissions Committee will report. He said that EB is committed to increasing IFIP membership and always welcomes details of possible contacts for new members.

It was reported previously that Egypt's membership had lapsed. **The Secretary** was happy to report that this was due to a local administrative problem which has been resolved and their membership has been re-instated.

As agreed at the last GA, Russia will cease to be a member on December 31st 2006 unless substantive, meaningful steps have been taken to resume membership. No progress has been achieved so far.

Mr Johnson informed GA that Israel has written to say that, due to "severe economic constraints" they must resign as a Full Member. Discussions are currently being held with IPA concerning moving to another grade of membership.

Several countries are seriously in arrears at the time of writing. Egypt, Israel and Lithuania have not paid for 2004. Argentina, who switched from Full to Corresponding Member has also not paid for 2004.

Personalia

The Secretary has been informed that Mr Prins Ralston will be retiring as the GA representative of the Australian Computer Society following this GA. He would like to express GA's thanks to him for his work as Vice-President, Trustee and especially as Chair of the Publications Committee.

Newsletter

The Secretary reported that EB had agreed at Council 2005 to institute an electronic newsletter to be produced at least four times each year. The first issue of *IFIP News*, produced jointly by the Secretary and the Head of the Secretariat, appeared in March

2005. The second issue, produced by the Head of the Secretariat, appeared in June 2005. The next issue is planned to appear shortly after the end of GA.

Any news of events, publications or other matters of interest for inclusion in *IFIP News* should be sent to the Secretariat. JPEG illustrations are very welcome.

4.3.5 EB Meeting Report

The Secretary reported that EB had discussed several matters already reported in these minutes in the President's and Secretary's reports. These included the secretariat, member societies and WITFOR 2005.

Minor amendments to Standing Order Supplements 5 (Elections) and 9 (Hosting IFIP GA) were approved.

EB reviewed progress on WCC 2002 and plans for WCC 2006 and WCC 2008. EB congratulated and thanked all concerned in WITFOR 2005 for the major success. Progress on WITFOR 2008 to be held in Addis Ababa was noted. EB will seek to ensure a higher profile for IFIP in future WITFORs.

The President is establishing a new working party to progress digital library facilities for IFIP.

The Secretary reported that the President would be holding a meeting to develop proposals for IFIP's future strategic development. It would review GA member's comments on the IFIP Future Strategy paper to be considered at this GA. GA members would be invited to make further comments up to the end of October. A two day meeting is being planned for November with a report to be circulated shortly afterwards to GA for comment as input to a final proposal to be submitted to Council in March 2006.

EB encouraged all concerned to submit material for "News from IFIP". Mr Eduard Dundler would welcome constructive feedback on the content and format.

EB agreed to meet with CEPIS in the late autumn as part of EB's wish to strengthen its regional links. EB also agreed to meet the European Commission who had provided very substantial support to WITFOR 2005 to seek support for WCC 2006 and WITFOR 2007 as well as discussing other issues of mutual interest.

4.3.6 Treasurer's Report

The Treasurer introduced his report. He said the 2004 accounts were considered in January 2005 in co-operation with the IFIP Auditor in Vienna. The 2004 result, after amortisation and depreciation according to approved policies, and after Special Funds Provisions, was a surplus of 195,938 EUR. The result was much better than the budgeted surplus of 98 K EUR.

The 2004 Result showed significant decrease in both income and expenses. The Final Result, after Special Funds Provision of -55 K EUR, was an increase in IFIP's General Fund by 195 K EUR.

Key figures for the last five years are:

<i>(Amounts in K EUR)</i>	2004	2003	2002	2001	2000
<i>Income</i>	359	568	76	316	393
<i>Expenses</i>	219	374	264	255	260
<i>Result</i>	140	194	-188	61	133
<i>Assets</i>	2171	2074	1832	2087	2059
<i>Liabilities</i>	157	185	114	164	195
<i>Funds</i>	2013	1889	1717	1923	1864

Detailed figures were presented. Total income was 359 K EUR, which was significantly less than budgeted 441 K EUR. This was mainly due to a decrease in Royalties from Publications, and Proceeds from Activities. Income from Return on Assets, managed by UBS London since 1990 was a surplus of 80 K EUR as it was budgeted. Dues from Members were according to the budget. Royalties from Publications were 88 K EUR which was 21,4% lower than the budget. Proceeds from Activities include proceeds from TC Events of 25 K EUR, were 70,7% less compared to the budget, and must be considered as extremely disappointing.

Total expenses were 219 K EUR, or 45,8%, below budget. This was due to savings in expenses, at all levels. All TCs had positive TC Fund balance available for 2004. All TCs had positive balance available at the end of 2004, totalling the amount of 373 K EUR. The Technical Support expenses were 5 K EUR relating to DCSC support.

The Final Result, after Special Funds Provision of -55 K EUR, was an increase in IFIP's General Fund by 195 K EUR to 1.619 K EUR.

GA APPROVED 2004 accounts.

The Treasurer presented the 2005 Year to date and Forecast Outturn. The result showed a surplus of 236 397 EUR. Total income was 321 280 EUR, which includes membership dues (174 200 EUR), Royalties from Publications from last quarter 2004 (95 828 EUR), Proceeds from Activities (27 665 EUR) and Return on Assets (24 186 EUR). Total expenses for the period were 131 273 EUR. This was mainly due to administrative secretariat and Technical Committees. No other major expenses had been incurred.

For the remainder of the year the following major income and expenses can be expected:

<i>Income (in K EUR)</i>		<i>Expenses (in K EUR)</i>	
Royalties	35	Travel	30
Proceeds from activities	45	Salaries incl. Social Security	140
Return on Assets	60	Supplies and Documents	20
		Office Expenses	20
		Auditor's Fee	5
		DCSC related activities	20
		TC related activities	50
		Miscellaneous	40
Total	140		325

The Treasurer reported that he expects an outturn for the full year of a surplus of approximately 50 K EUR.

The Treasurer introduced the 2006 Budget. The 2004 Actual Result and 2005 Budget Approved have been considered. He also considered the budget requested by the different budget holders.

The 2006 budget implied a total income of 406 K EUR and total expenses of 403 K EUR, resulting in a budgeted surplus of 3 K EUR. On the income side Royalties of 77 K EUR were estimated as a tentative figure, which hopefully be assessed by the Publication Committee after consultation with publishers. Other components of the income consisted of the Dues from members (176 K EUR), Proceeds from Activities (49 K EUR) and Return on Assets (103 K EUR). The Finance Committee should assess the figure for Dues. An assessment by AMB of the proposed modest figure for Proceeds from Activities will be appreciated.

On the expense side, expense for the Administrative Secretariat was estimated to 216 K EUR. Other major expenses were due to funded expenses budgeted by Technical Committees for technical support and DCSC support including Sustainable Development Programme. The DCSC support included compensation to developing countries according to the voucher scheme.

GA APPROVED the budget for 2006.

4.3.7 Finance Committee Report

Mr Granado reported that the IFIP's 2004 financial operations had three different perspectives (as already stated at the Council 2005 in Gyeongju):

- IFIP business – far bellow 2003 (decrease: - 54% < 2003, -42% < 2002);
- Return on Assets – bellow 2003 while positive (-46% < 2003, +123% > 2002);
- Dues from Members – stable.

If the “Return on Assets” for the last three years were removed and the extraordinary losses due to WCC 2002 from 2003 “Expenses”, IFIP's business was strongly decreasing:

Year	Income	Expenses	Balance	% Dev.
2002	366,170.17	264,982.91	101,187.26	
2003	427,083.08	299,105.36	129,977.72	+26.5 %
2004	279,107.51	219,915.22	59,122.29	-54.5 %

This was mainly due to “Royalties from Publications” (-51 % or -90 K-EUR) and “Proceeds from Activities” (-72 % or -63 K-EUR). The break on the Income was so high that IFIP must urgently understand if it is incidental or structural.

Fortunately IFIP had tight control on the “Expenses” side of the balance sheet. They decreased visibly, as can be seen bellow:

Year	Expenses	Deviation	% Dev.
2002	264,982.91		
2003	374,308.76	+109,325.85	+41.3 %
2004	219,915.22	-154,393.54	-41.2 %

The reduction was at all items. If IFIP had not kept such a strong control over the expenses and had we stayed at the 2003 level our budget would state a loss of 95 K-EUR (or 20 K-EUR if we removed the 75 K-EUR extraordinary losses due to WCC 2002).

Considering the "Return on Assets" alone, the 2004 performance was below 2003 and in line with budget. Compared to "Return on Assets" from previous two years:

Year	Assets	Return	% Return	% Dev.
2002	1,832,286.07	-289,761.44	-15.8 %	-276.2 %
2003	2,074,289.83	141,469.67	+6.8 %	+148.8 %
2004	2,171,202.77	80,760.30	+3.7 %	- 45.6 %

The "Securities at Market Value" finally reached the book value (slightly passed) and eliminated all potential losses (that would only be realized if we liquidated the securities):

Year	SMV	SBV	Appr/Depr.	% Ap./Dep.
2002	1,509,782.24	1,736,461.24	-226,679.00	-13,1 %
2003	1,646,804.00	1,697,071.88	-50,267.88	-2.9 %
2004	1,710,331.00	1,697,071.88	+13,259.12	+0.8 %

The Finance Committee proposed this General Assembly to approve the 2004 audited accounts.

Ms Granado expressed that the difference between 2004 and 2005 must be looked at. It was too early now for studying the data. IFIP's books are balanced and IFIP has time to look on financial matters carefully and not in panic.

Ms Avgerou requested that TCs should be included in examining the situation.

GA ACCEPTED the report.

Mr Granado reported that IFIP's business volume in 2005 is returning to normal values (321 K-EUR during the 1st semester with a forecast of 461 K-EUR for the end of the year). So regarding this perspective 2004 was a very odd year. However we are not absolutely sure that 2005 business is not being positively affected by late received 2004 business.

Regarding the other two perspectives (Expenses and Return on Assets), 2005 seems to be a normal year. The financial execution is being quite close to the budget approved.

	2005 Budget (B)	2005 Forecast (F)	F-B	(F-B) %
Income	437	461	+24	+5.5
Expenses	421	456	+35	+8.3
Final Result	16	5	-11	-68.8

The Income will increase 5.5 %, the Expenses will increase 8.3 % and, thus, the final result will decrease 68.8 % (5 K-EUR).

Mr Granada informed GA that the FC examined the 2006 Budget and considered that it respects IFIP's policies. It had been agreed at the last Council that all TCs should submit the relevant data in due time (before June 15th). It was with regret he noted that most TCs sent the budget after that date and four of them had not sent the budget until Aug 11th (TC2, TC6, TC9 and SG16). It is important that these elements are available to prepare the IFIP annual budget.

It could be seen that IFIP's activities stayed stable (figures in K-EUR without reflecting inflation rate or assets valuation/devaluation):

	2000	2001	2002	2003	2004	2005 (B)	2006 (B)
Operational Income							
Membership fees	172	159	153	161	166	170	177
Proceeds from events	130	110	90	88	86	57	49
Royalties from Publications	125	133	123	178	88	107	78
Return on Assets	-33	-86	-290	141	80	103	103
Operational Expenses							
Secretariat	173	192	194	251	162	261	216
Administrative Support	28	37	20	53	21	35	35
Technical Committees	34	22	40	73	31	35	71
Technical Support	25	4	11	32	6	90	82

Finance Committee repeated what it has been saying during previous GAs: "...if IFIP wants to improve its dynamics and align its business with changing IT environment, it is time to start thinking on new strategic activities and identify new business opportunities... with some credibility and financial return for IFIP."

GA APPROVED the 2006 budget.

4.4 Admissions, Elections and Statutes & Bylaws

4.4.1 Admissions Committee

Mr Kim reported that the Admissions Committee had reviewed three formal applications for IFIP full membership.

The Computer Society of Zambia (CSZ) has applied to be Full Member of IFIP. CSZ was founded in early 80's but revived in 1999 and has about 500 members.

GA ACCEPTED the Computer Society of Zambia as an IFIP Full Member.

The Ethiopian Information Technology Professional Association has applied to be Full Member of IFIP. EITPA was founded in 1998 and has over 500 active members.

GA ACCEPTED the Ethiopian Information Technology Professional Association as an IFIP Full Member.

The ICT & Knowledge Management Association of Mauritius has applied to be Full Member of IFIP. ICTKMA has been recently created. ICTKMA has paid their dues for 2005 in advance.

GA ADMITTED by acclamation ICTKMA as a Full Member.

Mr Kim reported that Associacao para Promocao e Desenvolvimento da Sociedade Informacao – APDSI, from **Portugal**, applied to take over Full membership from API.

GA ADOPTED APDSI (Portugal) as IFIP Full member.

Mr Kim informed that the Admissions Committee has also received one incomplete application for IFIP affiliate membership, from Bangladesh. He will follow-up this application.

4.4.2 Nominations Committee Officers

Mr Johnson reported on behalf of the Nominations Committee for Officers that there was one vacancy for Vice-President. The retiring candidate, Mr J-C Laprie, was eligible for re-election. Seven nominations had been received other nominations, six for the retiring member. Consequently, the Nominations Committee for Officers unanimously nominated Mr J-C Laprie.

The President declared **Mr J-C Laprie** elected as Vice President.

4.4.3 Nominations Committee Trustees

The Secretary informed that there is a vacancy for two Trustees. Mr R Gudauskas reaches the end of his current term, but is not eligible for re-election, because Lithuania currently did not have a vote at GA. Mr J Turner reaches the end of his first term and is eligible for re-election. In addition Ms A Ramaribana and Mr C Avram were nominated from the floor.

GA ELECTED the following new Trustees:

J Turner (US ACM)
C Avram (Australia)

The President congratulated the newly elected Officer and Trustees.

4.4.4 Statutes & Bylaws Committee

The Secretary informed GA that SBC was asked by EB to review the giving of proxies by Full Members of GA. SBC took cognizance of the changing view of good governance within organizations and consequently recommends to GA that an upper limit of three be placed on the number of proxies that may be held at any time by any Full Member of GA.

After deliberation a majority of SBC recommended that the President as Chairman of GA should not be limited in this way. It was noted that GA members leaving early give their proxy to the Chairman of GA. Also, in exceptional circumstances such as a non-quorate GA having to be reconvened in accordance with IFIP Statutes, GA members might wish to give a proxy to the President as the Chairman of GA. The

two matters were easily addressed by a small change to the final paragraph of Statute 4.1.1., which currently says:

“Only Full Members can give a proxy. Voting figures will always be announced”.

SBC proposed that the following sentence be inserted between the above sentences:

“Proxies may be given to and exercised by any other Full Member subject to a limit of any Full Member, other than the President, not exercising more than four votes (three proxies plus their own vote) at any one time.”

GA unanimously **AGREED**.

The Secretary reported that GA2004 had approved an update to the Statutes and Bylaws such that a Trustee who failed to attend any GA or Council meetings during a calendar year would be deemed to have resigned. The change was needed in response to the abolition of the short Council meeting formerly held at GA.

SBC had noted that the change as drafted introduced a new and unwanted delay in replacing an absent Trustee. The problem arose from the new regulation specifying that a Trustee must attend at least one Council or GA meeting during a calendar year. This meant that a Trustee is not disqualified until the end of December that year and election of a replacement cannot be held until the following GA. This means that a Trustee could take no part in IFIP affairs for two years before being replaced.

The proposed change will restore the principle of the audit date being the start of GA each year. The period of 15 months is recommended since GA meetings are sometimes held a little more than 12 months apart.

SBC recommended that the words “during a calendar year” be replaced by “during the preceding 15 months” in the sentence from Statute 4.2:

“A Trustee who has not attended at least one meeting of either Council or General Assembly during ~~a calendar year~~ the preceding 15 months is deemed to have resigned and a successor shall be elected.”

Concern was expressed that a representative who last attended GA 12 months earlier would still not be replaced for a further 12 months. **Mr R Johnson** agreed to consult SBC.

GA AGREED with majority.

4.5 Congresses and Major Events

4.5.1 WITFOR 2005

Ms A Ramaribana reported that WITFOR 2005 had an income of about €2,7M with 933 registrations (including the press). The participants were split into 345 international and 588 Botswana participants. 66 countries were represented and about 15 foreign ministers and most of Botswana ministers attended. A reasonable number of participants did pay registration fee (100 EUR). Therefore WITFOR 2005 will pay IFIP the 30 EUR due per paying participant within the following weeks.

The programme was oversubscribed, at the end the program committee was turning down presentations/papers. The outputs of WITFOR 2005 were mainly research ideas, case studies and last but not least implementable projects. WITFOR 2005 was committed particularly to the last component and while it generated 3 projects that are lined up, projects in the other commissions (funding, implementation) will be pursued.

The next steps will be to book a room / slot at WSIS in Tunis and at the UNESCO General Assembly to present the Gaborone Protocol and to position WITFOR as a follow on event of the whole WSIS process. **Mr D Khakhar** added that a “White Book” printed by IFIP Press will come out in the near future.

Ms A Ramaribana explained that the main lessons the organizers had learnt were the importance of getting the website up on time, engaging funding agents early on, recruiting speakers aggressively and getting the correct balance between sponsors and academia.

4.5.2 WITFOR 2007

Mr D Khakhar reported that the contract for WITFOR 2007 is already signed by the government of Ethiopia.

The WITFOR 2007 is not completely designed yet, but there is good progress. The Steering Committee will consist of IFIP and non-IFIP people.

4.5.3 WCC2006

Mr M Solar reported on the progress of WCC 2006 in Santiago (Chile). The Organization Committee and Program Committee are in place and fully working. TC3, TC6, TC8, TC9, TC10, TC11 and TC12 will hold co-located conferences. Other conferences will be the XXXII Latin-American Conference on Informatics (CLEI) and the Chilean Computing Week (SCCC). Call for paper will be submitted in the near future.

Mr M Solar requested everyone to put a link in all web pages to: www.wcc-2006.org.

Full presentation is available at <http://www.ifip.org/minutes/GA2005.htm>

4.5.4 WCC 2008

Mr W Grafendorfer reported on the visit to AICA in Milan in order to evaluate the site and the bid for WCC 2008. The delegation consisted of Mr K Brunnstein, Mr W Grafendorfer and Mr E Dundler. AICA was represented by Messrs A Covini, G Occhini, Filipazzi and MS G Grignolio. Without any doubt the Congress Centre will fulfil all requirements and is very easy to reach. The original budget had a breakeven number of 1050 participants, but some expenses were missing. With the help of a worksheet, where the expenses were spited in fixed and variable expenses, it was possible to include the missing costs and bring down the breakeven point to 1007 participants, which is still too high as past conferences showed. The organizers were asked to reduce expenses further.

Mr G Occhini and **Mr A Covini** presented the bid of AICA from Italy (Milan). Please find full presentation at <http://www.ifip.org/minutes/GA2005.htm>.

The President reminded GA that the issue of WCCs has been discussed at GA 2004 and the decision was to ask for bids for a WCC in 2008.

There were some concerns about the registration fee (500 EUR should be a limit); a lower fee will be considered by AICA.

GA ACCEPTED the bid with 2 abstentions.

4.6 Standing Committee Reports

4.6.1 Publications Committee

Mr J Turner reported from the Publications Committee that some confusion exists among conference organizers and editors regarding the difference between the IFIP series and the LNCS series.

The publisher was requested to provide, by October 15th, a comparison of the costs to a conference and the royalties to IFIP for publication with the IFIP-LNCS series versus the main IFIP series.

The publisher was requested to provide, by November 1st, the rationale for having a higher cost for publishing in the IFIP LNCS series than for the regular LNCS series, and the rationale for the percentage increase of the IFIP LNCS series over the amount for the regular LNCS series.

A report and recommendation regarding the publications pricing structure and royalty distribution will be formulated by the committee chair prior to the next committee meeting. A subset of the committee members may be used to assist in this process. In response to a request to clarify procedures to help avoid confusion relative to the main and LNCS IFIP publications, the committee provided the following statement:

There is a single point of contact for all IFIP publications at SSBM. The email address for this contact point is IFIP@springer-sbm.com.

All IFIP publications should be in the IFIP series published by SSBM except for publications not accepted by SSBM under the terms of IFIP's publications contract. However conferences that have an established record of publication with the SSBM LNCS series may continue to publish with LNCS in order to provide continuity. IFIP exercises no control over the additional or different procedures required by LNCS, and editors who pursue publication with LNCS are responsible for dealing with any delays or other problems due to the LNCS procedures.

All editors must initially use the single point of contact at SSBM regardless of which publication series is used. This will facilitate record keeping of future publications and will assist editors in resolving delays and other problems with publications.

IFIP Bulletin

The Publications Committee recommended that annual publication of the Bulletin be delayed from the beginning of the year until shortly before the annual Council meeting in order to provide more time for changes which happen at the end of the calendar year to be reported and incorporated into the document. The Committee also observed that it was not feasible to adopt a previous request to include the full names of individuals because of the increased publication costs involved.

Update of Standing Order Supplement on publications

The Committee approved editorial revision of the SO Supplement to include the statement of publication procedures relative to the main IFIP series and IFIP LNCS series. The revised document will be transmitted to the EB.

The President announced that a task force for Digital Library was to be established. The task force will deliver a paper to be discussed at next Council.

Ms J Evans drew attention to her Publisher report. She informed GA about the new email address for correspondence (IFIP@springer-sbm.com) and for help for volume editors (authorsupport@springer-sbm.com). She said that the relationship between IFIP main series and LNCS needs to be communicated by the Publications Committee.

The publisher budgeted 25 books to come from the IFIP main series in 2005. To date there were 20 in house or published.

Ms J Evans reported that in June of this year, Springer contacted all conference organizers listed in the IFIP home page about publishing their proceedings in the main IFIP series. This resulted in 8-10 new titles. This was the first time such an effort has been made, and the results certainly justify future efforts. This effort can be seen as a major development because it produced volumes that may never have been published and it helped IFIP to attract organizers to the main series.

An ISSN has been assigned to the IFIP online series. Promotions are planned for September 2005. It will be announced as part of the 2006 Springer offerings to libraries.

Ms J Evans reported that the Education and Information Technologies Journal is running on schedule in 2005, and was just brought on schedule in 2004. This was a major step for the journal, which has been chronically late, and is important for abstracting and indexing organizations such as ISI.

The Editor-in-Chief of this journal has made indications that she is ready to resign. Springer will follow its normal process for finding a new Editor-in-Chief in collaboration with IFIP. SSBM will also offer the services of Editorial Manager, our web-based peer-review system.

Any interruption in paper flow would be very damaging for the journal. It is great news that the organizers of WCCE plan to submit the best papers from their conference as a special issue of EAIT.

The online usage of any journal is its most important selling feature for future renewals. The usage of EAIT is growing.

The journal is currently included in 8 abstracting/indexing services: Higher Education Abstracts; INSPEC Information Services; Computer Literature Index; International Reviews on Mathematical Education; Sociological Abstracts; Social Services Abstracts; Linguistics and Language Behavior Abstracts; and MathDi.

There has been no progress on the proposed Journal of Networking out of TC 6. Ms J Evans proposed that the investments Springer is making in EAIT could also potentially be made to other IFIP journals.

Open IFIP issues

To clarify the open issues listed on pages 12-13 of the Minutes of the last Council meeting:

- *Copyright.* There should be no cause for concern regarding copyright clauses for PhD students. Should a chapter in a conference volume appear in identical form in a student's thesis, IFIP has full rights to waive copyright. There has never been a problem in this area in the past. Springer will be happy to assist in this regard if necessary; however, the issue is straightforward and need not involve the publisher under our current contract.
- *Individual sales.* Pricing for individuals is addressed in two ways: for the online version of the IFIP series, usage is free to all members of academic communities subscribing to SpringerLink. Since over 300 consortia, comprising 4000-5000 academic libraries, are subscribers, it is unusual for academicians to not have access. SpringerLink is also being increasingly distributed to corporate and government libraries. For printed books, a 33% discount is available to all IFIP members. This combines with already reduced pricing per our new contract. Finally, Springer distributes 20 free copies of

every book published to a list of libraries determined by IFIP, and offers limited-time free web access to individuals.

- *Style files.* New style files are now available for LaTeX and are under development for Word (to be finalized September).
- *Citation Indexes.* Springer now has a full-time employee devoted to maintaining relationships with citation index publishers. There is an ongoing effort to have all IFIP publications listed in indexes. However the decision to list lies with the index publisher, some reasons for listing rejections include late publication schedules and relatively few citations.

Open Publisher issues

- *Communication to IFIP community.* IFIP needs to encourage its conference organizers to publish in the main IFIP series, and to communicate that publishing with Springer is not synonymous with publishing in LNCS.
- *Journal Editor-in-Chief.* A new EiC for the TC 3 journal needs to be identified.

Financial

	<u>USD</u>	<u>Euro</u>	<u>New Books</u>
<i>January—June 1999</i>	\$256,290.99	€266,542.63	8
<i>July—December 1999</i>	\$332,633.65	€345,939.04	16
<i>January—June 2000</i>	\$297,686.69	€309,594.19	12
<i>July—December 2000</i>	\$355,897.89	€391,487.68	11
<i>January—June 2001</i>	\$261,495.37	€291,567.34	8
<i>July—December 2001</i>	\$289,309.21	€324,315.57	15
<i>January—June 2002</i>	\$218,871.18	€244,763.70	8
<i>July—December 2002</i>	\$414,840.22	€418,615.27	23
<i>January—June 2003</i>	\$449,935.03	€408,271.11	13
<i>July—December 2003</i>	\$287,117.00	€248,557.00	8
<i>January—June 2004</i>	\$122,224.00	€99,099.00	6
<i>July—December 2004</i>	\$406,789.89	€324,486.37	28
<i>January—June 2005</i>	\$257,281.63	€200,087.93	12

Sales of the 12 titles published in the first six months of 2005 totalled over 200,000 Euro (\$250+K). Bulk sales accounted for about half of 2004 revenue. In the first half of 2005, bulk sales accounted for about one-quarter of revenue.

Royalties due IFIP total €26,803.87 (\$34,465.62) for the first half of 2005. Royalties paid IFIP for the IFIP-LNCS series totalled 22,689 Euro for the first half of 2005.

Projection

SSBM currently have 20 books published or in production for 2005, against a budget of 25. The publishing year ends in August, so all books to be published in 2005 must be in house by August. Please recruit your conference organizers to publish in the IFIP series.

The decreased bulk sale prices according to the new contract will affect revenue. Also, at IFIP's request, we have (modestly) decreased list prices.

Nevertheless, first-half sales are in line with historical sales.

4.6.2 Marketing

Mr J-C Laprie reported from the Marketing Committee that the following actions have been completed:

- graphical design of the welcome page for the IFIP website
- distribution of the IFIP poster to all GA members
- design and production of the IFIP leaflet,
- design and realisation of an IFIP portable stand

The update of the website is now in the hands of the Secretariat. Two members of MC (Mr R Reis and Mr W Grafendorfer) and Ms A Pejtersen are available for interaction with the secretariat.

Planned actions

Update and harmonisation of the set of slides presenting IFIP by J.C. Laprie
Revision of the marketing guidelines for event organisers by Messrs J-C Laprie and N Schlamberger

Recommended actions

IFIP leaflet

The leaflet is 'living material'. It is recommended that the Secretariat acquires the layout software, Quark XPress, in order to be able to update the contents, especially regarding TC and WG evolutions. It is also recommended to mention a number and date version .

IFIP bulletin

The incorporation of the WG aims and scope into the information bulletin was agreed during GA in Toulouse. That should be an opportunity for revising them.

Stellenbosch and Gaborone declarations

Wide publicity could be given to these important declarations via, at least, two channels:

- posting them on the member society websites,
- producing articles for publication in widely distributed magazines, e.g. IEEE Computer and Communications of ACM

Newsletter

GA members and TC chairs are urged to provide the secretariat with material for inclusion in the newsletter.

It is also asked that the newsletter URL appears on the member society websites.

Messrs R Johnson and L Strous requested that an "Organizer package" containing IFIP posters, IFIP leaflets and information letter should be sent to event organizers by the Secretariat as soon as the event request form arrive.

GA ACCEPTED the report.

4.6.3 Activity Management Board

Mr Schlamberger reported that AMB has decided to propose to GA the following matters to discuss and to adopt:

IFIP School

AMB further elaborated the proposal for the IFIP School as a new type of event and a means to increase visibility of IFIP among member societies' constituencies and wider. It has been noticed that such kind of events have been organized in the past and it is reasonable to include them in the suite of IFIP activities. A paper (with the assistance of Mr Strous) has been produced to provide an argument, scope, and guiding principles for the proposed activity. The paper was discussed and accepted with minor changes that are indicated. Possible new activity titled IFIP Academy was also considered and has been seen as completely different from the IFIP School.

AMB will be glad to consider any material to further elaborate the concept of IFIP Academy.

The paper that is proposed for the discussion is on the IFIP web site at <http://www.ifip.org/minutes/GA2005.htm>. AMB proposes to GA to discuss and adopt the paper, thus installing a new kind of IFIP event.

GA ACCEPTED unanimously IFIP school as new event.

IFIP Event Form

Mr Schlamberger reported that there were several signals that the IEF needs reengineering to make it shorter and simpler to use. Considering the inputs, AMB deemed it necessary to revise the IEF in terms of content, administration, and technology. A draft form (with assistance of Mr Spaniol) has been presented to AMB and demonstrated. AMB agreed that it is an attempt in the right direction and will develop it further, using web technology, according to decision by GA. The draft has been presented to GA. AMB also proposed that the following guidelines to be confirmed:

The IEF should be separated into

- event registration form (together with financial plan),
- event report form,
- Publisher's information.

AMB will also prepare instructions to accompany the process of organizing an event using the proposed forms.

GA ACCEPTED that AMB will make a proposal presented at next Council.

Event Facilitator's Report

The Event Facilitator reported on the IFIP events.

IFIP Events / AMB Sponsorship Statistics
As per 24 August 2005 for GA 2005

	SPONSORSHIP				
	TOTAL	FULL	MAIN	CO-	JOINT
2002	85	20 23,53%	31 36,47%	32 37,65%	2 2,35%
2003	72	17 23,61%	23 31,94%	30 41,67%	2 2,78%
2004	55	9 16,36%	20 36,36%	24 43,64%	2 3,64%
2005	69	17 24,64%	25 36,23%	27 39,13%	N/A

In September 2004, shortly after GA 2004 in Toulouse, France, IFIP's records reflected 52 registered events for 2004. A total of 55 were documented at year end 2004. A comparison shows 72 and 85 recorded events for the years 2003 and 2002 respectively.

To date, there are 69 registered events for 2005 and 7 for 2006.

GA ADOPTED unanimously the report.

The President thanked Ms C McKenzie for the report and also for her work for IFIP and wished her a great success as a student.

4.6.4 Developing Countries Support Committee

Mr D Khakhar reported on behalf of the committee that 13,500 EUR are proposed as grants for IFIP events in 2006.

He informed GA that the "Sustainable Development Program" (please see at <http://www.ifip.org/minutes/GA2005.htm>) had been discussed at Council 2005. The refined version will be presented at Council 2006. There are 15,000 EUR proposed in the budget for 2006.

GA APPROVED.

4.6.5 Internal Awards

The Committee Chairman presented his report.

GA APPROVED the presenting of the IFIP Outstanding Service Award to:

Professor Anne McDougall (TC3)
 Professor Alex Fung (TC3)
 Professor Niki Davis (TC3)
 Professor Joe Turner (TC3)
 Professor Michael McGrath (TC5)
 Professor Luis M. Camarinha-Matos (TC5)
 Professor Hamideh Afsarmanesh (TC5)
 Mr. Ronald Waxman
 Ms Helen Armstrong (TC11)

Mr von Solms proposed that the award should be honored by TC Chairs.

GA AGREED.

4.6.6 Congress Steering Committee

The President reported that early in 2005, the Canadian court, handling the bankruptcy case of the Canadian WCC organiser for **WCC 2002**, decided to reimburse those active participants (chairs, speakers) with outstanding expenses at a rate of 9.6% of their amounts. Following a decision of GA 2003, almost all cases of outstanding expenses had been resolved, with IFIP compensating the remaining

90.4% of documented expenses to active participants from WGs or TCs. In one case where a speaker without any relation to IFIP TCs or WGs requested reimbursement, that request had regrettably to be denied, as IFIP is not liable for any financial problem in WCC 2002, and as GA had decided that IFIP will pay only for active members of its constituency. Another case is still open, where a stream chair invited 6 speakers whereas IPC and OC had agreed that 1-2 speakers could be invited.

The President reported that the WCC 2004 final report was delivered at Council 2005. As IFIP's contribution to the deficit, IFIP will receive 10 K EUR plus the royalties (about 10K EUR) of those publications which have been additionally produced by local (non IFIP) editors, including the student sessions, workshops etc. This implies that IFIP's fee (originally 38K EUR) is reduced to 20K EUR, implying a loss of 18K EUR.

The President reported that a (moderate) fee had been collected from participants of **WITFOR 2005**. IFIP will – according to a report from the Treasurer – receive about 15K EUR.

Concern was raised related to IFIP's visibility to participants. While IFIP affiliation of Congress Chair and President were explicitly addressed several times, the "ordinary" participant received hardly any information about IFIP. It was generally agreed that marketing IFIP would be important in future WITFORs, e.g. possibly through a special reception sponsored by IFIP to present itself.

Another concern was related to the unforeseen absence of the Program Chair, due to serious personal reasons. As IFIP relies upon personal activity and availability, CSC suggests thinking about supportive action ("personal backup") in cases of personal responsibilities. **The President** announced that an agreement was reached that the IFIP part for Steering Committee will consider this problem.

For details about WITFOR please see Presidents report.

The President informed GA that the financial plans for **WCC 2006** had been discussed in some detail, and possibilities for some adjustments were made. In general, the plan (which will be included in "CSC Spreadsheet for WCC finances in perspective") was regarded as realistic.

The President informed GA that after some debates with countries interested in holding **WITFOR 2007**, a final agreement was reached with Ethiopia to hold WITFOR 2007 in Addis Ababa.

The President reported that following a decision of GA 2004, Council 2005 discussed whether a bid for WCC 2008 should be invited. As the discussion of IFIP strategy – which includes also questions regarding IFIP cyclic events – is still ongoing, Council decided that a bid should be invited.

Three notifications of interest were received. Besides the general offer of the Swedish Computer Society and the University of Lund to hold a WCC if no other bids were submitted, interest was mentioned by Belgium and Italian member societies. Belgium was unable, due to illness of the main organiser, to submit a proposal before GA. A bid was received by AICA, Italian member of IFIP. This was duely analysed by an ad hoc site selection committee (Brunnstein, Grafendorfer, Dundler), which has helped refining the financial plan, and which proposed that AICA's bid be accepted by GA 2005.

The President informed GA that a spreadsheet including details from previous WCCs was developed by Mr W Grafendorfer, for comparison with WCC 2008

financial plan. CSC agreed that a refined version of this spreadsheet will be used for future WCCs and will accompany also the development of next WCCs. Moreover, it was agreed that finance data from WCC 2004 and WCC 2006 will be included in the spreadsheet for comparison.

4.6.7 Conference Strategy post 2010

Mr J-C Laprie gave an interim report about the Forum for Conference Strategy post 2010. There were not many, but thoughtful contributions including personal communication with Mr H Zemanek. The main questions arose were: What is a WCC?, Do we need a WCC?, With which structure?, With which periodicity?, In which locations?.

Mr J-C Laprie asked for more contribution to the forum. The discussion will be reported in a report to the next Council / GA.

Please find full presentation at <http://www.ifip.org/minutes/GA2005.htm>.

4.6.8 Future Strategy

Mr R Morel reported from the task force for Future Strategy. He gave an overview about the current internal organization of IFIP, the balance of power and the key trends of reshaping federations. He reviewed to the evolution of the IFIP environment from the start in 1960 and that profound changes from a computer society to an information society took place. He listed what kind of services IFIP offers today and what the needed services will be in the future.

As a first recommendation of the task force **Mr R Morel** suggested the creation of a Body of Knowledge Task Force, which should analyse the gap between the current IFIP products/services/benefits and other technologies/processes that represent development opportunities. This task force would consist of max. 5 persons and should develop proposals (including results on WCC/WCCE/WITFOR cycle and set-up discussions; including results on financial model discussions; including discussions on digital library; these separate discussions are to be performed within separate task forces. The next discussion would be at Council/TA 2006 and proposals including implementation plans would be presented at GA/TA 2006.

Please find full presentation at <http://www.ifip.org/minutes/GA2005.htm>

4.6.9 UN Liaison

The President reported that UN Liaison Officer Peter Bollerslev had informed IFIP secretariat and EB that he could not continue in his office "due to personal reasons". This message was received with regret. At this occasion, the IFIP community wished to express its sincere thanks to past President Bollerslev for the valuable work and contributions for IFIP.

The duties of IFIP Liaison Officer have been divided according to different relations and tasks:

Concerning **Education**, several members of TC-3 (especially Bernard Cornu, Raymond Morel and Jan Wibe) continue to maintain close relations with UNESCO's institutes for Education.

Concerning **WITFOR** and aspects of **Developments**, Dipak Khakhar continues to maintain close contacts with several UN organisations such as UNDP, World Bank and others.

Contacts with **UNESCO** and new contacts with UN organisations, as well as with **NGOs of UN organisations** such as the Scientific Council of Scientific Unions (ICSU) are maintained by Klaus Brunnstein.

In 2004-2005, close co operations have been reported by TC-3 (see TC report) as well as with UNESCO as cosponsor of IFIP WITFOR 2005 by Dipak Khakhar.

In support of UNESCO and UN's process of the 2nd World Summit for Information Society (WSIS-2005), IFIP events have prepared 2 declarations:

TC-3 World Congress on Computers in Education (WCCE-2005), held in July 2005 in Stellenbosch (RSA) delivered the "**Stellenbosch Declaration**", which IFIP will present to UNESCO General Conference (October 2005) as well as to WSIS 2005 through a preparatory conference (PrepCon September 2005).

IFIP WITFOR 2005 delivered the "**Gaborone Declaration**" which IFIP will present to WSIS 2005 through a preparatory conference (September 2005) as well as to the UNESCO General Conference. Moreover, this document will be presented in the government tracks of the UNESCO General Conference and of WSIS-2005 by the government of Gaborone.

The President reported that, together with other NGO members of ICSU, IFIP will contribute 2 sessions to the International Conference "Past, Present and Future of the Information Society" (PPF). These sessions will include presentations of the WITFOR process and Gaborone Declaration as well as the Stellenbosch Declaration. The 2nd session will be devoted to presentations related to the role of ICT security in the information society, as well as the role of governance and ethics in the Information Society.

4.7 Member Societies

4.7.1 Members Forum

The President reported that with representatives from 13 member societies and 2 regional affiliates, the meeting updated participants upon essential developments in member societies and regions. The total number of members represented in IFIP member societies is presently estimated at more than 400,000.

Messrs C Avram (Australia), G Ochini (Italy), R Morel (Switzerland), L Gudza (Zimbabwe), D Y Kim (Korea), B Domolki (Hungary), L Perera, (Sri Lanka), Y Karunaratne (SEARCC), W Grafendorfer (Austria), G Engel (IEEE-CS USA), J Turner (ACM USA), W Stucky (CEPIS), N Schlamberger (Slovenia), R Johnson (UK) and K Brunnstein (Germany) presented their Member Society report to the Forum.

The President thanked Mr W Grafendorfer (Austria) on behalf of OCG for hosting IFIP's website since April 2005.

Please find full presentation and also all Member Society reports at <http://www.ifip.org/minutes/GA2005.htm>

4.7.2 Member Society Relations Committee

The President reported that the meeting of this newly established commission was devoted to a brainstorming about MSRC's role and about roles of Member Societies in relation to IFIP as well as to regional groups and neighbouring MS.

Concerning MSRC's mission within IFIP, it was discussed which role the Member Societies may play especially with relation to IFIP and in relation to regional affiliates (which include members and non-members) and IFIP.

With respect to IFIP's big events – WCCs addressing technical issues and WITFORs addressing issues between technical and political developments – WITFOR addresses regional developments (East Europe in 2003, Africa in 2005) and thus allows IFIP and Member Societies in the region to establish networks of expertise and generate new membership. In contrast, WCCs aim at addressing global aspects of ICT although usually in local and regional environments (e.g. WCC 1998: Vienna/Budapest; WCC 2004: Toulouse).

In this model, MS address ICT-related requirements and solutions at a national level, thus supporting national governments and parliaments, economy, education and society. Regional groups, especially regional affiliates, contribute advice and expertise for regional usage (as an African ICT initiative would do for SADC in Southern Africa and CEPIS does for the European Union), thus enabling MS to cooperate in their direct neighbourhood and share resources for similar objectives (such as sharing educational material).

Examples of regional networks and organized cooperations are:

- Advanced cooperation: EU / CEPIS
- Advancing cooperation: SEARCC, CLEI
- Potentially developing cooperation: African ICT Initiative
(Sub-Saharan, North African-Arabic Initiative)
- Further potential developments: East Europe + near Asia

Special initiatives may need the assistance of some Member Society, such as:

- potential initiative of IFIP member France to assist development of French-speaking countries in West Africa
- potential initiative of IFIP member Portugal to assist development of Portuguese speaking Mozambique

A first attempt to organise cooperation in Subsaharan Africa was established in late 1980's as "African Regional Computer Confederation", including Zimbabwe, Malawi, Mozambique and Botswana which failed because of economic and political reasons. After WITFOR 2005, there seems to be the chance for a new initiative which establishes new connections, new and expanded networks and thus brings new horizons for a constructive role of ICT in Africa.

In this model, IFIP would assist in supporting the cooperation between regional ICT societies, with special emphasis on Member Societies. Moreover, IFIP would advise worldwide organisations, especially addressing United Nations Organisations and its NGOs, with expertise on ICT in the Information and Knowledge Society.

The President reported some thoughts within MSRC about implementation of improved support Member Societies by IFIP:

In order to support Member Societies in playing their roles in national and regional discourses and developments, IFIP should make the role of MS in local IFIP events more visible, e.g. by involving the national TC member in MS event planning.

Besides technical aspects, TCs should also address non-technical visions about future developments of Information and Knowledge Society.

To improve the mutual information, reports from Member Societies should mandatory include some details about “input to IFIP” “expectations from IFIP”. In order to improve the relation between MS and IFIP, these reports must be analysed and suggestions for action must be deduced and discussed; such an analysis should be done on a regular basis. It was agreed that EB be asked to suggest such enhancement of existing MS reports, and to charge a Trustee with the task of evaluating MS reports to GA and to suggest actions to improve MS-IFIP relations.

Mr J Engel accepted to do this analysis.

In order to strengthen the regional cooperation with societies from Developing Countries, the idea of Regional Preparatory Conferences for future WITFORs (raised by Mr D Khakhar) should be implemented.

Concrete measures to improve the information flow between IFIP and MS should be:

- IFIP-Newsletter should be available to all MS;
- A list of MS (rather than countries) should be available on IFIP website, including URL of MS for easy contact;
- Information about technical activities of MS should be available via a list of all (or essential) working bodies in MS to IFIP.
- Partial mapping of most interesting similar activities in MS and IFIP TCs and WGs should be developed, and it should be analysed which themes may be of common interests between different MS and with IFIP.

Through such networks of expertise, new themes: (such as Open Source) could be identified, and special solutions and problems could be addressed.

As brainstorming had to be finished due to end of allocated time, discussions will be continued in next sessions.

4.7.3 Affiliate Members

Mr W Stucky gave a presentation on CEPIS and its activities (Please refer to <http://www.ifip.org/minutes/GA2005.htm>).

Mr Y Karunaratne gave a presentation on SEARCC and its activities (Please refer to <http://www.ifip.org/minutes/GA2005.htm>)

4.8 Technical Assembly

Mr von Solms presented the report of the Technical Assembly meeting.

Mr von Solms reported that the issue of officers / members of a TC executive committee having the authorisation to sign documents (on behalf of the TC-chair) has been taken up by the TC-5 chair with the IFIP Secretariat and has been solved.

IFIP Schools / IFIP Academy

Mr von Solms reported that the document on IFIP Schools that had been prepared by the TC Chairs has been adopted by the Activity Management Board (with a minor textual adjustment) and will be proposed to GA for formal approval as a new type of IFIP event. TA is in agreement with an IFIP fee of € 2 per participant per day.

The concept of the IFIP Academy will be taken up by a small team and a first discussion document is expected to be ready for TA in March 2006. Mr J Wibe will chair the team.

TC funds / budget templates

The first experiences with the TC fund procedure and in particular the budgeting were discussed. It is emphasized that drafting the budget in May / June means using estimates for income and expenses. Given the current practice that the total IFIP budget must be approved by GA, the cycle cannot be changed. The bi-annual financial reports on the TC funds will be helpful to build up statistics to improve the estimates. Since this was the first time using the new procedure, a template was circulated for submitting the budget, TA decided that this template may be used by TC Chairs, but is not compulsory. The fact that this was the first cycle, resulted in some TCs not meeting agreed deadlines. Specific attention will be paid to timeliness next time.

Copyright

With respect to the copyright clauses, in the previous TA a concern was expressed that this might seriously affect the submission of papers by PhD students because of implications for their final theses. This open issue is solved, see report by publications committee.

Price of books

In the previous TA, a concern was expressed about the prohibitively high prices of the books in relation to the goal to disseminate the work of IFIP as widely as possible. TA was of the opinion that this issue could be re-investigated also in the light of increasing budget restrictions of institutional subscribers to the IFIP books. In the Publications Committee meeting, Jennifer Evans promised to provide price information soon. The issue will be followed up after that has been provided.

Procedures and tools for manuscript preparation

TA requested improvements of the procedures currently used and the tools currently available to compile the chapters and the manuscript. The Latex version of the style files is ready; the Word version will be in September.

IFIP Book series / LNCS

Authors and editors very often have a preference for the LNCS series because of its higher academic status and reputation in Europe. It is remarked by some TC chairs that this image and reputation is decreasing because of the very large number of books that are published within this series. This has probably also an effect on the

number of subscriptions by libraries because it is becoming more and more expensive to buy all the books in the series. This creates an opportunity for the IFIP series and for branding IFIP. TC Chairs therefore have to stimulate publication in IFIP series.

Citation

Citation of the work of IFIP is essential in order to disseminate the work of IFIP as widely as possible. Work is being done on this and will be continued.

Digital library

See Strategic Issues / Publication below in this report.

Working groups, Specialist Interest Groups and Specialist Groups

Inclusion of the Specialist Interest Groups (SIGs) in the IFIP Bulletin and on the IFIP website has been done. The SIGs are on the website and will appear in the next printed version of the Bulletin.

Technical affiliates

The question how to involve Technical Affiliates of IFIP more in the work of the TA and TCs is still open. To be followed up by Messrs B von Solms and L Strous.

Statutes & Bylaws

Item is carried over to the next TA.

TC reports

For details, reference is made to the individual reports of the TCs. Here mainly TA related issues that require a TA decision are listed.

TC1 TA approved the establishment of the proposed new working group 1.8 Concurrency theory.
Concerning WG 1.5 a proposal will be submitted for the next TA in March 2006.

TC 2 A concern is expressed about the increase in co-sponsoring events. This has an effect on the income of IFIP but also entails a risk that we will lose some events in the long run. The issue is to be investigated by a small team and a discussion note will be ready for the next TA. The team will consist of the TC 2 Vice-chair, TC 6 and TC 11 chairs, with the input of all.

TC 3 has established a new Special Interest Group on Life-long learning, has drafted the Stellenbosch declaration during the WCCE 2005 and is offering a conference management system to all interested event organizers.

TC 9 TA approved the establishment of the proposed new working group 9.9 ICT and sustainable development. It is decided that in the next TA a separate item will be put on the agenda about sharing experiences on the level of activity of TC reps. (agenda, Mr B von Solms)

TC13 TA approved the establishment of the proposed new working group 13.6 Human-work interaction design.

It is considered unnecessary to fully harmonize the TC reports, but TA members were reminded of the two different parts of their reports where in the second part issues for discussion and decision in TA should be included and the first part the information for GA and Council.

*Strategic issues**Publications*

Mr B von Solms informed GA that Mr O Spaniol explained the outcome of TC6's publication policy discussion. TA had a brief brainstorming on the concerns and strategic issues with respect to publications. Among the topics were the digital library where TA felt that work on this needed acceleration. Besides speed, the possible scenarios should not be limited. For a first overview different options must be investigated and pros and cons must be analysed thoroughly. Choices between electronic only, printed only, a combination with fixed arrangements, a combination with very flexible arrangements, yes or no income from books, etc, need to be elaborated.

TA requested that the issue of publications and digital library is given the appropriate quick attention by the PC, and that it will be related to the strategy discussion. TA requested that the TC Chairs on the PC be involved in any discussions.

WITFOR in general

Mr B von Solms remarked that EB has discussed the issue of the strategic goals and the future governance structure of the WITFOR, as was requested by TA in February. This will be followed up very soon. Mr L Strous pointed out that, having been a member of the WITFOR 2003 Steering Committee, he has been asked to play an active role again in WITFOR 2007, possibly as program chair. He is very committed to do so and to team up with Dipak Khakhar, the members of the WITFOR 2005 Steering Committee and a number of other people but he will ask for the trust and mandate of GA for the WITFOR 2007 Steering Committee to go ahead with WITFOR 2007, acknowledging that reporting duties to TA / Council / GA should not be ignored or neglected. In parallel with the work for WITFOR 2007, Dipak and Leon will work on a proposal for the governance and continuity of future WITFOR events. This proposal is to be discussed at Council 2006 and planned to be approved in GA 2006.

Ms C Avgerou pointed out that the involvement of the TCs should be increased in order to cement the event in IFIP and to make it a sustainable enterprise. Mr L Strous made a personal promise to his colleagues in TA that this will be done and mentioned that an increase of TC involvement had already been asked by Dipak (in first bilateral discussions on the approach for WITFOR 2007).

WITFOR 2005 / 2007

Mr B von Solms reported that WITFOR 2005 has been a tremendous success due to very dedicated teams that worked extremely hard both in the organisational area and in the content area. There was a very good attendance, in numbers as well as in quality (meaning a very active participation in the event, besides a high level profile of a large number of the participants). It will be a challenge to build on this success and make the next WITFOR at least equally successful. As mentioned, TCs will be more involved, work has already started the morning after the last day of WITFOR 2005 and information on this will be available as soon as possible.

IFIP Council

Council has decided in February not to follow the proposal to organize the Council meetings always in the same place, preferably in or close to the IFIP Secretariat (Laxenburg / Vienna).

Major events for IFIP (cycle etc.)

This issue was addressed after the presentation of the proposal for WCC 2008 (which took place earlier in the meeting).

Event fees for co-sponsorship of events

This issue has been discussed during the presentation of the TC-reports.

Bi-annual financial statements to TC-chairs

The report that was proposed by the IFIP Secretariat provides sufficient information for most TC Chairs (and is considered to be most helpful in estimating the budget items in the budget process). If TC Chairs would like to have more details they have to discuss this with the IFIP Secretariat. Appreciation for the work of Mr Eduard Dundler.

Digital library / alternative streams of revenue for IFIP / a new financial model for IFIP

At this point the need for a strategy discussion was emphasized again by Technical Assembly. Mr L Strous explained the background and purpose of the document tabled for GA. This document was drafted by Messrs R Morel, G Olling and L Strous and intended to start the discussion on the future strategy of IFIP. Mr B von Solms added that EB has decided to have a special strategy meeting before the end of 2005. Mr F Rammig mentioned earlier that he has suggested to perform a scenario analysis with the help of a professional company. It appears that the urgency of the need for a strategy discussion is becoming obvious to everybody and TA hopes that the decisions in GA will lead to quick actions.

TA requested that some TC Chairs be included in the special strategy meeting planned for November 2005.

WCC 2006

Mr B von Solms informed GA that Mr R Puigjaner presented the updated plans and timeframes for WCC 2006. TCs involved are requested to provide the necessary information as soon as possible (if they have not done so already).

WCC 2008

Italy presented the proposal for the 20th WCC to be held in September 2008 in Milan, Italy to TA. The proposed week will be reconsidered after comments by some TA members.

After the presentation a discussion on 2008 took place, in particular with respect to the participation by TC's. Some TCs felt they could perhaps participate, other felt that it would be very difficult if not impossible. The question was raised whether it would not be wise to skip 2008 and invest the time and (human) resources in our celebration event in 2010 and to work on making this an exceptional special event. This would give some space to recover from the efforts of the last few WCCs. The downside of this would be a gap of 4 years, although we also have WCC 2006, WITFOR 2007 and WCCE 2009 which means that major events of IFIP still take place and assure visibility of IFIP.

TA regretted that the attempt to start an electronic discussion (the forum hosted by Jean-Claude Laprie) did not work, so far only four or five comments were posted. No follow up on this therefore no input for a structured discussion on the future of WCC (set up, cycle, etc.).

An additional concern regards the continent of the WCC. In principal IFIP tries to have the WCC on a different continent each time. WCC 2010 will most likely attract some very solid offers from European IFIP members and this could result in having two WCCs in Europe in a row.

IFIP Awards and the process of awarding such awards

TA discussed the current process of presenting the IFIP awards (Silver Core and Outstanding Services Award) to the award winners. It was felt that it would be

appropriate and a sign of personal appreciation and recognition if the award would be presented by the respective TC-chair to the winner whenever possible.

TA requested adjustment of the current administrative / logistic procedure to accommodate that in all cases where applicable, the award will be presented (personally) by the respective TC Chair (or representative when appropriate).

Issues from EB meeting on 2 September

Even though WCC 2004 suffered a financial loss, EB agreed that the TCs that participated in the event will get the event proceeds (based on the number of participants in the respective parallel conferences) in their TC funds.

AOB

SEARCC / Process to appoint members to WGs

SEARCC as an affiliate member of IFIP has appointed representatives in a few TCs, which is warmly welcomed by these TCs. It is acknowledged that not all working groups have the same rules concerning working group membership but in general most working groups do not have appointed representatives. It is in the interest of SEARCC and of the TCs to investigate whether having also appointed members could be useful to increase the status and image of a working group, which in turn could result in more members, and a higher level of activity. Since time was too short to have a first impression during the meeting, the TC chairs are asked to provide some input on this to Mr L Strous who will collect the input and report back to the TA members and to SEARCC.

4.9 Technical Committee Chairs Reports

The attending TC Chairs presented their reports to GA. The full reports, including participation statistics are available at: <http://www.ifip.org/minutes/GA2005.htm>. In order to avoid duplication only key information and issues addressed during General Assembly are included below. Regularly updated directory information for all IFIP Technical Committees and Working Groups is available at: http://www.ifip.org/bulletin/bulltcs/b_tcs.htm.

4.9.1 TC 1 Foundations of Computer Science

URL: <http://www.kb.ecei.tohoku.ac.jp/IFIP-TC1/>

The President appointed Mr M Hinchey from USA, elected by electronic voting, as the new Chair for TC 1 starting with Jan 1st, 2006. Mr M Hinchey will serve as Vice Chair till end of 2005. **Mr M Hinchey** gave the TC1 report.

Forthcoming business meetings:

TC1	Oct 2005	Email Meeting
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4.9.2 TC 2 Software: Theory and Practice

URL: <http://www.ifip-tc2.org>

Ms J Bishop reported for TC 2.

Forthcoming business meetings:

TC2	Jun 2006	Bulgaria, Austria or Poland
WG2.1	Mar 2006	Turkey
WG2.2	Sep 2005	Denmark
WG2.3	Mar 2006	Bruges, Belgium

WG2.4	Oct 2005	USA
WG2.5	Jul 2006	USA
WG2.6	Nov 2005	Rome, Italy
WG2.9	Feb 2006	Costa Rica
WG2.11	Jan 2006	Dagstuhl, Germany

4.9.3 TC 3 Education

URL: <http://www.edu.ge.ch/cptic/prospective/projets/ifip/>

Forthcoming business meetings:

TC3	24-25 Jun 2006	Aalesund, Norway
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4.9.4 TC 5 Information Technology Application

Directory information: <http://www.ifip.org/bulletin/bulltcs/memtc05.htm>

Forthcoming business meetings:

TC5	3-5 Dec 2005	Bordeaux, France
TC5	12-15 Jun 2006	Glasgow, UK

4.9.5 TC 6 Communication Systems

URL: <http://www.ifip.tu-graz.ac.at/TC6/>

The President confirmed that the proposed TC6 Publications policy is against the IFIP contracts and cannot be supported.

Forthcoming business meetings:

TC6	29-30 Oct 2005	Wroclaw, Poland
TC6	19-20 May 2006	Coimbra, Portugal
TC6	August 2006	Santiago, Chile

4.9.6 TC 7 System Modelling and Optimization

URL: <http://www.math.Virginia.EDU/~ifip>

4.9.7 TC 8 Information Systems

URL: <http://ifiptc8.itu.dk>

Forthcoming business meetings:

TC8	18-19 Aug 2006	Santiago, Chile
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4.9.8 TC 9 Relationship Between Computers and Society

URL: http://www.info.fundp.ac.be/~jbl/IFIP_tc9/index.html

Forthcoming business meetings:

WG9.2	Jan 2006	Namur, Belgium
SIG9.2.2	Jan 2006	Namur, Belgium
SIG9.2.2	May 2006	Namur, Belgium
WG9.6	8 Oct 2005	Barcelona, Spain
WG9.6	20 May 2006	Karlstad, Sweden

4.9.9 TC 10 Computer Systems TechnologyURL: <http://www.upb.de/cs/aq/-ammig/TC10-Webpages/membertc10.htm>

Forthcoming business meetings:

TC10	17-18 Jan 2006	Paderborn, Germany
WG10.5	19 Oct 2005	Perth, Australia

4.9.10 TC 11 Security and Protection in IP SystemsURL: <http://www.ifip.tu-graz.ac.at/TC11/>

Forthcoming business meetings:

TC11	21 May 2006	Karlstad, Sweden
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4.9.11 TC 12 Artificial IntelligenceURL: <http://www.ifitc12.org/>**4.9.12 TC 13 Human-Computer Interaction**

The President congratulated Ms Annelise Mark-Pejtersen for the excellent start as TC Chair.

Forthcoming business meetings:

TC13	11-16 Sep 2005	Rome, Italy
TC13	26-29 Mar 2005	Hamburg, Germany

4.9.13 SG 16 Specialist Group on Entertainment Computing

Forthcoming business meetings:

SG16	19-21 Sep 2005	Sanda, Japan
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4.10 Appointments

The President announced the following appointments:

Technical Assembly (TA):

B. von Solms, Chairman	(as before)
TC chairs	(as before)
Technical Affiliate member representatives	(as before)
Ex-officio: EB members	(as before)

Activity Management Board (AMB):

N. Schlamberger, Chairman	(as before)
I.Privara, F. Rammig, W. Stucky, J. Wibe	(as before)
M.Hinchey, R.Morel, O.Spaniol	(NEW)
Ex-officio: DCSC chairman, EB members	(as before)

Admissions Committee (AC):

D.Y. Kim, Chairman (as before)
 A. Ramaribana, N. Schlamberger (as before)
 B. von Solms, J. Turner (as before)

Marketing Committee (MC):

J-C. Laprie, Chairman (as before)
 G. Boynton, D. Bradley, W. Grafendorfer, (as before)
 G. Gregersen, R. Morel , (as before)
 R. Reis, N. Schlamberger, (as before)
 A. Pejtersen (NEW)
 Ex-officio: PC chairman, NL Editor: E. Dundler (as before)

Publications Committee (PC):

J. Turner, Chairman (as before)
 J. Engel, A. Frisiani, R. Johnson, (as before)
 G. Olling, J. Wibe (as before)
 Ex-officio: Contracts Officer: E Dundler (as before)

Developing Countries Support Committee (DCSC):

D.Y. Kim, Chairman (NEW)
 D. Khakhar (NEW)
 C. Muthukrishnan, A. Ramaribana, D. Roode (as before)
 C. Avgerou, A.E. Sarhan (as before)
 Ex-officio: Contracts Officer: E Dundler (NEW)

Statutes and Bylaws Committee (S&BC):

R. Johnson, Chairman (as before)
 A. Melbye, G. Morris (as before)

Finance Committee (FC):

J. Granado, Chairman (as before)
 D. Brady, A. Frisiani, L. Strous (as before)
 C. Avram (NEW)
 Ex-officio: Treasurer: D. Khakhar (as before)

Congress Steering Committee (CSC)

K. Brunnstein, Chairman (as before)
 J. Engel, W. Grafendorfer, J-C. Laprie, (as before)
 F. Rammig, B. von Solms, M. Solar, (as before)
 A. Frisiani, J. Granado (NEW)
 Ex-officio: EB members, E. Dundler (Observer) (as before)

Member Society Relations Committee (MSRC)

K. Brunnstein, Chairman (as before)
 B. Domolki, D.Y. Kim, J. Engel, D. Khakhar, (as before)
 R. Reis, J. Turner (as before)
 C. Avram (NEW)

Internal Awards Committee:

R. Johnson, Chairman (as before)
 P. Bobillier, G. Morris (as before)

Nomination Committee for Officers:

R. Johnson, Chairman (as before)
 J. Granado, G. Morris (as before)

Nomination Committee for Trustees:

N. Schlamberger, Chairman (as before)
 W. Grafendorfer, R. Reis (as before)

IFIP UNESCO Liaison Officer:

K. Brunnstein (NEW)

IFIP Newsletter Editor:

E. Dundler (NEW)

IFIP Contracts Officer:

E. Dundler (as before)

Task Force for Web site:

A. Pejtersen, W. Grafendorfer, R. Reis (NEW)
 E. Dundler

Task Force for Digital Library:

J. Turner, Chairman (NEW)
 K. Brunnstein, R. Johnson, O. Spaniol
 Ex-officio: E. Dundler

4.11 Future Meetings

2006	Council GA	March 2 nd – 5 th 2006 Mallorca, Spain August 25 th – 28 th 2006 Santiago, Chile following WCC 2006
2007	Council GA	March 2007, London, UK to mark BCS 50 th anniversary September (potentially following WITFOR 2007)
2008	Council GA	March 2008, Open for Invitations September (potentially following WCC 2008)

The attention of member societies is drawn to the importance of venues having easy access to major international airports.

4.12 Closing of Meeting

The President mentioned that the spirit of the GA meeting was very constructive. He closed the meeting by again thanking the hosts for their hospitality and everyone present for their contributions.

He wished everyone a safe journey home and declared the meeting closed.