Minutes of the Council Meeting
February 29th, 2008 Amsterdam, The Netherlands

1 EXECUTIVE SUMMARY

IFIP Council February 29th, 2008 Amsterdam, The Netherlands

- **Organisation:** In tune with the project for restructuring the IFIP organisation approved at General Assembly 2007, the Council meeting took place in the absence of the Chairs of Technical Committees. The interests of the Technical Committees were represented by the Chair of the Technical Assembly and in addition by the Councillor elected from TCs.

  Further restructuring improvements, mainly regarding the meetings and reports of the Standing Committees will be implemented during General Assembly 2008 in Milan.

  A first electronic meeting of the Executive Board took place in November 2007 and went well. This could also be a model used for IFIP's Standing Committee meetings in the future.

- **Membership Issues:** During Council it was reported that IFIP currently has 56 members (including Corresponding members). Kenya joined IFIP as a new Full member and Lithuania rejoined IFIP as a Full member. At the time of the meeting it was reported that the following countries were two years in arrears with their subscription and will according to the statutes have no voting right at General Assembly 2008: Brazil, Canada, Chile and Zambia.

- **Finances:** Council accepted the 2007 accounts for approval by General Assembly 2008. Total income was 335 K EUR, which was a significant decrease compared with last previous years due to a decrease in IFIP'S Return on Assets. On the other hand there was a significant increase of the income from proceeds from TC events to 94 K EUR. Total expenses were 454 K EUR including 150 K EUR for the I3P project. The final result is a decrease in IFIP's General Fund by 148 K EUR.

  The 2008 budget implies total income of 412 K EUR and total expenses of 362 K EUR, thus giving a budgeted result of a surplus of 49 K EUR.

  Council agreed to the proposals of Finance Committee to streamline the accounting in content and also timing.

- **IFIP Strategy:** Project 1 (Dissemination of high quality knowledge in ICT), project 2 (International reputation), project 3b (Member Societies: public awareness) and project 5 (Practitioners) have already champions appointed and are already started. For project 3 (Member Societies: new services) and project 4 (Students) Council members are invited to be or to nominate a candidate for championship.

- **Congresses:**
  IFIP Golden Jubilee: Work on an IFIP Pioneer day in connection with WCC2010 in Brisbane has already started. The topic of this day will be "Use the past for the future". An IFIP book based on the IFIP book of Heinz Zemanek ("36 years of IFIP") will be prepared.

  WCC2008 Milan: The IPC and OC are in the last important stage of preparations. 13 Technical Conferences and 16 Industry Sessions together with 2 large conferences and the AICA National Congress in addition will take place. At the time of this Council meeting 611 papers have arrived. The budget remained as

presented in Gabarone. The breakeven number of participants is 904. 200.000 EUR sponsorship out of 300.000 EUR budgeted are already fixed.

WCC 2010: The organisational work on WCC 2010 in Brisbane is far ahead of schedule. The organisers are looking for significantly over 1.000 participants. Work on the scientific program has already started.

WITFOR 2007: WITFOR 2007 was a big success with 1.255 registered participants from 89 countries. The financial result is for the moment unknown, because no report from the organisers has been submitted so far. The financial consequences for IFIP are, that no IFIP fee will be paid and IFIP had to pre-fund a number of speakers. Some of this money is claimed back from the organisers, part of it will be paid by sponsors (Finnish Embassy).

WITFOR 2009: WITFOR 2009 will take place in Hanoi, Vietnam from Aug 26th to Aug 28th, 2009 at the National Convention Centre. Organisational work has already started. The contract will be signed in March this year.

- **I3P (International Professional Practice Programme):** The Task Force continued its work on basis of the proposed and in GA2007 confirmed terms of reference. IEEE had joined the task force in addition to ACS, BCS, CIPS and IFIP. Relationship with Microsoft has been established. An I3P website is under construction. First accreditation visits of members are scheduled for this summer.

- **Digital Library:** The agreement with ACS to host IFIP's Digital Library has been signed. The initial implementation is under review of Publications Committee. TC6 has decided to put the proceedings of the ONDM 2008 conference, to be held in March 2008, into the Digital Library as the first e-only proceedings.

- **Standing Committees:**
  Activity Management Board: The idea of risk sharing was accepted by General Assembly 2007. AMB will further elaborate the idea and ask TCs to submit suggestions relative to different models. AMB suggested that all documents related to organisation of events should be handled in an electronic manner. Therefore AMB will examine the possibility of outsourcing the production of a web-based version of all documents and will report to General Assembly.

  Member Society Relations Committee: MSRC will propose to General Assembly the admission of VAIP (Vietnamese Association for Information Processing) as a Full member. The Computer Society of Mauritius has been wound up and has resigned its membership in IFIP. Mr Sentini will continue his work within TC3, as this is not subject to his being a member of a society.

  Publications Committee: 2005 and 2006 publications will remain on open access by Springer. There were 20K downloads during 2006; and in 2007 downloads increased to 140K. These are for the IFIP Main Series only. There were 24K downloads for EAIT. There have been no charges for downloads yet, except for LNCS and EAIT. Springer reported that royalties paid to IFIP for the IFIP Series totalled €27,365 ($37,479) for the year. Royalties paid IFIP for the IFIP-LNCS series totalled €62,435 for the year.

- **Technical Assembly:** Reports of TCs will not be needed in the future at Council, but are essential for General Assembly once a year. WCC 2008 is supported by most of the TCs.

2   ACTION LIST

IFIP Council February 29th, 2008 Amsterdam, The Netherlands

Task	Person / Body
Finance:	
o Proposal for improvement of accounting (maybe new accounting system) in terms of clearer form of presentation and nomenclature	FC
o Preparation of management accounts on quarterly basis	FC, Treasurer
Membership:	
o Schedule meeting with Dubai bodies to investigate potential membership	Mr von Solms
o Create information package for Member Societies and potential Member Societies	Marketing Comm.
o To remind Member Societies to submit their reports once a year for General Assembly	Secretariat
o To setup a task force to prepare a new membership policy	EB
IFIP Strategy:	
o Find Champions for project 3a and project 5	Mr Strous
World Computer Congress:	
o Find structure for WCCs for the future (after 2010)	EB, TCs
World IT Forum:	
o Contract for WITFOR 2009	Mr Strous
o Mechanism to ensure that presentations are made available at least on website	Mr Strous
o Procedures / Agreements for relations between IFIP and NOC / commissions / speaker	Mr Strous
o Creation WITFOR Website	Mr Strous, Mr Nath, Mr Dundler
Digital Library:	
o Approve design of home and information pages of DL	Publ. Comm.
o Create templates for proceedings not published by Springer	Publ. Comm.
o Establish procedures for putting backfiles to DL	Publ. Comm.
Activities:	
o Renew procedures for event organisers	AMB
o Paperless system for handling event documents	AMB
o Risk Sharing: further elaboration	AMB, TCs
Marketing:	
o Create package for Member Societies to promote "Golden Jubilee"	Marketing Comm.
Publications:	
o Work on renewal of Publications Contract	Publ. Comm.

3   ATTENDANCE LIST

IFIP Council February 29th, 2008 Amsterdam, The Netherlands

C Avgerou	Councillor
C Avram	Treasurer Elect
D Brady	Councillor
K Brunnstein	Past President
G Engel	Vice President
A Frisiani	Councillor
M Hinchey	Councillor
R Johnson	Secretary
D Khakhar	Treasurer
R Morel	Councillor
R Puigjaner	Councillor
L Sawhney	Councillor
N Schlamberger	Vice-President
B von Solms	President
L Strous	Vice-President
J Turner	Councillor

Observers

J Bishop	IPC WCC 2008
A Brais	Springer SBM
A Covini	WCC 2010
I De Lotto	IPC WCC 2008
K Moritz	Springer SBM
C Hughes	Chair IT Prof
G Occhini	OC WCC 2008

Secretariat

E Dundler	IFIP Secretariat
B Brauneis	IFIP Secretariat

Apologies

J-C Laprie	Vice-President

4   COUNCIL MEETING

IFIP Council February 29th, 2008 Amsterdam, The Netherlands

4.1   Call Meeting to Order

The **President** opened the Council meeting and welcomed all participants. He expressed IFIP's grateful thanks to the Netherlands Genootschap voor Informatica (NGI) represented by Mr Strous, its GA representative and to Mr Van Der Veer, who represented the Vreije Universiteit of Amsterdam, for the invitation and the hospitality arrangements. **Mr von Solms** welcomed the new Councillor Mr Sawhney to his first Council meeting.

Mr Van Der Veer welcomed Council and wished a successful meeting.

4.2   Attendance and Apologies

The **Secretary** announced Council attendance and apologies received (please refer to the attendance list.

4.3   Business Matters

4.3.1   Approval of Agenda

Council unanimously **ADOPTED** the agenda.

4.3.2   President's Report

Mr von Solms drew attention to his report and said that the last 6 months since GA 2007 had created mixed feelings on his side. On one hand, he was very happy that some very positive developments took place, but on the other hand he knew that a number of uncertainties had been created which may cause uneasiness amongst some stakeholders.

The President started by reviewing some of the positive developments which had taken place within the IFIP work space. These were developments over and above the 'normal' IFIP activities like TC events and all these activities reflected some new dynamics being loosened up in IFIP. These positive developments were also noticed by several people from outside IFIP and were in line with IFIP's new strategy.

➢ The IFIP Digital Library
    He reported that the formal contract was signed, and the DL is basically operational. This is a milestone for IFIP as the idea had been on the agenda for several years. He thanked Joe Turner for his driving force.

➢ The first electronic meeting of the ECB
    The first meeting took place in November 2007, and went quite well. **The President** hoped that this could be the model for such meetings in the future of all IFIP's committees and he thanked Mr Dundler for setting up the infrastructure.

➢ Discussion Papers
    The President reported that a number of discussion papers were produced under the initiatives of the relevant Chairpersons. He thanked Mr Sawhney (Marketing Committee), Mr Frisiani (Activity Management Board), Ms Avgerou and Mr Strous (Developing Countries Support Committee), Mr Schlamberger (Membership Committee) and Mr Strous (IFIP Strategy).

- The Task Force on Professionalism
  The President appreciated that this project really gathered momentum, with the IT industry also getting involved. He thanked the Chairperson Mr Hughes, and the IFIP representative on the task force, Mr Johnson.

- The International Liaison Committee
  The President informed Council that a number of new people had agreed to join this Committee, and their efforts had already helped to create new international contacts. He handed over Chairmanship of this committee to Mr Morel.

- Contact with International Bodies, Agencies etc
  The President reported that significant progress had been made in this area, and solid contacts had been forged. These include UNESCO, the ITU and the EC. He thanked several people involved, including Mr Dundler, Mr Morel and Mr Strous.

- WITFOR 2009
  Very good progress was made in the WITFOR area and resulted in a very early start to the organization of WITFOR 2009. This effort had basically been driven solely by Mr Strous.

- New Zealand Computer Society
  The President informed Council that during his trip to New Zealand, he addressed 4 branches of the NZCS in Auckland, Wellington, Christchurch and Dunedin. Very good response was received, and he thought it helped the decision of the NZCS to become a full member of IFIP again.

- Presentation at the World Universities Forum
  The President reported that Mr Brunnstein presented a joint paper on 'IFIP and Universities' during the inaugural conference of the WUF in Davos in January. This led to some follow up contacts in the Middle East.

- United Arab Emirates
  The President will presenting a paper in Dubai in May, and will be scheduling a meeting with relevant bodies to investigate possible membership of IFIP.

The President reported that as already stated at the beginning of his report, over and above these positive developments, there seemed to be some uneasiness resulting from the change in the governance structure of IFIP. Technical Committees and Standing Committees are only now realizing what the change really means.

He expressed his trust that this is temporary, and will disappear as soon as IFIP will gear itself to optimal implementation and use of the new structure. He urged all to give IFIP some more time to properly move into the new way of doing things.

The President forwarded his personal thanks to many IFIP stakeholders, from Eduard Dundler and his office staff, through the members of the Board, new SC Chairs, TC Chairs and WG volunteers who put in a massive amount of effort during the last 6 months.

4.3.3 Secretary's Report

Mr Johnson reported that the Secretariat continues to run smoothly and he expressed his thanks to the staff for their hard work for IFIP. A major recent activity has been to prepare the text for the IFIP Bulletin 2008.

Mr Johnson informed the Council that Ms Hammond (Australia & TC13) has scanned all the issues of the IFIP Newsletter starting with Vol 1, no 1 (1983) to Vol 19, no 3 (2002). He sent IFIP's thanks to Ms Hammond for undertaking this valuable task. Ms Hammond had expressed thanks to former IFIP President, Ashley Goldsworthy, for loaning a number of copies for copying. The copies are available on the IFIP web site.

Mr Johnson reported that the Secretary and the Head of the Secretariat have been investigating the legal status of IFIP in Austria. It appeared that IFIP has never formally transferred its registration from Switzerland to Austria. Everyone available who was involved in the move has been contacted and nobody knows of any registration in Austria.

Legal advice has now been taken and steps are now underway to transfer IFIP's registration from Switzerland to Austria. Checks for any unpaid tax or similar obligations were also made but everything appeared to be in order.

The Secretary informed Council that Egypt has been expelled after not paying their membership fees for 3 years. Kenya joined IFIP as full member. Lithuania rejoined IFIP again as full member.

At the time of this meeting, the following countries were two years in arrears with their subscription and will not have a vote at GA – Brazil, Canada, Chile, Zambia.

The following member societies have not yet paid for 2007 – Botswana, France, Oman, Russia, Zimbabwe.

The Secretary reported that IFIP News continued to appear regularly and another issue will appear shortly after Council.

Any news of events, publications or other matters of interest for inclusion in IFIP News should be sent to Newsletter Editor Eduard Dundler. JPEG illustrations are very welcome.

4.3.4 EB Meeting Report

Mr Johnson reported that since GA 2007 EB has held two meetings – one using teleconference in November and one prior the Council meeting here in Amsterdam. Many issues were covered, among them the Digital Library, congresses, Professionalism Task Force and others. So as to avoid repetition these will be addressed under the respective agenda items.

Mr Johnson reported that EB welcomed the President's ambition to complete the Council's business in one day.

Mr Johnson reported that EB was disappointed that a number of WCC 2008 conferences had attracted very few papers. EB also expressed some concern at the apparent complexity of the WCC 2008 schedule for prospective delegates.

Mr Johnson said that EB is very pleased with the progress of the implementation of the Digital Library and thanks Mr Turner and colleagues in both ACS and IFIP for their help.

Mr Johnson informed Council that EB has agreed that the S&B will be changed and submitted to General Assembly to reflect the change from 'Council' to 'Board'.

4.3.5 Treasurer's Report
Mr Khakhar referred to his report and said that the IFIP Auditor had reviewed the 2007 accounts in February 2008.

The 2007 result, after amortisation and depreciation according to approved policies is a deficit of 148 819 EUR. **The Treasurer** rated this result as extremely disappointing.

Compared with 2006, the 2007 result shows significant decrease in income and significant increase in expenses. The Final Result, after Special Funds, is an decrease in IFIP's General Fund by 148 K EUR.

Key figures for the last five years are:

(Amounts in K EUR)	2007	2006	2005	2004	2003
Income	335	397	739	359	568
Expenses	454	279	271	219	374
Result	-119	117	467	140	194
Assets	2701	2609	2580	2171	2074
Liabilities	234	23	101	157	185
Funds	2466	2585	2477	2013	1889

The total income was 335 K EUR, which is significantly lower than budgeted 397 K EUR. This is due to decrease in Return on Assets. Income from Return on Assets, managed by UBS London since 1990 is a deficit of 20 K EUR, significantly lower than budgeted amount of 60 K EUR. Dues from Members were lower than the budget. Royalties from Publications are 94 K EUR which is according to the budget. Proceeds from Activities include proceeds from TC Events of 94 K EUR significantly higher than the budgeted amount of 59 K. Both Royalties from Publications and Proceeds from Activities should be analysed by Technical Assembly and Publication Committee.

Total expenses were 454 K EUR. All TCs had positive TC Fund balance available for 2006. All TCs have positive balance available at end of 2007, totalling of 397 K EUR.

The Final Result, after Special Funds Provision, is a decrease in IFIP's General Fund by 148 K EUR to 2466 K EUR.

Council unanimously **ACCEPTED** the 2007 accounts for approval by GA 2008.

The 2008 budget implies total income of 412 K EUR and total expenses of 362 K EUR, thus giving a budgeted result a surplus of 49 K EUR. On the income side Royalties of 71 K EUR is estimated as a tentative figure. Other components of the

income consist of The Dues from members (178 K EUR), Proceeds from Activities (65 K EUR) and Return on Assets (97 K EUR).

On the expense side, expense for the Administrative Secretariat is estimated to 212K EUR. Other major expenses are due to funded expenses, budgeted by technical committees for technical support and DCSC support. The DCSC support includes compensation to developing countries according to the voucher scheme and Sustainable Development Programme (SDP).

No amendments were proposed to the Year 2008 Budget as adopted by General Assembly 2007.

With regard to the preparation for the 2009 Budget, **the Treasurer** will take into consideration the 2007 Actual Result and 2008 Budget. However, he would appreciate to receive any comments and recommendations of changes in written form as early as possible from the budget holders. He hopes to be able to prepare 2009 Budget proposed, prior to the next GA meeting.

4.3.6 Finance Committee Report

Mr Brady presented the report of the Finance Committee. He reported that the accounts were received only a very short time prior to the Council meeting; therefore it has not been possible for the Finance Committee to make anything other than a cursory report; a full report has therefore to wait until the General Assembly meeting later in the year, and in the meantime the Finance Committee refers Council to the Treasurer's own report.

The purpose of the Finance Committee on one hand is to assist the Treasurer with his financial deliberations and on the other hand to oversee the work of the Treasurer on behalf of the Council. This second role is incompatible with the Treasurer's membership of the committee. Therefore **Finance Committee recommends** that the Treasurer's membership of the Finance Committee should be limited to the role of Observer and Contributor, but should not be as a full participant.
Council **AGREED.**

Finance Committee sees the role of the TC Chairs in contributing to the overall wellbeing of IFIP finances as significant. It is therefore unfortunate that there lacks sufficient time between the preparation of the accounts and the Council meeting to enable the TC Chairs to consider the state of the finances as it relates to their funds. Therefore, the **Finance Committee recommends** that steps should be taken to shorten the time from end of the year until the accounts are ready, as so to give due opportunity to TC Chairs and to the Finance Committee to consider the accounts.
Council **AGREED.**

Mr Brady said that he has long considered the presentation of the accounts to lack clarity. Therefore, the **Finance Committee recommends** that thought should be given to a clearer form of presentation, using nomenclature that is more compatible with current international accounting norms for this type of organization.
Council **AGREED.**

Finance Committee found it insufficient to consider the finances and accounts of the organization twice a year (at Council and at General Assembly). Therefore, the **Finance Committee recommends** that management accounts should be prepared

on a bi-monthly basis and communicated to the Executive Board and Finance Committee.
Council **AGREED** with the exception not to do this bi-monthly, but quarterly.

As the variable behaviour of IFIP's portfolio of investments tends to have a distorting effect on the understanding of the underlying nature of our finances **Mr Brady** said that **Finance Committee recommends** that some examinations be made of other mechanisms for representing the value of IFIP's investments in the accounts; this examination should also include treatment of other kinds of investment, such as the 150K EUR to I3P. However before making any changes to our accounting practices, it should be verified that such changes are compatible with the nature of IFIP's incorporation.
Council **AGREED.**

As **Mr Khakhar** retires as Honorary Treasurer this year, after many years of diligent service in this role the Finance Committee would like to extend it's thanks to Mr Khakhar for his careful nurturing of IFIP's finances, and for the wisdom and expertise he has shown over this period. The Finance Committee appreciates that preparing the budget for IFIP, while balancing the competing requests of the parts of the organization, is a demanding exercise. The Finance Committee requests, therefore, that in order to promote a smooth transition for the incoming Honorary Treasurer, **Mr Avram**, the preparation of the 2009 budget for General Assembly should be undertaken by both incoming and outgoing Honorary Treasurer in cooperation.
Council **AGREED.**

4.4 IFIP Strategy

Mr Strous gave an update on the progress of the IFIP Strategy projects:

- **Project 1. Dissemination of high quality knowledge in ICT.**

Champions: Chrisanthi Avgerou (TC-9 chair), Guy Leduc (TC-6 chair), Leon Strous (Please find the complete description of the IFIP project 1 at http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167).
Mr Strous explained that this is a draft, which had only been briefly discussed between the champions. After discussion at this meeting the enhanced document will be submitted it to the TCs and WGs for comments. The input from TCs and WGs will then be processed and the report will be submitted to GA 2008 for approval (of some proposals).

Mr Strous said that at a first step Standing Committees were not contacted; this will follow in the next phase.

Mr Sawhney requested that the project should be used to provide best practices to member societies in order to increase visibility of IFIP.

- **Project 2. International reputation.**

Champions: Raymond Morel, Basie von Solms, Leon Strous
(Please find the complete description of the IFIP project 2 at http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167).
This was a first draft that has not been discussed yet between the champions. In order to ask feedback he presented at the meeting.

- **Project 3.a. Member societies: new services.**

Champions: to be appointed

Board members are invited to be or to nominate a candidate for championing this project.

- **Project 3.b. Member societies: public awareness.**

Champions: Jerry Engel

Mr Strous said that he will have a meeting next week Wednesday with Mr Engel about future process. He will report afterwards.

- **Project 4. Students.**

Champions: to be appointed

Mr Strous invited the Council members to be or to nominate a candidate for championing this project.

- **Project 5. Practitioners.**

Champions: Roger Johnson, Charles Hughes (I3P project leader)

Mr Strous reported that project 5 at the moment is actually the I3P project. Reporting on this project is done under a separate agenda item.

4.5   Congresses and Major Events

4.5.1   IFIP Golden Jubilee

Mr Brunnstein reported that work on an IFIP pioneer day in connection with WCC 2010 in Brisbane has already started. The topic of this day will be: Use the past as a step to the future. An IFIP book based on the IFIP book "36 years of IFIP" written by Heinz Zemanek will be prepared.

Ms Avgerou suggested including comments from TCs about major contributions to IFIP's success and why they are significant.

Mr Johnson suggested asking the WG 9,7 "History of computing" group about both the history of IFIP and IFIP's contribution to the history of computing.

Mr Strous suggested creating a marketing package for Member Societies to promote the event.

Mr Brunnstein said that all suggestions are very welcome and should be sent for consideration to him or to Mr Casaca.

4.5.2   WCC 2008

Mr Occhini as Chair of the Organisation Committee for WCC2008 reported that the organisation of the event is well on track. The event will take place in Milano from September 7th to September 10th, 2008. WCC2008 is promoted as one of the most important congresses for the international ICT community at large. The Congress will host technical conferences as well as industry conferences. Top level speakers from EU, governments (Indian Minister of Human Resource Development) and international bodies (ITU Secretary General) are announced. Two large conferences are hosted (e-Inclusion and Women and Technology. 13 Technical Conferences and 16 Industry Sessions are planned. In addition the AICA National Congress will take place. Please see full PowerPoint Presentation at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167 .

Mr Covini presented the budget for WCC 2008. The budget remained as presented in Gabarone at GA 2005. The breakeven number of participants is 904 participants. He informed Council that 200.000 EURO sponsorship out of the budgeted 300.000 EURO is already fixed.

Ms Bishop as Chair of the International Program Committee presented the 13 Technical Sessions. She informed Council that for these entire sessions 611 papers have arrived. IPC will meet March 28th to setup the program.

Mr Brunnstein questioned how much parallelism is justifiable in respect to the huge number of sessions. **Mr Covini** confirmed that this parallelism is no problem in the organisation and that the necessary advertising actions will follow this plan.

Mr von Solms asked what is planned to do with conferences with too few papers. **Ms Bishop** said that no conference will be cancelled, but conferences might be merged with others.

Mr Brunnstein suggested that publishing in IFIP's Digital Library should be considered for "Not Springer" publications.

There were some concerns about marketing and selling of the congress among members of Council. Members of Council accepted that there is a lack of help from IFIP to congress organisers (e.g. in providing an IFIP common Conference Management System). **Mr Brunnstein** reminded Council that on the other hand, marketing material can only provided to the Member Societies; and has to be cascaded by them to their members.

4.5.3 WCC 2010
Mr Brunnstein reported that work on WCC 2010 is well on track even far ahead of schedule. The congress will take place in Brisbane, Australia from September 20th to September 23rd, 2008. The Organisation Committee is looking for significantly over 1.000 participants.

Work on the scientific program with Augusto Casaca as IPC Chair has been started. IMEA (formerly TC4) will be included as part of the scientific program. The IPC tries to limit parallel events to 15. Two keynotes in the morning sessions and in the afternoon sessions are planned.

4.5.4 WCC 2012
Mr Brunnstein informed Council that already a request to hold WCC2012 has been received. As there seems to be interest in holding WCCs he suggested consulting Technical Committees on the future of WCCs.

4.5.5 WITFOR 2007
Mr Strous referred to his report (please see full report at http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167)
and said that WITFOR2007 was a big success with 1.255 registered participants from 82 countries. The rich program and the hospitality of the hosts have made this event one to remember. Two lessons for next WITFORs have been learned. Firstly a mechanism must be created to ensure that presentations and speeches are made

available at least on the website. Secondly, the aim should be a pre-conference book; the editor(s) should not have other tasks in WITFOR, because of timing problems publishing of a pre-conference book with the IFIP Press was not possible. The manuscript is now in its final editorial stage and is expected to be finished before 1 March. The book (with a formal ISBN number from IFIP Press) will be published online on the website.

Mr Strous reported that the financial result of WITFOR is unknown, because no report from the organizers has been submitted yet. Especially with respect to the speakers IFIP has been involved financially. The decision to spend some IFIP funds on WITFOR 2007 has been reported to and approved by the General Assembly in August 2007. The financial consequences for IFIP are:

- No IFIP fee will be paid.
- IFIP has pre-funded a number of speakers. Some of this money is claimed back from the organizers, part of it will be paid by sponsors (eg. Finnish Embassy).

Mr Strous suggested that clear procedures and agreements are absolutely essential, not only between IFIP and the NOC but also towards the commissions and speakers. Decisions about the amount available for supporting speakers need to be taken timely enough to allow speakers to make cost efficient arrangements.

Mr von Solms thanked Mr Strous for the organization of WITFOR 2007 under very difficult conditions.

4.5.6 WITFOR 2009

Mr Strous presented his report on WITFOR 2009 (please see full report at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167) and said WITFOR 2009 will take place in Hanoi, Vietnam from Wednesday, August 26th to Friday, August 28th, 2009. The venue is the National Convention Centre (NCC). This is a new, large convention centre that hosted for instance the APEC meeting in 2006. The ISC chair has visited the NCC on January 16th and assessed that this centre has all the facilities needed for WITFOR. Sufficient rooms, both in numbers and size, for the plenary and parallel sessions and for the other functions such as secretariat. Also catering, registration space and exhibition space is no problem.

As in previous WITFORs there are 8 commissions planned:
- Agriculture Commission chaired by Vikas Nath, Switzerland
- Building the Infrastructure Commission chaired by Ana Pont Sanjuan, Spain
- Economics Opportunities Commission chaired by Satish Jha, US
- Education Commission chaired by Alain Sentini, Mauritius
- e-Government Commission Chaired by Dorothy Gordon, Ghana
- Environment Commission chaired by Dave Swayne, Canada
- Health Commission (no chairman confirmed yet)
- Social, Ethical and Legal Aspects Commission chaired by Corien Prins, Netherlands.

High level keynotes will be invited. Already we have the acceptance of Dr. Hamadoun Touré, Secretary-General of ITU, to speak (with thanks to the help of Raymond Morel).

Mr Strous informed Council that the setup of a general website for WITFOR is necessary to avoid the problems of previous WITFORs. General Assembly 2008 has approved a budget for this for 2008. Hosting and technical maintenance of this

website will be done by IFIP. Also the content for WITFOR in general will be provided and maintained by IFIP. The content for WITFOR 2009 will partly be the responsibility of the NOC, especially the logistical information and information about Vietnam. For another part, the commissions will be responsible to provide information. Remote uploading of information must be possible. In the ISC Vikas Nath is the project leader for the WITFOR website. On February 8th a meeting took place in Geneva between Vikas Nath, Eduard Dundler and Leon Strous to start the project. The website must be available at least before summer.

Mr Strous reported that a logo will be developed that will help branding WITFOR and assure visibility and recognition. In addition, a second logo will be used to identify each specific WITFOR event.

The IFIP meetings (like General Assembly) are not part of the WITFOR organization, but for efficiency reasons the discussions about this will be taken up by Leon Strous (in cooperation with Eduard Dundler) with VAIP.

The draft contract had been circulated in December 2007. Based upon the discussions during the meeting on January 17th 2008, some changes needed to be made. The main issue concerns the articles about the amount of money that the Government of Vietnam is required to invest and the purposes for which this can be used. Mentioning the amount at this time is not possible because this has to be included in the government budget and that can only be decided for the next budget for 2009. Further to that, the government rules do not allow spending money on certain budget items. It has been decided to change the contract accordingly. The contract will now have the nature (and formal title) of a general agreement between the Government of Vietnam and IFIP. In addition to this agreement, a contract will be drafted and signed between VAIP and IFIP. In this contract the details about financial and other issues will be specified. VAIP will be mandated by the Government of Vietnam to act in that role. The changes have been made and MIC will process the agreement internally and get it signed. It will then be sent to IFIP for signature by the IFIP President. The aim is to have it signed by both parties before the end of February.

Mr Brunnstein asked whether SEARCC is involved in WITFOR 2009. **Mr Strous** answered that they are not yet involved, but will be contacted through Mr Sawhney.

4.6   Projects
4.6.1   Professional Practice Programme (I3P)
Mr Hughes gave an update on the progress of the International Professional Practice   Program   (please   see   his   full   presentation   at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167).
He said that since the General Assembly 2007 where IFIP confirmed the intention to create and launch a global IT professional practice programme, the existing Task Force continued its work on the basis of the proposed Terms of Reference. In addition to ACS, BCS, IFIP and CIPS also IEEE had joined the task force. Relationship with Microsoft has been established and a non-binding *'Business Term Sheet'* for Microsoft support has been signed in February 2008. According Marketing activities there are investigations and discussions to identify PR partner in progress and an I3P website is under construction. First accreditation visits of member societies are scheduled for this summer.

The current priorities are to
- Finalise agreement with Microsoft
- Identify 2 additional Platinum sponsors
- Determine governance arrangements (including location and incorporation issues)
- Complete branding and visual image project
- Finalise arrangements and specifications for website and messaging frameworks
- Establish detailed plans for PR and launch campaigns
- Finalise support package and communications programme for member societies
- Finalise arrangements for 2008 accreditation visits
- Recruit Affiliates
- Extend professionalism Programme through Member Society initiatives

The President thanked the Task Force for its intensive work.

Council advised the Task Force to enter urgently into detailed discussions with Member Societies and CEPIS regarding apparent different opinions.

4.6.2 Digital Library

Mr Turner presented his report on the progress of IFIP's Digital Library. He said that the DL agreement with the ACS has been signed by both the IFIP and ACS presidents as of January 30th 2008. The DL is still not accessible for the public as of this date (February 22nd). The initial implementation is under review by the PC.

The following have been completed by the PC since the last report in November 2007:
- The free-to-read license to be used for our DL is the Creative Commons Attribution-Noncommercial-No   Derivative   Works   license   (see http://creativecommons.org/). This license allows works in the DL to be used for non-commercial and non-derivative purposes provided the attribution of the source is included.
- A copyright form for initial use for non-Springer publications put into the DL has been implemented and vetted with the EB.
- Procedures for submitting documents not published by Springer to the DL have been established but not yet documented.
- The format for non-Springer publications prepared for the DL has been agreed upon by the PC.
- The TC6 has decided to put its proceedings from ONDM 2008 conference, to be held in March 2008, into the DL. (The ONDM proceedings are not published by Springer.) This will be our first e-only proceedings in the DL, and the first proceedings in the DL for a conference that takes place after the establishment of the DL.

Work to be completed:
- Approve the design of the home and information pages of the DL.
- Create templates for our use in proceedings not published by Springer. (There are two templates: one for Word documents and one for LaTeX documents.)
- Document procedures for putting documents not published by Springer into the DL. Decide what control will be exercised over these documents.
- Establish and publish procedures for putting backfiles into the DL, including formatting requirements and copyright notice.

- Monitor the DL to ensure that it is working as we wish.
- Refine the copyright and other procedures as needed.

Mr Turner presented online the capabilities of the initial Digital Library.

Mr Sawhney suggested offering Member Societies facilities to host their Digital Libraries on basis of IFIP's DL.

4.7   Standing Committee Reports
4.7.1   Activity Management Board (AMB)
Mr Frisiani reported that the AMB considered its charter and made the following proposals to Council:

- All finance related problems and activities, such as risk sharing, should be taken care of by a single structure, e.g. the Finance Committee.

- There are functions that should be performed within the governing structure of IFIP, namely:
    o validation of IFIP sponsorships from scientific and technical points of view;
    o review and update of forms to be used by event organizers; some novelties that should be considered are for instance the use of electronic signatures and of scanned documents to speed up the processing of events (of course, the use of electronic signatures has possible much wider applications outside of publications matter);
    o review and update of procedures used for monitoring IFIP sponsored events and for processing requests from their organizers;
    o consolidation of event information and submission to the General Assembly of reports on IFIP sponsored events;
    o formulation of new policies, or amendments to the existing ones, for activity management considered appropriate to strengthen the overall aims of IFIP;
    o protection of the IFIP brand identifying situations leading to ambiguity, such as the use of conference names identical or with the same acronym of an IFIP event.
    o All of these functions should be performed in strict cooperation with the Secretariat.

- If the above listed functions are not delegated to other committees, then AMB should remain in existence and its charter should be amended to consist of the items above.

- Requests for publication and for circulation of call for papers should not be processed by the Secretariat unless preceded by the Event Request. This should apply to all events, whether originating a Springer publication or not. Direct link between organisers and publishers should not be allowed.

- The possibility of submitting scanned documents should be mentioned in all relevant event forms.

- All TC Chairs should be reminded that if present event fees are not paid by the event organisers 25% of the estimated income, based on the number of participants indicated in the Events Request form, will be taken from TC funds.

- For event proceedings not published by Springer the DL should include all papers submitted by the event organisers, whether actually presented to the event or not.

- The handling of all documents relating to the organisation of events should be done as much as possible in a paperless manner. AMB will examine the possibility of outsourcing the production of web based versions of all event forms and will report to Council.

- As the idea of Risk Sharing has been accepted by GA 2007, AMB considers it appropriate to further elaborate the idea. It suggests asking all TC Chairs to submit suggestions relative to the various possible models, such as: events organised by member societies, events organised by individuals, events organised by professional organisation teams. As result of this survey specific percentages of risk sharing should be proposed for the various models and the per-attendee-fee should be suppressed.

Council **AGREED**.

Ms Avgerou would like AMB to consider not only how it can control the TCs, but also how it can support them.

4.7.2 Developing Countries Support Committee (DCSC)

Ms Avgerou referred to the "Proposal for a plan of IFIP action in developing countries" of the DCSC (please see full proposal at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167) and said that DCSC intended to kick-start a strategic discussion within the Board about the ways IFIP may assist developing countries to exploit the potential of ICT for the improvement of their socio-economic conditions.

DCSC identified the following five areas of action:
   a) Strengthening institutions of ICT
   b) Education
   c) Research
   d) Practice
   e) Policy

DCSC believed that IFIP can be influential in developing countries only if it continues to maintain and indeed improves its reputation as a learned international organization at the frontiers of technical knowledge across the spectrum of ICT fields. To that end, IFIP activities in developing countries depend on its effective synthesis of a federation of ICT societies and voluntary technical expertise.

However IFIP cannot rely on voluntary work for the suggested scaling up of its action in developing countries. Some of the proposed activities can be self-financed, as for example conferences. Most of these action areas, however, require the allocation of substantial funding. Given IFIP's limited ability to finance new initiatives, one route to raise the required funds is through sponsorship from private and NGO donors. WITFOR provides useful experience to that effect.

Mr Strous added that the document should be considered as approach. He reported that DCSC is already working on some issues of the paper.

Mr Brunnstein suggested asking some Member Societies whether they already have already activities in these areas which can be imported into IFIP.

Mr von Solms thanked Ms Avgerou for creation of this comprehensive document.

4.7.3   International Liaison Committee (ILC)
Mr von Solms handed over the Chairmanship to Mr Morel.

Mr Dundler as UNESCO Liaison Officer informed Council that IFIP has sent the AGORA Initiative Project to UNESCO to participate in its program for 2008 – 2009 together with Messrs Morel, Wibe and Cornu.

Mr Dundler reported that he has prepared a summary of the UNESCO objectives and identified the areas where IFIP could contribute. He contacted UNESCO in order to get contacts of persons who can be contacted to investigate areas of cooperation between UNESCO and IFIP.

4.7.4   Marketing Committee (MC)
Mr Sawhney referred to his report and said that it should help initiating discussions on deliberations of MC. Marketing Committee needs to discuss the issues, flesh this out, revise the charter as required, and finally work towards a realistic work plan. And, MC wants to suggest some immediate actions which can be taken up right away.

Mr Sawhney said that Council should start to answer some basic questions, like:
- IFIP's value proposition for the Member Societies, Affiliate Members, other categories of members
- The benefits that IFIP offer to individual members of our Member Societies
- The extent to which IFIP fulfills it's members' expectations today
- Cost of Membership
- IFIP's ability to attract new members
- IFIP's success in marketing (not only to IFIP members, but outside IFIP as well)
    a. Products – Publications, Digital Library
    b. Events – Conferences, Workshops,
    c. Projects - Agora
    d. IFIP's major activity - participation in our Working Groups and TCs

Details of these issues were discussed in the document at:
http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167 .

Mr von Solms thanked Mr Sawhney for his interesting and demanding report.

4.7.5   Member Society Relations Committee (MSRC)
Mr Schlamberger reported that MSRC discussed the following issues in their meeting:

- VAIP (Vietnamese Association for Information Processing) has applied for full membership. MSRC had looked at the documentation submitted and concluded that VAIP qualifies for a Full Member. MSRC is aware that the authority to admit new members lies with the General Assembly and has

decided to recommend to Council to regard VAIP as a future member of IFIP. MSRC will propose to the General Assembly to admit VAIP as Full Member and is confident that GA will follow the suggestion. VAIP is to be advised to have a representative at the GA to make a short presentation of the association. Council **AGREED**.

▪ Mr Alain Sentini has informed IFIP of dissolution of the Computer Society of Mauritius a member of which he was. He asked to be admitted as individual IFIP member. MSRC did not find it possible to follow the request. However there is no objection for him to continue his activity in TC3 as that is not subject to his being a member of a society. IFIP Secretariat is kindly asked to inform Mr Sentini and TC3 Chair of such decision. Council **AGREED**.

▪ **Mr Puigjaner** has MSRC informed of his contacts with MS and potential MS in Latin and South America (please see full report at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167). **Mr Schlamberger** has informed MSRC that there is also potential in Europe (Romania, Russian Federation, Albania). In Greece a new computer society Hellenic Professional Informatics Society (HEPIS) has been established in 2006 and has expressed its wish to join IFIP. In Asia there are some countries that would like to start or advance computer societies (Nepal, Bangladesh); for such countries it would be helpful if IFIP organised a conference on how and why to start a computer society and how to make it more influential.

▪ The IFIP Secretariat provided MSRC with the statistics of MS representatives' attendance at GA and Council meetings. As MSRC sees it very important that IFIP demonstrates its interest in its constituencies the members will be ask to contact some of them to enquire about reasons of their absence at the meetings. Mr Schlamberger will distribute the statistic and propose the MS to be contacted. Council **AGREED**.

▪ MSRC welcomed the planned Membership Package in establishing and improving IFIP's relations with MS.

▪ It has been noted by the MSRC that in the past they were not informed of links with potential member societies; it therefore asks all IFIP bodies and officers to inform it of such relations.

▪ It has been observed by MSRC that MS does not report to GA as would be expected. It has been suggested to the IFIP Secretariat to circulate a letter to MS advising them of the forthcoming GA and reminding them of the requirement to submit a report. It would be advisable for MSRC to provide guidelines for such a report.

▪ MSRC has decided to propose that Admissions Committee is to be dissolved and its function is moved to MRSC. Council **AGREED**.

▪ MSRC has taken notice of the White Paper on IFIP Membership and supports it; in particular it recommends that the proposals be followed (see full paper at http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167), namely
    o to setup a task force to prepare a new membership policy;

> o to renew the Statutes to provide for possible new situations and also to regulate matters that are already presently seen as deserving amendments, and
> o To run a survey among MS to learn of their problems, solutions and suggestions.

Council **AGREED**.

4.7.6 Publications Committee (PC)

Mr Turner presented the report of Publications Committee and said that the meeting of the Publications Committee was for discussion only and no final decisions were made, because not all members had an opportunity to be present. Therefore all the issues ended up in open questions which are to be solved before GA.

Mr Turner informed Council that Michiel Leenaars from the OpenDoc Society made a presentation of Open Document Format (ODF) – ISO Standard. He suggested that IFIP require ODF for all documents submitted. Tools exist to convert Word and LaTex to ODF. Open question: Should PC begin discussions with TA regarding an interest/need to move in this direction?

Mr Turner reported that the Publisher gave an overview of their written report. Updated examples and instructions for authors and editors have been placed on the Springer web site. 2005 and 2006 publications will remain on open access by Springer.   There were 20K downloads during 2006; and in 2007 downloads increased to 140K. These are for the IFIP Main Series only. There were 24K downloads for EAIT. There have been no charges for downloads yet, except for LNCS and EAIT. Information/data on accesses/downloads would be helpful to IFIP.

Mr Turner said there was insufficient time in PC meeting to discuss a numbering scheme for the IFIP e-series and possibly also the IFIP Main Series.

Mr Turner reported that the most important work facing the PC other than the DL implementation is work related to the next publications contract. The intention is to begin collecting input from the TCs on desired changes for the next contract during the spring and to establish an initial set of desired specifications. A list of negotiating points and an attempt to negotiate an acceptable contract with Springer should be made. If this is unsuccessful then the fallback plan should be to try for a shorter renewal contract or go out for open tender. The target is the end of April for input from IFIP stakeholders.

Publisher's Report

Ms Brais and **Ms Moritz** from Springer referred to the publisher's report and said that in 2007 calendar year 28 books were published in IFIP Main Series. To date 2008 1 book has been published with 5 books in production. There are currently 24 additional titles scheduled for 2008, included an estimated 10 to 12 books published through the WCC in Milan.

The Publisher thanked the Organisation Committee of the WCC for their efforts and contribution. He will work together with the OC to design the logo for WCC2008 to appear on all WCC volumes.

Ms Brais asked IFIP whether there is a new copyright form available, so that she might update the series page accordingly.

The Publisher informed Council that he has now the capability to link the IFIP Digital Library directly to the free content on SpringerLink. He looks forward to working with IFIP in the near future to get the link up and running as quickly as possible.

Ms Brais showed the financial evolution over the last years consolidated in the following chart:

	USD	Euro	New Books
January—June 2000	$297,686.69	€309,594.19	12
July—December 2000	$355,897.89	€391,487.68	11
January—June 2001	$261,495.37	€291,567.34	8
July—December 2001	$289,309.21	€324,315.57	15
January—June 2002	$218,871.18	€244,763.70	8
July—December 2002	$414,840.22	€418,615.27	23
January—June 2003	$449,935.03	€408,271.11	13
July—December 2003	$287,117.00	€248,557.00	8
January—June 2004	$122,224.00	€99,099.00	6
July—December 2004	$406,789.89	€324,486.37	28
January—June 2005	$257,281.63	€200,087.93	12
July—December 2005	$234,616.49	€198,037.01	13
January—June 2006	$246,597.82	€199,349.70	25
July—December 2006	$310,264.27	€248,367.30	9
January—June 2007	$133,614.70	€106,389.60	10
July – December 2007	$321,983,30	€226,106.00	18

Sales of IFIP titles in the second half of 2007 totalled over 226K Euro ($321+).

In 2006, bulk sales accounted for approximately 28 percent of revenue. Bulk sales accounted for approximately 36 percent of revenue for 2007.

Royalties paid to IFIP for the IFIP Series totalled €8,676.83 ($11,210.37) for the first half of 2007; and royalties to be paid to IFIP for the IFIP Series totalled €18,689 ($26,287) for the second half of 2007, totalling €27,365 ($37,479) for the year.

Royalties paid IFIP for the IFIP-LNCS series totalled €27,900 for the first half of 2007 and €34,535 for the second half of 2007, totalling €62,435 for the year.

Detailed reports and appendices are available at http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167 .

4.7.7 Technical Assembly
Mr Hinchey reported on issues from Technical Assembly (please see full report at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167):

- TC Reports will not be needed for the Council meeting in February/March. The detailed activity report is probably sufficient once a year for the General Assembly, as this is also the usual planning period for conferences etc.

- TC reports received in advance for this Council meeting can be seen at: http://www.ifip.org/index.php?option=com_content&task=view&id=91&Itemid=167.

- IFIP Schools: **Mr Wibe**/TC3 would like to have a complete list from the beginning of IFIP Schools. Perhaps IFIP should conduct an evaluation of the "Schools" and what has been achieved so far.

- WCC 2008:
    - TC1 will run TCS (Theoretical Computer Science)
    - ED-L2L, Learning to live in the knowledge society. The conference is devoted to themes related to the role of ICT for education in the knowledge society and provides an international forum for professionals from all continents.
    - WG5.4 will organize a Topical Session by WG 5.4 on Computer Aided Innovation
    - TC8 is organizing the ISREP (Advances in Information Systems Research, Teaching and Practice) for WCC.
    - WG9.7 is running a conference and **Mr Impagliazzo** is actively involved
    - TC10 will host BICC (Biologically Inspired Collaborative Computing) and WG 10.2 will run DIPES 2008 (distributed and parallel embedded systems) in conjunction with the WCC in Milan.
    - TC11 will host SEC 2008

- Publications Committee Report (DL libraries, Publisher Contract):
    - The use of a Digital Library for WG and other publications has been raised.
    - TC1 and T9 plan to use it; TC3 will not use it (reason not given)
    - Renewal of publications contract: There were no comments from TA regarding potential issues needed to be introduced into the contract with the Publisher.

- Financial aspects: There was a discussion among TCs about the usage of TC funds to cover travel for TC officers to TC meetings/events. According the existing rules are TC members and not eligible to use TC funds for travel and/or accommodation expenses for attending the TC business meetings. When accepting the nomination to become a TC member (country representative or otherwise) or officer, candidates should be aware that in order to attend these business meetings funds have to be obtained from employer, national computer society or otherwise. A TC may budget to make an occasional exception. TC1 and TC3 proposed that it should be allowed on occasional exceptions. Mr. Eschermann has asked, whether a similar rule exists for GA meetings.
  The issue should be handed over to the Finance Committee.

- TC1 recommended the re-introduction of WG1.5 on Cellular Automata at the TA in September.

- TC5 considered the addition of a Special Interest Group on e-Governance. Considerations about involvement of TC8 and TC9 are in progress. TC8 pointed out that WG 8.9 on Enterprise Information Systems http://www.keylab-imie.org/confenis2007/eisweb/index.html is on related topics

- TC5 will soon be recommending to the TA the creation of a working group on Enterprise Interoperability. **Mr Doumeingts** is the chair of SIG EI which will be asked to elevate. The Scope, Aims and Member list is now being reviewed by TC5 members.

- TC12 has requested the dissolution of WG 12.7 on Computer Vision due to lack of activity and lack of response from the WG Chair.   TC12 does not believe that a viable replacement WG Chair can be found.   The TA voted 10 in favour and 1 with no objection (11 TCs have voted as of this writing). Both Mr Eschermann and Ms Pernici pointed out the importance of the subject and that perhaps it can be incorporated/supported in another TC.   **Mr Eschermann** recommended adding the subject to the agenda of the TA in Milan.
  TA approved the recommendation of TC12 to dissolve WG 12.7.

4.8   Future Meetings

The next meetings are:

2008	GA	September 10th - 13th, 2008 (following WCC 2008, Sept 7th - 10th 2008 in Milan, Italy)
2009	Council	March 2009, Delhi, India
	GA	September 2009 (following WITFOR 2009 in Hanoi, Vietnam)
2010	Council	March, Open for Invitations
	GA	September 24th – 26th, 2010 (following WCC 2008 Sept 20th – 23rd in Brisbane, Australia)

The attention of member societies is drawn to the importance of venues having easy access to major international airports.

4.9   Closing of Meeting

The President concluded by again thanking the hosts for their hospitality and everyone present for their contributions.

He wished everyone a safe journey home and declared the meeting closed.