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A T T E N D A N C E

Council Members Present

A. Rolstadås	President
K. Bauknecht	President-Elect
A.W. Goldsworthy	Vice-President
W. Brauer	Vice-President
H.L. Funk	Vice-President
A. Melbye	Treasurer
G.J. Morris	Secretary
M. Tienari	Trustee
W. Grafendorfer	Trustee
D. Khakhar	Trustee
M. Ozeki	Trustee
M. Gottlieb	Trustee
G.R. Fairall	Trustee
Patricia Glenn	Trustee

Council Member Absent

D. Dolan	Trustee
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TC/SG Chairmen Present

R. Kurki-Suonio	TC 2
P. Boilerslev	TC 3
O. Spaniol	TC 6
P. Thoft-Christensen	TC 7
K. Brunnstein	TC 9
E. Hoerbst	TC 10
B. Shackel	TC 13
M.M. Novak	TC 15

TC/SG Chairmen Absent (with apologies)

T. Mikami	TC 5
G.B. Davis	TC 8
B. von Solms (Acting Ch.)	TC 11
R. Meersman	TC 12
J. Gruska	TC 14

Committee Chairmen/Officers Present

C. Guy

Congress Comm. Chairman,
MC Member

*P. Nedkov

Contracts Officer, IFIP/
UNESCO Liaison Officer
IFIP Newsletter Editor

J.L. Rosenfeld

Observers Present

R. Aiken

President - FOCUS

R.G. Johnson

CEPIS, AMB and PC Member

N. Tomii

IPSJ

M. Hammond

Chapman & Hall

In Attendance

Gwyneth Roberts

IFIP Secretariat, Geneva IFIP

*P. Nedkov

Secretariat, Laxenburg

Local Organizer/Secretariat

D. Nowak

ACM

1. CALL MEETING TO ORDER

The **President** opened the Council Meeting and greeted all participants. He expressed his appreciation to the U.S.A. Member Society, FOCUS, for hosting the Council and Related Meetings with very good facilities. He introduced Mr. Aiken, President of FOCUS, who would address the Council.

Mr. Aiken said it was a pleasure to welcome everyone to New York and trusted the hard work being carried out would be rewarding and the stay interesting and enjoyable.

The **President** hoped that by having the Council Meeting in New York, it would lead to a stronger co-operation between IFIP and FOCUS and to more IFIP activities in the U.S.A.

The **President** announced that Past-President Bl. Sendov had recently been appointed President of the National Assembly of the Republic of Bulgaria and read out a passage from a letter he had just received.

"I take this opportunity to convey my best regards to the IFIP Executive Board, Council Members and the IFIP Secretariat. As former IFIP President and current representative from Bulgaria, I am dedicated to further contribute to the activities of our Federation."

The **President** said he would like the Council to congratulate Mr. Sendov on his position and to record same. He would be happy to convey a message in writing. Council **CONCURRED** and **APPLAUDED**.

(A)

The **President** made a special welcome to the new TC 2 Chairman, Mr. Kurki-Suonio.

Mr. Morris advised that excuses for non-attendance had been received from Trustee Dolan, the Chairmen of TC 5, 8, 11, 12, **SG** 14, Mr. Uhlig of ICCG and Honorary Members Zemanek and Bobillier. Mr. Kivinen of CEPIS had asked Mr. Johnson to represent him. The **President** announced that he had received a letter of apology from the Congress'96 Chairman, Mr. Gupta, who was unable to attend due to family circumstances.

2. APPROVAL OF AGENDA

Council unanimously **APPROVED** the Agenda.

3. APPROVAL OF PREVIOUS MINUTES (C2 HAMBURG 94)

Council unanimously **APPROVED** the Hamburg Minutes.

4. EXECUTIVE BOARD REPORTS

4.1 Report of the President

The **President** referred to his report and commented on the relocation of the IFIP Secretariat to Laxenburg (Vienna). He trusted, among other things, that it would give rise to improved co-operation with IFAC, whose headquarters were in the same area. The new Secretariat had received some gifts of equipment and he advised that this would be mentioned in the Information Bulletin. (A)

IFIP was changing its policy in respect of publications. It had (a) a new main publisher, Chapman & Hall, with creative ideas on marketing, and (b) would experiment with electronic publishing, etc.

The **President** underlined that in order to assist the Federation's economy, there remained but one option - to recruit IFIP Sponsors. In that respect, he recalled his letter of 24 October 1994 to all GA representatives which had resulted in a nil response. He had, therefore, written again on 22 February 1995. MC was requested to find a suitable mechanism in order to achieve some positive results. (A)

The **President** advised that relations with UNESCO and UNIDO were improving thanks to the excellent efforts of Mr. Nedkov.

A number of Eastern European countries were being encouraged to apply for Membership following their attendance at Congress '94 and Mr.. Nedkov had been given the task of pursuing same. (A)

The **President** said he had been attempting to improve the relationship between IFIP and the Member Societies by visiting a number of them and he would continue with that strategy.

He emphasized that **quality** must be the IFIP trade-mark. If quality standards were relaxed, IFIP could not then justify its existence. The **President** invited everyone to work with him in the process of creating a new IFIP and was open to discussing ideas for improvement. (A)

The **President** pointed out that the format for IFIP Congresses was in the process of being changed in order to make them more attractive. Congress '94/Hamburg had been a first attempt and Congress '96/Canberra would be the second. He urged everyone (A) to contribute to the success of the Congress in Canberra and to ensure that their Societies would help in the marketing of same.

4.2 Report of the Secretary

Mr. Morris drew attention to his report which dealt mainly with

Membership issues. He recalled that Armenia, Belarus and Brazil had been admitted as Full Members at GA Hamburg 94 and had just received their first invoices for Dues. It was gratifying to note that the Russian Academy of Sciences had cleared all outstanding Dues, including those relating to the previous U.S.S.R. Member, and thus preserved the continuity of Membership. Additionally, Albania, Nigeria and Portugal had paid all outstanding Dues. Greece had paid its outstanding Dues for 1992, but still was in arrears since 1993 which meant it was in suspension. According to the rules, Spain had now lost its voting rights and ARCC was subject to potential expulsion. As mentioned by the President, Eastern European countries were being encouraged to apply for Membership and possible applicants included Estonia, Latvia, Lithuania, Moldova, Slovenia, Uzbekistan and Ukraine. Botswana, Romania and New Zealand were also interested. **Mr. Morris** recalled that the latter had resigned as a Full Member, but was now expressing interest in re-applying for Full Membership.

Mr. Morris commented on the closing-down of the Secretariat in Geneva and opening-up Laxenburg and indicated IFIP's appreciation of the assistance provided by Mr. Grafendorfer and the Austrian Computer Society, and gratitude to NEC and Sun for the valuable donation of equipment.

Mr. Morris referred to the resignation of Vice-President Balasubrahmanian/India. According to Statute 4.3.1 - "If an Officer resigns or dies in office, a successor shall be elected for the unexpired portion of the term. In case of emergency, the Council shall be entitled to elect a temporary successor for the period until the next General Assembly Meeting." Executive Board had considered the situation very carefully. However, as the over-riding requirement was 'in case of emergency', which was not currently the case, EB had decided to wait until the next General Assembly in September for the appointment of a successor.

(A)

4.3 Report of the Treasurer

(Kindly note mentioned figures have been rounded off.)

Mr. Melbye drew attention to report TREAS-1 outlining the 1994 result and the outlook for 1995.

He mentioned that the Treasurer's work had been complicated due to the move of the Secretariat. It had been deliberately decided to move the Secretariat as per year-end as that was the most appropriate time in respect of administrative matters, including the accounting change-over. Mme Roberts had to take care of the closing-down in Geneva prior to end January whilst, at the same time, finalizing the accounts

for 1994. She had carried on with the completion of same from her home. The new auditor in Austria had to submit his accounts to be consolidated with the Geneva accounts and it was handled in such a way that the Geneva auditor could finalize his work prior to the Council Meeting. **Mr. Melbye** referred to the auditor's final report - TREAS-2. IFIP was facing a deficit of CHF 63,230 which was not satisfactory, but certainly an improvement compared to the budgeted deficit of CHF 133,000. Some income accounts had been delayed, including the remaining amount from Congress '94 of CHF 50,000 which **Mr. Melbye** understood would soon be forthcoming.

Mr. Melbye addressed TREAS-3 outlining the audited figures for 1993 and 1994 and the approved budgets for 1994 and 1995. Income for 1994 amounted to CHF 513,199 against a budgeted figure of CHF 611,000. The return on assets ..had been extremely disappointing, but **Mr. Melbye** saw no reason to consider any changes in the Portfolio managed by SBC, London. 1994 expenses of CHF 576,430 were under the budgeted figure of CHF 744,000. The General Fund at the end of 1994 amounted to CHF 1,036,912. Two special sheets had been included - TREAS-3.3a and 3.3b which showed the allocation of Secretariat expenses between Geneva and Laxenburg. Both offices had kept within budget although some of the Laxenburg savings was due to a slight delay in its activities. He pointed out that the President's reserve account had covered the expenses relating to the Auerbach Award. The TC Funds of CHF 247,342 included approximately CHF 40,000 in respect of TC 10 (the so-called 'hidden' funds as previously discussed). **Mr. Melbye** informed that the Finance Committee had thoroughly examined the figures and it was not considered to make any changes. They would, therefore, be presented as such to the General Assembly.

Mr. Melbye presented TREAS-4 - IFIP Membership Dues Report as per 31 December 1994 (updated 23 February 1995) with a net outstanding for 1994 of CHF 18,517 and CHF 5,000 for 1993. TREAS-5 and TREAS-6 concerned respectively the IFIP Portfolio Valuation Report and the IFIP TC Event Financial Report 1994.

Referring to the budgeted deficit of CHF 75,000 for 1995, **Mr. Melbye** realized it would be necessary to increase the Secretariat budgets for Geneva (by CHF 10,000 - to cover the transport costs of the IFIPSEC files, equipment, etc. to Laxenburg) and for Laxenburg (by CHF 25,000 - for deferred expenses), thus increasing the deficit to CHF 110,000.

Mr. Melbye said he would be requesting suggested 1996 budgets from concerned parties in May 1995. The concept was to maintain the idea of a balanced budget. TC's/SG's would also be asked to make budget figures for funded expenses.

(A)

Mr. Melbye confirmed that the accounting currency would remain in CHF for the time being as it had not yet been clarified where the IFIP LEGAL seat would be and might be maintained in Switzerland, although not necessarily in Geneva. Part of IFIP's expenses would be in Austrian Shillings whilst the remaining figures would concern foreign transactions. For that reason too and in view of the stability of the Swiss Franc, it was the preferred reference currency.

Apart from the ATS account, a CHF account had been opened in Austria. The CHF account in London was also being maintained, but would be discussed with the Austrian Auditor.

The **President** thanked Mr. Melbye for his continuing, hard-working efforts in respect of the IFIP finances.

4.4 Other Subjects

The **President** said that EB would welcome having Sponsors advertize in the IFIP Information Bulletin. EB agreed to Mr. Funk working on a project for electronic publishing and would approve moderate travel costs. EB still considered that IFIP was the most appropriate party to represent Informatics within ICSU and felt it should become engaged in some ICSU projects in order to prove its expertise.

Mr. Morris referred to the Standing Orders, which were under the responsibility of EB, and, in particular, to the current system in respect of IFIP Officer and Trustee Elections. In future, when the number of Vice-President or Trustee candidates equalled the number of vacancies, those candidates would be declared elected. The existing procedure catered for the allocation of offices with different lengths of service.

5. RELOCATION OF IFIP SECRETARIAT

Mr. Melbye referred to his extensive Consultant's Report and recalled the plans which had been presented to GA HAMBURG 94. The three Agreements which had formed the basis to move the Secretariat to Laxenburg were finally signed by the Austrian representatives around mid-October; namely: Agreement with the Republic of Austria, represented by the Federal Ministry of Science and Research (re financial support and free premises), Agreement with the Austrian Academy of Sciences (re employment services) and the Agreement with the Landlord (re an initial fifteen-year lease). The President had subsequently counter-signed the Agreements on behalf of IFIP.

Mr. Nedkov/Bulgaria, whom IFIP had engaged as Administration Manager, went to Austria in the latter part of September and encountered some difficulty in obtaining a telephone line as IFIP was not registered there as a legal entity. IFIP had not been registered in Switzerland, but had tax exemption status (renewed every five years). The Austrian Auditor recommended that IFIP continue with its current status and

adopt the same attitude as IFAC (also registered in Switzerland) - to clarify in the Statutes that IFIP was an independent NGO with specific aims and that the legal seat was determined by the General Assembly. As mentioned earlier, **Mr. Melbye** preferred to maintain the seat in Switzerland, but with a possible move from Geneva to Zurich where the Swiss Member Society was domiciled and was agreeable to same. The matter would need to be further discussed with the Austrian Auditor and Ministry.

Mr. Melbye recalled Secretary Morris' letter of 2 December 1994 to all GA Members, TC/SG/WG Chairmen, et al, outlining the plans for the move. Laxenburg became operational between 2 and 9 January 1995 although the e-mail communications were handled from the nearby offices of IIASA. Geneva ceased operations on 11 January and shipped the equipment, furniture, current files and needed-archives on 13 January which arrived in Laxenburg on 23 January. The Geneva-office was finally vacated on 31 January.

Mr. Melbye said he had visited Laxenburg in early February and was pleased to see how Mr. Nedkov had been able to set up a workable office in three times the space-(75 sq.m) which had been available in Geneva.

A farewell party was held in the Geneva office on 10 January to which had been invited all those people who had helped and served the Secretariat over the past twenty years (staff, advisers, suppliers, auditors, insurance agents, et al). Over 40 invited persons had attended, including Messrs. Bauknecht, Bobillier, Levrat, Morel and Morris. The latter remained in Geneva for two days to help Mmes- Goerg and Roberts with packing the files and archives and in giving moral support which they had greatly appreciated. An official opening ceremony would take place in Laxenburg in the near future.

Mr. Melbye underlined that the main objectives behind the move of the Secretariat were to reduce the gap between the level of Secretariat expenses and Member Dues income, and to increase the level of Secretariat services as perceived by the Member Societies and IFIP volunteers.

Mr. Melbye advised that Mme. Roberts had managed to close all the contracts with local partners and suppliers in good order and without any penalties to IFIP. Her employment with IFIP would officially terminate on 31 March 1995. Secretary Morris and himself had agreed that her remaining work during February and March could be performed from her private apartment where she had installed a fax, a photocopier and her office computer. She would, of course, be reimbursed for all direct expenses incurred. Mme. Goerg, whose agreement with IFIP had expired end December 1994, had kindly consented to extend her contract to the end of January 1995 in order to assist with the closing-down and packing.

Mr. Melbye drew attention to the employment contract arrangements with Mr. Nedkov, as outlined in his report, and advised that Ms. Wilma Mendel had been engaged as Administrative Assistant for an initial employment

period from 7 December 1994 through 31 May 1995. A part-time Technical Assistant with professional computer and information systems experience was being sought by Mr. Nedkov.

The **President** thanked Messrs. Melbye and Morris for all the work they had done in connection with the Secretariat transfer.

Mr. Nedkov gave a presentation of the new Secretariat premises in Laxenburg.

6. CONGRESS '94 (HAMBURG)

Mr. Brauer expressed the apologies of C94 OC Chairman Kaiser for not being able to attend. **Mr. Brauer** referred to the report he had sent out following the Hamburg GA and to the extensive coverage of the Congress in the December 1994 IFIP Newsletter.

The Congress was not only a great success from a quality point of view, but also financially. He commented on the various categories of the 1,500 participants from some 65 countries, including 600 from Germany. The number of full-paying participants (1,150) had not been as high as anticipated, but GI would respect its promise to IFIP to hand over CHF 100,000. In essence, GI had been very happy to host the Congress in Hamburg.

The **President** thanked Mr. Brauer for his report and GI for all the work that had gone into the Congress, including the fulfilment of its financial obligation towards IFIP. He called upon the Council to acknowledge its appreciation. Council **APPLAUDED**.

7. CONGRESS '96 (CANBERRA)

Mr. Hoerbst, C96 PC Co-Chairman, advised that IFIP Congress '96 - 14th World Computer Congress would umbrella three World Conferences:

- "Teleteaching '96 - Practise what we Preach"
(Chairperson Prof. Wills) ... anticipated on-site 200 persons
- "Mobile Communication"
(Chairperson Prof. Encarnacao) " " 300 "
- "Advanced IT Tools"
(Chairperson Dr. Terashima) " " 250 "

Mr. Goldsworthy informed that there would be three separate Calls for Papers in order to target the appropriate markets. Registering for one Conference would enable a delegate to attend the other two. However, Proceedings would only be given for the registered Conference. It would be possible to buy the other Conference Proceedings. The maximum registration fee was foreseen as Australian Dollars 950 (the same amount approximately in Swiss Francs). He underlined that C96 OC would be marketing the Conferences, not the Congress, and Member Societies would be provided with material in order to promote same. **(A)**

Mr. Hoerbst outlined the background of "Teleteaching '96" and said it was hoped to have several thousand participants connected by network to the Conference. To this end, he called upon Member Societies to set up teams for Video Conferences in their respective countries. During the course of the Council Meeting, representatives from Austria, Canada, Denmark, Germany, Japan, Norway, Sweden, Switzerland, South Africa, U.K., U.S.A. and Zimbabwe had promised to investigate the possibility of a Video Conference in their countries. (A)

Mr. Bollerslev, TC 3 Chairman, stated that it had been discussed many times in IFIP how to increase its visibility and TC 3 had been urged to make IFIP the leading entity when it came to the use of IT in education. TC 3 felt this type of Conference was a challenge. The Proceedings would not be in printed form, but by means of a CD-ROM which C96 OC would support with about CHF 10,000 from its budget. Chapman & Hall had promised to see what support they could give.

Mr. Goldsworthy advised that the Australian Computer Society would cover the travel costs of Australian Invited Speakers to the three Conferences and hoped that other Member Societies could do so as well.

The **President** thanked Messrs. Hoerbst and Goldsworthy for all the efforts they were undertaking to ensure the success of a 'new concept' Congress.

8. CONGRESS '98 (VIENNA/BUDAPEST)

Mr. Grafendorfer, C98 OC Ch./Austria, referred to his report outlining the Conference Structure, Organizing Structure, Proposed Topics, General Topics and Marketing Activities.

He advised that a contest had been organized for the creation of a logo, sponsored by Compaq Computer Austria. From more than 100 submissions, a jury of experts from Austria and Hungary had selected the entry of 22-year old Christine Zmöltnig, a student at the Academy of Arts in Vienna. (The logo would be reproduced in the June 1995 edition of the IFIP Newsletter.) The award, a Compaq Pentium-Workstation, was presented to her on 15 December 1994 at the lieu of the Austrian Computer Society.

The Austrian and Hungarian Organizing Committees were applying for special-issue postage stamps.

Messrs. Funk, Goldsworthy and Hoerbst expressed some concern regarding the structure and the suitable time for appointing a Programme Committee Chairman. The **President** said he would discuss those issues with President-Elect Bauknecht.

Mr. Grafendorfer informed that the Austrian Government had confirmed a financial participation.

9. ELECTION - this item was cancelled from the Agenda.

10. TECHNICAL ASSEMBLY

Mr. Bauknecht referred to the TA Meeting which had taken place the previous day. Apologies for non-attendance had been received from the Chairmen of TC's 8, 11, 12 and SG 14. The TC 5 Chairman had been represented by Mr. Kimura.

He referred to his report and said the Agenda had been approved.

Mr. Bauknecht informed that a follow-up paper in respect of the 'white papers' (Issue Champions) would soon be forthcoming from Mr. Uhlig, C94 PC Chairman, which would have to be discussed. **Mr. Rosenfeld** pointed out that a lot of work was involved as each 'white paper'¹ (eight) would run into approximately 20 pages. **Mr. Guy** proposed that they be formed into a book. The **President** felt that upon receipt of the material, the TA Chairman should contemplate what to do with it in consultation with members of TA.

TECHNICAL COMMITTEE 2

Mr. Kurki-Suonio/Finland, Vice-Chairman, had taken over as Chairman effective 1 January 1995. Mr. R.K. DeBry/U.S.A. had succeeded Mr. E.R. Olderog/Germany as Secretary. A new Vice-Chairman would be appointed in due course. WG 2.2 would propose new Officers for the Group at its June 1995 meeting. WG 2.9 was encouraged to co-operate with TC 8.

(A)

TECHNICAL COMMITTEE 3

Effective 1 January 1995, Mr. B. Cornu/France had succeeded Mr. van Weert/The Netherlands as WG 3.1 Chairman. Mr. D. Watson/U.K. had succeeded Mr. Cornu as Vice-Chairman. Mr. T-W. Chan/Taiwan had been appointed as Vice-Chairman of WG 3.3. A tremendous amount of work was going into the preparation of WCCE'95, Birmingham, U.K., which expected more than 2,000 participants. Out of nearly 500 submitted papers, about 100 had been selected for a full presentation and publication in the Proceedings. Preparations for WCCE 2001, Copenhagen, Denmark were underway.

TECHNICAL COMMITTEE 5

In all probability, TC 5 would suggest the creation of a new Working Group - 5.12 to the TA in September 1995. The proposed Chairman would be Mr. P. Bernus/Hungary, Vice-Chairman of the IFAC/IFIP Task Force **and** a member of WG 5.8. Continued co-operation with IFAC was encouraged. A TC 5 Bulletin was in skeleton form. Ideas for the future structure of TC 5 were currently being discussed between the TC 5 and WG Chairmen.

(A)

TECHNICAL COMMITTEE 6

Mr. O. Spaniol/Germany had been re-elected as Chairman 1995-1997. Mr. O. Martikainen/Finland had succeeded Mr. T. Housley/Australia

as Vice-Chairman 1995-1997 and S.V. Raghavan/India had been appointed as Secretary. Member Societies were again encouraged to replace inactive representatives with the assistance of the GA representatives. TC 6 information was now available on 'World Wide Web'. A TC 6 Handbook was nearing completion. TC 6 agreed to an improved wording of its WG's Aims and Scopes, but the contents should not be changed. TC 6 had implemented a somewhat simplified e-mail version of the AMB Event Request Form in order to speed up correspondence with Conference organizers - in use since January 1995. (A)

Mr. Bauknecht said TA encouraged the use of e-mail as an important communications media although the industry did not consider it as wholly reliable. (A)

TECHNICAL COMMITTEE 7

A new Chairman was expected to succeed Mr. P. Thoft-Christensen/Denmark on 1 May 1995. WG 7.4 was being restructured. Mr. U. Zimmermann/Germany had been appointed as Chairman to succeed Mr. M. Lucertini/Italy. TC 7 did not wish to adopt the six-year term rule for WG Chairmen - it found it more important to continue with effective Chairmen. TA had indicated that TC 7 should abide by the IFIP rules. TC 7 was in the process of making new Aims and Scopes for its WG's. (A)

Mr. Bauknecht thanked Mr. Thoft-Christensen for all he had done for TC 7.

TECHNICAL COMMITTEE 8

Mrs. C. Roland/France, Vice-Chairman, had succeeded Mr. A. Olive/Spain as Chairman of WG 8.1. Mr. T. Wasserman/U.S.A. had succeeded Mrs. Roland as Vice-Chairman. Mr. J. Dietz/The Netherlands had succeeded Mr. F. Van Assche/Belgium as Secretary. All terms from 1995 to 1997. Mr. G. Widmeyer/U.S.A., Vice-Chairman, had succeeded Mr. H.G. Sol/The Netherlands as Chairman of WG 8.3 1995-1997 and Mrs. A. Vari/U.S.A. had been re-elected Secretary from 1 January 1995 to close of the 1996 business meeting. TA was in favour of the establishment of a new Working Group - 8.7 "Informatics in International Business Enterprises". Cog. Officer Khakhar was asked to convey the TA discussion re this to the TC 8 Chairman. In respect of the Association for Information Systems (AIS), IFIP should closely follow the developments because there was double membership with members of TC 8 and IFIP should try to cooperate with AIS and have common projects. (A)

TECHNICAL COMMITTEE 9

The 5th World Congress "Human Choice and Computers (HCC-5)" was now planned to be held in 1997 in Capetown. WG 9.4 "Social Implications of Computers in Developing Countries" was working on

sub-structuring its membership into Regional Groups - possibly as SIG's. TC 9 should ensure that the preface to the "Code of Ethics" publication explained that IFIP was not recommending any specific scheme. (A)

TECHNICAL COMMITTEE 10

WG 10.2 "System Description and Design Tools" and WG 10.5 "Very Large Scale Integration - VLSI" had merged in September 1994 under the name of "Design and Engineering of Electronic Systems". Chairman - Mr. L. Claesen/Belgium, Vice-Chairmen - Mr. T. Yanagawa/Japan and Mr. N. Dutt/U.S.A., Secretary - Mr. C. Delgado-Kloos/Spain. The TC 10 Chairman had been asked to provide the IFIP-UNESCO Liaison Officer with information concerning the planned State-of-the-Art "Hardware Specification" Seminar in India so as to facilitate UNESCO support for a publication. (A)

TECHNICAL COMMITTEE 11

A new Chairman would be elected during the TC 11 meeting in May 1995, Capetown preceding "IFIP/SEC 95". The Conference appeared to be attracting good interest, both internationally and locally. Out of 90 submitted papers, 40 had been accepted for presentation.

TECHNICAL COMMITTEE 12

There had been no major changes since the last TA meeting and the Chairman would be present at the next meeting in Calgary to report more thoroughly. Mr. **Bauknecht** said he had attended the last TC 12 meeting which had had a rather low participation and hoped communication channels could be strengthened.

TECHNICAL COMMITTEE 13

Mr. Shackel would end his second term as Chairman in September 1995 and consultations were in hand to find a successor. TC 13 had established an Activities Planning Panel under the Chairmanship of Mr. J. Karat/U.S.A. in order to assist the preparation of well-planned proposals for future activities.

SPECIALIST GROUP 14

Mr. J. Gruska had been re-elected as Chairman for the next term. TA had approved the establishment of WG 14.4 "Computational Learning Theory" under the Chairmanship of Mr. C. Smith/U.S.A. SG 14 should co-operate with TC 2 on Formal Methods involving algebra specifications. (A)

SPECIALIST GROUP 15

"FRACTAL 95", 7-10 February, Marseilles, France had been very successful with 54 participants from 21 countries. SG 15 proposed a restructure - namely, to create TC 15, under the same Chairmanship, with the title "Complex Systems and Nonlinear Dynamics". TA had reviewed the proposed Aims and Scope and

would recommend the establishment of TC15 at the next C/GA Meeting. Five Working Groups entitled "Fractals", "Nonlinear Dynamics", "Artificial Life", "Complexity in Planning and Public Policy" and "Cellular Automata" were being planned. The SG 15 Chairman had been asked to prepare the respective Aims and Scopes for TA approval. (A)

N.B. - The Chairmen of TC's 7 and 11 and SG's 14 and 15 were urged to co-ordinate activities in specified areas. (A)

- **TC/SG Chairmen were requested to submit TA reports to the TA Chairman, by e-mail seven days before the TA meeting. (A)**

- **TC/SG Chairmen to regularly review their Aims and Scopes for intelligibility and accuracy.- ("Aims" of Committee, "Scope" of its work). (A)**

SMART CARD TASK FORCE

The Chairman, Mr. Cordonnier, had presented a proposition for enlarging the aims and goals of this activity. TA would recommend turning this activity into a Provisional Specialist Group at the next C/GA Meeting.

TC REVIEWS

It was agreed that a Review should be started in respect of TC 2 and Messrs. Kurki-Suonio (incoming TC 2 Chairman) and Tienari (TC 2 Cog. Officer) had been appointed to the Review Committee. The Review of TC 5 was still ongoing. RC's for other TC's would be initiated at the next meeting of TA.

TC/SG REPORTS TO TA, C/GA

Mr. Bauknecht underlined that the report to TA (one page) should address strategic issues, problems and perspectives. (A)
The report to C/GA should include activity statistics - what went on, goes on, will go on.

CONGRESS '96 PROGRAMME

Mr. Bauknecht referred to the C96 PC meeting which had just taken place and indicated that Minutes were being prepared and could be obtained from Mr. Hoerbst, C96 PC Co-Chairman, upon request.

WHAT TO PUBLISH?

TA felt emphasis should be laid upon: pre-event Proceedings with bulk sales to organizers; post-Conference Proceedings (primarily based on WC's and Workshops); authored (IFIP people) books with royalties divided between IFIP and the authors. **Mr. Brauer**, PC Chairman, indicated that the new publisher, Chapman & Hall, was very open to receive proposals, discuss ideas and to give assistance in every way possible.

N.B. - Mr. Brauer, PC Chairman, and Mr. Nedkov, Contracts Officer, together with Chapman & Hall would prepare a policy statement on IFIP publications for distribution to TC/SG Chairmen. (A)

QUALITY CONTROL FOR TECHNICAL ACTIVITIES

It was considered that the Activity Management Board should be more directly involved in assessing quality control and had been asked to produce a discussion paper on Quality Control for the next TA meeting. (A)

THE FUTURE OF IFIP CONGRESSES - THE FUTURE OF IFIP

Mr. Hoerbst had presented an in-depth report which he had terminated with quotes from Jack Walch:

- Face reality as it is, not as it was or as you wish it were;
- **Change** before you have to;
- If you don't have a competitive advantage, don't compete;
- Control your own destiny, or someone else will.

It was evident that synergy between the Congress Committee and the Marketing Committee was essential. Mr. Guy, CC Chairman and MC member, would prepare a strategy paper on **the** marketing of Congresses for the next **TA** and GA. (A)

TASK GROUP - HARMONIZATION AND ACCEPTANCE OF INTERNATIONAL STANDARDS FOR IT PROFESSIONALS

This TG had been established under the Co-Chairmanship of Mrs. Glenn and Mr. Dolan. It was quite clear that further information needed to be gathered from other bodies and that it would be most instrumental and helpful to receive input from CEPIS. Mr. Grafendorfer had been asked to provide the TG with appropriate material. (A)

IFIP ADDRESS LISTS

The issue of the various lists handled by IFIP and used for different purposes should be studied by MC, TC/SG's and the IFIP Secretariat, bearing in mind technical, legal and financial implications. (A)

TA AGENDA

It was agreed that the TA Chairman would restructure the TA Agenda to be issue-focused and to avoid unnecessary historical reporting. The TC/SG Chairmen would be asked to propose issues for consideration by TA. (A)

The President thanked Mr. Bauknecht for his very explicit report and underlined the importance of the Technical Assembly.

11. ACTIVITY MANAGEMENT BOARD

Mr. Tienari presented his report and drew attention to the IFIP Event Status Summary, updated 14 January 1995, in respect of 1994 (87 events) and 1995 (59 events). It appeared that a number of 1995 events had been notified following the preparation of the Summary. **Mr. Bollerslev** advised that TC 3 had planned another 13 events, but had not yet asked for AMB numbers as he wished to be sure of the facts. TC/SG Chairmen were requested to include the name and address of Programme Committee Chairmen in all event details submitted to AMB and the IFIP Secretariat. (A)

Mr. Melbye addressed his memo about the need to revise and simplify the IFIP Event Approval Guidelines and to give some financial event sponsoring autonomy to Technical Committees.

Mr. Tienari advised that the AMB discussion to find an alternative word for "sponsoring" would be continued at the next AMB meeting in Calgary. (A)

AMB had again reviewed the issue of conference and liability insurances. Information would be spelled out in the revised Guidelines. (A)

It was noted that, upon request, the IFIP Secretariat could provide invoices for 'sponsorship fees' to Conference organizers.

12. TECHNICAL COMMITTEES/SPECIALIST GROUPS

(Kindly also refer to Agenda item 10 - Technical Assembly)

12.1 TC 2 SOFTWARE: THEORY AND PRACTICE

Mr. Kurki-Suonio referred to his report for July-December 1994 and advised that the next TC 2 meeting would be held on 18-19 August 1995, Wyoming, U.S.A. in connection with the WG 2.7 WC on "Engineering for Human-Computer Interaction". As far as the work of the WG's was concerned, WG 2.6 had encountered some problems as the Chairman had resigned and the Vice-Chairman had to take over. WG 2.9's inaugural meeting would be taking place that very day. People in the WG's preferred working on long-term research ideas rather than organizing events. **Mr. Tienari** said that even if there were few events, the WG's should express in a few sentences the work that was going on in their respective Groups.

12.2 TC 3 EDUCATION

Mr. Bollerslev drew attention to his report and advised that future TC 3 meetings were planned for 22+29-30 July 1995, Birmingham and August/September 1996, Canberra. The TC was in good shape with a high level of activity in TC 3 itself and its six WG's. The plans for WCCE'95, Birmingham, U.K. were going well,

as described at TA, but the PC had been disappointed about the low submission of papers from the northern European countries. **Mr. Bollerslev** said that the contact with UNESCO was very good. TC 3 had accepted an invitation from UNESCO to join the PC for its Moscow Conference in July 1996- A TC 3 Journal "Education and Informatics" would be launched shortly with Chapman & Hall as publisher. The electronic TC 3 Newsletter (on Internet) was functioning satisfactorily.

12.3 TC 5 COMPUTER APPLICATIONS IN TECHNOLOGY

In view of the absence, with apologies, of the Chairman, his representative at TA and the Cog. Officer, attention was drawn to the TC 5 report. It was noted that the next TC 5 meeting would take place in Beijing, China on 15 May 1995. The next WG Chairmen's meeting was scheduled for '31 January 1996 and would be conducted by e-mail and fax.

12.4 TC 6 COMMUNICATION SYSTEMS

Mr. Spaniol stated that TC 6 had been pretty active in 1994 with 14 events. The next TC 6 meetings would take place 30 March-1 April 1995, Johannesburg, South Africa and 15-16 September 1995, Palma, Spain. **Mr. Spaniol** said that IFIP was not able to manage that the the IFIP label was attached to its successes - the TC's/WG's did good work and this should be credited to the merit of IFIP. IFIP had a serious difficulty in marketing and management. He would not be not be able to attend the Calgary General Assembly due to a time conflict with a TC 6 Conference.

12.5 TC 7 SYSTEM MODELLING AND OPTIMIZATION

Mr. Thoft-Christensen referred to his report and advised that the next TC 7 meeting would take place on 11 July 1995, Prague, The Czech Republic, in connection with the 17th TC 7 Conference Mr. P. Kall/Switzerland, TC 7 Vice-chairman and WG 7.7 Chairman, would be succeeding him as Chairman. **Mr. Thoft-Christensen** recalled that he had taken over the Chairmanship seven years ago at which time TC 7 and **its** WG's worked almost outside of IFIP. He had made strong efforts to bring them back into the IFIP family. In respect **of IFIP**, he felt it was rather conservative, but that progress had been made in allowing the TC Chairmen to become ex-officio members of GA with certain voting rights, for which he had fought. Nevertheless, he still considered they should have full voting rights. As it was his last meeting, **Mr. Thoft-Christensen** wished to thank everyone for their good co-operation which he trusted would be extended to the incoming Chairman.

The **President** said IFIP should recognize the hard work undertaken by Mr. Thoft-Christensen for TC 7 and the interests of all

the Technical Committees. He felt it was very healthy for IFIP to have had such a spokesman. Council **APPLAUDED**.

12.6 TC 8 INFORMATION SYSTEMS

Mr. Khakhar, Cog. Officer, said TC 8 was one of the most active TC's in IFIP. He had attended its annual meeting and the participation was very good. TC 8 had been trying to make IFIP visible in many different respects. The next TC 8 meeting would be held on 24-25 August 1995, Trondheim, Norway alongside a WG 8.1 Workshop on "IS Development for Decentralized Organizations". He drew attention to the TC 8 report and, in particular, to the completion, first distribution and sale of the Asia Pacific Directory of Information Systems Researchers which had been partly sponsored by TC 8. TC 8 was one of the founders of ISWORLD NET on the Internet. It had a web page explaining IFIP and TC 8.

12.7 TC 9 RELATIONSHIP BETWEEN COMPUTERS AND SOCIETY

Mr. Brunstein referred to his report and informed that the next TC 9 annual meeting would be held on 19-20 August 1995, Copenhagen, Denmark. The second-terms of the TC 9 Officers would expire at year-end and elections would take place at the Copenhagen meeting. The ceremony for the third Namur Award would take place in the third quarter of 1995 where the issue of social rights problems would be addressed.

12.8 TC 10 COMPUTER SYSTEMS TECHNOLOGY

Mr. Hoerbst drew attention to his report and advised that TC 10 would be meeting the next week in Munich, Germany. Mr. Verleysen/Belgium had been nominated as Chairman of WG 10.6 to succeed Mr. Herault/France. He commented on the three SIG's "PACT", "VHDL" and "CODES" which were working very well and intending to hold or co-sponsor some events.

12.9 TC 11 SECURITY AND PROTECTION IN IS SYSTEMS

The **President** recalled that TC 11 had a temporary Chairman, Mr. B. von Solms/South Africa, until its next meeting in May 1995. **Mr. Fairall**, Cog. Officer, said that he was in electronic contact with TC 11 members. "IFIP/SEC95", the 11th International IS Conference, would take place on 9-12 May in Capetown, South Africa and the Final Programme had contained a welcome message from the new President, Nelson Mandela.

12.10 TC 12 ARTIFICIAL INTELLIGENCE

Mr. Tienari, Cog. Officer, said that Chairman Meersman had not had much to report. He was sorry to say that the level of activity in the WG's seemed to be very low. The Chairman

of WG 12.2 had announced his resignation. WG 12.4 was planning to hold a Workshop, but had not yet submitted an Event Request Form. **Mr. Tienari** announced that Mr. Meersman would be present in Calgary at which time he would have completed his second term. It was agreed that he should try to find a successor who was very strong in AI. The President mentioned that there would be a Review of TC 12 once a new Chairman had been appointed.

12.11 TC 13 HUMAN-COMPUTER INTERACTION

Mr. Shackel said his second term of office would come to an end at the next GA. The activities were fairly satisfactory and an Activities Planning Panel had been established, as explained to the Technical Assembly. The next meeting (9th) of TC 13 was scheduled for 25 June 1995 in Lillehammer, Norway alongside "INTERACT'95". "INTERACT'97" would take place in Sydney, Australia from 14 to 19 July 1997. **Mr. Shackel** referred to an article on TC 13 in the March 1995 edition of the IFIP Newsletter.

12.12 SG 14 FOUNDATIONS OF COMPUTER SCIENCE

Mr. Gottlieb, Cog. Officer, referred to the report of Chairman Gruska who had sent his apologies for not being present. He had been re-elected as Chairman for a second term. The next SG 14 meeting would take place in early April 1995 in Chile alongside "LATIN'95". The new WG 14.5 on "Cellular Automata" was currently holding its first Workshop and business meeting. **Mr. Melbye** requested SG 14 to follow the standard event reporting procedures as used by other TC's/SG's.

(A)

12.13 SG 15 FRACTALS AND CHAOS

Mr. Novak gave a briefing on the history of the last six months. He would advise AMB when **the** next "FRACTAL" Conference would take place - most probably during 1997 in Denver, Colorado, U.S.A.

(A)

N.B. - The President again said that Attendance Lists should be included in the TC/SG reports, even if they had not changed from the previous submission.

(A)

13. COMMITTEE REPORTS

13.1 ADMISSIONS COMMITTEE

Mr. Ozeki referred to his report and said that Botswana, Georgia, Moldova, Ukraine and Zambia had expressed interest in joining IFIP and the necessary information had been sent to the Societies concerned. The **President** drew attention

to the Secretary's report which also included the issue of potential Membership and said Mr. Nedkov had been asked to keep in contact with the Eastern European countries. Reference was made to a paper relating to "Co-operation between East and West Institutions" and Mr. Nedkov was requested to distribute copies of same to the GA representatives. **Mr. Morris** referred to the recommendation made by TA which was accepted at the last General Assembly in respect of admitting additional members to TC's from Member Societies and Experts from outside IFIP. However, that did not solve the problem of Institutions which matter would have to be looked into. (A)

13.2 CONGRESS COMMITTEE

Mr. Guy referred to his report and to the GA request that CC develop a strategy document for future IFIP Congresses. A draft outline document had been prepared prior to Council and vigorously debated during the MC and MC/TC-SG Chairmen meetings. With the benefit of the input from the participants in those meetings, a working document would be prepared for the next GA which would include a suggested specific course of action for conducting market research. He underlined that there must be synergy between CC and MC. (A)

Mr. Funk said he would again remind Full Member Societies about bidding for Congress 2000, with a revised closing date of 4 May 1995. (A)

Mr. Ozeki said IPSJ had sent in its intention to bid for Congress 2000, in which year it would celebrate its 40th anniversary. **Mr. Khakhar** mentioned that when he was in Malaysia in October 1994, he had talked with the Malaysian Member Society which was also very keen to bid for Congress 2000. **Mr. Guy** confirmed that a copy of the Congress Guidelines would be sent to Malaysia following the Council meeting. (A)

13.3 DEVELOPING COUNTRIES SUPPORT COMMITTEE

Mr. Fairall referred to his report outlining the DCSC resources and the projects which had been supported in 1994.

He recalled that IFIP had become a member of the Informal Consultative Group on Information Technology (ICGITD) following a resolution of GA in 1993. So far, there had been very little communication and no real benefit. However, ICGITD had spent about 12-18 months sorting out their structure.

Regarding future projects, assistance had been granted to TC 11 - "IFIP/SEC'95", South Africa and to TC 5 - "CAPE'95", China. It was anticipated that UNESCO would provide support

to SG 14 - "LATIN'95", Chile and to TC 13 - "INTERACT'95", Norway.

Mr. Rosenfeld thought that DCSC had been created to do other things besides the 'doling-out' of money, e.g. to take action and aggressive steps and promote IT in the DC's. He felt the role of DCSC should be re-examined. **Mr. Fairail** considered that DCSC did handle other issues than financing. The long-term idea of helping delegates was to promote interest in IFIP and he thought the DCSC Terms of Reference were correct. **Mr. Tienari** felt IFIP had to have such a Committee although it did not have sufficient resources. **Mr. Bollerslev** said he had been involved with DCSC in a project where money had been involved. TC 3 had produced certain Guidelines and had been supported by the Committee in order to distribute same in DC's - so it was not only a question of supplying funds.

Mr. Fairall underlined that Mr. Nedkov was a very active member of DCSC and had been successful in obtaining some grants (TC 13 had been assisted) and gave him tribute for his efforts.

Mr. Rosenfeld raised the issue of the Lectureship Programme and queried why it was not viable. **Mr. Nedkov** said that one year ago, a list of names and details of lecturers that had been received were put into an accessible Database. Maybe **the** Chairman could investigate how that list was used.

Mr. Nedkov commented on **the** International Book Exchange Programme run by ICSU, UNESCO and several other organizations. IFIP had joined as a partner.

The **President** knew that DCSC had a difficult task, but considered its work a high priority for IFIP. He and the Executive Board would be willing to try and give assistance to the Chairman upon his request.

13.4 FINANCE COMMITTEE

Mr. Khakhar presented his report and referred to the 1994 Result, the Outlook for 1995 and 1996 - which items had been covered in the report of the Treasurer. However, he moved that the Council approve the Treasurer's proposed increase of CHF 35,000 for administrative expenses in the 1995 budget.

Council unanimously **ADOPTED** the motion.

FC had thoroughly discussed IFIP finances. Possibilities of reduction in expenses and new sources of income should be explored. FC, therefore, proposed:

- Cleaning up the mailing list to save postage.
This could be done in connection with updating

(A)

- the IFIP Database. (Task - Secretariat)
- Reducing telephone expenses. Explore Call-Back service from U.S.A. (Task - Secretariat)
- Producing less paper. Explore possibilities of distributing Council and GA documents on diskettes. (Task - Secretariat)
- Increasing IFIP-products. (Task - TC's, et al)
- Obtaining grants and support from other international bodies. (Task - Nedkov/DCSC)

Council unanimously **ADOPTED** the Finance Committee report.

13.5 IFIP-UNESCO LIAISON

Mr. Nedkov drew attention to his report and advised that UNESCO was carrying out an evaluation of all NGO's which held categories 'A', 'B', and 'C'. IFIP held category 'B' (able to advise in a particular field). An IFIP dossier had been presented in December 1994 in co-operation with IFIP Secretary Morris and TC 3 Chairman Bollerslev.

Mr. Morris said he had attended the December 1994 meeting of the Intergovernmental Committee of IIP at which an exhibition of IFIP publications had been arranged. He felt his attendance was justified as he had been given an excellent opportunity to promote IFIP. However, support available was declining rapidly and Mr. Mentalecheta, responsible Director, was due to retire shortly. There might be a move to merge IIP with one or two other Programmes. IFIP had to identify its important interests and concentrate on them.

Mr. Nedkov said he had provided assistance to the TC 3 Chairman in arranging for WG 3.4 representation at the UNESCO meeting on "Vocational Education and Training" in December 1994.

It was noted that a draft resolution in support of IFIP and Congress '96 would be prepared for the UNESCO General Conference. The Secretary-General and several UNESCO National Commissions, including Australia, would be invited to co-sponsor the resolution. IFIP had been promised full support for that endeavour.

13.6 INTERNAL AWARDS COMMITTEE

Mr. Morris announced that 1995 was the year in which Silver Cores would be awarded (in conjunction with the expiration of the President's term of office). He had prepared a basic list of those persons eligible and would seek confirmation

and further suggestions from concerned parties.

The **President** felt there were too many candidates and too many conditions in respect of the Silver Core. For the future, IFIP must consider some other type of Award. He thanked Mr. Morris for his industrious work in compiling the list of Silver Core Award nominees. (A)

The Outstanding Service Award would be handled in the usual way and **Mr. Morris** said he would be writing to the TC Chairmen in due course. (A)

13.7 MARKETING COMMITTEE

Mr. Grafendorfer referred to his report and highlighted the various issues which had been discussed at the MC and combined meetings which had just taken place. -

IFIP SUPPORTERS - MC had concluded that the plans discussed in Hamburg were not feasible and now agreed that the firms which had donated equipment to the IFIP Secretariat and to the winner of the C98 logo competition be recognized as IFIP Supporters. MC would draft a letter of thanks for the President to send to them and their donations would be listed in the appropriate IFIP publications. Firms which supported individual IFIP events would similarly be recognized; that would require the cooperation of the TC's/SG's. Recognition would be given on an annual basis. (A)

IFIP INFORMATION BULLETIN - would, henceforth, be printed annually by Chapman & Hall, free of charge. It was agreed that the basic content should remain unchanged, but consideration be given to including a name index at the back of same. It was agreed that it would be desirable to have an electronic edition of the Bulletin, including full information re the WG members. MC, TC's/SG's and the Secretariat would work on same. (A)

"WHAT IS IFIP?" - was last printed in January 1994 and was also available on the **IFIP** Internet. Any suggestions for the next version should be addressed to the Editor, D. Khakhar. (A)

IFIP MEMBER SOCIETY DIRECTORY - had been printed and distributed in January 1995 thanks to the efforts of its Editor, D. Khakhar.

IFIP DATABASES - were clearly outlined in the report.

MARKETING OF IFIP CONGRESSES - had been very lengthily discussed. **Mr. Grafendorfer said** the concept of an "umbrella Congress" was favoured - as would be experimented in Canberra in 1996. As mentioned under Agenda item 13.2 - Congress Committee, the strategy document for future IFIP Congresses, prepared by Mr Guy, had been vigorously debated and a revised document, taking into account the

various input, would be presented in Calgary, **Mr. Guy** said one could not come up with a general formula for the division of Congress surplus - each case should be considered by an equitable arrangement. He suspected that the current one-page contract formula between IFIP and the Congress organizer might have to be reviewed.

MARKETING OF IFIP PUBLICATIONS - Chapman & Hall had acted upon MC's recommendation to contact all GA representatives, asking for names of persons who could be provided with information material for marketing IFIP publications in their respective countries. 17 replies had been received to-date. It should be ensured that members of Member Societies realized they were entitled to a discount on IFIP publications. Chapman & Hall was also prepared to offer special discounts for bulk orders.

MARKETING OF IFIP TO MEMBER SOCIETIES - TC/SG and WG Chairmen and Event organizers were again requested to supply the Member Societies with articles on their technical activities, events, etc. for insertion in MS Journals. Member Societies were asked to reprint articles from the IFIP Newsletter. (A)

13.7-1 IFIP NEWSLETTER

Mr. Rosenfeld drew attention to the March 1995 edition printed by the new publisher, Chapman & Hall. There was a change in the mast-head and a different paper colour had been utilized which, he felt, had greatly enhanced the appearance. Council **CONCURRED**. Until December 1994, the mailing of the Newsletter had been carried out by the Secretariat in Geneva. However, Mr. Nedkov in Laxenburg had now arranged for it to be mailed out by Chapman & Hall at a lower cost and saving of time. (A)

In terms of content, Mr. Rosenfeld said he continued to produce summaries of TC's and TC 13 had been addressed in the new issue. The summary would be printed up as a one-page (two-side) flyer and be available from TC 13 and the Secretariat. He needed new TC profiles - TC 7, TC 9 and TC 12.

Mr. Rosenfeld recalled that he had solicited suggested improvements. One WG member had suggested that the Newsletter be distributed by e-mail in advance or instead of the printed version. He would give serious thought to that matter.

He had been asked if it would be possible for members of Member Societies to receive copies of the Newsletter. **Mr. Rosenfeld** said 'yes' if the MS's were willing to pay for the additional printing and mailing costs. He had been instructed by MC to place a small article in the Newsletter, pointing that out, and referring concerned parties to the Secretariat for determining the costs for such a service.

The **President** thanked Mr. Rosenfeld for all the work he did for the Newsletter, of which IFIP was extremely proud.

13.8 PUBLICATIONS COMMITTEE

Mr. Brauer referred to his report and said six books had already appeared with Chapman & Hall (CH&H); 27 book projects were in the pipe-line. IFIP had signed a contract with CH&H confirming that they would be given at least 35 projects per year to handle.

Mr. Brauer said that PC and CH&H would draw up a joint statement on the book publishing policy. Three types of books were envisaged: pre-event proceedings, post-conference proceedings and authored books. The statement would be sent to concerned parties for consideration and by the next GA, there would hopefully be an agreed text which could then be given to Event organizers . (A)

The Task Force on "Electronic Publishing" (Messrs. Brauer, Brunstein, Funk and Shackel) had just met briefly and would meet again soon to identify specific projects and to discuss how all future IFIP books could be prepared so that they might be available eventually also in electronic form. IFIP already had one project - the "Teleteaching '96" Conference. TC 13 also had a project in view. **Mr. Rosenfeld** made an impassioned plea that IFIP be in the forefront in electronic publishing. **Mr. Hoerbst** felt that a serious issue was the marketing of IFIP products and it had to be determined whether there was a market for IFIP products in electronic form. **Mr. Brauer** added that electronic form would give a lot of work to authors; so PC should prepare an initial document which could then replace or complement the Camera-Ready Copy instructions. (A)

The **President** thanked Mr. Brauer for his report and looked forward to hearing the decisions taken at the next PC meeting in Calgary.

13.9 STATUTES AND BYLAWS COMMITTEE

Mr. Morris reported on behalf of Chairman Bobillier. He advised that Council had no authority to approve or disapprove any amendments to the S&B. However, the draft of possible amendments distributed to the Council participants was for discussion and input.

The proposed amendments concerned:

- Bylaw 4.3.2 Extended Membership of TC's
- Bylaw 4.5.1 SG's are Provisional, Permanent SG's become TC's
- Bylaw 4.5.2 Delete
- Bylaw 4.3.9 Creation of Special Interest Groups (SIG)

- Statute 9 Bylaws
- Statute 4.1.1 Voting Rights

Mr. Bauknecht promised to submit input within two weeks as he was not ready to go into the details at that **time**. (A)

Mr. Morris confirmed that the draft would be updated, taking into account the diverse comments which had been expressed, and mailed out to GA Members in the usual manner prior to the next GA. (A)

13.10 IFIP HISTORY

The **President** advised that no report had been submitted to the Council, but he understood that Mr. Zemanek was still awaiting further contributions for the planned volume "35 Years of IFIP". (A)

14. AFFILIATE MEMBERS

(only ICCC and CEPIS reported)

ICCC

Mr. Khakhar reported on behalf of Mr. Uhlig.

ICCC was following the recommendation made by IFIP - that Affiliates should carry out at least one event per year together with an IFIP TC or WG. ICCC was organizing two events with TC 6 during 1995 and was looking forward to working with other TC's.

"ICCC95" would take place in Seoul, Korea, 21-24 August 1995

CEPIS

Mr. Johnson reported on behalf of Mr. Kivinen.

CEPIS would like to put on record that it owed a great deal to IFIP. Mr. Melbye had helped considerably in drawing up the CEPIS Statutes and Bylaws (modelled after those of IFIP) and in many other ways.

By resolution of CEPIS, **Mr. Johnson** presented Mr. Melbye with a Certificate in appreciation of his valuable work as a CEPIS Vice-President. Council **APPLAUDED**.

Four new initiatives had been approved by the CEPIS Council:

- 1) to provide a 'driving licence' for all computer users;
- 2) to address the professional issues of Software Engineering for which a Task Force had been established;
- 3) to form a Multimedia Task Force;
- 4) to develop a European-wide User Awareness scheme.

15. FUTURE MEETINGS

Mr. Morris recalled the Future Meetings Schedule:

GA and Related Meetings
6-10 September 1995, Calgary, Canada

Council and Related Meetings
3-7 March 1996, Capetown(?), South Africa

GA and Related Meetings
5, 7-10 September 1996, Canberra, Australia

16. OTHER COUNCIL BUSINESS

IFIP SECRETARIAT, LAXENBURG

The **President** drew attention to some additional points.

The Auditor appointed in Austria was on an interim basis until GA, after which a definite arrangement would be put into force.

Mr. Nedkov had been asked to consider fire-proof storage facilities in Laxenburg. **(A)**

17. CLOSING OF THE MEETING

The **President** thanked all the participants for their contributions .

He requested Vice-President Funk/U.S.A. to sincerely thank the Host Society, FOCUS, for all the arrangements and hospitality and, in particular, the local organizer, Mr. Nowak.

The President announced that it was the last meeting for Mme. Gwyneth Roberts and, on behalf of IFIP, thanked her for her twenty years of devoted service. She was presented with a beautiful gift. **Mr. Goldsworthy**, a Past-President, expressed his appreciation of the collaboration he had enjoyed with Mme. Roberts during the twenty years. Council **APPLAUDED**.

The **President** declared the meeting closed.

(These are the last Minutes
- 41st - that I shall write
for IFIP, so I wish you all
farewell - gr)