

Minutes of the General Assembly
September 12th - 13th, 2008, Milan, Italy

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1 EXECUTIVE SUMMARY

IFIP GENERAL ASSEMBLY SEP 12TH - 13TH, 2008, MILAN, ITALY

IFIP Strategy

Project 1 (Dissemination of high quality knowledge in ICT): A draft for discussion has been distributed to TCs and comments are expected before end of the year.

Project 2 (International reputation): A first draft has been discussed in February.

Project 3 (Member Societies): Intermediate report is expected at next Board meeting

Project 4 (Students): Mr Boynton will act as champion

Project 5 (Practitioners): Excellent progress of IP3 project.

International Professional Practice Partnership (IP3)

General Assembly unanimously passed resolutions to welcome the excellent progress made by IP3, to offer continuing support and assistance for IP3 milestones and to congratulate the Founding Societies.

Publications / Digital Library

Implementation with the Australian Computer Society has been completed. The DL is now up and running. The next phase will be the integration of the backfiles.

As the publications contract with Springer ends at the end of 2009 a new publications contract has to be established. The content is under investigation.

Elections

Mr Joe Turner (USA-ACM) has been elected for his first term as Vice President and Mr Max Bramer has been elected for his first term as Councillor.

Finance

The Treasurer reported that 2007, after amortisation and depreciation according to approved policies, resulted in a deficit of 148K EUR. A large element of the deficit in income against the budget derived from valuation of IFIP'S portfolio of investment. Forecast for 2008 showed a modest surplus. Taking into account the budgets requested by different budget holders, the budget for 2009 will result in a surplus of 31K EUR.

Admissions

General Assembly accepted the application of the Vietnam Association for Information Processing (VAIP) for IFIP Full membership.

The application of Gulf Computer Society (GCS) has been accepted under the condition that its charter has been submitted and approved.

WCC 2012

General Assembly has decided not to distribute an invitation for bidding to Member Societies in 2009, but to discuss the periodicity of WCCs (including WITFOR, WCCes).

WCC 2008

The organiser of WCC 2008 in Milan and the Chair of IPC reported that the WCC has been very successful, although there were some problems in the forefront.

WCC 2010

The organiser of WCC 2010 reported that the work for a successful Congress in 2010 is well on track. He promised that the Congress will be a showcase for technology, a “green” event, engaging the “Digital generation”, create value for IT and will be profitable.

WITFOR 2009

The World Information Technology Forum 2009 will take place in Hanoi, Vietnam from Aug 26th till Aug 28th, 2009. The International Steering Committee has been established, a first draft of the budget has been discussed. The logo and also the web site for WITFOR are in progress.

2 ACTION LIST

IFIP GENERAL ASSEMBLY SEP 12TH - 13TH, 2008, MILAN, ITALY

Task	Person / Body
Finance: <ul style="list-style-type: none"> ▪ Proposal for new system to finance IFIP ▪ Proposal for new modern accounting system to provide EB with an adequate tool for better analysis of accounts 	TF on Finance TF on Finance
Statutes and Bylaws: <ul style="list-style-type: none"> ▪ Revise and publish Statues and Bylaws according decision of General Assembly 	Secretariat
IFIP Strategy: <ul style="list-style-type: none"> ▪ To find volunteers for implementation of project 4 	Mr Strous
WCC 2012 and further WCCs: <ul style="list-style-type: none"> ▪ Creation of a Task force to work on the issue of periodicity and also content 	Mr von Solms
WCC 2010: <ul style="list-style-type: none"> ▪ To discuss publications issue regarding digital and / or print 	OC, IPC
WITFOR 2009: <ul style="list-style-type: none"> ▪ Composition of National Organising Committee ▪ Budget for WITFOR 2009 ▪ Setup WITFOR web site 	Mr Strous Mr Strous Mess Strous, Nath, Dundler
Standing Committees: <ul style="list-style-type: none"> ▪ Web version of Event forms ▪ Proposal of models for Risk Sharing 	AMB AMB

<ul style="list-style-type: none"> ▪ Investigate Conference Management Systems and come up with proposal ▪ Proposal for change use of the DCSC fund ▪ Assemble information package for Member Societies and also prospective members ▪ Implement revised documents for publishing ▪ Establish new publications contract ▪ Extension of DL agreement ▪ Update IFP's web site with new publications procedures ▪ Setting up inventory of international bodies IFIP wishes to focus on 	<p>AMB</p> <p>DCSC</p> <p>Marketing Comm.</p> <p>Public.Comm.</p> <p>Public.Comm.</p> <p>Public.Comm.</p> <p>Secretariat</p> <p>ILC</p>
<p>International Professional Practice Partnership (IP3):</p> <ul style="list-style-type: none"> ▪ Incorporation as legal entity ▪ Implementation of a support package for aspiring associations ▪ Establish IITP as the gold standard award for IT professionals ▪ Create income growth 	<p>IP3</p> <p>IP3</p> <p>IP3</p> <p>IP3</p>
<p>Technical Assembly:</p> <ul style="list-style-type: none"> ▪ Maintain databases regarding changes in TCs, WGs, SIGs ▪ Follow up getting replacements of national representatives ▪ Proposal for use of the expiring fund 	<p>Secretariat</p> <p>Mr Hinchey</p> <p>Mr Hinchey</p>

3 ATTENDANCE LISTIFIP GENERAL ASSEMBLY SEP 12TH - 13TH, 2008, MILAN, ITALY**GA Members Present****Member Society Representatives**

Australia	C Avram	Austria	W Grafendorfer
Belgium	D Deschoolmeester	Brazil	R Reis
Bulgaria	K Boyanow	Canada	G Boynton
Croatia	M Frkovic	Czech Rep	J Pokorny
Finland	O Martikainen	Germany	K Brunnstein
Hungary	B Domolki	India	L Sawhney
Ireland	D Brady	Italy	A Frisiani
Japan	T Saito	Kenya	W Siganga
Korea	D Y Kim	Netherlands	L Strous
Oman	A Al Naamany	Poland	T Szmuc
Portugal	A Casaca	Slovakia	I Privara
Slovenia	N Schlamberger	South Africa	B von Solms
Spain	R Puigjaner	Sweden	D Khakhar
Switzerland	R Morel	UK	R Johnson
US-ACM	J Turner	US-IEEE-CS	G Engel
Vietnam	T Hai		

TC Chairs

TC 1	M Hinchey	TC2	R Meersman
TC 3	J Wibe	TC8	B Pernici
TC 9	C Avgerou	TC10	B Eschermann
TC 11	K Rannenber	TC12	M Bramer
TC13	A Pejtersen	TC14	R Nakatsu

Affiliate

IMIA H Takeda

Observers

M de Roche	South Africa (MS Pres)	S J Kim	Korea (MS Pres)
W M Kim	Korea	H Yang	Korea
J S Lee	Korea	M Raffai	Hungary
J Bishop	IPC WCC2008	C Hughes	IP3
E Dundler	IFIP Secretariat	B Brauneis	IFIP Secretariat
K Moritz	Springer		

Apologies

Botswana	A Ramaribana
CLEI	B Baran (proxy to R Puigjaner)
Denmark	P Bollerslev (proxy to R Johnson)
France	J-C Laprie
Lithuania	E Telesius
Norway	Gro Gregersen (proxy to J Wibe)
Poland	H Krawczyk (represented by T Szmuc)
Serbia	D Dukic
TC5	R Waxman
TC6	G Leduc (proxy to R Puigjaner)
TC7	J Henry
P-A Bobillier	Honorary member
A Goldworthy	Honorary member
A Rolstadas	Honorary member

4 GENERAL ASSEMBLY MEETING

IFIP GENERAL ASSEMBLY SEP 12TH - 13TH, 2008, MILAN, ITALY

4.1 Call Meeting to Order

The President opened the General Assembly meeting and welcomed all participants. He thanked the local host, the Italian society (AICA) represented by Mr Occhini for the local hospitality and for the local organisation.

Mr Occhini from AICA welcomed all participants to General Assembly and to Italy and wished everybody a successful meeting and a pleasant stay in Milan.

The President introduced those attending their first IFIP meeting:

Mr Martikainen (Finland)

Mr Siganga (Kenya)

Mr Eschermann (Chair TC10).

The President welcomed Ms de Roche (South Africa), Ms Raffai (Hungary) and Mr Lucic (Bosnia-Herzegovina) as observers.

The President sent greetings and best wishes for his recovery on behalf of the General Assembly to Mr Laprie (France).

4.2 Attendance and Apologies

The Secretary announced the GA attendance and apologies received (please refer to the attendance list). 28 Full Members and 10 TC Chairs with voting rights were represented and 6 valid proxies were given.

Mr Johnson advised that the attendance exceeded the quorum and GA could proceed with its work. He presented the schedule for nominations and elections.

4.3 Business Matters

4.3.1 Approval of Agenda

GA unanimously ADOPTED the Agenda.

4.3.2 Approval of Minutes

GA unanimously APPROVED the Minutes of the GA 2007 in Addis Ababa, Ethiopia.

GA unanimously APPROVED the Minutes of the COUNCIL 2008 in Amsterdam, Netherlands.

4.3.3 President's Report

The President reported that the last year had been a very interesting and exciting year for IFIP with the new governance structure of IFIP. Besides the replacement of "Council" by "Board" and the replacement of the Trustees by Councillors with dedicated portfolios the Board has been streamlined in order to shorten the time needed for decisions.

Mr von Solms reported about the very interesting request from the Gulf Computer Society, a regional consortium of 7 Gulf countries, to join IFIP as a full member. These countries include Oman, Saudi Arabia, the UAE, Qatar etc. He sees this as a massive extension of the IFIP footprint in that part of the world.

The Vietnamese Information Processing Society (VIPS) has submitted its formal application to become full member of IFIP.

The day before a verbal application of the Computer Society of Bosnia-Herzegovina for full membership arrived at IFIP. The formal application will come within the next time and will be considered at General Assembly 2009.

The President informed General Assembly that he has appointed two Task Forces to thoroughly investigate two very important issues within IFIP.

One was the Task Force on Membership, with Vice President **Mr Engel** as Chair. This Task Force has a very wide Terms of Reference (TOR) to create a new model for membership. A provisional report will be submitted to the Board in 2009, with a final report to GA 2009. Please see Annex 1 for the full Terms of Reference.

The second Task Force is on Finance, with new Treasurer **Mr Avram** as Chair. It also has a very wide Terms of Reference (TOR) to review the present IFIP financial model and to develop a new financial model to take IFIP into its next decade. A provisional report will be submitted to the Board in 2009, with a final report to GA 2009. Please see Annex 2 for the full Terms of Reference.

The President informed General Assembly that the International Liaison Committee with **Mr Morel** as Chair has succeeded in getting IFIP on the radar screen of many big international bodies and agencies. He asked the participants at General Assembly who have contact with international bodies to contact the Chair of ILC.

Mr von Solms reported that under the enthusiastic leadership of Vice President **Mr Strous** WITFOR 2009 is very much on track. A WITFOR website and a logo for WITFOR had been some of the specific developments and will be ready very soon.

The President was very happy to report that the project on International Professional Practice Partnership (IP3) has made significant progress and is generating much international interest.

On Publications **the President** reported that there were some delays in getting the IFIP Digital Library operational, but that seemed to be sorted out, and the Digital Library is now ready for full usage.

He informed General Assembly also about developments concerning the IFIP's main publishing contract. The present contract with Springer will end at the end of 2009, and the Publications Committee has investigated several options. He was certain a very good solution had been reached.

The President informed General Assembly that there has been a change of the Chair from **Mr Laprie** to **Mr Hinchey** during the year. He recognized the magnificent

effort and extremely hard actions of **Mr Hinchey**. The President formally appointed **Mr Hinchey** as Chair of Technical Assembly.

The President informed General Assembly that uncertainty continued concerning IFIP's incorporation and legal status. This matter has been investigated with some urgency, and General Assembly was brought up to date on the latest developments with the Secretary's report.

Mr von Solms reported that the organisation of WCC 2010 is well on track. He thanked also **Mr Brunstein** for working on IFIP's special contribution to the event.

Mr von Solms informed General Assembly about his visit of the New Zealand Computer Society (NZCS) in October 2007. He gave a series of presentations to chapters of the NZCS in 4 cities. Maybe this influenced the decision of the NZCS to upgrade again to a full IFIP member.

Mr von Solms thanked the Head of Secretariat Mr Dundler and his staff for their continuous high level support of IFIP's secretariat.

4.3.4 Secretary's Report

The Secretary reported that the Secretariat continued to run smoothly and he expressed IFIP's thanks to the staff for their hard work for IFIP.

The Secretary informed General Assembly about the legal and financial status of IFIP. He reported that the Head of the Secretariat and he had met with the auditor who advised IFIP in 1995 when it moved to Austria who was accompanied by a colleague. It quickly became clear that the IFIP files that the present Head of the Secretariat inherited had a variety of key papers missing – fortunately the auditors had copies.

In summary IFIP has a special status in Austria as an international body. This confers various tax privileges in Austria. Of at least equal importance IFIP retains tax exempt status in Switzerland. In a 1995 memo the auditors had advised IFIP to keep its "seat" in Switzerland so as to retain its tax exempt status there.

The auditors recommended that IFIP should formalise its address in Switzerland. They suggested that IFIP might use its Swiss member for this purpose. IFIP Executive Board has subsequently accepted the helpful offer of ICT-Switzerland to permit IFIP to use its address as its "seat". The auditors requested that a resolution to this effect be passed and Executive Board has amended Standing Orders accordingly. IFIP's Statutes & Bylaws require no amendment since they have always stated that "The seat of the Federation shall be in Switzerland" (article 2) and that "Anything not provided for in these Statutes shall be in accordance with Swiss Law on the subject." (article 8).

Finally the auditors advised that if IFIP started trading "for profit" it would need to create a separate body but they do not feel this is necessary (apart potentially for IP3) given what we are currently planning to do.

The Secretary informed General Assembly that the Secretary and Head of the Secretariat will prepare a supplement to the Standing Orders setting down all the

information obtained together with copies of all the relevant documents. The auditors will be asked to confirm the correctness of the final text.

ACCEPTED by GA

According IFIP memberships **the Secretary** reported that at August 20th 2008, IFIP has 52 Members with voting rights.

The Secretary reported that the Head of the Secretariat is to be congratulated on a very successful visit to the Gulf which resulted in an application for membership (see Admissions Committee report). Executive Board remains committed to increasing IFIP membership and always welcome details of possible contacts for new members.

The Secretary informed General Assembly that in accordance with IFIP's statutes the membership of Zambia ceased at the end of 2007 as they last paid their subscription in 2004. The membership of Chile will cease at the end of 2008 as they last paid their subscription in 2005. Representatives of Chile are currently unable to participate in TCs and SGs or serve on IFIP's Board. The memberships of Botswana, Canada, France and Oman will be suspended at the end of 2008 having last paid in 2006. Representatives of Botswana, Canada, France and Oman will be unable to participate in TCs and SGs or serve on IFIP's Board from January 2009 unless the outstanding sums are paid. Any elected officers from these countries will be deemed to have resigned at that date and will be replaced.

Russia has never formally re-joined IFIP since no subscription has ever been paid. General Assembly may wish to consider removing its name from the membership list, unless they have not paid their subscription till end of December 2008.

General Assembly **ACCEPTED** with one abstention

The Secretary informed General Assembly that the International Association for Pattern Recognition (IAPR) has informed IFIP that it does not intend to renew its Affiliate membership with IFIP which expired last year.

4.3.5 EB Meeting Report

Mr Johnson said that since Council 2008 the Executive Board met in Milan on September 11th, 2008 and reviewed issues related to Statutes & Bylaws, IFIP's legal status, Publications, IP3 and other issues. EB's recommendations will be conveyed in detail under the respective agenda items.

Mr Johnson said that EB is actively monitoring membership. The application from the consortium of societies from the Gulf (Gulf Computer Society) was especially welcome. EB thanked **Mr Dundler** for meeting with this body in Dubai.

Mr Johnson informed General Assembly that it will be necessary to incorporate IP3 to protect IFIP's interests. EB has appointed a panel (Mess. Strous, Avram, Dundler and Johnson) to negotiate the incorporation with the founding societies.

Mr Johnson informed General Assembly that EB will be considering at its next meeting whether the IFIP President should issue a statement welcoming the Seoul

Accord initiative. The Seoul Accord is an analogue of the Washington Accord and is concerned with the equivalence of ICT degrees. The declaration's signatories are restricted to accreditation bodies.

General Assembly **ACCEPTED** the report

4.3.6 Treasurer's Report

Mr Khakhar referred to the Treasurer's report. He said that the 2007 accounts were considered in February 2008 in co-operation with IFIP's Auditor in Vienna.

Mr Khakhar reported that the 2007 Result, after amortisation and depreciation according to approved policies is a deficit of 148819 EUR. He considered this Result as extremely disappointing. Compared with 2006, the 2007 Result showed a significant decrease in income and a significant increase in expenses. The Final Result, after Special Funds Provision of, was a decrease in IFIP's General Fund by 148 K EUR.

Key figures for the last five years are:

<i>(Amounts in K EUR)</i>	2007	2006	2005	2004	2003
<i>Income</i>	335	397	739	359	568
<i>Expenses</i>	304	279	271	219	374
<i>Result</i>	30	117	467	140	194
<i>Assets</i>	2701	2609	2580	2171	2074
<i>Liabilities</i>	234	23	101	157	185
<i>Funds</i>	2466	2585	2477	2013	1889

Mr Khakhar reported that Total income was 335 K EUR, which is significantly lower than budgeted 397 K EUR. This was due a decrease in Return on Assets. Income from Return on Assets, managed by UBS London since 1990 was a deficit of 20 K EUR, significantly lower than budgeted amount of 60 K EUR. Dues from Members were lower than the budget. Royalties from Publications were 94 K EUR which was according to the budget. Proceeds from Activities including proceeds from TC Events of 94 K EUR were significantly higher than the budgeted amount of 59 K. He suggested that both Royalties from Publications and Proceeds from Activities should be analysed by Technical Assembly and Publication Committee.

Total expenses were 304 K EUR. All TCs had positive TC Fund balance available for 2006. All TCs have positive balance available at end of 2007, totalling of 397 K EUR.

The Final Result, after Special Funds Provision, is a decrease in IFIP's General Fund by 148 K EUR to 2466 K EUR.

General Assembly unanimously **ACCEPTED** the 2007 audited accounts

Mr Khakhar informed General Assembly that IFIP's financial status for 1 January - July 2008 showed a surplus of 227 183 EUR. Total income was 276 329 EUR, which includes membership dues (165 600 EUR), Royalties from Publications from last quarter 2007 (77 268 EUR), Proceeds from Activities (34 551 EUR) and Return on

Assets (-1 090 EUR). Total expenses for the period were -12 262 EUR. This was mainly due to IP3 project.

For the remaining of the year the following major income and expenses could be expected:

<i>Income (in K EUR)</i>		<i>Expenses (in K EUR)</i>	
Royalties	22	Travel	20
Proceeds from activities	31	Salaries incl. Social Security	95
		Supplies and Documents	5
		Office Expenses	20
		Auditor's Fee	5
		DCSC related activities	20
		TC related activities	30
		Miscellaneous	40
Total	53		235

The Treasurer's estimate was that 2008 will result in a surplus of approximately 55K EUR.

General Assembly **NOTED** the 2008 Forecast

The Treasurer reported that in preparing 2009 Budget, 2007 Actual Result and 2008 Budget Approved have been considered. He also took into consideration the budgets requested by the different budget holders

The 2008 budget implied a total income of 409 K EUR and total expenses of 378 K EUR, thus giving a budgeted result a surplus of 31 K EUR. On the income side Royalties of 74 K EUR was estimated as a tentative figure. Other components of the income consist of The Dues from members (165 K EUR), Proceeds from Activities (72 K EUR) and Return on Assets (97 K EUR).

On the expense side, expense for the Administrative Secretariat was estimated to 224K EUR. Other major expenses were due to funded expenses, budgeted by technical committees for technical support and DCSC support. The DCSC support included compensation to developing countries according to the voucher scheme and Sustainable Development Programme (SDP).

Mr Schlamberger as Chair of MSRC proposed to include 6000 EUR for MRSC and asked for acceptance.

The request was **NOTED** by General Assembly and will be amended at Board meeting in Spring 2009.

The President thanked **Mr Khakhar** for his long activities as treasurer and welcomed the new Treasurer **Mr Avram**.

4.3.7 Finance Committee Report

Mr Brady wished on behalf of Finance Committee to repeat its observation made at Council in Amsterdam, April 2008 that in order to be able to submit a considered report in a timely fashion, it is necessary for Finance Committee to receive items for consideration in a timely fashion (in this case, the Treasurer's Report and Auditor's Report). Finance Committee and incoming Treasurer Chris Avram will work together with Eduard Dundler to find a pragmatic solution to this issue.

Mr Brady reported that Finance Committee has only a small number of observations to make on Finances for 2007

- IFIP's Balance Sheet continues to be robust.
- Although it is satisfactory that in a relatively difficult year for income, IFIP nevertheless recorded a minor surplus, it is perhaps not so satisfactory that the reason for this small surplus stems from reductions in activities incurring expenditure. This is suggestive not so much of prudence, but of a shortfall in IFIP's capacity to meet the goals it is setting.
- A large element of the deficit in income (against budget) stems from valuation of IFIP's portfolio of investment. This valuation tends to vary quite widely, with a consequent distorting effect on the presentation of the accounts. Finance Committee recommended to Council in April that this area of the accounts should be reconsidered, and this reconsideration will now take place under the auspices of the recently appointed Task Force on Financial Matters.
- Considerable unbudgeted expenditure were recorded under Technical Support with regard to WITFOR and AGORA. This suggests that the complexities of these programs are giving rise to expenditures that were not considered at their inception. Rather than continuing to account for these areas in an unbudgeted way, which distorts the accounts, IFIP needs to consider whether budgeted expenditure needs to be allocated in the future (or whether different controls may be necessary within these projects).

General Assembly **NOTED** the comments to Finances 2007.

Finance Committee made the observation that the forecast for 2008 also return a modest surplus. It should be noted that, under the current accounting practice, much will depend on the impact that market turmoil will have this year on our investment portfolio.

Finance Committee has the opinion that the 2009 budget is essentially a "business as usual" budget – which is to some degree to be lauded during the time of credit crunch, economic squeeze, and rising inflation! **Finance Committee** suggested that the item to be watched will be the Return on Investment, which underscores the importance of the work to be accomplished by the Task Force on Financial Matters. It will be worth considering, for future budgets, to include a budgeted expenditure for new projects and initiatives, to create some greater flexibility in the budget.

Finance Committee expressed its heartfelt thanks to outgoing Treasurer **Mr Khakhar**, for his excellent work in his careful management of IFIP's finances. **Finance Committee** extended its welcome and congratulation to incoming Treasurer **Mr Avram**, and looks forward to a fruitful and cooperative relationship in this important area to which they are both entrusted in different ways.

General Assembly **ADOPTED** the report of Finance Committee.

4.4 Admissions and Elections

4.4.1 Statutes and Bylaws

Mr Johnson presented the two proposals of the Statutes and Bylaws Committee. These rename IFIP Council as the IFIP Board (Proposal 1), and to avoid any ambiguity over the name "Board" to rename IFIP's "Executive Board" as its "Executive Committee" (Proposal 2).

The IFIP President Elect informed Council 2007 that he wished to reform Council. General Assembly 2007 approved the restructuring of Council. This proposal completes the process by updating the names of the bodies.

Proposal 1

To replace all references in the current Statutes & Bylaws to "Council" by "Board".

Proposal 2

To replace all references in the current Statutes & Bylaws to "Executive Board" by "Executive Committee".

Mr Johnson informed General Assembly that Executive Board plans to make similar changes to the Standing Orders and its Supplements if these proposals are approved.

General Assembly unanimously **APPROVED** both proposals

4.4.2 Election IFIP Officers and Councillors

Vice Presidents

Mr Johnson reported that there was one vacancy for Vice-President. The present Vice President Mr Laprie has completed two terms and so was not eligible to stand again.

Three people were nominated. One received four nominations and so is automatically placed on the ballot. Two others each received one nomination.

The Nominations Committee for Officers nominated Mr Turner
There was one nomination from the Floor: Mr Morel

The result of the election was:

19 votes for Mr Turner

15 votes for Mr Morel

4 abstentions

General Assembly **ELECTED**

Mr Joe Turner as Vice President for 2008 - 2011.

Councillor

Mr Johnson reported that there was one vacancy for a Councillor. The present Councillor, Joe Turner has completed two terms and so was not eligible to stand again.

Nominations Committee received eight nominations, all for one candidate and so he is automatically placed on the ballot.

The Nominations Committee for Officers nominated Mr Bramer.

General Assembly **ELECTED** unopposed
Mr Max Bramer as Councillor for 2008 - 2011.

4.4.3 Internal Awards

Mr Johnson presented the report of the Internal Awards Committee. General Assembly was recommended to approve the nominations for the Outstanding Service Award:

TC3 : Ms Zoraini Wati Abas, Ed.D.
TC10: Mr Prof. Dr. Franz J. Rammig
TC13: Ms Prof. Gitte Lindgaard

General Assembly **APPROVED** unanimously the nominations.

4.4.4 Admissions Committee

Mr Schlamberger reported that Admissions Committee received the formal application for IFIP full membership from Vietnamese Association for Information Processing just prior to Spring 2008 Council Meeting. VAIP has been advised that the IFIP authority to admit to IFIP membership is IFIP General Assembly. The documents submitted by the VAIP were compliant with the requirements as laid down by IFIP Statutes. The Admissions Committee proposed to the General Assembly to admit the VAIP to full IFIP membership.

Mr Tran Hai from VAIP gave a short presentation of the Vietnamese Information Processing Society (please see at www.ifip.org (Minutes GA 2008)).

General Assembly **ACCEPTED** unanimously.

Mr Schlamberger informed General Assembly that the International Computer Driving License GCC Foundation, Gulf Countries Society has sent a letter of application for IFIP Full membership. GCS was not able to submit their charter presently, because it is under review and confirmation of the governments of their member countries. He proposed to admit GCS provisionally until the charter has been received and processed by Admissions Committee.

Please see presentation of GCS is at www.ifip.org (Minutes GA 2008).

General Assembly **ACCEPTED** unanimously.

Mr Schlamberger informed General Assembly that interest to become IFIP Full Member has been indicated from Bosnia-Herzegovina

Mr **Lucic** gave a short presentation of the Association of Informatics in Bosnia-Herzegovina (please see www.ifip.org (Minutes GA 2008)).

General Assembly **WELLCOMED** the expression of interest.

4.5 IFIP Strategy

4.5.1 IFIP's Future Strategy

Mr Strous gave a brief overall view on the status of the projects. (please see detailed documents / reports at www.ifip.org (Minutes GA 2008)). For the description of the projects please see the document that was approved at GA 2007 (IFIP Strategy, 26 August 2007) at www.ifip.org (Minutes GA 2008).

- **Project 1. Dissemination of high quality knowledge in ICT.**

Champions: Chrisanthi Avgerou (TC-9 chair), Guy Leduc (TC-6 chair), Leon Strous
A draft has been discussed between the champions and in the Board meeting in February 2008. The draft has been circulated to the TC chairs but unfortunately did not reach them which was discovered too late to give the chairs time to discuss within the TCs and with the working groups. A brief discussion took place during Technical Assembly on 11 September, the document will be recirculated to the TCs and comments will be sent to the champions before the end of the year. An enhanced version of the document will then be discussed at the Board meeting in Spring 2009. Naturally comments and suggestions from the member societies are also welcomed.

- **Project 2. International reputation.**

Champions: Raymond Morel (ILC chair), Basie von Solms, Leon Strous
A first draft of project 2 has been discussed during the Board meeting in February, including a first set up of an inventory of international contacts.

- **Project 3.**

Project 3.a. (Member societies: new services) and Project 3.b. (Member societies: Public awareness) have been merged into one project.

Champion: Jerry Engel

Mr Engel said that this project would be handled in conjunction with Task force on membership and he invited participants to come up with suggestions. Progress on this project will be reported orally at next Board meeting.

- **Project 4. Students.**

Champions: to be appointed

GA members are invited to be or to nominate a candidate for championing this project.

Mr Boynton offered to work as champion in this project.

- **Project 5. Practitioners.**

Champions: Charles Hughes (IP3 project leader), Roger Johnson

Project 5 at the moment is actually the IP3 project. Reporting on this project is done under a separate agenda item.

4.5.2 Task Force on Membership

Mr Engel presented a preliminary report on the Task force on membership (please see full report at www.ifip.org (Minutes GA 2008)).

Mr Engel said that the following issues are the basic assumptions for the Task force:

1. IFIP must not directly compete with its member organizations.
2. IFIP needs to provide benefits in areas where individual members are unable to do so.
3. IFIP must adapt to the ever changing roles that are expected of organizations.
4. IFIP membership must be tied to a financial model that reflects the current realities, and is adaptive to frequent change.

Terms of Reference for the Task force are in Annex 1.

Mr Johnson suggested adding a justification for having members. He was also worried to lose existing members when considering having more than one member per country. This might possibly lead to losing the UN image for existing members.

4.5.3 WCC 2012 and further WCCs

Mr von Solms informed General Assembly that a decision is necessary about the pattern for holding World Computer Congresses every 2 years, if there was to be a WCC in 2012 the invitations for bidding would have to be sent out in January 2009.

Mr Hinchey informed General Assembly that some Technical Committees are not in favour to have a WCC every 2 years.

Mr Brunstein made the following proposals:

- to go from a 2 years period to a 3 years period
- to ask Technical Committees of their preference
- to delay the decision to General Assembly 2009 and to ask Executive Committee to come up with a suggestion
- to form a Task force on this subject, but include also WITFOR and WCCE in the investigation

Ms Avgerou suggested to take no decision immediately, but to discuss the issue over the next year and to come up with a proposal including the format of a WCC.

Mr von Solms proposed to form a Task Force to work on this issue and not to go out with an invitation for bids in January 2009.

General Assembly **AGREED**.

4.6 Congresses and Major Events

4.6.1 IFIP Golden Jubilee

Mr Brunstein informed General Assembly about the progress of the organisation of the event to celebrate IFIP's Golden Jubilee 2010 in Brisbane. He reported that Member Societies and Affiliates as well as Technical Committees and Working

Groups are being asked to use IFIP's 50th anniversary for globally visible high quality activities, including events and dedicated publications.

Mr Brunnstein reported that within WCC 2010, an "IFIP Pioneers day" will address pioneers and their activities with special relations to IFIP. Prof. Ashley Goldsworthy, IFIP Past President, is preparing this part. Amongst others, the 90th birthday of Prof. Heinz Zemanek, IFIP Past President and pioneer in system design and computer hardware ("Mailüfterl") will be addressed. Considerations for a related IFIP award are under discussion.

Following the book "IFIP 35 years" (Heinz Zemanek), a related publication "IFIP 50 Years" is under preparation. So far, plans are to establish a special web site on IFIP history, which intends to summarize relevant documents until 2010. It has to be decided whether a special edition for "IFIP 50 Years" will be available in printed format.

Mr Brunnstein informed General Assembly that concerning events immediately preceding WCC 2010, SEARCC has offered to organise special events for those travelling to Brisbane and Hongkong and New Zealand. IFIP will be interested to support events of Affiliates in 2010.

Mr Brunnstein will ask TCs and WGs to use some part of their events for addressing IFIP's history and mission, with special focus on those TCs and WGs aims, scopes and history.

4.6.2 WCC 2008

Mr Occhini, Chair of the Organisations Committee of WCC 2008 presented a short preliminary report about the just closed WCC 2008. He said that this 20th IFIP Congress was the largest IFIP Congress in recent history with respect to organised program activities and therefore was an enormous endeavour for AICA and its partners.

The 20th WCC was convened under the high patronage of the Italian President, the patronage of Ms Viviane Reding, EU Commissioner for Information Society and Media and the central and local Italian government.

Mr Occhini said that the Congress included besides the Opening Session on "Globalization in the Digital Scenario" and the Closing Session on "Towards an Inclusive Information Society", 15 Technical Conferences, 6 Cross Sessions, 9 Industry Oriented Conferences and 29 Keynote Speakers. 400 accepted papers were published in 14 books by Springer.

Overall 1.200 attendees were registered in all categories of participation. There were 550 – 600 paying participants.

Mr Occhini presented some issues, which should be considered by IFIP at next Congresses, especial he saw a poor support by IFIP in the marketing area, problems in overlapping events, the time was a critical period for Italy. He also thought that the collaboration with the publisher was not efficient.

Mr Occhini conveyed his special gratitude to **Ms Bishop**, a wonderful colleague, friend and program Committee Co-chair, who was the motor in the process of integrating such a complex program.

Mr von Solms congratulated the organisers and the IPC for the marvellous conference and thanked for the excellent organisation.

Ms Bishop, Chair of the IPC confirmed that WCC 2008 in Milan was a success if viewed from its organisation and contentment of attendees

Ms Bishop drew attention of General Assembly to some points to be conveyed on to the next conference, mainly in communication, documentation, publication, keynotes, marketing, website, Program Committee meetings and registration (Please see full report at www.ifip.org (Minutes GA 2008)).

Mr Bishop thanked everyone whom she had the pleasure to work with, from AICA, ITG and IFIP.

4.6.3 WCC 2010

Mr Lloyd informed General Assembly that the organisational work is well on track and he presented the plans for WCC 2010 in Brisbane, Australia. He said that the goals for the organisers of the WCC are to make the Congress to a showcase for technology, to make it a “green” exempla, to engage the “Digital generation”, to create value for IT and to make profit.

The organisers plan to have eight unifying themes, four themes for plenary sessions, a fixed program design, fixed capacity and sessions at fixed costs. The Congress should be capped at 3.000 delegates (please see full presentation at www.ifip.org (Minutes GA 2008)).

Mr Lloyd presented the plan for assignment of the different conferences to groups of themes and how to follow several streams.

Mr Brunnstein requested Technical Committees to offer their conferences to the organisers as soon as possible in order to get the needed slots, because the rooms and session will be fixed and making amendments at a later time will not be possible.

Mr Brunnstein added to the presentation that publication issues are under discussion. It is not clear whether publications will be available in digital form only or in printed form or in a combination of in both.

Mr Casaca, IPC Chair of WCC 2010 presented a preliminary listing of Technical Committees, which plan to include their conferences. He also showed in a preliminary time table the milestones regarding publications.

4.6.4 WITFOR 2007

Mr Strous reported that WITFOR 2007 in Addis Ababa with 1255 registered participants from 82 countries was a big success. 140 speakers from 40 countries were present. A lot of lively interaction during sessions and also between showed a

high level involvement and commitment (Please see Full Report at www.ifip.org (Minutes GA 2008)).

The venue was the United Nations Convention Centre, owned by the UN Economic Commission for Africa (UN ECA) who sponsored WITFOR by making the convention centre available for free. This modern and well-equipped convention centre had the facilities needed and a number of good meeting rooms.

Mr Strous Informed General Assembly about issues from the WITFOR, which gives room for improvement in organising subsequent WITFORs:

- Unfortunately only a few presentations have been made available. A mechanism must be created to ensure that presentations and speeches are made available on the website.
- The original plan was to publish a pre-conference book with the IFIP Press. Because of timing problems eventually this was not possible. The manuscript has been finalized. The book (with ISBN number 978-3-901882-23-4 from IFIP Press) is available online (via both the IFIP and WITFOR websites) as a downloadable pdf. It will be included in the IFIP Digital Library. A sponsor has been found to print the book in Ethiopia. The printed version is expected to be available end of August. For subsequent WITFOR conferences, the aim should be a pre-conference book, this will save considerable time, efforts and money. The editor(s) should not have other tasks in WITFOR.
- A number of the commission co-chairs were appointed very late in the preparation phase due to non-performance or late withdrawals by predecessors. This has made it very difficult for them to compile the program for their sessions and finding the required spread in types of presentations and projects.
- The development of the WITFOR 2007 website has been restarted three times. This has led to considerable loss of time (and money) and has been a major drawback in promoting the event and getting registrations on time.
- Marketing of WITFOR 2007 started rather late. Main reasons for this were the problems with the website and the fact that the program details were finalized late.

Mr Strous was pleased to report that WITFOR 2007 ended with a positive result of around 65.000 EUR. This had to be seen as a very satisfying result although the costs for printing the book and producing the video were not included. The surplus will be used by the organisers for activities in the spirit of WITFOR.

4.6.5 WITFOR 2009

Mr Strous reported that WITFOR 2009 will take place in Hanoi, Vietnam from Wednesday, August 26th, 2009 to Friday, August 28th, 2009. It has been agreed to have WITFOR 2009 under the general theme "*ICT for sustainable development*". The venue will be the National Convention Centre (NCC), a new, large convention centre that hosted for instance the APEC meeting in 2006. The ISC chair has visited the NCC on 16 January and assessed that this centre has all the facilities needed for WITFOR. Sufficient rooms, both in numbers and size, for the plenary and parallel sessions and for the other functions such as secretariat are available. Also catering, registration space and exhibition space is no problem.

Mr Strous informed General Assembly that an International Steering Committee (ISC) has been established and their successful meetings have been in January and June, 2008. After both ISC meetings, a meeting with H.E. dr. NGUYEN Minh Hong, vice-minister of the Ministry of Information and Communications, took place. In these meetings it was reconfirmed that the Government of Vietnam will host WITFOR 2009 and that there is a commitment of all parties to make WITFOR 2009 a success. The composition of the NOC is expected to be formalized soon and five subcommittees have been established to start the work.

WITFOR has eight commissions on eight specific themes: Agriculture; Building the Infrastructure; Economics Opportunities; Education; E-Government; Environment; Health; Social, Ethical and Legal aspects.

Mr Strous reported that a first draft of the budget has been discussed. This will be enhanced and finalized as soon as possible. Sponsor guidelines have been defined and agreed. These guidelines are based on the experience of the last two editions of WITFOR.

Mr Strous informed General Assembly that as discussed during the evaluation meeting of WITFOR 2007, a general website for WITFOR is being set up by IFIP. GA in 2007 has approved a budget for this for 2008. Special pages for WITFOR 2009 will be included on this website. The hosting and technical maintenance of this website will be done by IFIP. Also the content for WITFOR in general will be provided and maintained by IFIP. The content for WITFOR 2009 will partly be the responsibility of the NOC, especially the logistical information and information about Vietnam. For another part, the commissions will be responsible to provide information. Remote uploading of information must be possible.

A company in Pakistan is currently developing the website under the guidance of a team of four persons (Vikas Nath, Satish Jha, Eduard Dundler, Leon Strous). The website is expected to be operational before the meeting end of October.

Please see full report at www.ifip.org (Minutes GA 2008).

4.7 Standing Committee Reports

4.7.1 Activity Management Board

Mr Frisiani drew attention to his report (please see full report at www.ifip.org (Minutes GA 2008)) and said that after its reorganization and as a result of the meetings held in Amsterdam during Council 2008 the AMB Committee had identified three issues to work on and that these issues at the beginning of June were brought to the attention of TC chairs, whose contributions were considered essential for the formulation of any proposal on two of them. The three issues were:

1. to introduce web version of all event forms, to speed up processing of all phases of an event; following the indications of the Council the AMB is working with the Secretariat on this item, including the possibility of submitting scanned documents.
2. to propose models for event risk sharing that take into account the different types of events (e.g. events organized by TC's, by WG's, by member societies, by professional organization teams, by individuals);

3. to define the requirements for a Conference Management System (CMS) that IFIP could provide in the future as a tool to all IFIP event organizers.

Unfortunately by the July 31 deadline set forth in the June request no inputs were received on issues 2 and 3 except the confirmation that TC3 and TC12 each have a specific product to cover issue 3 and that the authors of the respective software are willing to consider additions or changes and to discuss conditions to make the products available to other TC's. Useful remarks were also independently made by Leon Strous. The AMB is therefore unable at the present to make any specific suggestion on issues 2 and 3.

Mr Frisiani added that during Council 2008 the following recommendations of wide interest and pertinent to the AMB chart were also made:

(a) Requests for publication and for circulation of calls for papers should not be processed by the Secretariat unless preceded by the Event Request Form. This applies to all events, whether originating a Springer publication or not. Direct link between organizers and publishers on these items is not allowed.

(b) TC chairs should remember that, if present event fees are not paid by the event organizers, 25% of the estimated income, based on the number of participants indicated in the Event Request Form, will be taken from the TC funds.

(c) For event proceedings not published by Springer the DL should include only the papers actually presented to the event.

Mr Frisiani drew the attention of General Assembly to the Event Facilitator's report (please see full report at www.ifip.org (Minutes GA 2008)) and said the increase of proceedings from events in 2007 as well as the dramatic potential decrease should be subject of investigation with Technical Committees.

Mr Brunnstein reminded General Assembly that the issue of having an Event Management System is very important for WCC 2010.

Ms Avgerou emphasised the importance of Risk sharing for Event organizers.

General Assembly unanimously **ADOPTED** the report.

4.7.2 Developing Countries Support Committee

Ms Avgerou, Chair of DCSC presented to General Assembly a proposal for a plan of IFIP action in developing countries (please see full report at www.ifip.org (Minutes GA 2008)) and said that this note by the DCSC is intended to kick-start a strategic discussion within the Board about the ways IFIP may assist developing countries to exploit the potential of ICT for the improvement of their socio-economic conditions.

Ms Avgerou reported that DCSC identified the following five areas of action:

Strengthening institutions of ICT. To provide assistance for the effective operations of computer societies, other professional ICT organizations, data protection agencies, etc. Such action may take the form of organizing regional meetings for member societies with invited speakers/advisors from more established

societies with advanced ICT sectors and uses. IFIP may also continue to assist the establishment of professional ICT societies in countries where such institutions do not exist.

Education. To develop a programme of 'training of trainers' on a range of ICT related topics. This can take the form of intensive short programmes (two to three weeks) for the dissemination of state-of-the art knowledge to educators of tertiary level colleges.

Research. To leverage existing TC research of relevance to developing countries by organizing conferences that draw from multiple WGs across the spectrum of technology and social themes. A series of high profile conferences of mixed technology and social issues content may be organized on areas such as ICT services off shoring, ICT and poverty alleviation, ICT and public sector reform, etc.

Practice. To promote effective practices of ICT enabled innovation. We can see this in conjunction to the IT professionalism initiative, addressing more precisely specific developing countries and regional needs.

Policy. To raise awareness about government action regarding ICT. IFIP's efforts in the area of ICT policy should concentrate on WITFOR and the projects stemming from it.

DCSC believed that IFIP can be influential in developing countries only if it continues to maintain and indeed improves its reputation as a learned international organization at the frontiers of technical knowledge across the spectrum of ICT fields. To that end, IFIP activities in developing countries depend on its effective synthesis of a federation of ICT societies and voluntary technical expertise. In other words, in order for IFIP to be influential in developing countries it needs to maintain strong links with its member societies in advanced economies and foster high quality work in its TCs.

However IFIP cannot rely on voluntary work for the suggested scaling up of its action in developing countries. Some of the proposed activities can be self-financed, as for example conferences. Most of these action areas require the allocation of substantial funding. Given IFIP's limited ability to finance new initiatives, one route to raise the required funds is through sponsorship from private and NGO donors. WITFOR provides useful experience to that effect.

If the general action plan is endorsed by General Assembly the most urgent task for DCSC is fundraising.

Nevertheless, IFIP may be able to take some action within the next couple of years with the existing IFIP financial state.

1. Change the use of the existing DCSC fund. At present, we have a fund of 20,000 Euros per year for assisting participation of people from developing countries in various IFIP conferences. Although DCSC thinks it is nice to be able to offer such assistance, it is not sure it is the best way to use IFIP funding. At the moment this funding is allocated in a very ad hoc way. TCs and event organizers are expected to apply in advance for DCSC support for their events but they rarely do so. Instead, some of them request funding when the event is approaching - most don't. We could develop a good practice code for our conferences that includes allowing a budget to support participants from DCs, and TCs may decide to use their funds to supplement such budgets.

DCSC suggested discontinuing this use of the IFIP DCSC fund and using the fund instead to support events of developing country member societies. This may take the form of paying the expenses of IFIP experts to participate in developing country societies events, for example as keynote speakers, or to give tutorials in new technology areas.

2. Waive the IFIP membership fees for the poorest developing countries' member societies – we can use the UN categories to identify the poorest developing countries.
3. Organize training workshops prior to WITFOR in Vietnam and prior to the WCC in Australia. These workshops may be subsidized from the events' surplus, if the organizers expect this to be financially feasible, or be self-financed with volunteer tutors and a small fee for trainees. One area of such a workshop can be on research methods – addressed to junior academics and doctoral students.

Mr Puigjaner informed General Assembly about activities in relation to developing countries:

- TC2 regularly holds summer schools in developing countries,
- TC6 activities with their working group for developing countries,
- TC9 organised summer schools in developing countries,
- TC11 held conferences in relation to developing countries,
- his regular contacts with CLEI.

Mr Deschoolmeester suggested to DCSC to produce a flyer about potential activities in developing countries to use for talking with government organisations.

Mr Johnson said that rather than waiving membership fees it would be more useful to encourage member societies to think about the costs of attending IFIP activities.

Ms Avgerou informed General Assembly that she will work on procedures how to use DCSC fund.

Mr von Solms asked Member Societies to give DCSC their full support.

General Assembly **ACCEPTED** in general the plan

4.7.3 Marketing Committee

Mr Sawhney reported that Marketing Committee is broadening its Charter of 'fostering an increased awareness of IFIP and its products in the communities IFIP serves' to 'Marketing IFIP Internationally'. Marketing Committee need to re-look at its charter in the context of the new IFIP Strategy, the extent to which IFIP fulfills its members' expectations today, IFIP's ability to attract new members and IFIP's success in marketing its products, events, projects and our major activity, participation in IFIP's Working Groups and TCs (please see full report at www.ifip.org (Minutes GA 2008)).

Mr Sawhney said that Marketing Committee would like to like to see how IFIP's current offerings align with its members' expectations. To elicit the requirements of IFIP's stake-holders, Marketing Committee has prepared two questionnaires (one for Member Societies and one for TCs / WGs). It is proposed to send out these

questionnaires soon after the GA, and consolidate the responses and circulate these to all the Board members, TC Chairs and WG Chairs by Dec 2008.

Mr Sawhney informed General Assembly that Marketing Committee is trying to put together an Info-Pack for Member Societies, so that they can be made aware about all the IFIP activities, products and services as a first step towards marketing IFIP more effectively. Once a good set of offerings for IFIP's existing members is available, the package can be offered to prospective members as well. This info-pack will then become a selling tool to reach out to new members and new audiences. The dummy for the first draft brochure will be circulated at the General Assembly.

The Marketing Committee would work with the TCs / WGs, organizers of IFIP events, the Publication Committee, sponsors of the IP3 and Agora Projects, and the Secretariat to improve the marketing of all our products and offerings, including improvement of our web-presence, and participation in our TCs and WGs.

Marketing Committee suggested also that would like to work with the Member Society Relations Committee and the Developing Countries Support Committee to reach out to new prospective members and geographical groupings, to promote IFIP membership. A few more countries might join IFIP if our products / value proposition are properly presented. However this will need aggressive marketing by experienced, senior IFIP volunteers traveling to these countries with credible and attractive sales collateral (the Info-Pack discussed above).

Mr von Solms thanked **Mr Sawhney** for the fresh and new ideas to market IFIP.

General Assembly **ACCEPTED** the report.

4.7.4 Member Societies Relations Committee

Mr Puigjaner reported on behalf of **Mr Schlamberger** from the MSRC on the following issues:

SEARCC is seeking support in attracting new member societies from the region. MSRC recognized the potential of the region and that increasing SEARCC membership can be productive for both SEARCC and IFIP. MSRC therefore plans to engage in activities as seen appropriate for the purpose.

During DCSC activities planning an initiative has been forwarded to MSRC to waive the membership fees for computer societies from the poorest developing countries. While MSRC supports the initiative it does not see a provision in the Statutes for IFIP to follow the proposal. However, as MSRC understand that the issue is important it proposes that the Statutes and Bylaws Committee prepare an amendment to the Statutes to grant the GA the authority to reduce the membership fee in special well justified cases.

IFIP became a member of South African Netherlands Chamber of Commerce in the course of 2007. The idea was to explore the possibility for promoting WITFOR and related activities. As SANEC focuses on southern Africa and WITFOR is moving (presently to Asia) not very much value is seen in the membership. SANEC has been advised of termination of IFIP membership. MSRC proposal to GA is to formally confirm the termination.

All MS are required and expected to submit an activity report for the period between two GA meetings. MSRC will read the reports and find out input for its future activities.

An extensive correspondence has been going on earlier this year within the Council members about a possibility to reduce membership fee or to change the kind of membership. As neither the Executive Committee nor the General Assembly has the authority to decide in opposition to regulations as laid down in the statutes, MSRC proposes the matter to be discussed by the General Assembly.

MSRC has seen the IP3 as a necessary instrument in order to be able to carry out more substantial contacts.

MSRC will in the near future prepare and carry out visits to actual and candidate computer societies. It will also organize workshops to attract or help establish and/or advance national computer societies. For this it has proposed a modest budget, hopefully to be approved by the GA.

General Assembly **ACCEPTED** the report

4.7.5 Publications Committee

Mr Turner drew attention to his report (full report at www.ifip.org (Minutes GA 2008)) and said that important work has been accomplished during the past year, mainly:

1. Implementation of the IFIP Digital Library. An initial agreement to implement the DL was signed with the Australian Computer Society. The implementation is now complete (<http://dl.ifip.org>), although some improvements will continue. Currently only five volumes from 2007 and two from 2008 have been put into the DL, but it is expected that several more will be added soon.
2. Several documents have been completed, some new and some revisions:
 - a. Publications Policies and Procedures
 - b. General Instructions for DL
 - c. Author Instructions for DL
 - d. Editor Instructions for DL
 - e. Word Sample/Template for DL
 - f. General Instructions for Publishing with the IFIP Publisher
 - g. Copyright form for the DL
 - h. Copyright form for publishing with Springer.

Draft versions of these documents are attached to the Publications Report at www.ifip.org (Minutes GA 2008) and are pending final approval by the PC and acceptance by General Assembly.

3. Preliminary work on renewal of the publications contract. A list of target requirements was developed and submitted to Springer. Concerns regarding renewal of the current contract from TC representatives were discussed and considered. A recommendation on how to proceed will be presented during the General A meeting.

Mr Turner informed General Assembly about plans and ongoing work in Publications Committee:

1. Continued development of the DL. A set of LaTeX templates is currently under development. Efforts also will be made to provide more direct linkage from the DL to full text in SpringerLink.
2. Extension of DL agreement. The current DL agreement with the ACS expires at the end of 2008. The agreement specifies a target of October 1, 2008, for the establishment of a new agreement. Negotiations are underway on the details of the new agreement.
3. Establishment of a new publications contract. The current contract with Springer expires at the end of 2009. Notice must be given at the end of GA if IFIP does not wish to renew the current contract.
4. Updating the IFIP web site. The new and revised documents will be placed on the IFIP web site. The publications pages will be revised to reflect the current IFIP publications status and procedures.

Mr Turner recommended to General Assembly to approve the following actions:

1. Accept the revised documents.
2. Recognize the extensive and effective work by Cyril Soldani in developing LaTeX templates for the DL, and expresses sincere appreciation for this voluntary effort to facilitate use of the DL
3. Pass a resolution regarding the renewal of the DL agreement with the ACS.
4. Consider approval of use of 2007 and 2008 funds approved for the DL but not used in 2009.
5. Pass a resolution (or resolutions) regarding the next publications contract.

General Assembly **APPROVED** all five recommended actions.

Mr Brunnstein recommended to General Assembly that providing a new publications contract has to be made with an other publisher than Springer, General Assembly will be informed by email in order to overcome time constraints.

General Assembly **APPROVED**.

Publisher's report

Ms Moritz referred to her Publishers report (www.ifip.org (Minutes GA 2008)) and said that in 2008 to date 29 books have been published, with 3 books in production due out within the next few weeks. There are currently 4 additional titles scheduled for 2008.

The Publisher thanked the WCC Organising Committee, the volume editors and contributing authors, and the Publications Committee for their work on the Main series books of the 20th World Computer Congress. **The Publisher** was pleased to report that 14 volumes of the World Computer Congress were prepared well in advance of the necessary printing and shipping dates. All should be commended for such a successful collaboration.

Ms Moritz informed General Assembly that a redesign of the SpringerLink platform has been initiated and rolled out in 2007. Three important goals were developed, as the implementation of the recommendations of the usability study, two new functionalities and the change of the online branding of SpringerLink to deliver on the brand values (quality, integrity of content and a Global outlook).

Ms Moritz reported that Springer is looking forward to exploring several options available to link the IFIP Digital Library to SpringerLink. At the time of her report, no further actions has been taken by IFIP initiate the linking of the two sites; the Publisher looks forward to an update.

Ms Moritz informed General Assembly that Springer has partnered with a new vendor that will process the SpringerLink usage data into comprehensive and extensive reports. When the functionalities are fully active, Springer looks forward to sharing the reports with IFIP.

Ms Moritz was pleased to report that the number of the full text downloads for the Main Series was 74.128 for the first half of 2008. This number represented more than half of last year's total downloads.

The Publisher reported that the Journal on Education and Information Technologies continued to publish in time for 2008, with three issues published and one issue still in production. The page budget for this journal this year is 384 pages with 20 articles total. Full text downloads of the journal reached an impressive high, at 24.090 downloads in 2007 as compared to 17,944 in 2006 and 14.674 in 2005.

Ms Moritz showed the financial evolution consolidated into the following chart:

	<u>USD</u>	<u>Euro</u>	<u>New Books</u>
January—June 2000	\$297,686.69	€309,594.19	12
July—December 2000	\$355,897.89	€391,487.68	11
January—June 2001	\$261,495.37	€291,567.34	8
July—December 2001	\$289,309.21	€324,315.57	15
January—June 2002	\$218,871.18	€244,763.70	8
July—December 2002	\$414,840.22	€418,615.27	23
January—June 2003	\$449,935.03	€408,271.11	13
July—December 2003	\$287,117.00	€248,557.00	8
January—June 2004	\$122,224.00	€99,099.00	6
July—December 2004	\$406,789.89	€324,486.37	28
January—June 2005	\$257,281.63	€200,087.93	12
July—December 2005	\$234,616.49	€198,037.01	13
January—June 2006	\$246,597.82	€199,349.70	25
July—December 2006	\$310,264.27	€248,367.30	9
January—June 2007	\$133,614.70	€106,389.60	10
July—December 2007	\$321,983.30	€226,106.00	18
January—June 2008	\$156,895.64	€106,560.80	10

Sales of IFIP titles in the second half of 2008 will exceed the first half of 2008 as 23 more books will publish this year.

In 2006, bulk sales accounted for approximately 28% of revenue; for 36% of revenue in 2007. So far in 2008, bulk sales accounted for approximately 39% of the revenue.

Royalties to be paid to IFIP for the IFIP Series totalled €27,365 for 2007. Royalties paid to IFIP for first half of 2008 were €8,254.04.

Royalties paid IFIP for the IFIP-LNCS series totalled €23,020 for the first half of 2008.

Detailed reports are available at www.ifip.org (Minutes GA 2008).

General Assembly **ACCEPTED** the report.

4.7.6 International Liaison Committee

Mr Morel informed General Assembly that ILC learned only during the General Assembly 2008 about the acceptance of the proposal “ANDIL: AGORA Network against Digital Divide by means of Information Literacy” by UNESCO with an amount of US\$15000.- for 2009 under the UNESCO Participation Programme.

Mr Morel reported that Mr Dundler has prepared a summary of the UNESCO objectives and identified the areas where IFIP could contribute. He contacted UNESCO in order to get contacts of persons who can be contacted to investigate areas of cooperation between UNESCO and IFIP. **Mr Morel** had some contacts in Geneva during cluster of « WSIS-related events » last May with UNESCO decision-makers around the two days of their open consultative meetings on low cost devices for education and e-Learning. They are as always ready to collaborate and to have partnership. They are interested to know more on IP3.

Mr Morel reported about news from cluster of WSIS-related events 2008 and said that for the third time since the second phase of the World Summit on the Information Society (WSIS), representatives of governments, private sector and civil society have gathered in Geneva in May to take stock of and advance the implementation of the WSIS outcomes.

Pursuant to the Tunis Agenda for the Information Society which assigned to ITU a leading facilitating role (along with UNESCO and UNDP) the Union is coordinating the organization of this third cluster of WSIS-related events and will host most of the events.

Among such so many meetings (sometimes with conflicts) it's impossible to cover alone the whole spectrum (time, competencies, interests, etc.) and it's necessary to select. As usual the personal contacts have very useful and in that sense, IFIP had connections with:

- IGF (Internet Governance Forum): Jacques Berleur will represent IFIP in the 3.Forum in India next December
- ITU : always interested by IP3; IFIP should ask for a status of “associated member”
- UNESCO : cf. above and also some action lines like access for all, ethics, lifelong learning, etc.
- Infodev / Worldbank in partnership with UNESCO and attracting some industry key players like Intel, Microsoft, TCS (Tata Consultancy Services), Cisco, etc (interesting for example to follow the contact with the CEO of TCS. IFIP's Chair of Marketing Committee **Mr Sawhney** has been asked to come up with a proposal for a workshop in 2009
- GAID (Global Alliance for ICT and Development) : IFIP should be working closer with them

- CSTD (UN Commission on Science and Technology for Development) : same remark + link with ICSU

Mr Morel reported that he organised in March strategic meetings for Charles Hughes with key actors of 3 important bodies (WTO, ITU and ILO). He was able to take opportunities of giving information on IP3 and/or to put in contact Charles Hughes with potential partners. Same action took place during the IFIP Open Conference (LYICT + AGORA) in Kuala Lumpur beginning of July by meeting the DG and the VP of the MNCC (Malaysian National Computer Confederation) and with WDSA at Lyon during 3 meetings of the Executive Committee.

Mr Morel informed General Assembly that three meetings in Lyon of the World Digital Solidarity Agency (WDSA) Executive Committee took place and he took a special care to introduce 16 new international members issued largely from the IFIP community to balance the geographic representation.

Mr Morel said that relating to AGORA activities this year, there were always good opportunities to link IFIP with International bodies and to create new occasions of promoting IFIP missions, like in Krakow, Kuala Lumpur and Milan. Issued from these experiences was emerged the ideas for 2009 events (not only a workshop before the Board Meeting in March at New Delhi).

Mr Morel said that there are two key issues to discuss

- a. Setting up an inventory of those international bodies IFIP wishes to focus on in the first five years.
- b. Establishing and maintaining contacts with the right persons in those bodies.

Please see full report at www.ifip.org (Minutes GA 2008).

4.8 Projects

4.8.1 International Professional Practice Partnership (IP3)

Mr Hughes presented the report on IP3. **The President, Mr Solms**, opened the item with a warm tribute to the IP3 Task Force and especially the excellent teamwork and terrific progress made over the past 12 months.

Mr Hughes, supported by **Mr Johnson** and **Ms de Roche**, reminded members of the objectives for the International Professional Practice Partnership, IP3, and the decisions taken at General Assembly in August, 2007.

Many activities to progress the cause of IT professionalism had been undertaken. Particularly noteworthy were the development of accreditation guidelines for the standard of International IT Professional (IITP) and the subsequent assessment visits to ACS and CIPS. The ACS assessment report had been unanimously accepted by IP3 and the IFIP President had presented the first IITP Certificate to ACS at the WCC 2008 Gala Dinner. WCC 2008 included a conference on professionalism and IP3 had given 8 presentations, organised a full half day session to make announcements about IP3 and had 6 papers published. The announcements included the new name, IP3, and branding, the launch of the website www.ipthree.org and a support and involvement programme for which member societies are encouraged to register. **Mr Hughes** described the positive interest in IP3 from many member societies and exciting developments in collaboration with SEARCC.

Mr Hughes reported that the conference issued an authoritative Declaration supporting the concepts of professionalism which has been signed by IFIP, IP3 and many member societies. Gartner also issued an encouraging Research Note to coincide with the conference.

The report was well received and there were several comments of support. Germany was also supportive and indicated that their concern related to the issue of German societies not being allowed to discipline members. Hence they were unsure how this would relate to some parts of the IITP standard. **Mr Hughes** reiterated IP3's previous offer to meet and discuss.

General Assembly unanimously **passed resolutions**, proposed by **Mr Brunnstein** and seconded by **Mr Brady**, to:

- Welcome the excellent progress made by IP3
- Offer continuing support and assistance for IP3 milestones
- Congratulate the Founding Societies

Please see full report and also presentation at www.ifip.org (Minutes GA 2008).

Mr von Solms thanked **Mr Hughes** for his individual enthusiasm and confirmed that IFIP is proud looking forward of the progress of the project.

4.8.2 SEOUL ACCORD

Mr Sung Jo Kim presented the Seoul Accord (please see full report at www.ifip.org (Minutes GA 2008)).

General Assembly **WELCOMED** the Korean initiative and will watch the progress.

4.8.3 AGORA

Mr Morel reported on the AGORA project and reminded General Assembly that TC3 has played a major role in proposing and creating the AGORA Approach. It is now an IFIP project as part of the new IFIP Strategy.

The AGORA Initiative, an element of the process of revitalisation of the IFIP strategy, aims at implementing a dynamic methodology for initiating cooperation projects on Lifelong Learning with many different stakeholders.

It is providing a methodical concept of action where contextual local efforts are connected to each other and contribute to generic common knowledge about Lifelong Learning in a synergetic manner.

Mr Morel informed General Assembly about the AGORA Planning Group and of past and planned AGORA events. Please see full report and also presentation at www.ifip.org (Minutes GA 2008).

He explained to General Assembly the AGORA approach with its concept of ateliers and studios.

Mr Morel reported about the products from AGORA and said that after many presentations and discussions, AGORA ended up in each conference and seminar with projects (studios):

The first AGORA Conference (Poitiers, France):

- digital solidarity (crossing the digital divide)
- an IFIPWIKI as demonstration within IFIP
- IFIP Seminar on Lifelong Learning (in connection with WITFOR 2007)

These projects were later changed during the Seoul conference.

The second AGORA conference (Seoul, South Korea):

- The “Cyber-Teacher”.
- The “Digital Divide”.
- “How to manage and administrate Lifelong Learning”.
- The “Croatian Studio”.

The Agora Seminar (Addis Ababa, Ethiopia):

- Case studie: National computer societies – the role of TC’s by Jan Wibe and Tom van Weert.
- Case study: School and Community Transformation Project using ICT by Paul Nleya, Botswana.

The third AGORA conference (Kuala Lumpur, Indonesia):

AGORA workshops were arranged:

- Bridging Digital Divide By Means Of ICT In Secondary Education Chair: J. Magenheim
- Collaborative Learning Strategies Against Digital Divide Chair: B. Kedzierska
- Methodology of Teaching and Learning Against Digital Divide Chair: J. Wibe
- Lifelong Learning in Higher And Further Education Chair: R. Morel.

4.9 Technical Assembly

Mr Hinchey drew attention to his report (please see full report and also TC reports at www.ifip.org (Minutes GA 2008) and reported that all TCs but TC7 had sent their reports before TA meeting. He submitted apologies from TA Chair Mr Laprie, TC5 Chair Mr Waxman, TC6 Chair Mr Leduc, who was represented By Mr Puigjaner, and TC7 Chair Mr Henry. Visitors at the TA meeting were Mr Sawhney, Mr Casaca, Mr Lloyd, Mr Strous and Mr Frisiani.

Mr Hinchey reported that TA welcomed Ms Pernici and Mr Eschermann, who were attending their first TA as Chair. A vote of thanks was passed to recognize Mr Wibe’s contributions to TA; this was his final TA meeting.

Mr Bramer reported the sad passing of Dr. Rose Dieng (FR), Chair of Working Group 12.6.

Mr Hinchey informed General Assembly that TA realized that the reason for eliminating the March meeting co-located with the Board was with good intentions, to reduce the workload and travel expenses for TC Chairs, etc., but TA felt that this has not been a good option. While electronic “meetings” have been useful and will continue, they are no substitute for in-person meetings.

TA asks for the reintroduction of a second face-to-face meeting per year, usually co-located with the Board meeting. It is felt that such a meeting is essential to discuss strategic issues, and the meeting would be used for such discussions with less emphasis on transactional issues. It is proposed that the next such meeting should be scheduled to be held in New Delhi alongside Board in early 2009.

General Assembly **REQUESTED** Executive Board to decide.

TA requested that the GA schedule offer a greater reflection of the importance of the TA and the vital role that it plays within IFIP. That is, that the TA be moved up in the agenda to occur before the Strategy discussion (currently item 5 on the agenda) and that we move away from an issue-based agenda.

Reporting by TC Chairs at the GA (and Board) meetings is also important. TC Chairs would prefer to provide a single written report per year (at the time of GA), and to have a single presentation as part of the meeting, given by the TA Chair and with contributions from TC Chairs for specific issues, as necessary. Again, this presentation would report on strategic discussions leaving details of TC activities and management to the individual written reports. There should be only one written TC report per year (at time of General Assembly).

General Assembly **ACCEPTED**.

The TA members felt that it is important that the TA Chair is truly representing the best interests of the TA. It is felt that having a TA Chair elected from nominees proposed by TA would ensure this. The TA Chair need not be a TC Chair per se, but someone that the TA would be willing to nominate for the position. The TA Chair should be appointed for a 3 year term (renewable once). TA requested that the TA Chair be ex officio a member of EC (and the Board) for the duration of her/his term as TA Chair, regardless of any changes in her/his other status. TA wished to have a TC Chairs representative (as currently) who is a member of the Board. This representative should be a current TC Chair who is elected by the TC Chairs only.

General Assembly **REQUESTED** Executive Board to investigate this matter and to decide.

Mr Hinchey reported that TC reports addressed issues of management and appointments of new TC Chairs and WG Chairs. The more significant of these include:

Election of Bernhard Cornu as the new TC3 Chair to replace Jan Wibe, who's term is ending.

A new TC 12 Chair will be elected to replace Max Bramer who's term ends at end of 2009.

Mr Hinchey presented items from Technical Assembly requiring decisions:

- The TA **approved** the **re-establishment of WG1.5**; TC-1 appointed an interim Chair (Jarrko Kari, FI) until an election is held in October 2009 as part of the WG's annual meeting.

- A joint Working Group between TC-1 and TC-2 on the topic of **Verified Software (to be WG 1.9 and WG 2.7)** was approved for establishment by the TA subject to approval by electronic ballot by both TC-1 and TC-2. The aims and scope will be checked with the two TCs and WG 10.4.
- TC-3 proposed the upgrade of **SIG 3.8 on Lifelong Learning to WG**. TA **approved** the upgrade and the establishment of this new Working Group.
- At the request of TC-5, the **dissolution of WG 5.2, 5.3 and 5.6** was **approved** by TA.
- TC-5 proposed the **upgrade of the SIG on Enterprise Interoperability as WG 5.8**; TA **approved** the upgrade and the establishment of this new Working Group.
- TC-5 **approved** a new **Special Interest Group on e-Governance**; TA welcomed the establishment of this SIG, which will engage with other TCs and WGs, and in particular TC-8 and TC-12.
- TC-11 proposed a **name change to Security and Privacy Protection in Information Processing Systems**; TA endorses this name change for approval by GA.

General Assembly **ACCEPTED**

- TC-13 proposed the establishment of a **SIG on HCI in Developing Countries**; TA **welcomed** the establishment of this SIG.
- TC-13 proposed to establish **WG13.7 on HCI and Visualization**; TA **approved** the establishment of this WG.

Mr Hinchey presented some items of interest from Technical Assembly:

- TC-1 will seek a new Chair for WG 1.2 due to inability to contact the interim chair over a prolonged period.
- TC-2 and TC-10 WGs have appointed several new officers.
- TC-3 will host WCCE 2009 in Brazil; a call for papers was distributed. **Mr Reis** invited everybody to go to WCCE.
- TC-6's report indicates that they do not know about WG11.4 activities; Action Item: MH, KR and GL to hold electronic/telephone meeting and involve WG11.4 Chair.
- A possible joint WG on Secure Networking between TC-6 and TC-11 is being discussed.
- TC-14, a relatively new TC, is already suffering from inactive WGs and insufficient participation by national representatives; the field has also become quite competitive with many new conferences in the area.
- TC-14 has a new journal (Elsevier) and TC-8 is interested in a new e-journal based on WG events.

- Publications: The lead-time for free electronic access needs to be reduced. **Mr Turner** confirmed that this issue is part of the new publications contract.

Mr Hinchey reported about the common problem for TCs in getting national members to attend TC business meetings, or having poor involvement from them when they do attend. While the difficulty of members from developing countries not having travel funds is accepted and can be mitigated by encouraging them to participate in other ways, the problem of lack of attendance/participation by national members in general is widespread in all TCs. Also, national representatives, in general, tend not to get involved with WG activities, and hence are not involved in technical activities directly.

TC-2 has made a list of non-responsive members since 2003 (from when records are available) and made repeated attempts to engage them. Some initial responses were received, and several national representatives were replaced as a result. However, many members simply did not respond. The TC-2 meeting held in Milan decided to remove these members and is asking the IFIP Secretariat to write to the relevant members societies to ask for these members to be replaced.

TC-6's report indicates their intention to investigate national representatives and to object to those it does not believe suitable. This was objectionable to other TA members, who feel that a member society should be able to nominate whomever they wish, although it was felt that it was reasonable to request the replacement of a representative who is not engaging with the TC.

Mr Hinchey will follow up with progress on getting replacement national representatives.

Mr Hinchey informed General Assembly that several GA members visited TA in order to discuss open issues:

- Mr Frisiani attended to discuss issues related to AMB. The need for organization history in preparing for such events as WCC has highlighted. TC-3 offered a conference to be used by AMB as a case study for proposals and changes.
- Mr Strous attended to discuss support for Strategy Project 1. A reflector problem resulted in the document not being sent to TC Chairs initially, although it was resent later. To ensure that TC Chairs are discussing the correct version, the document will be resent and there will be a follow-up in advance of the next Board meeting.
- Mr Sawhney attended to discuss the TC-5 SIG on e-Governance and to get feedback on a marketing survey he has developed for distribution to WGs and Member Societies. Following feedback, professional input from experienced qualitative market research will be included.
- Mr Casaca and Mr Lloyd attended to discuss plans for WCC 2010 and some possible cross-area themes. By and large the TA were disappointed to see that the TA structure (TCs) are driving the program again, as in all prior WCCs, rather than addressing major important issues and fitting the TCs around those.

Mr Hinchey reported on other issues at TA about the suggestion of TC 2 to have a more standardized procedure for using expiring funds to support an IFIP School (topic to be negotiated), perhaps to support some expenses and to allow local societies (in developing countries) to charge local delegates a small fee that would help their funding situation and make it easier for them to pay IFIP fees. In this way, the funds are used before they expire and a benefit exists for IFIP. A “Solidarity Fund” within TA was discussed as a means of assisting member societies. Action Item: **Mr Hinchey** will take this issue to Finance Committee.

Mr Hinchey informed General Assembly that **Ms Pejtersen** had reported that the TC13 Website is up and running; she proposed to take it as a template for other TCs. TC13 has started to create an Experts database.

4.10 Affiliate Members

4.10.1 CEPIS

Mr Brady presented the CEPIS report to General Assembly (Please see full report at www.ifip.org (Minutes GA 2008) and said that CEPIS has a membership of currently 36 member societies representing ICT professionals in 33 countries (members of the Council of Europe).

CEPIS is now at the end of our first full year of secretariat services being provided by ECDL foundation with benefits for their members by a larger cadre of professional staff.

The upgraded CEPIS brand and web presence are now fully live, and can be seen at CEPIS's website www.CEPIS.org

CEPIS's HQ in Brussels has been fully refurbished, and now provides a valuable asset to our members and associated organisations needing access to facilities close to the EU.

Following the overwhelming success of the ECDL (in most countries!) the EuCIP scheme and product set is at last gaining some strength. It's credibility has been restored, and interest is again picking up throughout Europe. The management of the product set has been handed over to ECDL (the EuCIP company – in hindsight, a considerable and costly error – is now all but closed).

Mr Brady reported that CEPIS's proximity to the EU, and dedicated staffing, is now paying dividends. EU commission is more interested in what CEPIS has to say, and CEPIS is finding itself invited to participate and contribute in more areas. An example of this is in the area of Professionalism (of interest to both CEPIS and IFIP, although CEPIS' slant on this is complementary to that of IFIP) where CEPIS has been invited by – and offered support from – the EU to host a workshop convening senior industry and government partners from throughout Europe (on an invitation-only basis). This is likely to take place in December; CEPIS has secured a slot at the e-Skills conference in October in Thessaloniki, Greece, to “test the water” on this. If these prove successful, it is CEPIS's intention, again with support offered by the EU, to have an open conference on Professionalism (taking its agenda from Thessaloniki, the December workshop, and from member societies etc.) during 2009.

Mr Brady said that it is of continuing interest that many of the issues which IFIP is grappling with now (membership considerations, financing, products and services and so on) are issues that CEPIS has been considering for the past few years. To help CEPIS tackle this matter, it convened a meeting of Societies' Presidents in Vienna in 2004. The time-frame of reference from this event is now expiring, and CEPIS is actively considering reconvening this forum during 2009.

On a final note, **Mr Brady** wanted to take this opportunity to remind those member societies of IFIP that are European and also members of CEPIS, of the upcoming CEPIS Execom elections at Council in November. The deadline for nominations is approaching. With the atypically large number of positions becoming vacant at this election, we would hope to have an active interest by member societies reflected in nominations to these positions.

4.10.2 SEARCC

Mr Sawhney briefed General Assembly about some recent developments in the South East Asian Pacific Region. He reported that SEARCC has currently 7 Members, but is aiming to get more participation from the Region. For that reason SEARCC has waived Admission Fees for 2008.

SEARCC 2008 held at Chennai, India, jointly with CSI 2008.

There are projects of relevance to IFIP

- Sharing Best Practice across Region
 - SIG on e-Governance opened to SEARCC
 - Professional Certification – ACS to run IP3 for SEARCC
- Work on Common Membership to SEARCC Member Societies

Next SEARCC EXCO will take place at 7th March 2009. **Mr Sawhney** invited IFIP Executive Committee to engage with EXCO on 7th March afternoon.

SEARCC 2010 will be in Brisbane, jointly with WCC 2010.

The new SEARCC President is Prof. KK Aggarwal, President, CSI (Computer Society of India).

4.10.3 IMIA

Mr Takeda, Vice President of IMIA (International Medical Association) reported that IMEA wants to strengthen its partnership with IFIP and plans to participate in WCC 2010 in Brisbane.

4.11 Other Business

4.11.1 WCC2008 – Declaration in ICT Professionalism

Mr Wibe presented the WCC2008 Declaration on ICT Professionalism and Competences (please see www.ifip.org (Minutes GA 2008) and proposed to General Assembly to adopt it as IFIP declaration.

Mr Johnson suggested that IFIP's Executive Committee negotiates the text with TC3 and send it around within 3 weeks.

General Assembly **ADOPTED** the declaration.

4.12 Future Meetings

The next meetings are:

2009

Board March 5-7th, Delhi, India

GA August 29-31st, (following WITFOR 2009, August 26th - 28th in Hanoi, Vietnam)

2010

Board March, Open for Invitations

GA September 24-26th (following WCC 2010, Sep 20th – 23rd in Brisbane, Australia)

2011

Board March, Open for Invitations

GA September (potentially following WITFOR 2011)

The attention of member societies is drawn to the importance of venues having easy access to major international airports.

4.13 Closing of Meeting

The President thanked **Mr Wibe** for attending his last General Assembly and his excellent work as TC Chair and wished him all the best for his future.

The President thanked again the host for their hospitality and the General Assembly attendees for their contribution. He declared the General Assembly meeting closed and wished everybody a safe journey home.

4.14 ANNEX 1: A New Model for IFIP Membership (TOR)

1. Background

The Board of IFIP has decided to appoint a special Task Force (TF) to review the whole environment related to membership of IFIP. This decision follows on the fact that the present IFIP membership model has been in existence for many years, and do not reflect changes which have happened over the years. IFIP needs a new membership model when it enters the next decade in 2010. Furthermore, IFIP has embarked on a comprehensive new strategic model, and such a new Membership model is a crucial component of the new strategy and must fit it well with the wider strategy as a whole.

2. Purpose

The main purpose of the TF is therefore to investigate the present IFIP membership model, and to propose a new model which can take IFIP into the next decade. This new model must be dynamic enough to reflect and cater for the changes with which IFIP is, and will be confronted in the future, and must be a 'best fit' within the wider new IFIP strategy.

3. Deliverable

The deliverable of the TF will be a new model for membership of IFIP, tightly integrated with the new wider IFIP strategy.

4. Time Scale

The first draft, reflecting some initial ideas of the TF, must be ready for discussion at GA 2008. A further version will be submitted to the Board meeting in 2009, with a final version submitted to GA 2009 for acceptance and implementation from the beginning of 2010.

5. Issues to be investigated

The following is a list of aspect, not necessarily complete, which must be investigated by the TF, and reflected in the new model:

- a) Shortcomings of the present membership model
 - a. Problems with present membership categories (for eg full members, corresponding members, Affiliate members, Technical Affiliates etc)
 - b. Lack of specified services to member societies
 - c. Present membership dues model
- b) A sub model for determining membership dues
- c) A sub model for membership criteria, ie who can be members of IFIP, addressing issues like :
 - a. Individual membership of IFIP
 - b. More than one member society per country, including national societies, research agencies, Universities etc
 - c. Types of membership
 - d. Benefits and conditions of different types of membership
- d) Benefits of membership of IFIP, ie what can IFIP offer member societies in terms of services etc which they can then again offer to members of their societies
- e) Representation of member societies on IFIP structures

- f) Changes in IFIP structures to cater for e) above
 - a. Changes to GA
 - b. Changes to Standing Committees
- g) Responsibilities of IFIP member societies
- h) Sanctions which can be applied to IFIP member societies for not 'bringing their part'
- i) Procedures to handle member society problems
- j) Changes in IFIP structures to handle the proposed new Membership model
 - a. Role of present Membership Committee
 - b. Role of Admission Committee
- k) A sub model specifying the benefits of membership, and possible ROI for member societies

6. Budget

The first action of the TF will be to create a budget for the planned activities of the TF and submit the budget to EB.

7. Terminology

Where relevant, the TF must clearly distinguish between Members of IFIP, which actually means Member Societies of IFIP, and members of Member Societies of IFIP, who are individuals.

8. Members of the TF

Jerry Engel (Chair)
Niko Schlamberger (Vice-Chair)
Chris Avram
Mike Hinchey
Ramon Puigjaner
Eduard Dundler (Secretary)

4.15 ANNEX 2: Reviewing IFIP's Financial Business Model (TOR)

1. Background

Moving towards IFIP's 50th Anniversary, the time is right now to have a total review of IFIP's Financial Business model. Over the last 50 years this model has not changed much, but the environment in which IFIP operates, has changed significantly. Therefore for IFIP to be ready for its next 50 years, it is important that IFIP has the best possible financial business model for the challenge of the next decade.

2. Purpose

The main purpose of the TF is therefore to review the present IFIP Financial Business Plan (FBP), and to propose a new plan which can take IFIP into the next decade. This new plan must be dynamic enough to reflect and cater for the changes with which IFIP is, and will be confronted in the future, and must be a 'best fit' within the wider new IFIP strategy.

3. Deliverable

The deliverable of the TF will be a 5 year FBP for IFIP, tightly integrated with the new wider IFIP strategy.

4. Time Scale

The first draft, reflecting some initial ideas of the TF, must be ready for discussion at the 2009 Board Meeting. A final version will be submitted to GA 2009 for acceptance and immediate implementation.

5. Issues to be investigated

The mandate of the TF is very wide, and the main purpose is to create a 5 year FBP for IFIP (GA 2009 to GA 2014). The following aspects are important in this plan :

- Income trends/requirements
- Expenditure trends/requirements/limitations
- Income/Expenditure ratios which indicate danger
- Modelling trends and options in terms of optimizing the ratio above
- Investment strategies for surplus funds
- Investment strategies in IFIP/TC projects and possible return on such projects
- Reviewing the budgeting, reporting and operating procedures of IFIP, with specific reference to TCs
- Review IFIP's financial policies
- Identifying possible financial risks
- Coordinate with the TF on Membership concerning required levels of expected income from MSs
- Financial risk taking
- Others...

6. Budget

The first action of the TF will be to decide whether any form of budget is needed for the TF. If so, such a budget should be created and submitted to EB as soon as possible.

7. Members of the TF

Chris Avram (Chair)
Leon Strous
Declan Brady

Max Bramer
Eduard Dundler (Secretary)