

C O U N C I L A N D G E N E R A L A S S E M B L Y
M E E T I N G S

Tokyo, Japan, 8 - 9 September 1993 I n d e x

Page No.

COUNCIL MEETING TABLE OF CONTENTS 1

GENERAL ASSEMBLY MEETING TABLE OF CONTENTS 11

COUNCIL MEETING TABLE OF CONTENTS

	Page No.
ATTENDANCE	2
1. CALL MEETING TO ORDER.....	3
2. APPROVAL OF AGENDA	3
3. APPROVAL OF PREVIOUS MINUTES (C1 VIENNA 93)	3
4. EXECUTIVE BOARD REPORT.....	4
5. FUTURE COUNCIL MEETINGS	8
6. CLOSING OF THE MEETING.....	8
ANNEXE 1 (two pages)	

COUNCIL MEETING, TOKYO, 8 SEPTEMBER 1993

A T T E N D A N C E

Council Members Present

A. Rolstadas	- President
Bl. Sendov	- Past-President
A. Balasubrahmanian	- Vice-President
H.L. Funk	- Vice-President
A.W. Goldsworthy	- Vice-President
K. Bauknecht	- Vice-President
J.C. Fourot	- Secretary
A. Melbye	- Treasurer
A. Alvarez	- Trustee
D. Dolan	- Trustee
G.R. Fairall	- Trustee
M. Ozeki	- Trustee
D. Khakhar	- Trustee
M. Tienari	- Trustee
W. Brauer	- Trustee
G.J. Morris	- Trustee

Observers Present

J.L. Rosenfeld	- IFIP Newsletter Editor
N. Tomii	- Assistant to M. Ozeki

In Attendance

Gwyneth Roberts	- IFIP Secretariat, Geneva
-----------------	----------------------------

(N.B. Kindly note the Council convened for one hour)

1. CALL MEETING TO ORDER

The **President** opened the Council Meeting and welcomed all participants. He expressed his appreciation to the Japanese Member Society, IPSJ, for hosting the Council, General Assembly and related Meetings.

Mr. Fourot announced that all Council Members were present.

2. APPROVAL OF AGENDA

Council unanimously APPROVED the Agenda.

3. APPROVAL OF PREVIOUS MINUTES (C1 VIENNA 93)

Mr. Fourot drew attention to an amendment to Agenda item 8.1 Admissions Committee (page 26). It concerned a matter of wording; both Chinese parties had agreed that Taiwan should be called Taiwan, China and, to avoid any conflict, it was agreed that the Minutes would be reworded as follows. Everyone was requested to insert the amendment in his/her copy. (A)

Amendment - Quote

TAIWAN: The Computer Society of Taiwan, China was very much interested in becoming a Member of IFIP. AC had cautiously considered the application and had come to the conclusion that IFIP could extend an invitation to the Computer Society of Taiwan, China to become an Associate Member on condition that it did not use the name "...the Republic of China¹¹ which was a suggestion of the IFIP Full Member in IFIP - Chinese Institute of Electronics, Beijing. **Mr. Ozeki** said he had broached the subject with Taiwan, China of their giving consideration to registering their Society under a slightly different name in IFIP.

The **President** felt that the Computer Society of Taiwan, China wished to become a Full Member. Executive Board had looked into the overall situation of Membership and considered there should be an opportunity for a "definite territory" to become an IFIP Member (such as Taiwan, China). SBC had been asked to (A) modify the Full Member definition, in compliance with the regulations of ICSU which had overcome the problem, for presentation to the GA in Tokyo.

After a long exchange of views, it was concluded that IFIP should encourage the Chinese Institute of Electronics and the Computer Society of Taiwan, China to meet and arrive at an agreement for the admission of Taiwan, China under a commonly acceptable designation. **Amendment - Unquote**

After taking note of the Amendment, Council unanimously **APPROVED** the Vienna Minutes.

4. EXECUTIVE BOARD REPORT

The **President** referred to the Executive Board Meeting which had taken place on 5 September 1993. Many important issues had been discussed which would be brought up during the GA Meeting; however, the Council had to be made aware of certain of the topics in advance: seeking a new Publisher, deciding on the Membership of the former Soviet Union (Russia had indicated it wished to continue the former Membership), deciding on the Membership of The Czech Republic, Slovakia and Thailand. Council (in Vienna) had already accepted to propose to GA that SEARCC be admitted as an Affiliate Member.

The **President** underlined that it was imperative that IFIP try to improve its relationship with the Member Societies. In the first quarter, he had visited both the British and the German Member Societies where fruitful discussions took place. In the third quarter, the **President** said he would be visiting the Korean Member Society and was trying to set up a meeting with representatives of the Greek Member Society.

The President drew attention to his report for GA (Pres-1) concerning the future of the IFIP Secretariat and various implications related to cost, volume of activities, etc.

The Executive Board was extremely concerned that IFIP should be improved. IFIP Officers and Members worked very hard during and just prior to its Council and GA Meetings, but there was need for continuous activity to be going on between same. EB had, therefore, come to the conclusion that IFIP should employ a Chief Executive Officer (CEO) - a position in IFIP on a part-time basis (40%).

This position would increase the operating expenses of IFIP and would create a deficit result in the 1994 budget to be presented to GA. Therefore, measures would have to be taken to decrease the deficit. The Treasurer and Secretary had made calculations, whereby they considered the expenses of the Secretariat could be reduced by 15% which would cover the cost to have a CEO. EB did not feel it was necessary that the CEO be located in the same place as the Secretariat.

The **President** referred to a Job Charter for the CEO (and the implications) which it hoped Council would recommend to GA. (Refer to Annexe 1 at the end of these Council Minutes.) Several people had indicated they would like to be considered for the position. The **President** said he would nevertheless address a letter to all GA Members announcing the position (refer letter of 21 September 1993).

The **President** advised that the IFIP Administrative Manager (Gwyneth Roberts) would be reaching the official Swiss retirement age on 2 February 1995 which indicated IFIP had to find a new AM. In view of the above referred to implications, this could be in Geneva or elsewhere if the Secretariat were to be re-located.

The **President** moved that Council recommend to GA the establishment of a position of CEO of IFIP according to the conditions laid down in the document (Annexe 1).

A long discussion ensued during which the following comments were made:

Mr. Morris - was personally in favour of the concept of a CEO, but felt the issue could not be recommended so quickly to GA without a considerable review of the proposed Job Charter and financial implications.

Mr. Tienari - thought the suggestion would improve the strength of IFIP, yet wondered if IFIP could assimilate the cost. However, EB and other Officers who were overloaded with the voluntary work would find an improved situation assuming a good person was employed who was very well aware of IFIP and its vast activities.

Mr. Brauer - felt a further point could be added to the Job Charter: namely, to establish and maintain relations with world-wide manufacturers, companies, etc. to get them interested in IFIP and the sponsoring of events. The **President** considered it an excellent idea to be included.

Mr. Goldsworthy - considered that the prime function of the CEO should relate to 'external' rather than to 'internal' issues.

Mr. Dolan - pointed out that one of the strengths of IFIP had been the voluntary efforts. It had been his experience that when one introduced a paid executive, the volunteers had a tendency to withdraw. Therefore, the engagement of a CEO had to be very carefully engineered to produce the desired effect. **Mr. Funk** supported the comment.

Mr. Khakhar - felt he needed more time to evaluate the proposition. He was concerned with the cost factor.

Mr. Bauknecht - did not agree that the CEO could be anywhere in the world. He did not want a 'travelling salesman'. He wanted someone who had a sound knowledge of IFIP activities and especially the problems coming out of the day-to-day work.

Mr. Alvarez - believed the idea was positive. He felt that all involved communications could be greatly cost-reduced by the use of e-mail.

Mr. Goldsworthy - thought it was important that IFIP did not just replace the retiring AM with a more highly-paid AM. He felt it would be a bad thing if the CEO would be located in the same place as the Secretariat. IFIP did not

want the CEO to get involved in the daily Secretariat business, but to add value. The essence was to get the right person who would develop IFIP. An AM would be retained.

Mr. Rosenfeld - queried that if Council adopted the motion, the proposal would be presented to GA as emanating from EB. The **President** concurred.

Mr. Goldsworthy - referred to the base of the potential CEO and considered it possible anywhere; after all, the Secretary-General of Coca-Cola worked out of Australia.

Several **participants** underlined that they had not been given enough lead-time to study the proposition. The President indicated that if the motion were adopted, he would bring the attention of the GA to same at the beginning of GA in order for the participants to have time to study same before the matter was treated towards the end of the Meeting.

Council **ADOPTED** the motion with one rejection and three abstentions - to recommend to GA the establishment of a (A) position of CEO of IFIP according to the conditions laid down in the document (Annexe 1).

The **President** drew attention to his report for GA (Pres-2) in respect of IFIP establishing a prestigious award in the name of its founder, the late Isaac L. Auerbach. The award would be made once every two years and would be presented to the recipient at the opening session of each of the IFIP World Computer Congresses - beginning in 1994. The award would be given to those individuals whose service in support of IFIP in its mission was deemed to be extraordinary by their peers. Award recipients would be provided with a travel grant to cover the cost of travel to the site of the WCC and presented with a medal and an honorarium (CHF 1,500 was the figure in mind).

Mr. Auerbach's widow had given her approval to same and would be invited to the 1994 Congress to present the award.

The President of each IFIP Full Member Society would be invited to submit a nomination package to the IFIP President by 15 February 1994 (not exceeding five pages) and should specify how the nominee's effort had furthered the fulfilment of IFIP's mission in the international community. The evaluation would be based on long, distinguished and active service in the field of IT, both in the nominee's own country as well as internationally and be recognized by public or peer endorsement. Scientific and technical achievements, no matter how eminent, were not relevant factors in the selection of the best qualified recipient for the award.

The candidate had to be a member of the nominating Society. The selection would be made by the IFIP Executive Board and the nomination packages kept confidential.

Following discussion, Council unanimously **ACCEPTED** recommending to GA the idea of IFIP establishing a prestigious award in the name of its founder, the late Isaac L. Auerbach. (A)

The **President** advised that there had been very little come-back between the President of CEPIS and himself. More time was needed to see how the two organizations could work together as proposed in Vienna.

He announced that the IFIP EB would meet with the IMIA EB that evening to exchange view points.

The **President** stated that IFIP had worked hard to try to become a Full Member of ICSU. Mr. Sendov had been the spokesman for IFIP. ICSU would take a decision to start the necessary procedures October next.

Referring to his report for GA (Pres-3), the **President** informed that the position of IFIP Historian had been created (refer Vienna Council Minutes, page 40) and a Job Charter had been established (as hereunder). He advised it would be brought to the GA for approval. Mr. Zemanek, IFIP Honorary Member, had been charged with the function.

JOB CHARTER - IFIP HISTORIAN

The IFIP Historian shall report to the President. His Job Charter includes:

- (1) Discuss and influence, in co-operation with the IFIP Secretary and the IFIP Administrative Manager, the way IFIP documents are stored in Geneva and the systematics of this storage.
- (2) Update the Silver Summary and its diagrams.
- (3) Update the List of IFIP Publications.
- (4) Update the List of Obituaries.
- (5) Work on the preparation of a book continuing the volume **A Quarter Century of IFIP**. It will be decided, case by case, when and how such books will be produced. The goal is that the IFIP history is properly and adequately documented in a processed form.

5. **FUTURE COUNCIL MEETINGS**

Mr. Fourot advised that an agreement had been reached with the Belgian Member Society to host the next Council and related Meetings in Brussels from 28 February to 3 March 1994.

The Society had monetary problems, so IFIP had proposed that it cut drastically on social programmes, including the suppression of an excursion. It had been suggested that the Society arrange a simple cocktail party so that the IFIP participants could meet with its members and representatives of CEE.

Mr. Fourot said that the following Council Meeting would take place in Hamburg at the time of the Congress.

Mr. Goldsworthy mentioned that he had had one or two discussions with the Canadian representative, Mrs. Glenn, and the Canadian Member Society would most probably invite IFIP to hold the March 1995 Council and related Meetings in Alberta. The **President** expressed his appreciation.

6. **CLOSING OF THE MEETING**

The President thanked the participants for their contributions and declared the Meeting closed.

* * * * *

Recommendation

Executive Board recommends General Assembly to approve the following

To create a position as Chief Executive Officer (CEO) who shall have the overall responsibility for the efficient management of IFIP, including responsibility for the management of IFIP finances, under the authority of the President. The duties of the CEO shall include:

- a. Promoting and enhancing in the external environment the role and benefits of IFIP.
- b. Planning and controlling the implementation of decisions taken by the main bodies of IFIP (General Assembly, Council and Executive Board)
- c. Coordinating initiatives taken by the subordinate non-technical bodies of IFIP (Activity Management Board. Standing Committees **etc.**)
- d. Monitoring activities managed by the technical bodies of IFIP (Technical Assembly, Technical Committees and Specialist Groups)
- e. Managing relations with the publishers of papers for which IFIP holds the copyright
- f. Promoting liasons with existing members and assisting potential new members to apply for admission
- g. Deciding changes 1n the recruitment of Secretariat staff and directing the Administrative Manager in running the Secretariat

The CEO 1s appointed by the Executive Board for a period to be decided by Executive Board, but not exceeding five years, and open for renewal. The detailed terms of employment shall be approved by the Executive Board. The CEO reports to Executive Board through the President.

con t

Implications

The implications of the first two items in the above recommendation are mainly organizational and financial.

Organizationally, the main implication is a transfer of the short and medium term management responsibilities now carried by the elected Secretary and Treasurer. The remaining long term managerial responsibilities may subsequently be assigned to a restructured Finance Committee (e.g. labelled Administrative and Finance Committee) or some other body. In any case, when the new CEO is well established the need for the Secretary and Treasurer as elected Officers will presumably be eliminated. This may have some practical implications for the election of these two officers at GA 93 in Tokyo, and may lead to some amendments to the Statutes and Bylaws being proposed to GA 94 in Hamburg.

Another implication will be the removal of operational tasks from some of the Standing Committees, e.g. event notification and event sponsorship from AMB, Introductory communication with potential new members from Admissions Committee, and implementation activities from Marketing Committee.

Financially, the immediate implication, excl. expenses related to a possible relocation of the Secretariat, is an estimated expense increase in the order of 60,000 CHF annually (incl. communication and travel expenses). This represents a 15 % increase of total Secretariat expenses in Budget 1994 proposed by the Treasurer. To compensate for this, the target for the recommended review (item 3 above) has been set to 15 %. This target has been assessed by Executive Board who finds it realistic to be achieved over a two year period. If it is assumed that this target can be partially achieved for 1995 and fully for 1996. It means that the proposed restructuring will represent a total Investment in the order of 100,000 CHF.

Taking into consideration the needs and prospects for an overall Improvement in IFIP's situation through the recommended actions, and the relative financial strength of IFIP, the Executive Board supports the recommendation.

GENERAL ASSEMBLY TABLE OF CONTENTS

	Page No.
ATTENDANCE	13
1. CALL MEETING TO ORDER.....	16
2. APPROVAL OF AGENDA	16
3. APPROVAL OF PREVIOUS MINUTES (GA TOLEDO 92)	16
4. PRESIDENT'S REPORT	17
5. SECRETARY'S REPORT	19
6. MAJOR EVENTS	
6.1 IFIP Congress 92 Final Report	20
6.2 IFIP Congress 94	
6.2.1 Organizing Committee	20
6.2.2 Programme Committee.....	21
6.3 IFIP Congress 93	
6.3.1 Organizing Committ.....	22
6.3.2 Programme Committee.....	22
7. ELECTIONS	
7.1 Nominations Committee - Officers	22
7.2 Nominations Committee - Trustees	22
8. TREASURER'S REPORT	23
9. TECHNICAL ASSEMBLY	24
10. ACTIVITY MANAGEMENT BOARD	26
11. REGIONAL ACTIVITIES IN EUROPE	27
12. TECHNICAL COMMITTEES/SPECIALIST GROUPS	
12.1 TC 2	27
12.2 TC 3	27
12.3 TC 5	27
12.4 TC 6	27
12.5 TC 7	28
12.6 TC 8	28
12.7 TC 9	28
12.8 TC 10	28
12.9 TC 11	28
12.10 TC 12	29
12.11 TC 13	29
12.12 SG 14	29
12.13 SG 15	29

	Page No.
13. COMMITTEE REPORTS	
13.1 Admissions Committee	30
13.2 Congress Committee	31
13.3 Developing Countries Support Committee	31
13.4 Finance Committee	31
13.5 IFIP-UNESCO Liaison	32
13.6 Internal Awards Committee	33
13.7 Marketing Committee	33
13.7.1 IFIP Newsletter	33
13.8 Publications Committee	34
13.9 Statutes and Bylaws Committee	34
14. AFFILIATE MEMBERS	35
15. MEMBER SOCIETIES REPORTS	35
16. FUTURE MEETINGS	35
17. CLOSING OF THE MEETING	35
APPOINTMENTS	36

GENERAL ASSEMBLY MEETING, TOKYO, 8 - 9 SEPTEMBER 1993

A T T E N D A N C E

Officers Present

A. Rolstadas	President	Norway
Bl. Sendov	Past-President	Bulgaria
A. Balasubrahmanian	Vice-President	India
H.L. Funk	Vice-President	U.S.A.
A.W. Goldsworthy	Vice-President	Australia
K. Bauknecht	Vice-President	Switzerland
J.C. Fourot	Secretary	France
A. Melbye	Treasurer	Denmark

Members Present

W. Grafendorfer		Austria
Patricia Glenn		Canada
M. Zhou	(with proxy from his MS)	China
Sarhan Jr	(with proxy from A.E. Sarhan)	Egypt
M. Tienari		Finland
W. Brauer		Germany
C. Gergely		Hungary
D. Dolan		Ireland
M. Gottlieb		Israel
G. Sacerdoti		Italy
M. Ozeki		Japan
C.-M. Park		Korea
D.H. Wolbers		The Netherlands
J.A.C. Granado		Portugal
C. Guy		South Africa
A. Alvarez		Spain
D. Khakhar		Sweden
G.J. Morris		U.K.
G.R. Fairall		Zimbabwe

K. Ando Honorary Member

R.P. Uhlig Affiliate Member/ICCC

Represented by Proxy

D. Bastida	Andorra	A. Alvarez
J.E.D. Navez	Belgium	J.C. Fourot
B. Rovan	Czechoslovakia	J. Gruska
Z. Bubnicki	Poland	A. Rolstadas

Excuses Received From

A.A. Dorodnicyn	Russia
O. Tian	Singapore
P. Kaela	ARCC
Affiliate Members	IAPR, IASC, FACE, IJCAII, VLDB Endowment, IMIA
H. Zemanek	Honorary Member
R.I. Tanaka	Honorary Member
P.A. Bobillier	Honorary Member

No News Received From

H. Monteverde	Argentina
I. Staikos	Greece
H. Aboud	Iraq
P.A. Lee	Malaysia
T. Odegbami	Nigeria
M. Farah	Syria
M. Ben Ahmed	Tunisia
M.R.S. Borges	CLEI
S.B. Jaiyesimi	WARCS
Affiliate Members	IAPR, EUROMICRO

TC/SG Chairmen Present or Represented

P. Poole	TC 2
P. Bollerslev	TC 3
	TC 5 represented by K. Inagaki
P. Thoft-Christensen	TC 7
G.B. Davis	TC 8
K. Brunstein	TC 9
E. Hoerbst	TC 10
W.J. Caelli	TC 11
	TC 13 represented by J. Hammond
J. Gruska	SG 14

Excuses Received From

O. Spaniol	TC 6
R. Meersman	TC 12

Observers Present

Y. Mizuno	President, Inf. Proc. Soc. of Japan
N. Tomii	Inf. Proc. Soc. of Japan
G. Haring	President, Austrian Computer Society
S. Charmonman	President, Thai Fed. for Inf. Proc.
R. Iau	Secretary-General, SEARCC
D. Sima	John v. Neumann Soc. for Comp. Sc.
Maria Toth	John v. Neumann Soc. for Comp. Sc.
Ute Brauer	Congress 94 OC
P.P Gupta	Congress 96 PC Chairman
J.L. Rosenfeld	IFIP Newsletter Editor
P. Nedkov	IFIP Contracts Officer
Stephanie Smit	Elsevier
A. Akopov	UNESCO
S.H. Mandil	WHO

In Attendance

Gwyneth Roberts	IFIP Secretariat, Geneva
-----------------	--------------------------

Secretariat

Y. Tsuchikawa	Inf. Proc. Soc. of Japan
Mimako Yokoyama	Inf. Proc. Soc. of Japan

1. CALL MEETING TO ORDER

The **President** opened the General Assembly Meeting and greeted all participants. He thanked the Host Society, IPSJ, Mr. Mizuno (President), Mr. Ozeki (GA representative) and all their devoted staff for the kind hospitality and excellent working facilities.

Mr. Mizuno said it was a great pleasure to welcome IFIP back again to Japan. He informed that IPSJ was established in 1960, set up by the pioneers in the field of IT in Japan who had taken part in the process of founding IFIP. IPSJ had started with a membership of 353 which had now risen to more than 30,000. Its activities ranged over various areas of IP - from fundamental theory to application areas. IPSJ had also placed emphasis on international activities and recalled that in 1980 it had hosted the World Computer Congress together with the Australian Computer Society. There had been a remarkable advance in IT which had seriously influenced every field of civilization. The more technology advanced, the more wisdom and leadership should be exhibited. In that sense, he believed IFIP would play an increasingly important role. He sincerely hoped everyone's visit would be helpful in deepening their understanding of IPSJ and Japan.

The President thanked Mr. Mizuno for his words and underlined that Japan was a very active Member of IFIP.

The President introduced the new GA representatives - Patricia Glenn/Canada, CM. Park/Korea and J. Granada/Portugal, and the new TC Chairmen - T. Mikami/TC 5 and E. Hoerbst/TC 10. He also introduced Mr. Charmonman, President of the Thai Federation for Information Processing - which Society was applying for Full Membership in IFIP. The President welcomed Messrs. Akopov and Mandil of respectively UNESCO and WHO.

Mr. Fourot announced the proxies; excuses and 'no news' (refer to Attendance List). He pointed out that Albania had sent a proxy which could not be considered as valid. According to Bylaw 2.1.5, Albania could not be treated as a Full Member until a representative had come to GA.

2. APPROVAL OF AGENDA

General Assembly unanimously **APPROVED** the Agenda.

3. APPROVAL OF PREVIOUS MINUTES (GA TOLEDO 92)

General Assembly unanimously **APPROVED** the Minutes after noting the following amendment:

- page 31 - last paragraph under Technical Committee 2, second line should read at the March 1992 TA meeting... instead of 1993

4. PRESIDENT'S REPORT

The **President** referred to his Annual Report 1992/3 and underlined the importance of the 13th World Computer Congress (IFIP Congress '94) to be held in Hamburg from 28 August to 2 September 1994. The recent Congresses had not attracted the desired international attention. The Member Societies must regard the IFIP Congresses as their own and make the necessary promotion (A) in their respective countries.

Member Society involvement in IFIP was of paramount importance. To that end, the **President** announced that he was making an effort to visit some of the Member Societies to discuss their viewpoints on IFIP and its activities.

The **President** advised that the Executive Board had had extensive discussions on the future of IFIP, the future of the IFIP Secretariat and the concept of employing a Chief Executive Officer (CEO) on a part-time basis (40%). He drew attention to his report on the subject (PRES-1) and to a document, annexed to same, prepared by Treasurer Melbye and Secretary Fourot on "Need for Potential Changes in the Secretariat".

(Kindly refer to Agenda Item 4 in the Council Minutes, pages 4-6 and to Annexe 1)

Mr. Melbye elaborated on the services already given by the Secretariat, the vast amount of its mailings and communications in addition to all its other tasks including running the Data Base, financial and accounting operations, organization of the Council and GA Meetings, updating the files, producing the Bulletin and many other documents. He felt that considerable savings could be made in the production and distribution of documents if a close study and supervision were made of same - which savings could underwrite the cost of a CEO. Additionally, thought was being given to re-locating the Secretariat in view of the high running charges in Geneva. The **President** added that the subject of the re-location of the Secretariat would be discussed at the next Council Meeting for recommendation to the GA.

Following time to study the documents, the subject of appointing a CEO was renewed:

Mr. Morris - advised he was in favour of a CEO, but IFIP must know clearly what it wanted in respect of such a person. He did not consider enough thought had been given to what the job should consist of. He presumed that had there been a CEO in office already, he would have taken care of establishing a new Publishing Contract which was now being handled by volunteers.

Mr. Guy - felt the concept seemed to be precipitous; IFIP finances were not as healthy as they could be and he was slightly uncomfortable with the suggestion.

Mr. Tienari - saw a need for a CEO, but doubted whether IFIP could afford one.

Mr. Fairall - agreed with the concept, but not with the time frame: that the position be established preferably no later than January 1994.

Mr. Brauer - felt the job description implied IFIP required one person to advise the Secretariat and one person to handle external issues.

Mr. Goldsworthy - said IFIP had been playing about with the idea of a CEO for around a decade and he strongly supported the proposal. He considered the concept concerned the future of IFIP and not that of the Secretariat. Many Societies had paid CEO's and a large number of volunteers, too.

Mr. Dolan - supported the idea of a CEO. He felt IFIP needed one for its future; however, the whole idea had been "dumped" on the GA Members without any warning. It was a very important decision to make and he would not mind if it were delayed for six months. He strongly opposed the post of Treasurer and Secretary being eliminated. IFIP needed elected Officers and the CEO had to be accountable to someone.

The **President** agreed there were still many unsolved questions, but the Executive Board would continue its work on establishing a position so that a final proposal could be submitted for approval by Council- The proposal would include more details on the Job Charter and a further evaluation of the financial aspects. It would also include a discussion of the need for continuing the elected positions of Treasurer and Secretary. A study of all these aspects would be the first task of the CEO.

Mrs. Glenn and **Mr. Brauer** - favoured a short-term contract for the CEO. **Mr. Hoerbst** - suggested that there be say a two-year contract with a clause that it could be subject to change after six months.

General Assembly finally voted **IN FAVOUR** of creating a position of Chief Executive Officer - 32 for, one rejection and one abstention and of **RE-NAMING** this position to Secretary-General -34 for, one rejection and one abstention.

The **President** drew attention to his report (PRES-2) in respect of IFIP establishing a prestigious award in the name of its founder, the late Isaac L. Auerbach.

(Kindly refer Agenda Item 4 in the Council Minutes, pages 6 + 7.)

General Assembly unanimously voted **IN FAVOUR** of establishing the award, to be granted once every two years.

The President referred to his report (PRES-3) and recalled that the position of IFIP Historian had been created and Mr. Zemanek, IFIP Honorary Member, had been charged with the function. He requested the GA Members to approve the relevant Job Charter.

(Kindly refer to Agenda Item 4 in the Council Minutes, page.)

General Assembly unanimously **APPROVED** the Job Charter of the IFIP Historian.

5. SECRETARY'S REPORT

Mr. Fourot presented his report (SECR-1) and advised on the discontinuation of Membership.

- CUBA: he recalled that the Membership had been discontinued following the 1992 GA due to unpayment of Dues. Finally two payments were made (in January and June 1993) covering Dues owed from 1988 through 1990. He, therefore, proposed that if Cuba continued to settle its past Dues, it be reinstated as soon as all outstanding sums had been settled.
- BRAZIL: had been in arrears since 1989. A dialogue had taken place in June 1992. However, as no news had been received since that date, its Membership had been cancelled 31 January 1993.

Contact had been maintained with ICSU and input furnished for the 1993 edition of its Yearbook. IFIP's status as an Affiliate Member now entailed the payment of Dues and the submission of an Annual Report. As mentioned by the President, IFIP was applying for full Membership in ICSU.

Mr. Fourot referred to the Continuing Action List which had been distributed to all concerned parties on 20 July 1993.

He indicated that, upon request, he had prepared a proposition dated 31 July 1993 for the TC Meeting Attendance Report, but had not received any feed-back.

It had been decided to dispense with the 'Express Notes' graciously written by volunteers. Prior to compiling the full Minutes, Mrs. Roberts would establish a List of the Decisions taken and Items noted by the General Assembly and distribute same following the Meeting to attendees and absent GA Members.

As he was relinquishing his position as the GA representative for France and, consequently, as IFIP Secretary, **Mr. Fourot** wished to express his deepest thanks to all the colleagues who had helped him and, in particular, to the staff at the IFIP Secretariat who had given him high-level, professional assistance over the past twelve years.

6. MAJOR EVENTS

6.1 IFIP CONGRESS 92 FINAL REPORT

Mr. Alvarez confirmed that the minimum guaranteed surplus to **IFIP** of CHF 30,000 had been paid in April 1973.

General Assembly **CONCURRED** that Mr. Alvarez should express to Mrs. Alonso, OC Chairman, the thanks of IFIP **for** the work she had carried out for the Congress and to FESI for having undertaken the responsibility. (A)

General Assembly also **CONCURRED** that Mr. Alvarez should inform Mrs. Alonso to thank the Sponsors - those people should not be forgotten. (A)

General Assembly **NOTED** the final financial report.

6.2 IFIP CONGRESS 94

6.2.1 Organizing Committee

Mr. Brauer presented the report of Mr. Kaiser, OC Chairman, and advised that all the preparations were running **on** schedule. Apart from highly-ranked politicians, Dr. h.c. **Tyll Necker**, President of the Federal Association of the German Industry, would speak at the Opening Session. The basic structure of the budget had not changed and an Honorary Committee for obtaining donations had been founded. The German Member Society (GI) had been negotiating with several insurance companies and, in addition to a pure liability insurance, would particularly insure the possibility that a considerable number of participants could not travel to Hamburg on account of accidental events (e.g. war, etc.). The Second Call for Papers (in Poster form) would be distributed from the end of October 1993 as planned.

General Assembly **APPROVED** that the average Congress Registration Fee would be increased to CHF 830 from CHF 770 -34 for, **two** rejections and one abstention.

General Assembly unanimously **APPROVED** that the Congress OC request for a loan of CHF 50,000 would be authorized when the Contract between **GI and** IFIP had been signed.

Mr. Brauer gave a briefing on the hotels situation - contracts could not be made in Germany; however, there were many 'Pensions', at very reasonable rates, close to the Congress site. He also referred to the social programme which included a reception by the Senate of Hamburg, a banquet and a concert.

6.2.2 Programme Committee

Mr. Uhlig referred to his report and said that PC consisted of 33 members from 15 countries, spanning all continents. The full Committee had been organized into six sub-Committees covering Hardware & Software Technology, Applications, Impacts, Foundations, Developing Countries and Format. Nine meetings had been held, most of which by audio conference, supported by his employer.

Mr. Uhlig recalled that the Congress theme was "Computer & Communications Evolution - The Driving Forces"¹ within which important questions would be addressed such as: "are we developing the 'right' technology and applications?", and "what will be the impact of these developments?"

The Congress would proceed in three distinct phases: Information Presentation, Assessment of Key Issues and Feedback.

The Assessment of Key Issues would be focused through nine specific issues/questions (as fully explained at the Vienna 93 Council Meeting - refer to the Minutes, page 39). PC was working on a mechanism for people who became interested - to continue the discussions (by e-mail) for about six months following the Congress and then publish the results. The person responsible would be Mrs. Duncan, Chairman of the sub-Committee on Format, who had been a very strong contributor to the Programme.

Mr. Uhlig advised that the theme of the Keynote Session was "Impact of Investment Strategies on Computer and Communications Utilization". Invitations had been extended to distinguished persons in the European Community, U.S.A. and Japan to be Keynote Speakers. Thus far, Mr. Hiramatsu, Governor, Ohita Prefecture, Japan had accepted.

PC estimated it would receive approximately 240 submitted Papers.

Mr. Uhlig recalled the "Meet the Expert" small discussions which had been planned for the final session of the first day. Notwithstanding, participants would be given the opportunity to meet with "Expert" and "Specialist" Invited Speakers over lunch during the remainder of the Congress.

General Assembly **NOTED** the Programme Committee report.

6.3 IFIP CONGRESS 96

6-3.1 Organizing Committee

Mr. Goldsworthy said OC had already commenced its meetings. He would be discussing with the representatives present from South East Asia how to optimize attention in that region.

6.3.2 Programme Committee

Mr. Gupta drew attention to the paper he had presented to the Technical Assembly outlining his ideas - IT now extended all over the globe and had universal applications IT could and should play a major role in development-oriented applications (not only for developing, but also for developed countries) relating to economic activities, productivity and quality of life, health, education, competitiveness, services (service industry and government services to the public).

7. ELECTIONS

7.1 Nominations Committee - Officers

Mr. Goldsworthy referred to his letter to Full Member GA representatives dated 27 July 1993 outlining the result of calling for nominations.

- A. Balasubrahmanian/India was re-elected Vice-President for a three-year term (33 votes)
- A. Melbye/Denmark was re-elected Treasurer for a three-year term (35 votes)
- G.J. Morris/U.K. was elected Secretary for a three-year term (35 votes)

7.2 Nominations Committee - Trustees

Mr. Morris referred to his letter to Full Member GA representatives dated 16 July 1993 outlining the result of calling for nominations. One of the nominees was Mr. P.A. Lee/Malaysia, but he had not confirmed whether he would be prepared to stand for election nor replied to the GA invitation despite follow-up. There was no option but to remove his name from the list.

- M. Ozeki/Japan was re-elected Trustee for a three-year term (36 votes)
- D. Khakhar/Sweden was re-elected Trustee for a three-year term (34 votes)
- W. Grafendorfer/Austria was elected Trustee for a two-year term (34 votes)

General Assembly **APPLAUDED** the elected Officers and Trustees.

8. TREASURER'S REPORT

(Kindly note mentioned figures have been rounded off.)

Mr. Melbye referred to his Annual Report 1992/93 which was a summary report primarily written for the Member Societies.

He drew attention to his GA Report (TREAS-1) and commented on the results for 1992. The final result was a deficit of CHF 27,415 against a budgeted deficit of CHF 42,500. Expenses had totalled CHF 572,388 (11% below budget) against an income of CHF 544,973. Assets as at 31 December 1992 amounted to CHF 1,450,292 in comparison with the previous year-end figure of CHF 1,495,232. He presented the Auditor's Report (TREAS-2) in which pages 3 to 7 gave various specifications of the 1992 accounts compared with the budget as it had been approved by GA 91 and, for comparison, the 1991 actual audited figures.

General Assembly unanimously **ACCEPTED** the 1992 Audited Accounts.

Mr. Melbye presented (TREAS-3), a six-page report describing mainly the figures recorded for the first six months of 1993, the revised 1993 budget (as decided in March 1993 at the Vienna Council Meeting), the 1992 actual audited figures and the budget proposed for 1994. The Auditor had considered it important to include detailed specifications of assets, liabilities and funds. **Mr. Melbye** recalled that the formula for establishing the TC/SG Fund Provisions was 25% of Royalties plus 75% of (Proceeds less Expenses and Grants).

The IFIP Membership Dues Position per 30 June 1993 (TREAS-4) - updated 21 July 1993 - indicated that approximately half of the Members had paid their Dues. As a consequence of reminders sent out in early August, Dues had since been forthcoming from Argentina, Ireland, Korea and Zimbabwe whilst those from Bulgaria and Egypt (for 1992) were en route.

Mr. Melbye mentioned that the IFIP Portfolio Valuation Report as per 30 June 1993 (TREAS-5) was prepared on the quarterly figures IFIP received from SBC, London and was basically for discussion within the Finance Committee. FC had been satisfied with same.

The IFIP TC Event Financial Report as per 30 June 1993 was contained in (TREAS-6).

Mr. Melbye drew attention to the very important issue of the 1994 budget. FC had thoroughly discussed the proposed budget and had requested him to take certain measures and prepare yet another budget which preferably should be a balanced budget. He had, therefore, prepared a new document, updated 8 September 1993, (TREAS-3A) showing the 1993 budget revised, the 1994 budget proposed, the 1994 budget requested and the 1994 budget recommended.

Mr. **Melbye** gave a briefing on the various amendments made and pointed out that the Executive Board had agreed to an arrangement with the Pension Scheme Insurance Company in respect of the retiring Administrative Manager which was approximately CHF 33,000. The Executive Board had also consulted a lawyer in Geneva regarding various questions which accounted for another CHF 5-6,000. There would be a new account for the IFIP Historian and the Secretary would be given a higher budget in view of his anticipated travel costs. An amount for the Secretary-General had also to be included of CHF 30,000. However, **Mr. Dolan** considered it would be more appropriate to budget for the entire year, not just for six months, and suggested doubling the amount.

General Assembly unanimously **ADOPTED** the 1994 recommended budget.

Mr. **Melbye** advised he would duly send an updated 1994 budget to all Budget Holders. (The updated budget, per 23 January 1994, indicated expenses as CHF 671,000, income as CHF 611,000 and a budgeted deficit of CHF 60,000. It was estimated that assets would be CHF 1,313,000.) He called upon Budget Holders to act very cautiously.

(A)

Mr. **Melbye** stressed the need to complete Expense Request Forms as clearly and fully as possible. He pointed out that the Administrative Manager could pay out amounts up to CHF 5,000, provided they had been properly approved. However, for amounts above that figure, she had to send the bank forms to be signed by himself which would take about a week from the time of receipt at the Secretariat.

The President congratulated Mr. Melbye for his excellent work and reporting procedures.

9. TECHNICAL ASSEMBLY

Mr. Bauknecht referred to the TA meeting which had taken place the previous day where most of the TC/SG Chairmen were present or represented. He drew attention to his report which contained 19 Appendices - being the TA Agenda; documents submitted by the TC's/SG's, et al. Affiliate Member documents were to be found in the IFIP Annual Report or GA binder. He would cover some of the highlights.

TECHNICAL COMMITTEE 2

TA had approved the establishment of a new WG 2.9 on "Software Requirements Engineering" with preliminary Aims and Scope. The WG 2.1 Chairman H. Partsch would be succeeded by D. Smith as from January 1994. The WG 2.6 Chairman R. Meersman had been succeeded by D. Hsiao.

TECHNICAL COMMITTEE 3

TC 3 Chairman P. Bollerslev, Vice-Chairman R. de Caluwe and Vice-Chairman R. Aiken had been re-elected for 1994 to 1996. WG 3.3 had elected B. Collis as Vice-Chairman. WG 3.3 and WG 3.4 would elect new Chairmen to take over from 1 January 1994. WG 3.6 on "Distance Learning" had been re-organized with a new Chairman J. Wibe and a new Vice-Chairman G. Davies. TC 3 had introduced a 'TC 3 Member Role Description' which had to be followed in order to remain as a TC 3 Member. The IFIP Secretary-would pursue this idea in respect of the other TC's. (A)

TECHNICAL COMMITTEE 5

TC 5 Chairman M. Tomljanovich had been succeeded by T. Mikami on 30 June 1993. M. Villabo had been appointed as Chairman of WG 5.6. G. Oiling was finishing his Chairmanship of WG 5.3 and would be succeeded by L. Nemes. The Chair for WG 5.8 was still vacant. TC 5 had created a Bulletin to give more opportunities for informal discussion of advanced and interdisciplinary topics.

TECHNICAL COMMITTEE 6

TC 6 had made a very constructive contribution to IFIP's Publication Policy.

TECHNICAL COMMITTEE 7

TC 7 was making changes in its Aims and Scope and the WG's were reconsidering their Aims and Scopes. WG 7.5 had a new Chairman and Vice-Chairman, respectively R. Rackwitz and A.S. Nowak.

TECHNICAL COMMITTEE 8

Chairman G.B. Davis had been re-elected for 1993-1995, as had Secretary M. Hanani. B. Glasson had been elected as Vice-Chairman for 1993-1994.

TECHNICAL COMMITTEE 9

TC 9 had decided not to form a new WG on "Disability", but to continue the work within WG 9.2 in a special Task Group. TA had approved the proposed Resolution on assistance for Event Participants from Developing Countries". TC 9's proposal for a Policy for Summer Schools had been turned over to AMB for further examination and a decision would be taken at the next TA meeting. (A)

TECHNICAL COMMITTEE 10

E. Hoerbst had succeeded G.J. Reijns as TC 10 Chairman and C. Girault had been appointed as second Vice-Chairman. A WG 10.4 Chairman change was planned for January 1994. T. Yanagawa had succeeded G. Musgrave as Chairman of WG 10.5, J. Staunstrup had succeeded P. Michel as Secretary and S. Furber had been appointed as second Secretary. TC 10 intended to establish a new WG 10.1 on "Computed Aided System Theory - CAST" and a new WG 10.7 on "Microsystemtechnology". TC 10, together with TC 5, was planning to establish a joint Task Force on "Computer Animation".

TECHNICAL COMMITTEE 11

TA had approved the establishment of WG 11.9 on "IT Related Crime Investigation".

TECHNICAL COMMITTEE 12

WG 12.1 had changed its name to "Knowledge Representation". Slight changes had been approved in the Scope of WG 12.3. TA had approved the establishment of WG 12.5 on "Knowledge-Oriented Development of Applications" with preliminary Aims and Scope. TA had encouraged TC 12 to carry on with the GRNSD-type network.

TECHNICAL COMMITTEE 13

B. Shackel had been reappointed Chairman for a second three-year term from September 1992. J. Hammond had been appointed Vice-Chairman for a three-year term from September 1992.

SPECIALIST GROUP 14

SG 14 was considering establishing further Working Groups.

SPECIALIST GROUP 15

TA preferred changing the status of SG 15 from a 'provisional' to a 'permanent' status at a later date.

TC REVIEWS

The TC 6 and TC 8 Reviews had been completed and approved by TA. TA had initiated Reviews of TC 5 and TC 10.

CONGRESS 96 PROGRAMME COMMITTEE

TA had noted the initial Theme and Direction of Congress 96 as outlined by Mr. Gupta. (Kindly refer to Agenda item 6.3.2.) Mr. Gupta solicited contributions related to the concept.

(A)

10. ACTIVITY MANAGEMENT BOARD

Mr. Tienari referred to his reports (AMB-1, 2 and 2A) outlining the event status and financial implications. The IFIP Event Data Base was now being handled successfully at the Secretariat by Mrs. Lawson

Unfortunately, the event proceeds had only realized approximately half of what had been estimated.

AMB did not disapprove of the trend of regional conferences appearing as IFIP events, nor the fact that the resulting publications might be printed by a regional publisher.

11. REGIONAL ACTIVITIES IN EUROPE

The **President** recalled that the IFIP Council had met with the CEPIS Council in Vienna following the March 1993 Meetings. A Task Force had been established (the two Presidents) to follow up on the discussion, but there had been some misunderstanding in communication. Hopefully, there would be some news to report at the March 1994 Council Meeting.

12. TECHNICAL COMMITTEES/SPECIALIST GROUPS

(Kindly also refer to Agenda item 9 - Technical Assembly)

12.1 TC 2 SOFTWARE: THEORY AND PRACTICE

Mr. Poole referred to his Annual Report 1992/93 and advised that TC 2 had held its last (41st) meeting in June 1993 in Copenhagen, Denmark. The next meeting would be held just prior to the Congress in Hamburg, August 1994. He again called upon GA Members to nominate, or replace inactive, representatives. Highlighting one item, **Mr. Poole** said the WG 2.4 African Autumn School on "Systems Implementation: Languages and Applications", Pretoria, 29 March - 2 April 1993 had been very successful with approximately 150 participants.

(A)

12.2 TC 3 EDUCATION

Mr. Bollerslev referred to his Annual Report 1992/93 and advised that TC 3 had held its last meeting in August 1993 in Birmingham, U.K. The next meeting would take place January 1994 in Geneva. He underlined the importance of the TC 3 initiative in introducing a 'TC 3 Member Role Description'.

12.3 TC 5 COMPUTER APPLICATIONS IN TECHNOLOGY

Mr. Dolan, Cognizant Officer, reported on behalf of the new TC 5 Chairman, Mr. Mikami, and drew attention to his Annual Report 1992/93. He advised that TC 5 would be meeting in Phoenix, U.S.A. on 11 September 1993. Mrs. Karlmark had resigned as TC 5 Secretary, due to health problems, and TC 5 wished to record its gratitude for the many services she had rendered.

12.4 TC 6 COMMUNICATION SYSTEMS

Mr. Alvarez, Cognizant Officer, reported on behalf of the TC 6 Chairman, Mr. Spaniol, and referred to his Annual Report 1992/93. TC 6 would hold a meeting in Sofia, Bulgaria the following month. TC 6 and its Working and Task Force Groups were very active. It was allowed to publish eight Proceedings

per year, but the number was too small. Ten publications had been envisaged for 1994 and a solution had to be found. It was hoped to promote Working Groups out of the four Task Groups (thoroughly described at previous Meetings).

12.5 TC 7 SYSTEM MODELLING AND OPTIMIZATION

Mr. Thoft-Christensen referred to his Annual Report 1992/93 and advised that the last TC 7 meeting had taken place in France in July 1993. The next meeting would be held in the Czech Republic in December 1994.

He requested the President to write to all the Member Societies to encourage appointment of representatives to TC's and to study the activity of current representatives .

(A)

12.6 TC 8 INFORMATION SYSTEMS

Mr. Davis referred to his Annual Report 1992/93 and advised that TC 8 had met in The Netherlands in May 1993. The next meeting was scheduled for May 1994 in Queensland, Australia. A Working Conference on "Diffusion, Transfer and Implementation of Information Technology" was scheduled for October 1993 which might lead to the formation of a WG 8.6 on "Technology Transfer in IS".

12.7 TC 9 RELATIONSHIP BETWEEN COMPUTERS AND SOCIETY

Mr. Brunstein drew attention to his lengthy report and advised that TC 9 had recently met in Farnham, U.K. The next meeting was planned for end August 1994 in Hamburg.

Following discussion, General Assembly **NOTED** that the Publications Committee and the Contracts Officer would look into the matter of finding funds for the publishing and distribution of the TC 9-produced "Reader on Codes of Ethics and Professional Conduct"-

(A)

12.8 TC 10 COMPUTER SYSTEMS TECHNOLOGY

Mr. Hoerbst advised that he had been appointed as TC 10 Chairman in April 1993, succeeding Mr. Reijns. The next TC 10 meeting would most likely take place in South Africa in March 1994 alongside a Seminar.

12.9 TC 11 SECURITY AND PROTECTION IN IP SYSTEMS

Mr. Caelli advised that TC 11 had met in Toronto in May 1993. The next meeting was scheduled for May 1994 in Curacao, Netherlands Antilles. He mentioned that the first Christian Beckman Award (in honour of the

first Chairman of TC 11) had been presented at the IFIP/Sec'93 Conference to H.J. Highland. Nominations for the second award were now being sought from the IFIP Member Societies.

Mr. Caelli announced that he would be finishing his second term as Chairman in May 1994 so it was his last appearance at a GA Meeting. The President expressed his appreciation of all the work undertaken by Mr. Caelli and General Assembly **APPLAUDED**.

12.10 TC 12 ARTIFICIAL INTELLIGENCE

Mr. Tienari, Cognizant Officer, reported on behalf of the TC 12 Chairman, Mr. Meersman, who had been elected for a second term of three years (1993-1996). Mr. Neumann/Germany had succeeded Mr. Barth as TC 12 Secretary and Mr. Nebel/Germany had been appointed as WG 12.3 Vice-Chairman. Mr. Cuena/Spain would Chair the new WG 12.5. The next TC 12 meeting was scheduled for May 1994 in Bonn, Germany.

12.11 TC 13 HUMAN-COMPUTER INTERACTION

Mr. Shackel referred to his Annual Report 1992/93 and advised that TC 13 would shortly be meeting in Milan, Italy to which the Chairman of WG 2.7 had been invited in order to work out formal details of a linkage. The work of TC 13 was developing steadily.

12.12 SG 14 FOUNDATIONS OF COMPUTER SCIENCE

Mr. Gruska drew attention to his Annual Report 1992/93 and advised that SG 14 had met in San Diego, U.S.A. in May 1993 in conjunction with the Conference on "Federated Computer Research" which **Mr. Haring** underlined had been very impressive.

12.13 SG 15 FRACTALS

Mr. Brauer, Cognizant Officer, informed that the Chairman, Mr. Novak, was currently running his second Conference on "Fractals" in the U.K. Approximately 80 Papers had been received from 26 countries. The results of same would be reported to the next TA and Council Meetings.

(A)

13. COMMITTEE REPORTS

13.1 ADMISSIONS COMMITTEE

Mr. Ozeki presented his report.

General Assembly unanimously voted **IN FAVOUR** of admitting Thailand, represented by the Thai Federation for Information Processing (TFIP), as a Full Member. **Mr. Charmonman, TFIP President**, expressed his appreciation.

General Assembly unanimously voted **IN FAVOUR** of admitting Slovakia, represented by the Slovak Society for Computer Science, as a Full Member.

General Assembly unanimously voted **IN FAVOUR** of admitting The Czech Republic, represented by the Czech Society for Cybernetics and Informatics, as a Full Member.

General Assembly unanimously voted **IN FAVOUR** of disbanding the Full Membership of Czechoslovakia at the end of the GA Meeting.

General Assembly unanimously voted **IN FAVOUR** of admitting SEARCC as an Affiliate Member. The **President** said **it** was a pleasure to have SEARCC back in the IFIP family. **Mr. Iau**, SEARCC Secretary-General, expressed his appreciation.

General Assembly voted **IN FAVOUR** of admitting Russia, represented by the Russian Academy of Sciences, as a Full Member in continuation of the former SU Membership - 24 for, five abstentions.

General Assembly unanimously voted **IN FAVOUR** of disbanding the Full Membership of U.S.S.R. at the end of the GA Meeting.

General Assembly voted **IN FAVOUR** of Graham J. Morris being admitted as an Individual Member - 27 for, one rejection, one abstention. The **President** congratulated Mr. Morris and General Assembly **APPLAUDED**.

Attention was drawn to the amendment made in connection with the appellation of The Computer Society of Taiwan, China. (**Kindly refer to Agenda Item 3 in the Council Minutes, page 3.**) **Mr. Zhou** said he would be making arrangements to talk directly with the representatives of that Society, which gesture was complimented by **Mr. Morris**.

13.2 CONGRESS COMMITTEE

Mr. Alvarez referred to his report (CC-1) and announced that the Congress Committee was very pleased to inform the General Assembly of the existence of an excellent proposal by the Member Societies of Austria and Hungary combined to host the 1998, 15th World Computer Congress in Vienna and Budapest. CC had visited both sites and was reported upon in (CC-2) whereas (CC-3) was a summary of the budget for the proposal received.

Messrs. Haring/Austria and Gergely/Hungary addressed their proposal and indicated the Congress date - 23 to 29 August 1998. In explaining the budget, they pointed out that the break-even point required the participation of 1,055 delegates although the expected number was 1,400.

General Assembly **ACCEPTED** the offer from Austria/Hungary to host Congress 98, with two abstentions, and **APPLAUDED** the Austrian and Hungarian Member Societies.

13.3 DEVELOPING COUNTRIES SUPPORT COMMITTEE

Mr. Fairall referred to his report and gave a briefing on the financial support outlayed by DCSC during the year. Elsevier had continued to provide and distribute out-of-print books and at no cost (except for the mailing expenses) to DC's. DCSC had also given financial assistance to WG's 3.1 and 3.5 which were producing booklets for distribution to schools and teachers in DC's.

General Assembly unanimously **APPROVED** the following DCSC recommendation:

- Participation and representation of IFIP in the proposed Informal Consultative Group on Information Technology for Development (ICGITD).

Mr. Fairall underlined that a condition would be made that there would be no cost whatsoever for IFIP.

13.4 FINANCE COMMITTEE

Mr. Khakhar drew attention to his report (FC-1) and presented a revised FC Job Charter as contained in (FC-2), namely:

- 1) To formulate policies for the sound management of IFIP finances and to propose such policies to the appropriate body for approval.

- 2) To issue guidelines and/or to establish procedures as necessary to carry out approved policies.
- 3) To analyse and evaluate IFIP's financial condition as necessary to ensure that policies are being followed.
- 4) To encourage and facilitate the use of external financing support for IFIP activities.
- 5) To review IFIP's Dues structure at no less than three-year intervals, and to propose changes in a timely manner for General Assembly approval.

General Assembly **ADOPTED** the revised FC Job Charter, with one abstention.

General Assembly unanimously voted **IN FAVOUR** of the recommendation of the Treasurer to FC that the out-standing Dues for Iraq and Yugoslavia be written off. **(A)**

Mr. Khakhar advised that the existing policy for Dues outstanding for more than three years and considered to be highly risky was that they should be written off. FC now proposed that the period be reduced to "more than two years" and, also, that any outstanding Dues be written off when a Member withdrew from IFIP.

General Assembly unanimously voted **IN FAVOUR** of the proposition.

General Assembly **NOTED** that the Dues for 1994 for the new Full Members: Thailand, Slovakia and The Czech Republic would be CHF 2,500. The Dues for the latter two Members would be reviewed after the first year. **(A)**

Mr. Khakhar said FC felt strongly that sponsorship and advertisement could be an added source of income and recommended that a mechanism should be established. **(A)**

FC recorded its high appreciation of the activities of the Treasurer.

13.5 IFIP-UNESCO LIAISON

Mr. Fourot presented his report (IULC-1) and advised that he had attended the Fourth Session of the Inter-governmental Informatics Programme Committee (IIP) at the beginning of December 1992. IIP'S financial resources were very limited. IIP had held a meeting in June 1993 where 53 new projects were examined out of which 40 were selected.

TC 3 had signed three contracts with UNESCO for 1993.

The Director-General of UNESCO had launched a new project - "International Commission on Learning for the 21st Century" - and had invited IFIP to participate in its preparation. The TC 3 Chairman, Mr. Bollerslev, had been designated as the major focal point for the work.

The UNESCO Regional Offices in Beijing and New Delhi were being contacted for support for respectively SG 14 and TC 10 events.

13.6 INTERNAL AWARDS COMMITTEE

Mr. Fourot presented his report (IAC-1) outlining some proposed revisions to the Silver Core Award rules. They had been approved by the Executive Board at its 5 September 1993 meeting and would, subsequently be included in the IFIP Standing Orders. (A)

General Assembly **NOTED** the revisions.

Mr. Fourot drew attention to his document (IAC-2) listing the nominations for the Outstanding Service Award which had been received from the Technical Committees.

General Assembly unanimously **APPROVED** awarding the OSA to I. Stanchev/TC 3, C. Beardon/TC 9, P. Michel/WG 10.5, J. Beatson/TC 11 and H.J. Highland/TC 11.

13.7 MARKETING COMMITTEE

Mr. Dolan presented his report and drew attention to the draft of the Member Societies Catalogue which had been prepared by MC member Khakhar. Missing Member Societies were again requested to kindly submit their details. (A)

Mr. Dolan advised that MC member Guy (South Africa) had agreed to write a description of what his Society was doing in regard to e-mail so that the experience could be shared with other IFIP Members. (A)

General Assembly **NOTED** that 'hot topic' articles would be solicited and the GA representatives would be asked to assist in getting them published in the Member Society Journals.

It had been agreed that the IFIP Congress 93 OC and PC Chairmen would provide articles for the Marketing Committee to publish as widely as possible. (A)

13.7.1 IFIP NEWSLETTER

Mr. Rosenfeld reported on his plans for the 10th Anniversary Newsletter.

The **President** said he was very pleased to see that the Newsletter had developed into one of the most important internal and external IFIP information tool.

The Executive Board had wished to recognize Mr. Rosenfeld on the occasion of the 10th Anniversary and had contacted the Member Societies for contributions (Society tie or cuff-links, etc.). The **President** handed over to Mr. Rosenfeld a large box of mementos together with a list of the Member donors.

General Assembly **APPLAUDED** Mr. Rosenfeld.

13.8 PUBLICATIONS COMMITTEE

Mr. Morris presented his report and underlined that the work of PC had been dominated by preparations for seeking a new Publishing Agreement (bearing in mind that Elsevier had given notice for the end of 1994 - as outlined in the March 1993 IFIP Vienna Council Minutes under Agenda Item 8.8).

General Assembly **NOTED** the decision of the Executive Board to aim for a series of three to five income-producing IFIP Journals, and that it had asked TC and WG Chairmen to make proposals by 1 December 1993 so that, at its March 1994 meeting, TA could decide on the number and coverage of possible IFIP Journals.

Mr. Morris said PC continued to be indebted to Mr. Nedkov, IFIP Contracts Officer, for his helpful and careful contributions. He also thanked Mrs. Smit of Elsevier for the excellent working relationship IFIP shared with her.

General Assembly **APPROVED** the Publications Committee report, including the strategy for seeking a new publisher and interest in Journals - 35 for, one rejection and one abstention.

13.9 STATUTES AND BYLAWS COMMITTEE

Mr. Morris presented the report (SBC-1) on behalf of Chairman Bobillier.

General Assembly **CONCURRED** with certain amendments proposed by SBC to introduce some flexibility in Full Membership in respect of Statute 3.1 (a), 3.1 (b), 3.1 (c) and Bylaw 2.1.2.

- 35 -

In respect of Bylaw 2.4 - Admission of an Associate or Corresponding Member, General Assembly **AGREED**, with one abstention, to inserting in the first line after 'country' - "or selected territory or organisation representing a group of at least four countries **or** selected territories"... , and of suppressing in the second sentence "such as a colony, protectorate, etc."

General Assembly voted **IN FAVOUR** of interpreting **territory**, as used in the Statutes and Bylaws, as a **geographical** area, with four abstentions.

14. **AFFILIATE MEMBERS**

Mr. Fourot drew attention to the Affiliate Member reports in the IFIP Annual Report 1992/3 and **Mr. Uhlig** gave a presentation on ICCC.

15. **MEMBER SOCIETIES REPORTS**

Mr
. Alvarez drew attention to his document (MSR-1) and to the Reports which had been received from Albania, Andorra, Austria, Canada, Denmark, Finland, France, Germany, Hungary, India, Japan, Korea, Norway, Singapore, Sweden and Zimbabwe.

16. **FUTURE MEETINGS**

Mr. Fourot advised that the 1994 Council and Related Meetings would be hosted by the Belgian Member Society, FAIB-FBVI and take place in Brussels from Monday, 28 February through Thursday, 3 March.

General Assembly **NOTED** noted that the 1994 General Assembly and Related Meetings would be hosted by the German Member Society, GI, and take place in Hamburg from Saturday, 3 September through Tuesday, 6 September.

Mr. Fourot called for invitations to host the 1995 General Assembly and Related Meetings.

(A)

17. **CLOSING OF THE MEETING**

The **President** again thanked the Information Processing Society of Japan for the excellent meeting arrangements and hospitality.

The **President** advised that Mr. Fourot would be stepping down following the Meeting and wished to thank him for all his valuable work. He had been Secretary for 12 years and had chaired a number of Standing and Ad Hoc

- 36 -

Committees. The **President** presented Mr. Fourot with a gift on behalf of IFIP and wished him every future success and happiness. General Assembly **APPLAUDED**. Mr. Fourot expressed his very best wishes to all those people with whom he had worked.

The President declared the Meeting closed.

KINDLY NOTE THE FOLLOWING APPOINTMENTS WERE MADE:

- As G.J. Morris had been elected Secretary, W. Brauer would succeed him as Publications Committee Chairman.
- W. Grafendorfer would succeed D. Dolan as Marketing Committee Chairman, but the latter would remain as a member of MC.
- Patricia Glenn would become a member of the Marketing Committee.
- M. Tienari would succeed J.C. Fourot as a member of the Statutes and Bylaws Committee.
- G.J. Morris would succeed J.C. Fourot as Chairman of the Internal Awards Committee and as the IFIP-UNESCO Liaison Officer.
- Nominations Committee Officers
Chairman A.W. Goldsworthy, members Bl. Sendov and A. Rolstadas.
- Nominations Committee Trustees
Chairman G.J. Morris, members M. Ozeki and M. Tienari.
- Cognizant Officer TC 3 - G.R. Fairall.
- Cognizant Officer TC 9 - W. Grafendorfer.