

**Minutes of the General Assembly
September 12th – 13th, 2014, Vienna, Austria**

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1 ATTENDANCE LIST

Member Society Representatives (31 representatives)

Australia	A Wong	Austria	A Min Tjoa
Brazil	R Macedo	Bulgaria	K Boyanov
Canada	B Byers	China	Y Zhang
Croatia	M Frkovic	Czech Rep	J Pokorny
Denmark	J Pries-Heje	Finland	O Martikainen
Germany	F Rammig	Hungary	M Raffai
Ireland	D Brady	Italy	A Frisiani
Japan	Y Murayama	Korea	D Y Kim
Lithuania	E Telesius	Netherlands	L Strous
Norway	J Wibe	Poland	J Nawrocki
Slovakia	I Privara	Slovenia	N Schlamberger
South Africa	R von Solms	Sri Lanka	A Salgado
Sweden	C Mörtberg	Switzerland	R Morel
Syria	R Razouk	UK	A McGettrick
Ukraine	I Grebennik	US-ACM	J Turner
Zimbabwe	L Gudza		

Ex officio Members

Y Abeywickrama	InterYIT	C Avram	Treasurer
M Bramer	Vice President	M Hinchey	Vice President
R Puigjaner	Vice President	K Rannenber	Councillor

Honorary Members

K Brunnstein	B Sendov
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TC Chairs (12 TCs were represented)

TC 1	J Sakarovitch	TC 2	M Goedicke
TC 3	B Cornu	TC 5	E Neuhold
TC 6	A Pras	TC 8	J Pries-Heje
TC 9	D Whitehouse	TC10	R Reis
TC11	Y Murayama	TC12	T Dillon
TC13	J Gulliksen	TC14	G.W.M Rauterberg

Affiliate Members

CEPIS	D Brady	IMIA	H Takeda
SEARCC	Y Ramasundara		

Observers

Walter Prinz	BMVIT Austria	Wang Yusheng	CIE (China)
Wang Huan	CIE (China)	Victor de Pous	IFIP Legal Counsel
Brenda Aynsley	IP3 Chair	Stephen Ibaraki	IP3
A Schofield	IP3	M de Roche	IP3
T Kakeshita	IP3	Jeein Kim	KIISE (Korea)
L Bacon	BCS (UK)	Olena Chaikovska	Ukraine
Inna Urnyaeva	Ukraine	Paolo Schgör	Italy
B von Solms	South Africa		

IFIP Secretariat

E Dundler	IFIP General Secretary
M Smith	Administrative Support

Apologies

D Deschoolmeester	Belgium	
G Marin	CLEI	Proxy to R Puigjaner
A Casaca	Portugal	
A Pastor	Spain	Proxy to R Puigjaner
K Chak	Singapore	
M Zghal	Tunisia	Proxy to L Strous
R Delany	New Zealand	
M Al Awar	U.A.E.	
F Troeltzsch	TC 7	

2 ACTION LIST

Task	Person / Body
Finance	
○ Scrutinizing the budget proposal: to include in budget procedure	Mr Brady, FC
IFIP's Digital Library	
○ To complete implementation and loading of Digital Library	Mr Turner, INRIA
○ To develop a contract with INRIA for hosting and maintaining IFIP's Digital Library	Mr Turner, PC
Publications	
○ To complete a publications contract with Springer for the following next 5 years	Mr Turner, Mr. Rannenber, EC
○ To establish quality assurance procedures for IFIP publications	PC, EC
Proposal for new rules for IFIP Awards	
○ To draft a proposal (including comments from GA)	Mr Nawrocki
International Liaison Committee report	
○ To distribute report to GA members	Mr Strous
Membership Structure	
○ To Process comments of GA 2014 and draft S&B (Oct 2014)	Mr Strous
○ To Circulate to GA and member societies (Nov 2014 – Jan 2015)	Mr Strous
○ To Process comments of MS (Feb 2015)	Mr Strous
○ To Discuss final draft (Board 2015)	Mr Strous
○ Voting on final draft electronic (April 2015) or at next GA (Sep 2015)	Mr Strous
Technical Assembly:	
○ To implement approved changes within TCs	TC Chairs

Marketing Plan

- To arrange a meeting with Quantum Values in order to further detail and prioritize the parts of the marketing plan. EC
- To release budget in line with the outcome of that meeting EC

IMIA

- To establish a position / person within IFIP as permanent contact to IMIA Mr Strous, EC

World CIO Forum 2015

- To tighten the coupling between the Chinese organizers and IFIP with respect to both content and organization Mr Lin, EC

World Computer Congress 2015

- To sign contract between organizers of WCC 2015 and IFIP Mr Kim, EC

WITFOR

- To work on opportunities for re-animation of WITFOR Mr Puigjaner

Domain Committee on Cloud Computing

- To draft a mission statement of DCCC and distribute it after discussion by all members of the DCCC Mr Patrignani, DCCC Chair

3 GENERAL ASSEMBLY MEETING

3.1 Call Meeting to Order

The President, Mr Strous, opened the General Assembly meeting, welcomed all participants and wished to all a constructive and successful meeting. He thanked the local host, Mr Reinhard Goebel, President of the Austrian Computer Society (OCG) and Mr Roland Bieber, General Secretary of the OCG for their hospitality to hold IFIP's General Assembly at the venue of the Austrian Computer Society.

Mr Strous informed the General Assembly about the sad issue of the passing away of Prof. Wilfried Brauer and pioneer in Information Technology and IFIP's Past President Prof. Heinz Zemanek. He asked General Assembly to hold a minute's silence and to continue in their sense and inspiration.

Mr Goebel welcomed all participants to General Assembly in Vienna in the name of the OCG and wished all participants a successful meeting and fruitful discussions.

Mr Strous welcomed especially all representatives of Member Societies and TC Chairs attending their first IFIP meeting in that role, Ms Brenda Byers (Canada), Ms Yuko Murayama (Japan), Mr Rossouw von Solms (South Africa), Mr Yasas Abeywickrama (InterYIT), Ms Diane Whitehouse (TC 9) and all observers.

3.2 Attendance and Apologies

The Secretary, Mr Tjoa, announced the GA attendance and apologies received (please refer to the attendance list). 31 Full Members, 12 TC representatives, 3 representatives of Affiliate Members, 2 Honorary Member and 6 ex officio members with voting rights were present and 3 valid proxies were given. Together with all observers 69 attendees were present.

Mr Tjoa stated that the attendance of members with voting rights exceeded the quorum and GA could proceed with its work.

3.3 Business Issues

3.3.1 Approval of the agenda

General Assembly unanimously **ADOPTED** the Agenda.

3.3.2 Approval of Minutes General Assembly 2013

Mr Strous informed General Assembly that the minutes of the General Assembly meeting 2013 have been approved.

3.3.3 President's Report

Mr Strous, the IFIP President, reported that in the past two years he had the opportunity to visit and meet 24 of IFIP's member societies and in addition bodies like UNESCO, ITU and the European Commission. The meetings confirmed what is well

known, namely that IFIP's membership base varies enormously in terms of history, size and type of membership, level and kind of activities and focus on areas of interest. What is perhaps not as well known to all is the fact that the knowledge about and perception of IFIP also varies enormously. So, IFIP has a challenge to increase its visibility and added value.

Mr Strous said that this has been discussed a few times in the last couple of years and he realized this is not achieved easily nor overnight. The finalization and implementation of some changes have not been realized in the timeframe he had hoped and that was disappointing and sometimes frustrating.

Mr Strous assured General Assembly that he has been encouraged to continue working on this matter by the many comments and suggestions made in the last two years. There was some progress; but there is a need to increase the speed of this progress. The challenge for this General Assembly will be to speed up the progress while taking into account the different interests of all IFIP's stakeholders.

Mr Strous thanked all volunteers and the IFIP secretariat for their support and contributions. He said that without this support nothing would be achieved.

3.3.4 Secretary's Report

The Secretary, **Mr Tjoa** reported that since the General Assembly 2013 in Poznan the secretary has hold many face to face business meetings with the General Secretary Mr Dundler. Among normal business issues and preparations for Board and GA meetings most essential workflows for the tight cooperation between the Secretary and the General Secretary were made explicit. Current important managerial issues and collaborative aspects were explained in-depth.

These meetings in Vienna and Laxenburg covered issues like the prolongation of Mr Dundler's contract after his retirement age and subsidies of the Austrian Federal Ministry for IFIP. The meetings with Mr Prinz and Mr. Wiesmüller from the Austrian Federal Ministry resulted in a considerable increase of subsidies of 2014 compared to 2013. **Mr Tjoa** highlighted the role of Mr Wiesmüller, Mr Prinz and Mr Dundler.

Mr Tjoa reported that Mr Dundler took part at the CIO Congress 2013 organized on in November 2013 in Loipersdorf, Austria. After this event Mr Dundler and he had several contacts with the Austrian Computer Society on the possible bidding of Austria to hold the first possible WCF after China.

Mr Tjoa informed General Assembly about the efforts of Mr Dundler and Mr Strous concerning the membership of France, Denmark and Sweden performed by on-site visits to the three member organisations; Mr Dundler reported the outcome of the TC 6 (Communications Systems) meeting in Zürich (October 2013), TC 7 (System and Optimisation) in Berlin (May 2014) and TC 9 (ICT and Security) in Turku (August 2014).

Related to the IFIP membership **Mr Tjoa** reported that by the end of IFIP had 44 Full Members, 4 Affiliate Members, 10 Honorary Members and 6 Ex-Officio Members. The member societies of Bosnia-Herzegovina and Thailand had open dues for 2011-2013; according IFIP's Statutes & Bylaws their membership has been terminated as of January 1st, 2014.

Mr Tjoa stressed that the membership status of France, Greece, and Sri Lanka will formally end by 31st of December 2014, if they will not pay the two years dues until end of this year. Therefore these 3 members do not have any voting rights at this General Assembly.

Mr Tjoa reported that the IFIP Secretariat continues to run smoothly and on behalf of the IFIP officers he expressed IFIP's thanks to the colleagues at Secretariat and the General Secretary Mr Dundler for their excellent support.

3.3.5 EC Meetings Report

Mr Tjoa referred to his report about the activities of the IFIP Executive Committee (http://ifip.org/index.php?option=com_content&task=view&id=200&Itemid=536 / Item 3.5). He said that since 2011 all Executive Board minutes of teleconferences and meetings are available on IFIP's website for GA members.

General Assembly **ACCEPTED** the report.

3.3.6 Treasurer's Report

The Treasurer, **Mr Avram**, drew attention to his written report and informed GA that the 2013 accounts have been audited. The "Auditors opinion" addressed to the General Assembly and the audited report, titled "Finance General Statement" are attached to these minutes (Attachment 1 and attachment 2). The report serves also to propose a budget for 2015.

Mr Avram informed GA that IFIP performed very well in 2013 with a nearly break even on operations (8,469 € loss) and a large portfolio surplus of 171,065 € against a budget of nearly breakeven.

Mr Avram recommended the General Assembly to take note that the Auditor's report was tabled.

Mr Avram recommended the General Assembly to approve the financial statements as per the auditor's letter.

Mr Avram explained the situation on IFIP's portfolio at UBS. In summary, IFIP's portfolio is keeping up with inflation. Over the entire time, IFIP achieved a 2.75% per annum compound rate of return. The rate of return fluctuated in line with the movements of the share market. IFIP's portfolio is intended to preserve IFIP's assets, keeping up with inflation, and supplementing the income. In 2014 a return of 103,000 € has been budgeted. The return was much larger than that, it was 204,604 €. He recommended the 2015 budget include a budgeted portfolio return of 173,000 €. **Mr Avram** recommended that the treasurer continue with IFIP's portfolio investment and management strategy, and as per the original plans, undertake the next major review of portfolio management during 2015, once every 5 years as planned.

Regarding the budget 2015 **Mr Avram** reported that all budget requests have substantially been adopted. The budgeted deficit for 2015 is 72,147 € proposed to be funded from the portfolio.

The Treasurer recommended the General Assembly to adopt the 2015 budget presented.

There were no questions from General Assembly.

3.3.7 Finance Committee Report (FC)

Mr Wibe presented the Finance Committee report and confirmed that IFIP's financial performance in 2014 is expected to be less than the actual 2013. At General Assembly in 2013, IFIP set a 2014 budget with a 102,852 € deficit. The current forecast for 2014 is to do much better than that, perhaps a surplus of 31,332 €.

Mr Wibe emphasized that IFIP has a structural financial problem; the income is not enough to cover IFIP's costs without help from our portfolio. **Mr Wibe** re-stated the treasurer's comments from previous years that IFIP needs to find new business opportunities. FC recommended that EC and TA should have a look in this matter.

FC recommended that:

- GA discharge the Treasurer and the EC for fiscal year 2013
- GA accept the Auditors' report
- GA adopts the Treasurer's recommendations regarding the proposed Budget for 2015.

General Assembly unanimously

ADOPTED the budget for 2015,
ACCEPTED the Auditor's Report,
APPROVED the figures for 2013,
DISCHARGED the Treasurer and EC for fiscal year 2013.

The President thanked the outgoing Treasurer for his last report and his continuous commitment with IFIP. He wished him on behalf of the General Assembly good health and interesting times for the future.

3.4 Election of IFIP Officers and Councillors

Mr Tjoa presented the report of the Nominations Committee and informed General Assembly about vacancies in offices and the status of nominations. He informed the members of General Assembly about the possibility to nominate candidates also from the floor.

1. Vice President (VP):

Mr Tjoa reported to General Assembly that there is one vacancy for Vice President (VP) position. The current post holder, **Mr Turner** has completed two term of his office and is not eligible to be nominated.

Mr Rannenberg has been nominated. From the floor **Ms Murayama** was nominated.

General Assembly **ELECTED** (Ms Murayama: 30 votes, Mr Rannenberg: 21 votes, 1 invalid vote)

Ms Yuko Murayama (Japan) as Vice President (2014 - 2017).

After the voting it had been detected that according IFIP's Statutes & Bylaws the three present Honorary Members were not allowed to vote. As this had no influence on the final result (taking the worst case: 27- 24 -1) the election has been confirmed by the General Assembly.

2. Councillors

Mr Tjoa informed General Assembly that there is one vacancy for councillors to be nominated and elected by GA. As the present councillor **Mr Nawrocki** has completed the term of his predecessor councillor (one year) he is eligible to be nominated for his first full term.

Jerzy Nawrocki has been nominated; there were no nominations from the floor.

General Assembly **ELECTED** (Votes: Yes: 45 – No: 0 – Abstentions: 0)
Mr Nawrocki (Poland) as Councillor (2014 – 2017).

3.5 Statutes & Bylaws Committee

Mr Bramer, Chair of the S&B Committee, reported that during the year the committee considered a number of proposals for minor improvements to the Statutes and Bylaws, particularly relating to membership and the system of nomination committees. The Chair circulated a package of minor changes to members of the General Assembly on July 26th, 2014 for approval at the September meeting in Vienna. This was in compliance with the requirement for all proposals for changes to be circulated at least 40 days in advance of the meeting to allow time for discussion and questions in advance of the meeting. The proposals can be found at <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2005%20s&b.pdf>.

Mr Bramer informed General Assembly that approval of changes to Statutes and Bylaws requires 'a two-thirds majority' and 'an absolute majority', respectively, 'of all Members present or represented by proxy with voting rights on the topic concerned' (Statutes 8.1 and 9).

General Assembly **ACCEPTED** the S&B proposal unanimously (for: 44 - against: 0 – abstentions: 0).

3.6 Admissions Committee (AC)

Mr Bramer, Chair of the Admissions Committee reported that during the course of the year the committee received two applications.

The committee considered a nomination for Honorary Membership made by the current President of IFIP, Leon Strous, on behalf of Professor Sebastiaan (Basie) von Solms, Past President. A copy of the President's letter of recommendation is included as Appendix 1 of the report (see at IFIP's website <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2006%20admissions%20committee%20report.pdf>). **Mr Bramer** reported that the Admissions Committee believed that Professor von Solms fully meets the criteria for Honorary Membership and strongly and unanimously recommended this nomination to be approved by the General Assembly.

The voting conducted by a paper ballot, (required according IFIP's Statutes & Bylaws) resulted in: 43 votes for – 1 vote against.

General Assembly **APPROVED** the election of Mr von Solms as Honorary Member of IFIP.

Mr Bramer reported that the Admissions committee considered an application for Full Membership from the Institute of Certified Information Technologists (ICIT), Ghana. A copy of the application can be downloaded from IFIP's website <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2006%20admissions%20committee%20att.pdf>. The committee was unanimous in recommending that the application should **not be accepted** at the present time, as it did not meet the criteria set out in Bylaw 2.2.2 to be considered in connection with Full Membership applications.

General Assembly did not **APPROVE** the application for Full Membership from the Institute of Certified Information Technologists (ICIT) unanimously.

3.7 Activity Management Board (AMB)

Mr Dundler reported that the AMB worked together with TC Chairs, event organizers and the IFIP secretariat in order to get all relevant data for planned and performed events in time into IFIP's web-based approval system, and consequently in IFIP's event database. This database is the basis for clearance of all IFIP events.

The AMB worked in good co-operation with the DCSC in order to distribute financial sponsorship to persons from developing countries. More about this is mentioned in the DCSC report.

Mr Dundler said that the statistic presented shows that the total number of events was in 2013 close to the year before, with a slight increase in the last 5 years. The income from event fees in 2013 is back to the level of 2010 and 2011.

Development Events

	2009	2010	2011	2012	2013	2014
Nbr events (main)	39	47	40	39	58	35
Nbr events (co-sponsored / supported)	24	27	24	47	24	39
Total	63	74	64	86	82	74
Event fee received	55.608	71.009	78.016	58.974	78.221	0

Mr Dundler said that after two years of running the web-based event approval system as administration tool it can be reported that it works very well and is well accepted by the event organizers and the TCs. In the last year AMB received only three requests for clarification in the handling. All of them could be answered satisfactorily.

General Assembly **ACCEPTED** the report.

3.8 Publications Committee (PC)

Mr Turner drew the attention of General Assembly to the Publisher's report from Springer on IFIP's website: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2008%20publishers%20report%202014.pdf>. He said that the variations in volumes and royalties published in past few years were within a normal range and the number of

papers has increased. He reported a substantial number of downloads from SpringerLink.

Mr Turner presented the Publications report. He informed General Assembly of the accomplishments and future plans since the 2013 GA meeting:

1. Revision and update of the IFIP Digital Library

The requirements document for IFIP's digital library was sent to various potential providers in December 2013 and January 2014. Proposals were received from three potential providers in late January and evaluated by a task force appointed by President Strous. The task force recommended that INRIA be selected as the new provider for the IFIP DL. Negotiations with INRIA began in late April. INRIA agreed to develop a prototype implementation at no cost commitment in order to determine the actual amount of work that will be involved. The current estimate is €67K for the initial DL containing all data up to the current time, and €17K annually for adding additional publications to the DL. The prototype implementation is complete, and final negotiations on the costs will proceed following the GA meeting.

A plan and schedule for implementation and maintenance of the DL by INRIA will be completed. This should occur during the few weeks following the GA meeting. The intention is that an up-to-date DL will be completed by March 2015, and will remain current after that time.

Mr Turner said that the costs of DL are budgeted as special project for two years. The permanent running costs are to be arranged after decision on possible changes.

2. New Publications Agreement with Springer

The IFIP Publications Officer, Publications Chair, and incoming Publications Chair met with Springer in Heidelberg on September 5 to complete the remaining details for the new agreement to be effective January 1, 2015. The following modifications to the current contract have been agreed:

- Enabling of quality assurance by editorial board.
- Clarification of cases when an IFIP conference is not bound by the agreement.
- IFIP material on SpringerLink will be open access four years after publication date.

3. Implementation of AICT Editorial Board quality assurance for IFIP publications

The new agreement with Springer will enable establishment of the quality assurance process for IFIP publications previously proposed by TA. Details of implementation for this process will be developed by the Publications Committee.

Mr Strous thanked **Mr Turner** for his extensive work for IFIP as Vice President and also as Chair of the Publications Committee. He congratulated **Mr Rannenberg** to his new office as Chair of the Publications Committee and wished him much success for the coming years.

3.9 Internal Awards Committee (IAC)

Mr Nawrocki presented a proposal from the Internal Awards Committee for new rules for the IFIP Service Awards (details of the proposal are on IFIP's website at <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2009b%20awards%20new%20rules.pdf>). The proposal covers the Outstanding Service Award, the Silver Core, the Auerbach Award and the Honorary Membership. The presentation showed the new general rules for all awards and a detailed description of the new rules for each of the awards as well.

General Assembly discussed the topic and came up with comments and also some concerns. **Mr Nawrocki** will collect all comments and include them into a final proposal to present to General Assembly members.

Mr Nawrocki presented the list of the recommended nominees for the IFIP OSA Award 2014.

General Assembly **DECIDED** to award the IFIP OSA Award to:

- Mary Web (TC3): WG 3.3 Chair, EduSummit Co-chair
- Jackie Phahlamohlaka (TC9): HCC-11, ex-Chair TC-9
- Janet Wesson (TC13): INTERACT 03, 13 (co-chair at various levels), IFIP WCC 2002 (co-chair of Stream 9)
- Tom Gross (TC13): INTERACT 05, 07, 09, 15 (co-chair at various levels)

3.10 International Liaison Committee (ILC)

Mr Strous will complete his report as Chair of the Liaison Committee and distribute it to all GA members within the next weeks.

3.11 Developing Countries Support Committee (DCSC)

Mr Puigjaner reported from DCSC that the composition of the committee has not changed in its structure. The Committee is composed by the chairmen of the two WGs specially dedicated to Developing Countries (WG 9.4 and WG 6.9) and a representative of each continent with an important proportion of developing countries (Asia-Oceania, Latin America and Africa). Please find the detailed report at: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2018%20dcsc%20report-ga-2014.pdf>.

Mr Puigjaner informed General Assembly that for 2014 funds of 12.000 € were allocated. The budget requested for 2015 is 12.000 € because there are a number of event organizers of different TCs that have advanced their intention of requesting a grant to the DCSC according to the approved criteria.

Mr Puigjaner reported that DCSC supported 10 events since last GA.

General Assembly **ACCEPTED** the report.

3.12 InterYIT

Mr Abeywickrama, Chair of InterYIT, reported to General Assembly about the progress made in the last year. He informed that InterYIT has a good representative international board. It has a partnership with SEARCC. Instead of an InterYIT website it has developed a Facebook page. InterYIT has been invited to the World Conference on Youth. It is also present at the National IT Conference in Sri Lanka together with SEARCC. InterYIT plans to collaborate with Malaysia.

Mr Abeywickrama informed the General Assembly about InterYIT's plans for a way forward:

- Implement International Young IT Recognition Scheme
- Non Financial Partnering with events

- Email newsletter / Regular Global Press Releases
- Present / Discuss at International Conferences by Member Societies
- Partner with IP3 - take the message to younger members
- Support local Young IT activities and formation of groups
- Partner / Participate in International Youth / IT Activities

Mr Strous commented that in his opinion InterYIT is on the right track and wished Mr Abeywickrama success with realizing all the plans.

No questions from General Assembly came up.

3.13 Discussion on Structure Proposal

Mr Strous presented a document for restructuring IFIP (please see presentation at: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2011a%20presentation%20on%20structures.pdf>). The proposal covered three areas: IFIP membership, membership fees and governance.

IFIP membership: This topic has been discussed in EC, Board and GA for the past five, six years or even more years. Many alternatives have been on the table. The goal is to make IFIP the truly representative federation of and for the ICT professionals in the world.

Mr Strous proposed three different categories for membership, as there are Full members, Associate members and Honorary members. He explained the general rules for each of the categories and the voting rights.

Mr Strous asked the General Assembly to discuss the issue within their societies and come up within short time with recommendations and suggestions.

Membership Fee: **Mr Strous** explained the current fee structure, which is based on the UN scale of assessment. **Mr Strous** proposed that the new fee structure should be based on the membership income of the member society, capped by a maximum and a minimum fee. An administration fee for Associate members is proposed.

Mr Strous said that there is no need to discuss it now; but he asked the General Assembly to discuss the issue within their societies and give feedback to him.

Governance: **Mr Strous** said that the goal for this new government structure is to make it attractive for organizations to be active, to align the involvement of member societies with the lines of activities (as in the strategy defined) and to enlarge the pool of potential persons for various functions within IFIP. This goal should be achieved by establishing councils per line of activities, involvement of member societies more directly per line of activities, giving greater mandate for councils to decide on “their” issues and also in less Standing Committees.

During GA many comments were made on the proposal, especially on the membership part. On the governance model a number of questions for clarification were asked. Mr Strous concluded that the remarks and questions will be taken into account in the next version of the proposal, that GA will be invited to submit further comments and that the goal will be to conclude on the issues at GA 2015.

Mr Strous informed General Assembly about the time schedule for the next steps:

- October 31st, 2014 : deadline for comments by GA members on documents as submitted to this GA
- December 31st, 2014: deadline for preparing draft detailed proposal incl draft S&B
- April 1st, 2015: deadline for comments by GA members and Member Societies on draft detailed proposal
- June 1st, 2015: final detailed proposal ready for distribution to GA members and Member Societies' Presidents
- October 2015: presentation and decision in General Assembly.

3.14 IP3

Ms Aynsley presented the IP3 report (please see full report at IFIP's website: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2012-1%20ip3%20annual%20report%202013-2014.pdf>).

Ms Aynsley said that the IFIP Strategic Objective: Professionalism in the ICT workforce should be achieved thru developing a Global Partnership with those in the ICT eco-system to improve the standards of practice of ICT Professionals within their respective contexts. The accruing benefits for IFIP are

- the increasing reach and influence of IFIP beyond its technical and member communities
- increasing the connection between IFIP, Industry and Government
- improving the global profession of ICT in each member country that begins the journey to accreditation for their professionalism scheme
- providing global mutual recognition for members of Member Societies with an accredited professionalism scheme

Ms Aynsley reported that IP3 spent about the same as in the previous year; but also trialed an involvement in an EC project at a cost of almost 7.000 €. The income was less because the annual fee for IFIP members has been removed and invoices for non-IFIP members were late in being distributed. Ip3 received in kind support from CISCO and Microsoft again of the same order as previous years. ACS provided a similar amount in support of the Chair of IP3 as in the past.

IP3 attracted 3 new members during the year:

- ISACA an international organisation of 110,000 security professionals and with over 200 chapters globally
- NGI/VRI/NGN the dutch computing society
- CSSL the Computer Society of Sri Lanka

IP3's membership now stands at 13 with the inclusion of Switzerland's SI at the IFIP Presidents meeting that preceded this GA. This represents an increase of 60% in the past 3 years and demonstrates the success of IP3's model of building the global partnership.

Ms Aynsley reported that members of IP3 contributed about 2500 volunteer hours in the operation and activities of IP3 in the period (80 € per hour = 200,000 €).

Ms Aynsley informed General Assembly that the IP3 Board members participated heavily in the WSIS +10 MPP over the year; the outcomes document

(<http://www.itu.int/wsis/implementation/2014/forum/inc/doc/outcome/362828V2E.pdf>) shows the influence and success in shaping the report as regards professionalism.

Ms Aynsley reported that a Presidents Forum was held before this GA on September 11th. 21 member societies were invited - 10 countries attended. Presidents Forum discussions and issues led to the following outcomes:

Issue: Certification schemes clearing house

Objective: sharing work between member societies

Leader: SCS (Singapore) President KS Chack

Issue: Licensing and Regulation working group

Objective: develop a position on this subject that IFIP members can support and promote

Leader: BCS (UK) President Prof Liz Bacon

Issue: Government advocacy clearing house

Objective: share successful government approaches and support

Leader: ACS (Australia) Past President Anthony Wong

Issue: IFIP promotion of national societies

Objective: to ensure IFIP works to promote member societies

Leader: CIPS (Canada) President Brenda Byers

Issue: Common messages development

Objective: developing messages that we can all use to promote the value of professionalism in ICT

Leader: ACS (Australia) President Brenda Aynsley

Issue: Curriculum archives in collaboration with Seoul Accord and TC 3

Objective: developing an archive of curricula to share amongst members

Leader: KIISE (Korea) President-elect Jee-In Kim

Mr Ibaraki gave a presentation in the workshop on the need for professionalism in IT practice and provided evidence of its value in the ICT ecosystem.

It is available as a pdf for download from

<http://ip3interactive.net/mod/resource/view.php?id=288> (login as guest)

Mr Schofield, newly appointed Vice Chairman for Standards and Accreditation shared with GA members the process for accreditation and provided reasons why a member society might wish to pursue and independent, internationally recognised accreditation for their professionalism scheme. The accreditation guidelines are available for download from

<http://ip3interactive.net/mod/resource/view.php?id=188> (login as guest)

3.15 Technical Assembly (TA)

Mr Hinchey reported to General Assembly that several topics have been discussed within Technical Assembly.

WITFOR: Mr Puigjaner asked for the TC's support for the next edition of WITFOR to be held in 2015, or more like 2016, in Latin America. While TC Chairs are willing to support, there was some concern that a return to the model of a big event with a

proceedings, etc., may be returning to the failed (old) WCC model. However, if it were to be a subset of related events, involving several but not all TCs, this may still work. Further discussions regarding WITFOR will be held at GA.

Digital Library: Significant discussion was held on the topic of the digital library, with Mr Turner and Mr Rannenbergh attending to provide the Publications Committee inputs and Mr Laurent from INRIA making a presentation to demonstrate what the approach would be and to describe progress.

Mr Pras gave a demonstration of the significant amount of work that had been put into the TC6 efforts to produce a digital library. The layout and work was appreciated by all and will be considered in the final versions developed by INRIA.

Working Group Proxies: Ms Murayama led a discussion on TC11's proposal to allow WG Chairs to give a proxy to another WG Chair in TC meetings. Currently the S&B requires that proxy holder to be a national representative, which is seen as very restrictive. However, this is seen as an oversight and not an intentional restriction on WG Chairs. Ms Murayama will talk to S&B Committee to discuss the correct form or works, which TA will support.

TC Changes:

Mr Hinchey informed General Assembly about some changes within TCs:

Technical Assembly AGREED to the following changes:

- New Working Group WG 1.10 (*String Algorithmics and Applications*)
- TA DELAYED a decision on the establishment of WG 14.x (Game Accessibility) to allow further discussion with WG 13.3

General Assembly **APPROVED** the decisions of Technical Assembly.

There was a discussion about attendance of national representatives in TCs. General Assembly agreed that it is the responsibility of the national society to appoint the right person for representation within the respective TC; TC approves the nomination. **Mr Gulliksen** appealed to national representative to get more listening on the TC's for this issue.

3.15.1 TC3 Torun Vision

As requested by several TCs in order to inform General Assembly of important topics within their TC **Mr Cornu** presented to General Assembly the "TC3 Torun Vision". Please find the document on IFIP's website at: <http://www.ifip.org/images/stories/ifip/public/Announcements/the%20torun%20vision.pdf>.

General Assembly well received the presentation and had an intensive discussion on directions in education. GA recommended contributing through UNESCO channels to ICT education topics. Also the national societies should be included in the process.

Mr Strous thanked the outgoing Chair of TC3, Mr Bernard Cornu, for his excellent work together with TC3 education and wished him much success in the future in his area.

3.15.2 TC11 Emergency (disaster) management

Ms Murayama made a presentation on “Emergency (disaster) Management” (see: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/TCReports/disaster%20management%20%28yuko%29.pdf>). She explained the most needed help from ITC, as there are:

- Information acquisition and provision:
- Networking for information infrastructure:
- Shelter information management for a local government
- Volunteer Support

She said that WG 11.10 (Critical Information Infrastructure Protection) together with the United Nations Office for Disaster Risk Reduction (UNISDR) and the Hawaii International Conference on System Sciences (HICSS) is dealing with this complex area.

General Assembly commented that the resilience aspect is very important in this area.

3.16 Marketing plan

Mr Strous reminded General Assembly that at GA 2013 in Poznan it has been decided to put € 75.000 into the budget for 2014 for work on marketing activities, out of this budget not more than 5% should be available for preparation of the marketing plan and as soon the plan is ready and checked by General Assembly, GA will decide on an approval of the rest of the budget. **Mr Strous** reported that after a search for candidates Quantum Values has been chosen as to develop a marketing and communications plan for IFIP. IFIP paid for the plan about 2.400 € out of the dedicated budget.

Mr Strous presented the marketing plan for IFIP from Quantum Values (please see at: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2015%200ifip%20marketing%20communications%20plan%20by%20quantum%20values%20sep%202014.pdf>). **Mr Strous** pointed out that important topics are touched within the plan which would need a more intensive discussion.

General Assembly accepted in general the marketing plan, but had basic concerns about developing the plan too early; IFIP should make its “homework” first and define better its products to be marketed. The general opinion of General Assembly was that IFIP has a lot of good products, but they are not known in the outside world.

Mr Strous commented that a lot of things can already be done now; and also in parallel. He asked General Assembly to give the Executive Committee the power to release the budget of 75.000 € according the checked progress.

The voting resulted in: in favour: 39 votes, against: 2 votes, abstaining: 3 votes.

General Assembly **empowered** IFIP's Executive Committee to use the budgeted money for the next steps in the Marketing Plan.

3.17 IMIA

Mr Takeda gave a short presentation about the activities within IMEA. He said that in IMIA there is a strong request to consider a much closer cooperation of IFIP and IMIA.

Mr Takeda requested that IFIP should consider establishing a dedicated person as a contact person in IFIP for cooperation.

General Assembly received the report and the request from IMIA very well and saw also a great overlap in topics with IMIA and IFIP. **Mr Strous** committed IFIP to work on identifying where to start the cooperation and said that the IFIP Executive Committee will get back with a proposal for establishing a dedicated person within IFIP responsible for cooperation. In the meantime, Mr Strous will be the contact person.

3.18 Major General Events

3.18.1 World Computer Congress 2015

Mr Kim reported the current status of the organization of the World Computer Congress in Korea. The Congress will take place from October 4th – October 7th, 2015 in Daejeon, Korea under the theme “Creating new IT oriented jobs for near future (?)”. The following topics are planned to be covered:

New IT oriented jobs in near future

- Seoul Accord related topics
- IP3 related topics
- K-12 Creative IT Education
- Various TC Conferences

Mr Kim reported that because of the incident of the Sewol-ho ferry there is a very tight control within the government on supporting new events in Korea and therefore the budget has been reduced. As a consequence, the intention to financially support Young Professionals & Officials from Developing Countries cannot be maintained. Naturally they will be invited but there is no room for financial support.

Mr Kim assured General Assembly that the financial plan for the event is stable and the organization of the WCC 2015 is on track. He asked again for participation of TCs and Working Groups.

General Assembly expressed its trust in the organization of the WCC 2015 and wished the organizers much success.

3.18.2 World CIO Forum 2014

Mr Wang Huan made a presentation about the IFIP World CIO Forum 2014. He informed the General Assembly that the preparation work was well on track, but there were difficulties in getting financial support. Because the Beijing government is taking tough action against corruption, the appropriation of conference funds is difficult to be approved. If the forum would be held in Beijing, as originally planned, the budget would have to be seriously cut. Fortunately the governor of Shaanxi Province is one of the vice-chairmen of the China Institute of Electronics (CIE) and he has promoted the forum to Shaanxi provincial government. They are interested to invest in the 2014 WCF and promised to provide strong financial support. Therefore the host city had to be changed.

The IFIP World CIO Forum 2014 will be held from November 10th till November 12th, 2014 in Xi'an, China under the theme “Reform and Mission”.

Mr Wang Huan showed the agenda of the CIO Forum, a list of invited guests and speakers and the list of sponsors. He presented a draft of the WCF website and said that registration is already open.

Please see presentations at:
<http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2016-1%20wcf%202014.pdf> .

General Assembly expressed its serious concerns about the “internationality” of the Forum, because the time is very short for inviting international keynote speakers and to offer a program to participants timely enough for them to make travel arrangements.

3.18.3 World CIO Forum 2016

Mr Strous reported that no bid for 2016 has arrived. The Executive Committee will follow up on the future of the WCF.

3.18.4 World IT Forum (WITFOR)

Mr Puigjaner presented General Assembly a report about opportunities for continuation of the World IT Forum (please see detailed report at: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2019-1b%20witfor%20report%20for%20qa-v4.pdf>). He gave a summary of the history, the goals and the structure of past WITFORs.

Mr Puigjaner presented a proposal for reviving WITFOR under the current situation of economic crisis. He said that it is necessary to mobilize the IFIP bodies concerned with developing countries and TC3 Education could be included and it should be investigated to include the European Union funds for activities in Latin America. In addition, if IFIP maintains the idea of holding the next WITFOR in Latin America, it would be convenient to mobilize CLEI, full member of IFIP that can also bring some funding.

Mr Puigjaner said that under the idea of organizing this new WITFOR in Latin America the next decision should be the selection of the country. The alternatives could be

- Paraguay,
- Costa Rica,
- In parallel or back-to-back with CLEI (2015 will be held in Arequipa, Peru or 2016 probably in Chile)

Mr Puigjaner pointed out the possibility of organizing a pre-WIFOR activity (perhaps connected with CLEI 2015) to announce and stimulate Latin American people participation.

General Assembly thanked Mr Puigjaner for his effort in finding ways to revive WITFOR. General Assembly reinforced its interest in WITFOR and encouraged him to follow the way he presented.

3.19 Domain Committee on Cloud Computing

Ms Zhang reported that the first working meeting of the DCCC was held on Sep 11th, 2014 in Vienna, Austria. She excused Mr Lin, because he could not attend the meeting. The meeting was chaired by **Mr de Pous**.

Ms Zhang informed General Assembly that an overview of Cloud Computing development and applications around the world as one of the main paradigm shift in the history of computing and information processing was discussed. The main topic of the meeting was dedicated to "what" is needed in this field, taking into account the many technical activities already in place in IFIP's TCs and WGs.

Ms Zhang reported that a short draft document summarizing the "mission" and issues addressed by the DCCC, including a proposed timeline, will be prepared and distributed to the members of the DC by Mr Norberto Patrignani. This document will be discussed by all members and by one month a consolidated version will be released.

3.20 Content topics

3.20.1 Digital Equity

Mr Puigjaner presented a report on Digital Equity to General Assembly (details at: <http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it%2019-1%20digital%20equity.pdf>). He explained that a definition of digital equity can be a state in which both the digital divide and the participation gap are bridged. Digital equity ensures that everyone has equal opportunities to use the tools and resources needed to fully participate as a citizen in today's digitally-powered world.

Mr Puigjaner informed IFIP that the action lines proposed by the ITU have as global goal the implementation of the Digital Equity in order to avoid the Digital Divide. Maybe the idea of Digital Equity with respect to the WSIS Action Lines is not explicitly expressed, but after reading the description of WSIS Action Lines, the conclusion is that Digital Equity should be considered as a transversal element.

Mr Puigjaner reported that IFIP presented to ITU its view of Digital Equity at the WSIS+10 High Level Events held in Geneva in June 10-14, 2014.

3.20.2 Millennium Development Goals (MDGs) / WSIS

Mr Strous presented IFIP's position in organizing and contributing to activities aimed at achieving the UN Millennium Development Goals (MDGs). He explained that the eight MDGs – all by the target date of 2015 – form a blueprint agreed to in 2000 by all the world's countries and all the world's leading development institutions. They have galvanized unprecedented efforts to meet the needs of the world's poorest. The UN is also working with governments, civil society and other partners to build on the momentum generated by the MDGs and carry on with an ambitious post-2015 development agenda.

The MDGs are aimed

- to eradicate extreme poverty and hunger
- to achieve universal primary education
- to promote gender equality and empower women
- to reduce child mortality
- to improve maternal health
- to combat HIV/AIDS, malaria, and other diseases
- to ensure environmental sustainability
- to develop a global partnership for development

Mr Strous informed General Assembly about IFIP's involvement in MDG's topics:

- WSIS 2005 Tunis
- WSIS Forum 2006 - 2013
- ITU-UNESCO-UNDP-UNCTAD WSIS+10 preparatory meetings
- ITU-UNESCO-UNDP-UNCTAD WSIS+10 High level meeting Geneva
- ICT4ALL TUNIS+4
- ICT4ALL TUNIS+5
- ITU WTDC 2010 Hyderabad
- ITU WTDC 2014 Dubai
- World Digital Solidarity Agency (member of the Board)

http://www.ifip.org/images/stories/ifip/public/publications/minutes/GA2014/it_19-1c_mdg_presentation.pdf

Mr Tjoa commented that all the topics are mentioned in the report of the General Secretary of UN and IFIP should react on these topics. The document will be sent to all members of the General Assembly by the General Secretary.

Mr Morel informed General Assembly about the outcome of WSIS + 10 and beyond of 12th of June 2014 : Everybody i.e. all UN countries agreed with this convergent text of 50 pages to ask UN GA to declare a new decade of activities for the process WSIS. Text can be found at <http://www.ict-21.ch/l4d/pg/file/read/880164/world-summit-on-the-information-society-wsis-10-high-level-event-9thto-13th-of-june-2014-at-geneva> .

3.21 Future Meetings

Mr Tjoa presented the schedule for the next meetings:

2015

2 nd of March	preBoard EC meeting Poznan, Poland
3 rd - 4 th of March	Board meeting in Poznan, Poland
4 th of March	postBoard EC meeting in Poznan, Poland
8 th of October	preGA EC meeting Daejeon, Korea
9 th -10 th of October	GA meeting in Daejeon, Korea in connection with WCC
10 th of October	postGA EC meeting Daejeon, Korea

2016

March	Board meeting invitations are welcome
September	GA meeting invitations are welcome

EC teleconferences are held at least twice every year in the middle both between GA–Board and Board–GA meetings; and special EC teleconference meeting(s) will be organized if certain issues require immediate action(s).

3.22 AoB

Mr Prinz from the Austrian government BMVIT informed General Assembly about the position of BMVIT to the relationship between ICT and the government. He explained that the government cooperates with technology platforms in order to get hints and advice in technologies. He expressed that his ministry has good experience with large platforms with connections to the European Union.

Mr Strous thanked Mr Prinz for the good relationship between IFIP and the government in Austria.

3.23 Closing of Meeting

Mr Strous Leon thanked the outgoing treasurer Mr Chris Avram and the Vice President Mr Joe Turner for their big and very valuable contributions to IFIP in their positions over the last 6 years. He presented both of them the IFIP trophy for their involvement and effort.

Mr Strous reiterated his thanks to the Austrian Computer Society (OCG) for their hospitality. He also thanked Mr Dundler and Ms Smith for organizing the GA meetings. He thanked the participants of General Assembly for the very constructive and active contributions and wished everybody a good journey home.

The President declared the meeting closed.

4 ATTACHMENTS

4.1 Attachment 1: Auditor's Report

Report of the auditors to the
members of the General Assembly of

I F I P
INTERNATIONAL FEDERATION FOR
INFORMATION PROCESSING

on the financial statements for
the year ended 31st December 2013

As auditors of your federation, we examined the accounts and the financial statements for the year ended 31st December 2013 in accordance with legal requirements. Our audit was performed in accordance with auditing standards promulgated by the profession. We confirm that we meet the legal requirements concerning professional qualification and independence.

Based on our examination we conclude that the accounts and the financial statements are in accordance with the law and the requirements of the statutes.

We recommend that the financial statements submitted to you be approved.

Vienna, March 24th 2014
CONSULTATIO
Wirtschaftsprüfung GmbH & Co KG

Audit Report 2013

IFIPs aims and activities

IFIP is a multinational non profit organisation primarily having its legal seat in Austria and its secretariat in Laxenburg. In 2009 the change of the seat of the Federation from Switzerland to Austria was concluded. The legal seat and also IFIP's aims are written down by statutes and bylaws.

IFIP represents according to its statutes a non profit organisation. IFIP was granted the legal status of a non governmental international organisation on September 20th, 1996. In October 2009, the Austrian tax authorities confirmed the tax exemption status because of public utility for the years of 2009 to 2013.

IFIP's basic aims are to promote information science and technology, but IFIP does not take any account on political, social or economic aspects of its members. Therefore IFIP carries no commercial activities neither world-wide nor especially in Austria. IFIP's

statutes represent public utility also to the Austrian tax authorities. Public interest is also documented by the fact that the “Bundesministerium für Verkehr, Innovation und Technologie” covers the cost of the secretariat in Laxenburg in the amount of € 9.000. The refund of the rent has ended in 2013.

IFIP’s main activity is the organisation of international conferences and similar events within information processing, in co-operation with its 46 national member organisations and others. The full members are members with voting rights.

In November 2011 the statutes were revised by the General Assembly Meeting in Prague in some sections (seat and legal entity in Austria, Categories of membership, and applicability of Austrian law). Also the bylaws were adapted.

The annual number of international conferences and events is currently 87. IFIP’s role in these events is to initiate the events and involve itself in defining the conference theme, preparing the technical program, reviewing the submitted papers, editing the proceedings, and establishing adequate co-operation with local organisers. The latter normally carry the financial responsibility of the events and occasionally submit proceeds to IFIP. IFIP also cooperates with selected publishers who publish and market quality proceedings from most of the events and submit royalties to IFIP. Further income results from member dues and the return of portfolio investment.

Publications in the name of the Working Groups of the Technical Committees (TC) become official IFIP publications after approval. To create a financial incentive for the TCs to generate a net financial contribution to IFIP a defined provision is credited to the fund balance of each TC.

Organisation and book keeping

All transactions are handled and accounted by the secretariat, normally as bank transfers. The accounts are balanced monthly and reported quarterly by the Treasurer to the Executive Board and Finance Committee. As part of IFIP’s financial safeguard the books of account are audited annually by a chartered accountant, appointed by General Assembly. CONSULTATIO Wirtschaftsprüfung GmbH & Co KG, Vienna is approved as the IFIP auditor.

IFIP’s Administrative Secretariat is located in Laxenburg near Vienna. The staff for the Administrative Secretariat is placed at IFIP’s disposal by the Austrian Academy of Science. There are two persons (Mr. Dundler, Mrs. Brauneis) who prepare Board and General Assembly (GA) meetings and maintain IFIP’s accounts, files and archives. A part-time administrative assistant is supporting the secretariat. The Secretariat also assists the volunteer Officers of IFIP, elected by the General Assembly to its Board and Executive Committee, or appointed by the President, in performing their duties, mainly by responding to inquiries and requests for information.

Description of the book keeping system

IFIP uses bookkeeping software of BMD which was adopted for the needs of the organisation. This system is in common use in Austria and represents a high standard. Since 2000 the accounts are recorded in €. Other currencies are converted to the exchange rates of the transaction’s date.

The chart of accounts is based on IFIPs structure in tradition to the Geneva book keeping system and the reports of the Treasurer. The treasurer got all accounts and information to report to the GA.

As the staff of the secretariat is employed by the Austrian Academy of Science salaries and contributions to social security are handled by it and charged to IFIP.

Results of the audit

IFIP's financial operations are accounted in € as reference currency. The fiscal year is the calendar year. Key figures for 2013 are charged dues in the amount of € 153.080 (invoiced dues in the amount of € 161.280 less dues written off in the amount of € 8.200), incomes of royalties and proceeds in the amount of € 157.720,17, other income in the amount of € 9.000 and income of bank deposits of € 92,26, a total income amounting to € 319.892,43. On the other side there are expenses amounting to € 328.361,30. IFIP created a profit of portfolio investment in the amount of € 204.061,72. Income of portfolio investment comprises the increase of market value of portfolio investment from 2012 to 2013 in the amount of € 75.482,56 ("non realized profit") and a profit created by portfolio investment in the amount of € 128.579,16.

Due to the agreements concerning fund provision € 24.528,26 was transferred from "special funds" to "general funds". The final result of the year considering the above mentioned income and expenses as well as fund provisions is a profit of € 171.064,59.

Assets amount to € 2.481.716,23, accruals, liabilities and deferred income to € 29.051,93 and funds to € 2.452.664,30. About 97 % of the assets are kept as a bank-managed, mainly Euro-based portfolio in the UK division of IFIP's bank, UBS AG.

Within our auditing we examined

- the amortization of fixed assets in 2013
- the setting and payment of the member dues
- the bank confirmation and confirmation for Portfolio
- liabilities for services and deliveries performed in 2013 and invoiced in 2014
- the valuation of dues and loans outstanding
- accruals
- the payroll of the Austrian Academy of Science and the liability charged to IFIP as well as the balance at the end of 2013
- Accounting of royalties and proceeds
- cash-payments and payments made from bank account (samples) – it is only possible to check payment request but not acceptability of the expenses
- the recording of the portfolio investment according to the report of the portfolio manager
- the TC funds provisions

We report on the results of the audit as follows:

- Recording and balancing follow the rules of IFIP and correspond to Austrian law with exemptions specified below:

Portfolio investment is recorded with market value. The valuation with market value corresponds to International accounting standards (IFRS). Commercial law of Austria does not allow realizing profit without sales – on the other hand devaluation is necessary, if market value is lower than book value. That means that portfolio investment should be valued at the lower of cost or market value according to Austrian commercial law. In 2013 market value is higher than book value by € 219.367,00.

- Assets of IFIP are shown at historical cost (except the already mentioned portfolio investment which is normally recorded with market value).
- Furniture and equipment are depreciated, the rate of depreciation ranks between 20 and 33,3 %.
- Outstanding dues are recorded according to the rules of IFIP but if there were doubts in receiving the payment an allowance is done in the balance sheet.
- Services rendered for IFIP in 2013, invoiced or paid in 2014 were recorded as liabilities.
- Bank accounts follow the bank statement.
- Following the practice of IFIP royalties of the second half of 2013 are not recorded in the balance as an account receivable.
- Different to prior years event fees outstanding are carried as an asset at an amount of € 27.660.
- The final result of 2013 is a profit of € 171.064,591. The result includes positive income of Portfolio investment in the amount of € 204.061,72.

To cover our auditing we got a representation letter (Vollständigkeitserklärung) signed by the IFIP Treasurer (Chris Avram) and IFIP's General Secretary (Eduard Dundler), that all known assets and liabilities are included in the final balance 2013 and that there are no further non recorded obligations.

4.2 Attachment 2: Finance General Statement (TREAS 4)

Aug 5th, 2014

IFIP Finance General Statement (TREAS 4)

	PY 2011	PY 2012	PY 2013	Budget 2013	Jan-Jun 2014	Estim.2014	Budget 2014	Budget 2015
INCOME	313.828	286.071	319.892	276.295	238.010	312.242	327.253	294.704
Dues from Members	170.400	136.800	153.080	170.000	148.680	155.000	172.000	160.000
Return On Assets	2.481	224	92	3.000	34	100	300	100
Royalties from Publications	69.841	64.017	67.080	51.693	59.089	82.742	68.446	62.002
Proceeds from Activities	61.944	85.030	90.640	46.602	21.206	55.400	66.507	52.602
Congress Proceeds	9.161	0	0	5.000	0	0	10.000	0
Other Income	0	0	9.000	0	9.000	19.000	10.000	20.000
EXPENSES	344.147	497.415	328.361	452.502	176.692	402.910	531.105	537.851
Admin.Secretariat	207.945	217.288	236.069	247.200	120.075	249.410	257.400	262.200
Admin.Support	24.809	16.285	19.184	42.000	23.308	34.600	44.000	61.500
Technical Committees	39.302	63.722	61.776	86.302	32.309	63.900	79.705	114.151
DCSC Supp to TC Events	7.152	8.135	8.600	10.000	0	12.000	12.000	12.000
Projects	54.158	8.716	6.500	50.000	1.000	42.000	125.000	108.000
Events (WCC, WITFOR, CIO)	10.781	183.270	-3.768	17.000	0	1.000	13.000	-20.000
PROFIT / LOSS	-30.319	-211.344	-8.469	-176.207	61.318	-90.668	-203.852	-243.147
TC Fund Provision	-8.421	-19.051	-24.528	-2.000	0	-2.000	-2.000	-2.000
Return On Portfolio	-140.625	206.234	204.062	175.000	66.539	124.000	103.000	173.000
GRAND TOTAL	-179.366	-24.161	171.065	-3.207	127.857	31.332	-102.852	-72.147